

MOJAVE AIR AND SPACE PORT

REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: February 1, 2022

Time: 2:00 p.m.

Zoom Video Conference

<https://us02web.zoom.us/j/88979840593?pwd=UWxUcHIRVkm1aDdnUHA1cWR0VFFMUT09>

Phone: 669 990 9128

Meeting ID: 889 7984 0596

Passcode: 277366

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting January 18, 2022
- B. Check Register dated January 27, 2022, \$253,432.12

4. Action Items

A. Resolution Approving an Amended Budget for the Fiscal Year Commencing July 1, 2021

5. Reports

- A. Financials
- B. Security
- C. Fire
- D. Facilities
- E. DOO Report
- F. CEO/GM Report
- G. Board Committee
- H. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda.

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

- A. Real Property Negotiations (Govt Code 54956.8)
 - 1. Property: Bldgs. 7, 43, Bunker 89, Test Sites 1 & 2
 - Parties: MASP, Interorbital
 - Negotiator: CEO, General Counsel
 - Term: Lease Terms

8. Closed Session Report

Adjournment

This Agenda was posted on January 28, 2022, 2022 by Jason Buck.

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via Zoom Video Conference. A physical location will not be available to the public. You may participate in the meeting by using the call in number specified in this Notice of Meeting or access the web page below. If you wish to speak to an item on the agenda, please inform the Board Chair when he asks for public comment. The Board's normal rules for public comment apply: speakers are limited to 3 minutes per item. You may also email comments to Lynn@mojaveairport.com prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

When joining the meeting via Zoom, you will need a microphone to participate in the discussion. Please keep your microphone on mute so the meeting does not pick up background noise, and "Unmute" to speak, or use the "Chat" option to type questions and comments. If you do not have a microphone, you'll need to call-in to participate in the discussion.

If you need special assistance to participate in the meeting, please contact Lynn at Lynn@mojaveairport.com, and the District will attempt to accommodate your need.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaveairport.com.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD’S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON January 18, 2022.

1. CALL TO ORDER

The meeting was called to order on Tuesday, January 18, 2022, at 2:00 p.m. by Director Balentine.

A. Pledge of Allegiance: Director Morgan led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present via zoom and in person: Balentine, Barney, Coleman, Deaver, Morgan

Directors absent:

Others present: CEO Lindner, DOA Rawlings, and District Counsel Navé, DOF VanWey, Security Chief Spandorf.

B. Approval of Agenda: Upon motion by Director Barney, seconded by Director Coleman, The Board unanimously approved the agenda.

C. Election of Officers:

President- Director Balentine nominated Director Barney, seconded by Director Deaver, the board unanimously approved.

Vice President- Director Balentine nominated Director Morgan, seconded by Director Deaver, the board unanimously approved.

Secretary- Director Deaver nominated Director Balentine, seconded by Director Coleman, the board unanimously approved.

Treasurer-Director Balentine nominated Director Coleman, seconded by Director Barney, the board unanimously approved.

2. COMMUNITY ANNOUNCEMENTS

There were no Community Announcements.

3. CONSENT AGENDA

Upon motion by Director Balentine, seconded by Director Morgan, the Board unanimously approved the Consent Agenda.

A. Minutes of the Regular Board Meeting December 1, 2021

B. Check Register dated January 11, 2022, \$68,889.56

4. ACTION ITEMS

- A. Adoption of Resolution Regarding Remote Meetings
Counsel Navé briefed the directors on this resolution. Directors discussed the adoption of the resolution. Upon motion by Director Balentine, seconded by Director Morgan the board unanimously approved the Resolution Regarding Remote Meetings.
- B. Galactic, LLC. – Test Site 14, Lease Terms
Contracts Manager Lynn Johansen presented the lease terms and rates with Board. Upon motion by Director Balentine, seconded by Director Barney, the board unanimously approved the lease.
- C. Concentric Power – Proposal and Development Agreement
CEO Lindner presented the proposal and development area with the Board. Upon motion by Director Balentine, seconded by Director Coleman, the board unanimously approved the Energy Development Agreement.
- D. Scaled Composites – Bldg. 78 – Lease Terms
CEO Lindner discussed and presented the Scaled Composites ground lease for building 78 and surrounding area. Upon motion by Director Balentine, seconded by Director Deaver, the board unanimously approved the lease.
- E. Rutan Airfield Naming
The resolution to rename the Airfield as Mojave Air and Space Port at Rutan Field was discussed. Upon motion by Director Balentine, seconded by Director Morgan, the resolution was unanimously approved. Chair Barney appointed an Ad Hoc committee comprised of Director Morgan and Director Coleman to consider the redesigning of the current logo to include the Rutan name.

5. REPORTS

- A. Financial Report**
DOA Rawlings presented the financial reports ending November 30, 2021, and advised the Board of a midyear budget revision in February.
- B. Security Report**
Security Chief Spandorf presented the security report for the period of November 26 through December 25, 2021, and advised the board of the checks done and two requests for law enforcement were contacted.
- C. Facilities Report**
DOF VanWey gave the facilities report and updated the Board on the hangar removal starting Monday January 24, 2022.
- D. DOO Report**
Report given by CEO Lindner; he advised the Board of DOO Nelson's resignation.
- E. CEO/GM Report**

CEO Linder gave his report and updated the Board on all ongoing projects.

E. Board Committees

There were no committee reports.

F. Board of Directors

Director Morgan requested some help with the image and recognition of the name of the Airport renaming and was impressed to see so many of the employees on site to watch Stratolaunch.

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no comments.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 3:30 p.m.

ATTEST

Diane Barney, President

Jimmy Balentine, Secretary

Date: Thursday, January 27, 2022
 Time: 10:51AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 08-22 As of: 1/27/2022

Page: 1 of 1
 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: MASP										
Acct / Sub:	101000		1200							
061830	CK	2/1/2022	1314 Mead & Hunt	08-22	050006	VO	326700/GA PVMT	1/18/2022	0.00	47,636.14
061831	CK	2/1/2022	1314 Mead & Hunt	08-22	050007	VO	326747/TWY C	1/19/2022	0.00	50,494.29
061832	CK	2/1/2022	1314 Mead & Hunt	08-22	050008	VO	326669/RWY 1230	1/18/2022	0.00	7,151.69
061833	CK	2/1/2022	1683 Commercial Spaceflight Fed	08-22	049956	VO	1653/0122	1/5/2022	0.00	27,150.00
061833	CK	2/1/2022	1683 Commercial Spaceflight Fed	08-22	050043	VO	1609	6/22/2021	0.00	1,000.00
061834	CK	2/1/2022	1944 Scaled Composites	08-22	050058	VO	HGR 927	1/26/2022	0.00	120,000.00
Check Total										28,150.00

Check Count: 5

Acct Sub Total: 253,432.12

Check Type	Count	Amount Paid
Regular	5	253,432.12
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	5	253,432.12

Company Disc Total 0.00 Company Total 253,432.12

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Carrie Rawlings
SUBJECT: FY 21-22 Mid-Year Budget Update
MEETING DATE: February 1, 2022

Background:

The board adopted the FY 21-22 budget in June 2021. Based on our budget to actuals as of December 31, 2021 our operating revenue is at 56% and operating expenses are at 48%. We anticipate some necessary changes to the budget to close out the year, although the total revenue, expense and reserves are very close to the original budget. The changes to the budget include:

- \$220,000 increase to operating revenue due to higher than anticipated rents and leases and other revenue
- \$22,000 increase to operating expenses due to the movement of a few accounts to adjust to our actuals
- \$30,000 increase to non-operating revenue due property tax payments
- \$340,000 decrease in FAA project contributions due to the timing of the funding

Recommended Action:

Approve the resolution and FY 21-22 budget revision as presented.

RESOLUTION NO.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT
APPROVING AN AMENDED BUDGET
FOR THE FISCAL YEAR COMMENCING JULY 1, 2021**

BE IT RESOLVED by the Board of Directors (“Board”) of the Mojave Air and Space Port (“District”) as follows:

WHEREAS, the Board adopted the District’s Annual 2021-2022 Budget in the amount of \$1,521,466.00 on June 1, 2021; and

WHEREAS, the Board has conducted a mid-year review of the budget and desires to make certain revisions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Mojave Air and Space Port that the Amended Annual 2021-2022 Budget attached hereto as Exhibit 1, and incorporated herein, is hereby adopted and approved.

PASSED, APPROVED AND ADOPTED on February 1, 2022

Aye:
No:
Abstain:
Absent:

Diane Barney, President

ATTEST

Jimmy R. Balentine, Secretary

MOJAVE AIR & SPACE PORT
Revenue and Expense by Function
For the Six Months Ending Friday, December 31, 2021

Description	Rents & Leases Aviation	Rents & Leases Non-aviation	Flight Related Activities	Non-flight Related Activities	Total	Total 2021-2022 Budget	Budget vs Actual %	Proposed Revised Budget
Operating Revenue								
Fuel Sales & Services	-	-	1,475,214	-	1,475,214	2,910,600	51%	2,910,600
Cost of Fuel & Lubricants Sold	-	-	1,009,026	-	1,009,026	1,995,840	51%	1,995,840
Gross Profit on Fuel Sales & Services	-	-	466,188	-	466,188	914,760	51%	914,760
Rents & Leases	2,609,984	951,459	3,420	6,877	3,571,741	6,300,000	57%	6,500,000
Other Revenue	-	-	42,435	52,081	94,516	120,000	79%	140,000
Total Operating Revenue	2,609,984	951,459	512,043	58,959	4,132,445	7,334,760	56%	7,554,760
Operating Expense								
Salaries & Benefits	573,204	394,348	541,310	253,671	1,762,534	3,672,769	48%	3,672,769
Noncapitalized Equipment	25,191	15,263	7,195	4,477	52,125	120,000	43%	120,000
Supplies	31,493	16,259	24,676	8,326	80,754	125,000	65%	150,000
Licensing & Software	10,130	7,842	3,587	3,492	25,050	100,000	25%	125,000
Communications	10,114	6,417	4,590	2,053	23,174	246,000	9%	150,000
Training & Travel	1,238	-	4,422	7,220	12,880	75,000	17%	40,000
Permits & Fees	1,586	3,777	2,451	-	7,814	10,000	78%	40,000
Repairs & Maintenance	187,529	97,369	53,116	4,002	342,017	575,000	59%	625,000
Engineering Services	24,796	9,180	3,885	1,238	39,099	300,000	13%	300,000
Legal & Accounting Services	54,287	-	-	60,055	114,341	225,000	51%	250,000
Operating Services	129,716	40,874	39,175	21,358	231,123	500,000	46%	500,000
Bad Debts	-	-	-	-	-	50,000	0%	30,000
Dues & Subscriptions	3,480	300	150	15,296	19,226	75,000	26%	55,000
Insurance	40,718	40,718	40,718	156,035	278,188	310,000	90%	320,000
Marketing	3,097	1,258	976	11,679	17,010	80,000	21%	80,000
Rent Expense	8,030	3,461	26,061	248	37,800	67,000	56%	75,000
Utilities	65,227	90,899	14,552	5,002	175,680	370,000	47%	370,000
Tenant Retention	10,280	10,280	-	-	20,560	100,000	21%	100,000
Depreciation	424,399	1,036	902,346	-	1,327,781	2,600,000	51%	2,600,000
Miscellaneous	1,882	583	11,304	14,905	28,674	40,000	72%	60,000
Expense Reimbursements	-	-	(10,768)	(51,940)	(62,708)	-120,000	52%	-120,000
Total Operating Expense	1,606,396	739,864	1,669,746	517,117	4,533,123	9,520,769	48%	9,542,769
Excess (Deficit) of Operating Revenue over Operating Expense	1,003,589	211,595	(1,157,703)	(458,158)	400,678	(2,186,009)		(1,988,009)
Nonoperating Revenue								
Property Taxes	308,911	102,970	-	-	411,881	650,000	63%	700,000
Interest Income	-	-	-	9,055	9,055	40,000	23%	20,000
Total Nonoperating Revenue	308,911	102,970	-	9,055	420,936	690,000	61%	720,000
Excess (Deficit) of Revenue over Expense	1,312,500	314,565	(1,157,703)	(449,103)	20,258	(1,496,009)		(1,268,009)
FAA Projects								
Grants In Aid-Federal/State	-	-	623,368	-	623,368	9,900,000	6%	2,175,353
FAA Projects Expense	-	-	-	730,246	730,246	-10,600,000	-7%	2,537,429
Excess (Deficit) of FAA Projects Revenue over FAA Projects Expense	-	-	623,368	(730,246)	(106,878)	(700,000)		(362,076)
Reserve Designations								
Working Capital	-	-	-	0	0	4,760,384		4,760,384
Infrastructure Projects	-	-	-	338,628	338,628	1,450,000		1,414,338
Property Investments	-	-	-	70,000	70,000	440,000		440,000
Building Improvement	-	-	-	60,404	60,404	75,000		206,321
Equipment	-	-	-	115,893	115,893	647,500		551,842
Employee Benefits	-	-	-	250,000	250,000	250,000		250,000
Total Reserve Designations	-	-	-	834,925	834,925	7,622,884		7,622,884

**Mojave Air & Space Port
Treasurer's Report
For the month ended December 31, 2021**

	<u>General</u>	<u>County Treasury</u>	<u>LAIF</u>	<u>Total</u>
Beginning Balance	<u>\$ 3,247,665.28</u>	<u>\$ 1,132,017.28</u>	<u>\$ 4,182,533.91</u>	<u>\$ 8,562,216.47</u>
Receipts:				
Operating Revenues	1,068,375.67	-	-	1,068,375.67
Interest Income	137.35	-	-	137.35
Tax Proceeds	-	302,312.09	-	302,312.09
Total Receipts	<u>1,068,513.02</u>	<u>302,312.09</u>	<u>-</u>	<u>1,370,825.11</u>
Expenditures:				
Operating Expenses	(1,218,416.37)	-	-	(1,218,416.37)
Project Expenses	-	-	-	-
Total Expenditures	<u>(1,218,416.37)</u>	<u>-</u>	<u>-</u>	<u>(1,218,416.37)</u>
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Balance	<u><u>\$ 3,097,761.93</u></u>	<u><u>\$ 1,434,329.37</u></u>	<u><u>\$ 4,182,533.91</u></u>	<u><u>\$ 8,714,625.21</u></u>

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.

MOJAVE AIR & SPACE PORT
Revenue and Expense by Function
For the Six Months Ending Friday, December 31, 2021

Description	Rents & Leases Aviation	Rents & Leases Non-aviation	Flight Related Activities	Non-flight Related Activities	Total
Operating Revenue					
Fuel Sales & Services	-	-	1,475,214	-	1,475,214
Cost of Fuel & Lubricants Sold	-	-	1,009,026	-	1,009,026
Gross Profit on Fuel Sales & Services	-	-	466,188	-	466,188
Rents & Leases	2,609,984	951,459	3,420	6,877	3,571,741
Other Revenue	-	-	42,435	52,081	94,516
Total Operating Revenue	2,609,984	951,459	512,043	58,959	4,132,445
Operating Expense					
Salaries & Benefits	573,204	394,348	541,310	253,671	1,762,534
Noncapitalized Equipment	25,191	15,263	7,195	4,477	52,125
Supplies	31,493	16,259	24,676	8,326	80,754
Licensing & Software	10,130	7,842	3,587	3,492	25,050
Communications	10,114	6,417	4,590	2,053	23,174
Training & Travel	1,238	-	4,422	7,220	12,880
Permits & Fees	1,586	3,777	2,451	-	7,814
Repairs & Maintenance	187,529	97,369	53,116	4,002	342,017
Engineering Services	24,796	9,180	3,885	1,238	39,099
Legal & Accounting Services	54,287	-	-	60,055	114,341
Operating Services	129,716	40,874	39,175	21,358	231,123
Dues & Subscriptions	3,480	300	150	15,296	19,226
Insurance	40,718	40,718	40,718	156,035	278,188
Marketing	3,097	1,258	976	11,679	17,010
Rent Expense	8,030	3,461	26,061	248	37,800
Utilities	65,227	90,899	14,552	5,002	175,680
Tenant Retention	10,280	10,280	-	-	20,560
Miscellaneous	1,882	583	11,304	14,905	28,674
Depreciation	424,399	1,036	902,346	-	1,327,781
Expense Reimbursements	-	-	(10,768)	(51,940)	(62,708)
Total Operating Expense	1,606,396	739,864	1,669,746	517,117	4,533,123
Excess (Deficit) of Operating Revenue over Operating Expense					
	1,003,589	211,595	(1,157,703)	(458,158)	(400,678)
Nonoperating Revenue					
Property Taxes	308,911	102,970	-	-	411,881
Interest Income	-	-	-	9,055	9,055
Total Nonoperating Revenue	308,911	102,970	-	9,055	420,936
Excess (Deficit) of Revenue over Expense					
	1,312,500	314,565	(1,157,703)	(449,103)	20,258
FAA Projects					
Grants In Aid-Federal/State	-	-	623,368	-	623,368
FAA Projects Expense	-	-	-	730,246	730,246
Excess (Deficit) of FAA Projects Revenue over FAA Projects Expense	-	-	623,368	(730,246)	(106,878)
Reserve Designations					
Working Capital	-	-	-	0	0
Infrastructure Projects	-	-	-	338,628	338,628
Property Investments	-	-	-	70,000	70,000
Building Improvements	-	-	-	60,404	60,404
Equipment	-	-	-	115,893	115,893
Employee Benefits	-	-	-	250,000	250,000
Total Reserve Designations	-	-	-	834,925	834,925

Mojave Air & Space Port Fuel Inventory Report

DECEMBER 2021

JET A		
Beginning Inventory	70,564	
Gallons Delivered		
Gallons Purchased	62,814	
Defuels	-	
Total Gallons Delivered	62,814	
Gallons Pumped		
Gallons Sold	50,214	
Refuels	-	
Tank farm/Line truck sumps	14	
Delivery Samples	40	
Total Gallons Pumped	50,268	
Ending Inventory	83,900	
Physical Check	70,564	
Inventory Value at	2.80	\$197,579.20

AVGAS		
Beginning Inventory		11,310
Gallons Delivered		
Gallons Purchased	998	
Gallons Pumped		
Gallons Sold	2,160	
Tank farm/Line truck sumps	5	
Delivery Samples	5	
Total Gallons Pumped	2,170	
Ending Inventory		10,300
Physical Check		11,310
Inventory Value at	4.67	\$52,817.70

LUBRICANTS		
Beginning Inventory	170	
Quarts Purchased	0	
Quarts Sold	5	
Ending Inventory	165	
Physical Check	170	
Aeroshell 100; 100W; 15/50 Multi 122 @ \$5.62; 3 @ \$6.02; 45 @ \$6.68		\$1,001.30

PRIST		
Beginning Inventory	117	
Cans Purchased	0	
Cans Sold	0	
Ending Inventory	117	
Physical Check - Cans	117	
Physical Check - Bulk	9.4	
117 CANS @ \$7.40; 9.4 (2.3) Gallons @ 120.15		\$2,042.01

UNLEADED FUEL		
Beginning Inventory	811.2	
Gallons Purchased	625.0	
Gallons Used	532.1	
Ending Inventory	904.1	
Physical Check	873.6	
Inventory Value at	\$2.60	\$2,270.49

DIESEL FUEL		
Beginning Inventory	915.2	
Gallons Purchased	438.0	
Gallons Used	127.8	
Ending Inventory	1225.4	
Physical Check	904.8	
Inventory Value at	\$2.30	\$2,080.14

December 2021 Fuel Inventory \$257,790.84

**December Gallons Sold 52,374
Year to Date 408,810**

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Chris Spandorf – Security Chief
SUBJECT: Security
MEETING DATE: February 1, 2022

Update: December 26th, 2021 - January 25th, 2022.

- Conducted a total of 4,163 checks to include:
 - 1,126 GA Hangar Checks
 - 2,400 Building Checks
 - 637 Gate Checks
- Responded to 39 building alarms.
- Found and secured 23 unlocked or unsecured doors.
- Patrolled a total of 4,490 miles.
- Granted 65 access cards.
- No requests for Law Enforcement.

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Damian Farrar, Fire Chief
SUBJECT: 02.01 BOD ARFF

MEETING DATE: February 1, 2022

The Fire Department reports:

-The Fire Ace technician Tim Hobbs was on deck last week for 3 days and he conducted annual fire extinguisher inspections and maintenance for Mojave fire extinguishers
-The Oshkosh T3000s fire trucks all have had dry chemical blow down test completed by Southern California Fire Services Inc, (annual test)
-Mojave has the quote for the no foam testing from NoFoam Systems for the three T3000s. This is a recognized method for no foam testing the apparatus per NFPA 412 Standard and is approved by the FAA. (annual test)

Monthly statistics period: 1 Jan 2022 – 26 Jan 2022

FOD checks – 35

Fire Safety Inspections – 6

Fire Extinguisher training – 0

Responses – 7 total

- Hot refuels - 5
- Inflight emergency unsafe landing gear
- Fire on Test Site #17 (mutual aid response)

Public education – 1, ARFF and Kern County Fire Station 14

Burn permits – 0

Aircraft checkouts – 2

Annual live fire training at San Bernardino Regional Training Center – 1 personnel

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Floyd VanWey, Director of Facilities
SUBJECT: DOF Report
MEETING DATE: February 1, 2022

- Demo of Hangars 911-920 began 1/24 and is nearing completion.
- The 5-year Fire Protection inspection of our ATC tower was completed 1/27
- Staff completed installation of conduit and cabling in the pump house necessary to complete the SCADA upgrade providing a significant cost savings to the district.
- The Runway 12-30 Advertisement for Bids was published 1/20/22 and we held the job walk on 1/27/2022, bid opening will be 2/15/2022 in the Corsair conference room.
- We have applied for the Kern County permits necessary for installation of our new airfield lighting emergency standby generator which is a CalOES Community Power Resiliency Project. The Generator has been ordered and is currently being built. We expect completion of the project early in the spring.
- The GA restroom is still closed for repairs, we expect to be completed by the end of February.
- We are working with Mead & Hunt to complete a hydraulic model of our piping infrastructure to help identify infrastructure priorities.
- The old individual GA mailboxes have been removed.



DOO REPORT

TO: MASP Board of Directors
FROM: Director of Operations Matt Nelson
MEETING DATE: 02.01.2022

Updates

- Testing Site Anomaly Update
- General Aviation Hangar Removal
- Do The Math Series on YouTube
- MASP Video for Website



CEO REPORT

TO: MASP Board of Directors

FROM: Todd Lindner

MEETING DATE: February 1, 2022

Updates

- Test Site #17
- FAR §420.55
- Utilities
- GA Hangar
- GA Pavement
- ARFF Facility
- Annual Mid-Year Budget Meeting
- Open Positions
- Commercial Spaceflight Federation Board Meeting
- GA Tenant Meeting – February 28, 2022
- Industrial & Aerospace Tenant Meeting March 2, 2022
- Consulting Agreements
 - Arrow Engineering – Engineering, Surveying and Drafting - \$49,900
 - Geographic Data & Mgmt. Solutions –GIS Mapping, Software, Location Services - \$49,900
- Insurance Renewal
 - Commercial Auto - \$39,068
- Access License
 - Galactic Event Center - January 26 -March 13,2022

MOJAVE

AIR AND SPACE PORT

CEO REPORT

Authorized Payments

BOARD MEETING: 2/1/22	DATE	AMOUNT	EFT'S	TOTAL
CEO CHECK REGISTER	1/20/2022	104,943.55		104,943.55
	1/26/2022	42,517.38		42,517.38
				-
				-
				-
EFT'S	1/26/2022	-	173,514.63	173,514.63
		147,460.93	173,514.63	320,975.56
BOD CHECK	1/27/2022	47,636.14		47,636.14
	1/27/2022	50,494.29		50,494.29
	1/27/2022	7,151.69		7,151.69
	1/27/2022	28,150.00		28,150.00
	1/27/2022	120,000.00		120,000.00
		253,432.12		253,432.12
VOID CHECK	61747			
	61648			
	61773			
TOTAL ALL CHECKS & EFT'S				574,407.68

Date: Thursday, January 20, 2022
 Time: 01:28PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-22 As of: 1/20/2022

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 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: MASP										
Acct / Sub:	101000		1200							
061760	CK	1/20/2022	0109 AT&T	07-22	049952	VO	298683334/0122	1/1/2022	0.00	275.67
061760	CK	1/20/2022	0109 AT&T	07-22	049975	VO	7134122793/0122	1/7/2022	0.00	129.93
061760	CK	1/20/2022	0109 AT&T	07-22	049976	VO	8123831139/0122	1/7/2022	0.00	129.93
Check Total										535.53
061761	CK	1/20/2022	0220 The Bakersfield Californian	07-22	049971	VO	63791	1/14/2022	0.00	2,349.79
061762	CK	1/20/2022	0241 ARTS HYDRO-JETTING INC.	07-22	049980	VO	11560	1/12/2022	0.00	850.00
061763	CK	1/20/2022	0244 American Electrical Services	07-22	049985	VO	BL193-1833	12/30/2021	0.00	2,200.00
061764	CK	1/20/2022	0276 Braun Gosling, A Law	07-22	049951	VO	2036	1/10/2022	0.00	948.00
061765	CK	1/20/2022	0345 Civil Air Patrol Magazine	07-22	049978	VO	TT 1123588	1/12/2022	0.00	195.00
061766	CK	1/20/2022	0350 Clarks Pest Control	07-22	049998	VO	30155260/0122	1/18/2022	0.00	123.00
061766	CK	1/20/2022	0350 Clarks Pest Control	07-22	049999	VO	29860364/0122	1/18/2022	0.00	88.00
061766	CK	1/20/2022	0350 Clarks Pest Control	07-22	050000	VO	29860363/0122	1/18/2022	0.00	51.00
061766	CK	1/20/2022	0350 Clarks Pest Control	07-22	050001	VO	29860361/0122	1/18/2022	0.00	52.00
Check Total										314.00
061767	CK	1/20/2022	0365 Consolidated Electrical Distr.	07-22	050002	VO	3978-1021220	1/18/2022	0.00	2,586.87
061768	CK	1/20/2022	0396 CDW Government	07-22	049953	VO	9847862	1/3/2022	0.00	3,614.37
061769	CK	1/20/2022	0430 Desert Truck Service Inc.	07-22	049982	VO	1335753	1/12/2022	0.00	96.91

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
061770	CK	1/20/2022	0443 Consulting for Active Shooter	07-22	049948	VO	1002	1/9/2022	0.00	6,400.00
061771	CK	1/20/2022	0479 Aramark	07-22	049954	VO	260000030169	1/7/2022	0.00	77.40
061771	CK	1/20/2022	0479 Aramark	07-22	049965	VO	260000030196	1/7/2022	0.00	156.32
061771	CK	1/20/2022	0479 Aramark	07-22	049966	VO	260000030199	4/7/2022	0.00	52.56
061771	CK	1/20/2022	0479 Aramark	07-22	049989	VO	260000027558	12/24/2021	0.00	52.56
061771	CK	1/20/2022	0479 Aramark	07-22	049994	VO	260000031804	1/14/2022	0.00	212.20
061771	CK	1/20/2022	0479 Aramark	07-22	049995	VO	260000031808	1/14/2022	0.00	46.93
061771	CK	1/20/2022	0479 Aramark	07-22	049996	VO	260000031735	1/14/2022	0.00	77.40
Check Total										675.37
061772	CK	1/20/2022	0615 Federal Express	07-22	050019	VO	7-609-25044	12/24/2021	0.00	20.39
061773	CK	1/20/2022	0657 Flight Light	07-22	049970	VO	EW102371	1/12/2022	0.00	203.00
061773	CK	1/20/2022	0657 Flight Light	07-22	049990	VO	0080744-IN	1/13/2022	0.00	203.01
Check Total										406.01
061774	CK	1/20/2022	0722 Freeway Smog & Auto Repair	07-22	049969	VO	2585	1/6/2022	0.00	184.31
061774	CK	1/20/2022	0722 Freeway Smog & Auto Repair	07-22	049984	VO	2532	12/15/2021	0.00	578.98
Check Total										763.29
061775	CK	1/20/2022	0751 The Gibbons Family LLC	07-22	049960	VO	INVST PMT/1221	12/31/2021	0.00	5,943.26
061776	CK	1/20/2022	0773 Grainger	07-22	049964	VO	9162640909	12/28/2021	0.00	30.92
061777	CK	1/20/2022	0842 J. Hitchcock Riverwest	07-22	049958	VO	INVST PMT 1221	12/31/2021	0.00	3,962.17

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061778	CK	1/20/2022	0866 The Home Depot Credit Plan	07-22	049983	VO	1221	12/30/2021	0.00	1,523.11
061779	CK	1/20/2022	0897 Core and Main LP	07-22	049946	VO	Q199364	1/11/2022	0.00	690.46
061780	CK	1/20/2022	0898 IML Security Supply	07-22	049991	VO	3098045	1/12/2022	0.00	546.45
061780	CK	1/20/2022	0898 IML Security Supply	07-22	049992	VO	3099387	1/13/2022	0.00	19.30
Check Total										565.75
061781	CK	1/20/2022	1032 Interstate All Battery Center	07-22	049986	VO	1909399005251	12/28/2021	0.00	6,155.08
061782	CK	1/20/2022	1106 Elmer F. Karpe, Inc.	07-22	049959	VO	INVST PMT 1221	12/31/2021	0.00	9,905.44
061783	CK	1/20/2022	1142 Kern County Sheriff's Office	07-22	050016	VO	8732	1/11/2022	0.00	538.16
061784	CK	1/20/2022	1178 Kimley-Horn and Associates, Inc.	07-22	050018	VO	096541103-1221	12/31/2021	0.00	7,732.56
061785	CK	1/20/2022	1200 L & L Construction	07-22	049972	VO	WE 1.9.22	1/9/2022	0.00	750.00
061786	CK	1/20/2022	1267 Lowe's	07-22	049955	VO	4557306/1220	1/2/2022	0.00	228.91
061787	CK	1/20/2022	1315 McMaster-Carr	07-22	049968	VO	70571250	1/3/2022	0.00	91.91
061788	CK	1/20/2022	1365 Mojave Chamber of Commerce	07-22	049973	VO	2022	1/14/2022	0.00	225.00
061789	CK	1/20/2022	1429 Northern Digital, Inc.	07-22	049987	VO	056608	12/31/2021	0.00	7,801.52
061790	CK	1/20/2022	1800 Ramos Strong Inc	07-22	049957	VO	0368564	12/30/2021	0.00	1,060.52

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061790	CK	1/20/2022	1800 Ramos Strong Inc	07-22	049974	VO	0369028	1/11/2022	0.00	1,695.20
Check Total										2,755.72
061791	CK	1/20/2022	1803 Race Telecommunications, Inc.	07-22	049947	VO	RC600657	1/1/2022	0.00	898.38
061792	CK	1/20/2022	1865 RLH Fire Protection	07-22	049988	VO	0971686	12/29/2021	0.00	397.00
061793	CK	1/20/2022	1896 Speedy Car Wash	07-22	049949	VO	4000	1/5/2022	0.00	120.00
061793	CK	1/20/2022	1896 Speedy Car Wash	07-22	049950	VO	4001	1/8/2022	0.00	265.00
Check Total										385.00
061794	CK	1/20/2022	1952 Southern California Edison	07-22	049997	VO	12285395/011122	1/11/2022	0.00	23,000.00
061794	CK	1/20/2022	1952 Southern California Edison	07-22	050003	VO	616545683/0122	1/19/2022	0.00	1,579.78
061794	CK	1/20/2022	1952 Southern California Edison	07-22	050004	VO	196090594/0122	1/19/2022	0.00	108.50
Check Total										24,688.28
061795	CK	1/20/2022	2014 Sharper Landscaping Services	07-22	049993	VO	6035	1/3/2022	0.00	2,400.00
061796	CK	1/20/2022	2041 South Street Digital, Inc.	07-22	049961	VO	14132	12/16/2021	0.00	427.01
061797	CK	1/20/2022	2050 The Tire Store	07-22	049967	VO	121022	1/10/2022	0.00	20.00
061797	CK	1/20/2022	2050 The Tire Store	07-22	049981	VO	121021	1/10/2022	0.00	725.00
Check Total										745.00
061798	CK	1/20/2022	2193 Velosio LLC	07-22	050009	VO	IN100-00064241	1/18/2022	0.00	268.75
061799	CK	1/20/2022	2253 Waste Management Kern	07-22	050010	VO	0160890-4808-2	1/1/2022	0.00	334.10
061799	CK	1/20/2022	2253 Waste Management Kern	07-22	050011	VO	0050867-4808-3	1/4/2022	0.00	217.62
061799	CK	1/20/2022	2253 Waste Management Kern	07-22	050012	VO	0160926-4808-4	1/4/2022	0.00	364.09

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061799	CK	1/20/2022	2253 Waste Management Kern	07-22	050013	VO	0160155-4808-0	1/1/2022	0.00	731.35
061799	CK	1/20/2022	2253 Waste Management Kern	07-22	050014	VO	0160066-4808-9	1/1/2022	0.00	368.15
061799	CK	1/20/2022	2253 Waste Management Kern	07-22	050015	VO	0160531-4808-2	1/1/2022	0.00	186.56
Check Total										2,201.87
061800	CK	1/20/2022	2450 Xerox Corporation	07-22	049962	VO	015226223/B-58	1/1/2022	0.00	187.48
061800	CK	1/20/2022	2450 Xerox Corporation	07-22	049963	VO	015226224	1/1/2022	0.00	47.49
061800	CK	1/20/2022	2450 Xerox Corporation	07-22	049977	VO	504044900	1/5/2022	0.00	279.79
Check Total										514.76
061801	CK	1/20/2022	3043 Ashlee Diaz	07-22	050021	VO	0122/BOOTS	1/20/2022	0.00	80.00
061802	CK	1/20/2022	3044 Anthony Parada	07-22	049979	VO	011322	1/13/2022	0.00	690.00
061803	CK	1/20/2022	4008 Michael B.Jones DDS	07-22	050005	VO	010422/SMITH	1/4/2022	0.00	392.00

Check Count: 44

Acct Sub Total: 104,943.55

Check Type	Count	Amount Paid
Regular	44	104,943.55
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	44	104,943.55

Company Disc Total 0.00 Company Total 104,943.55

Date: Wednesday, January 26, 2022
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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: MASP										
Acct / Sub:	101000		1200							
061804	CK	1/26/2022	0002 CAPSED, LLC	07-22	049759	VO	0101630	12/1/2021	0.00	157.50
061805	CK	1/26/2022	0187 AFLAC	07-22	050052	VO	945206/0122	1/25/2022	0.00	537.60
061806	CK	1/26/2022	0296 Communication Enterprises, Inc	07-22	050042	VO	1110305	1/20/2022	0.00	525.53
061807	CK	1/26/2022	0479 Aramark	07-22	050027	VO	260000033120	1/21/2022	0.00	46.93
061807	CK	1/26/2022	0479 Aramark	07-22	050028	VO	260000033058	1/21/2022	0.00	79.17
061807	CK	1/26/2022	0479 Aramark	07-22	050029	VO	260000033117	1/21/2022	0.00	156.32
061808	CK	1/26/2022	0504 AlphaCard	07-22	050057	VO	INV6756742	10/22/2021		
									Check Total	282.42
061808	CK	1/26/2022	0504 AlphaCard	07-22	050057	VO	INV6756742	10/22/2021	0.00	3,455.51
061809	CK	1/26/2022	0518 Elevation Corp. Health, LLC	07-22	050050	VO	8801	12/31/2021	0.00	7,746.66
061810	CK	1/26/2022	0615 Federal Express	07-22	050049	VO	7-616-61641	12/31/2021	0.00	20.53
061811	CK	1/26/2022	0657 Flight Light	07-22	049990	VO	0080744-IN	1/13/2022	0.00	203.01
061812	CK	1/26/2022	0705 Gov't Finance Officers Assoc	07-22	050056	VO	EXP. 2/8/2023	1/20/2022	0.00	150.00
061813	CK	1/26/2022	0722 Freeway Smog & Auto Repair	07-22	050034	VO	2596	1/11/2022	0.00	323.66
061814	CK	1/26/2022	0751 The Gibbons Family LLC	07-22	050033	VO	INVST PMT 0122	1/25/2022	0.00	5,943.26
061815	CK	1/26/2022	0773 Grainger	07-22	050051	VO	9181031783	1/17/2022	0.00	40.37

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
061816	CK	1/26/2022	0842 J. Hitchcock Riverwest	07-22		050032	VO	INVST PMT 0122	1/25/2022	0.00	3,962.17
061817	CK	1/26/2022	1106 Elmer F. Karpe, Inc.	07-22		050031	VO	INVST PMT 0122	1/25/2022	0.00	9,905.44
061818	CK	1/26/2022	1126 Kern Co. Air Pollution Control	07-22		050045	VO	PARCL236-340-05	1/25/2022	0.00	120.00
061819	CK	1/26/2022	1161 Kern Auto Parts Inc	07-22		050035	VO	960153	1/20/2022	0.00	53.60
061819	CK	1/26/2022	1161 Kern Auto Parts Inc	07-22		050036	VO	960110	1/19/2022	0.00	6.75
061819	CK	1/26/2022	1161 Kern Auto Parts Inc	07-22		050037	VO	960025	1/18/2022	0.00	21.24
061819	CK	1/26/2022	1161 Kern Auto Parts Inc	07-22		050038	VO	960026	1/18/2022	0.00	24.66
061819	CK	1/26/2022	1161 Kern Auto Parts Inc	07-22		050039	VO	960034	1/18/2022	0.00	20.05
061819	CK	1/26/2022	1161 Kern Auto Parts Inc	07-22		050040	VO	960062	1/18/2022	0.00	227.29
061819	CK	1/26/2022	1161 Kern Auto Parts Inc	07-22		050041	VO	959855	1/13/2022	0.00	89.01
								Check Total			442.60
061820	CK	1/26/2022	1254 Lincoln Nat'l Life Ins. Co.	07-22		050055	VO	4353019271/0222	1/10/2022	0.00	1,291.96
061821	CK	1/26/2022	1314 Mead & Hunt	07-22		050017	VO	326645/ENG	1/17/2022	0.00	742.50
061822	CK	1/26/2022	1369 Mojave Desert News	07-22		050026	VO	55314	1/20/2022	0.00	1,161.00
061823	CK	1/26/2022	1501 Office Depot	07-22		050048	VO	011722	1/17/2022	0.00	741.40
061824	CK	1/26/2022	1601 Panko, Carmelita	07-22		050053	VO	012022	1/24/2022	0.00	572.00

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid		
061825	CK	1/26/2022	1670 Linde Gas & Equipment Inc.	07-22	050046	VO	68454472	1/22/2022	0.00	302.27		
061826	CK	1/26/2022	1925 Sparkletts	07-22	050030	VO	13703338 012022	1/20/2022	0.00	713.89		
061827	CK	1/26/2022	2136 UNUM Life Ins. Co.	07-22	050054	VO	0222	1/1/2022	0.00	2,714.00		
061828	CK	1/26/2022	2193 Velosio LLC	07-22	050044	VO	100RN-009083	1/17/2022	0.00	89.10		
061829	CK	1/26/2022	3042 Alma Delcid	07-22	050024	VO	010522	1/5/2022	0.00	119.00		
061829	CK	1/26/2022	3042 Alma Delcid	07-22	050025	VO	010722	1/7/2022	0.00	254.00		
Check Total										373.00		
Check Count:		26								Acct Sub Total:		42,517.38

Check Type	Count	Amount Paid
Regular	26	42,517.38
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	26	42,517.38

Company Disc Total	0.00	Company Total	42,517.38
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Electronic Fund Transfers January 11 through January 25, 2022

Date		Amount
1/11/2022	ACH DEBIT CLOVER APP CLOVER	\$39.95
1/12/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$21,793.30
1/12/2022	ACH DEBIT ACH PMT AMEX EPAYMENT	\$7,418.96
1/12/2022	ACH DEBIT ACH PMT AMEX EPAYMENT	\$4,279.17
1/12/2022	WIRE TRANSFER FEE	\$15.00
1/14/2022	ACH DEBIT HRS PMT PAYCHEX	\$57.00
1/20/2022	ACH DEBIT PAYROLL PAYCHEX	\$62,463.48
1/20/2022	ACH DEBIT INVOICE PAYCHEX	\$511.20
1/20/2022	ACH DEBIT GARNISH PAYCHEX	\$48.96
1/20/2022	WIRE TRANSFER FEE	\$15.00
1/21/2022	ACH DEBIT PAYABLES Mojave Air-Space	\$36,500.00
1/21/2022	ACH DEBIT TAXES PAYCHEX TPS	\$14,488.28
1/21/2022	ACH DEBIT INVOICE PAYCHEX EIB	\$653.65
1/24/2022	ACH DEBIT 3100 CALPERS	\$9,050.20
1/24/2022	ACH DEBIT 3100 CALPERS	\$8,524.42
1/24/2022	ACH DEBIT 3100 CALPERS	\$3,134.03
1/24/2022	ACH DEBIT 3100 CALPERS	\$3,134.03
1/24/2022	ACH DEBIT INVESTMENT DSTRS	\$369.00
1/24/2022	ACH DEBIT INVESTMENT DSTRS	\$369.00
1/24/2022	ACH DEBIT INVESTMENT DSTRS	\$250.00
1/24/2022	ACH DEBIT INVESTMENT DSTRS	\$250.00
1/25/2022	ACCOUNT SERVICE FEE TM-ACH	\$75.00
1/25/2022	ACCOUNT SERVICE FEE RDC MONTHLY FEE	\$75.00
	Total	\$173,514.63