

MOJAVE AIR AND SPACE PORT

REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: February 2, 2021

Time: 2:00 p.m.

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via Zoom Video Conference. A physical location will not be available to the public. You may participate in the meeting by using the call in number specified in this Notice of Meeting or access the web page below. If you wish to speak to an item on the agenda, please inform the Board Chair when he asks for public comment. The Board's normal rules for public comment apply: speakers are limited to 3 minutes per item. You may also email comments to Lynn@mojaveairport.com prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

If you need special assistance to participate in the meeting, please contact Lynn at Lynn@mojaveairport.com, and the District will attempt to accommodate your need.

Zoom Video Conference

<https://us02web.zoom.us/j/81103012453?pwd=aWlUWG9UMzdBc0lIbVt1NHhheTdQUt09>

Phone: 669-900-9128

Meeting ID: 811 0301 2453

Passcode: 092118

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting January 19, 2021
- B. Check Register dated January 27, 2021, \$2,435.56

4. Action Items

- A. Resolution Approving an Amended Budget for the Fiscal Year Commencing July 1, 2020.

5. Reports

- A. Financial Reports
- B. CEO/GM Reports
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda.

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

- A. Public Employee Appointment (Govt Code 54957): CEO/GM
- B. Potential Litigation (Govt Code 54956.0) MASP v. Scaled Composites
- C. Real Property Negotiations (Govt Code 54956.8)
 - 1. Property: 3 Acres
 - Parties: MASP, Masten
 - Negotiator: CEO, General Counsel
 - Term: Lease

8. Closed Session Report

9. Ethics Training

Adjournment

This Agenda was posted on January 29, 2021 by Jason Buck.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaveairport.com.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD’S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON JANUARY 19, 2021

(All votes at this meeting were taken by roll call since the meeting was conducted by teleconference)

1. CALL TO ORDER

The meeting was called to order on Tuesday, January 19, 2021 at 2:00 p.m. by Director Balentine.

A. Roll Call:

Directors present via zoom: Balentine, Barney, Coleman, Deaver and Morgan

Directors absent: None

Others present: CEO Evans, DOO Himes, DOA Rawlings, DOP VanWey, DOF Smith, DOT Buck, and District Counsel Navé.

B. Approval of Agenda

Upon motion by Director Deaver, seconded by Director Barney, The Board unanimously approved the agenda.

2. Community Announcements

CEO Evans congratulated Virgin Orbit on their successful flight on Sunday, January 17, 2021, and said he received several emails thanking MASP for their support in making the launch a success.

3. Consent Agenda

Upon motion by Director Deaver, seconded by Director Morgan, the Board unanimously approved the Consent Agenda.

A. Minutes of the Regular Board Meeting January 5, 2021.

4. Action Item

A. Orbital Sciences Corp, 1,800 SF Unimproved Land Lease Assignment to Northrop Grumman Systems Corp.

DOA Rawlings briefed the Board on the requested lease assignment based on Northrop's purchase of Orbital Sciences. District Counsel Navé stated the original lease term expired and is now month to month. Upon motion by Director Barney, seconded by Director Morgan, the Board unanimously approved the Orbital Systems Corp. Lease Assignment to Northrop Grumman Systems Corp.

B. Runway 12/30 Rehabilitation Scope of Work – Mead & Hunt

DOP VanWey updated the Board on the Rehabilitation Design, The Directors and MASP Staff discussed the need for the rehabilitation and available funding. Upon motion by Director Deaver, seconded by Director Barney, the Board voted 4/1, with Director Coleman voting no.

C. Website Update

DOT Buck briefed the Board of Directors on some of the website's regulatory requirements. The Board discussed items they would like to see changed, and DOT Buck stated he would take suggestions and see if those items could be implemented. No Action was taken.

D. Taxiway C Project Status

DOP VanWey updated the Directors on the project status. No discussion and no action was taken.

E. Airport Hangar Development

DOP VanWey briefed the Board on the existing areas for potential growth for hangars. The Board and staff discussed development, including the approval process, lease terms, and legal requirements. The Board also asked about existing studies for development at the Airport. No action was taken.

5. Reports

A. CEO/GM Report

CEO Evans briefed the Board of Directors on recently hired Tower staff, the U.S. Forestry Service operations, and the Loomacres Wildlife Hazard Management Plan.

C. Board Committees

There were no comments.

D. Board of Directors

Director Barney stated the lighting on RW 12/30 is not in alignment.

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no public comments.

7. Closed Session

- A. Public Employee Appointment (Govt Code 54957): CEO/GM
- B. Potential Litigation (Govt Code 54956.9) MASP v. Scaled Composites
- C. Performance Evaluation – CEO (Govt Code 54957)

8. Closed Session Report

In Closed session, the CEO and Board discussed the appointment of new CEO, the potential litigation, and the CEO Performance Evaluation. No other items were discussed.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 5:01 pm.

Jimmy R. Balentine, President

ATTEST

Diane Barney, Secretary

Date: Wednesday, January 27, 2021
 Time: 01:28PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 08-21 As of: 1/27/2021

Page: 1 of 1
 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: MASP										
Acct / Sub:	101000		1200							
060554	CK	2/2/2021	1314 Mead & Hunt	08-21	047503	VO	312343	1/19/2021	0.00	2,435.56

Check Count: 1

Acct Sub Total: 2,435.56

Check Type	Count	Amount Paid
Regular	1	2,435.56
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	1	2,435.56

Company Disc Total	0.00	Company Total	2,435.56
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MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Carrie Rawlings
SUBJECT: FY 20-21 Mid-Year Budget Update
MEETING DATE: February 2, 2021

Background:

The board adopted the FY 20-21 budget in June 2020. Based on our budget to actuals as of December 31, 2020 our operating revenue is at 66% and operating expenses are at 51%. We anticipate some necessary changes to the budget to close out the year, although the total revenue, expense and reserves are very close to the original budget. At the time we presented our original budget, we were conservative due to the unknown impact COVID would have had on the District which included cost of living increases for employees, OPEB Trust contribution and limited spending of reserves. The District did not see any major impacts due to COVID, so would like to update the budget accordingly. The significant changes include:

- \$167,000 increase to operating revenue due to higher fuel sales and other revenue
- \$410,000 increase to operating expenses due adjustment to depreciation
- \$200,000 increase to non-operating revenue due property tax payments
- \$267,000 increase in reserves due to funding our OPEB Trust and building improvements that are needed.

Recommended Action:

Approve the resolution and FY 20-21 budget revision as presented.

RESOLUTION NO.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT
APPROVING AN AMENDED BUDGET
FOR THE FISCAL YEAR COMMENCING JULY 1, 2020**

BE IT RESOLVED by the Board of Directors (“Board”) of the Mojave Air and Space Port (“District”) as follows:

WHEREAS, the Board adopted the District’s Annual 2020-2021 Budget in the amount of \$2,136,690.00 on June 2, 2020; and

WHEREAS, the Board has conducted a mid-year review of the budget and desires to make certain revisions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Mojave Air and Space Port that the Amended Annual 2020-2021 Budget attached hereto as Exhibit 1, and incorporated herein, is hereby adopted and approved.

PASSED, APPROVED AND ADOPTED on February 2, 2021

Aye:
No:
Abstain:
Absent:

Jimmy R. Balentine, President

ATTEST

Diane Barney, Secretary

MOJAVE AIR & SPACE PORT
Revenue and Expense by Function
For the Six Months Ending Thursday, December 31, 2020

Description	Rents & Leases Aviation	Rents & Leases Non-aviation	Flight Related Activities	Non-flight Related Activities	Total	Approved Budget	Proposed Revised Budget
Operating Revenue							
Fuel Sales & Services	-	7,015	1,984,981	3,889	1,995,885	2,772,000	72% 3,049,200
Cost of Fuel & Lubricants Sold	-	-	1,165,501	-	1,165,501	1,995,840	58% 2,155,507
Gross Profit on Fuel Sales & Services	-	7,015	819,481	3,889	830,385	776,160	107% 893,693
Rents & Leases	2,432,196	1,125,378	-	5,085	3,562,660	6,000,000	59% 6,000,000
Other Revenue	-	-	30,558	107,085	137,643	120,000	115% 170,000
Total Operating Revenue	2,432,196	1,132,393	850,039	116,059	4,530,687	6,896,160	66% 7,063,693
Operating Expense							
Salaries & Benefits	620,627	359,021	519,314	286,201	1,785,163	3,642,472	49% 3,642,472
Noncapitalized Equipment	35,933	7,662	1,242	4,253	49,090	100,000	49% 100,000
Supplies	30,827	6,849	9,589	7,128	54,394	125,000	44% 125,000
Licensing & Software	41,880	15,644	8,804	2,785	69,113	100,000	69% 100,000
Communications	19,580	6,784	6,425	5,963	38,752	85,000	46% 85,000
Training & Travel	8,723	179	300	3,079	12,281	100,000	12% 50,000
Permits & Fees	2,792	1,331	3,939	703	8,765	10,000	88% 10,000
Repairs & Maintenance	225,580	105,597	22,970	2,393	356,540	575,000	62% 625,000
Engineering Services	53,992	29,732	16,540	13,397	113,662	475,000	24% 350,000
Legal & Accounting Services	53,492	-	-	46,507	99,999	200,000	50% 200,000
Operating Services	131,613	63,734	19,910	29,723	244,979	425,000	58% 450,000
Bad Debts	-	-	-	-	-	50,000	0% 50,000
Dues & Subscriptions	4,167	913	1,550	11,328	17,958	75,000	24% 75,000
Insurance	60,893	60,868	60,868	60,868	243,496	330,000	74% 300,000
Marketing	23,019	8,007	7,977	9,833	48,836	100,000	49% 100,000
Rent Expense	5,263	921	24,587	230	31,001	50,000	62% 50,000
Utilities	73,871	92,520	18,771	18,926	204,087	370,000	55% 370,000
Tenant Retention	31,283	16,508	-	-	47,791	75,000	64% 100,000
Miscellaneous	1,053	1,295	9,109	9,231	20,688	25,000	83% 40,000
Depreciation	341,769	-	734,459	-	1,076,229	2,000,000	54% 2,500,000
Expense Reimbursements	-	-	(45,184)	(21,131)	(66,314)	(120,000)	55% (120,000)
Total Operating Expense	1,766,357	777,565	1,421,171	491,416	4,456,509	8,792,472	51% 9,202,472
Excess (Deficit) of Operating Revenue over Operating Expense	665,840	354,828	(571,132)	(375,357)	74,151	(1,896,312)	(2,138,779)
Nonoperating Revenue							
Property Taxes	275,815	91,938	-	-	367,753	400,000	92% 600,000
Interest Income	-	-	-	19,275	19,275	35,000	55% 35,000
Total Nonoperating Revenue	275,815	91,938	-	19,275	387,028	435,000	89% 635,000
Excess (Deficit) of Revenue over Expense	941,655	446,766	(571,132)	(356,083)	461,179	(2,331,312)	(2,773,779)
FAA Projects							
Grants In Aid-Federal/State	-	-	837,945	-	837,945	9,000,000	9% 9,000,000
FAA Projects Expense	-	-	-	66,591	66,591	10,000,000	1% 10,000,000
Excess (Deficit) of FAA Projects Revenue over FAA Projects Expense	-	-	837,945	(66,591)	771,354	(1,000,000)	(1,000,000)
Reserve Designations							
Working Capital	-	-	-	3,396,236	3,396,236	3,396,236	100% 3,396,236
Infrastructure Projects	-	-	-	30,440	30,440	1,776,500	2% 1,789,683
Property Investments	-	-	-	64,800	64,800	350,000	19% 250,000
Building Improvements	-	-	-	103,636	103,636	119,000	87% 277,636
Equipment	-	-	-	132,553	132,553	150,100	88% 145,981
Employee Benefits/OPEB	-	-	-	-	-	50,000	0% 250,000
Total Reserve Designations	-	-	-	3,727,665	3,727,665	5,841,836	64% 6,109,537

**Mojave Air & Space Port
Treasurer's Report
For the month ended December 31, 2020**

	<u>General</u>	<u>County Treasury</u>	<u>LAIF</u>	<u>Total</u>
Beginning Balance	\$ 3,219,333.98	\$ 403,424.63	\$ 4,165,434.46	\$ 7,788,193.07
Receipts:				
Operating Revenues	998,682.41	-	-	998,682.41
Interest Income	139.48	-	-	139.48
Tax Proceeds	-	286,720.91	-	286,720.91
Total Receipts	<u>998,821.89</u>	<u>286,720.91</u>	<u>-</u>	<u>1,285,542.80</u>
Expenditures:				
Operating Expenses	(935,042.01)	-	-	(935,042.01)
Project Expenses	-	-	-	-
Total Expenditures	<u>(935,042.01)</u>	<u>-</u>	<u>-</u>	<u>(935,042.01)</u>
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Balance	<u>\$ 3,283,113.86</u>	<u>\$ 690,145.54</u>	<u>\$ 4,165,434.46</u>	<u>\$ 8,138,693.86</u>

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.

MOJAVE AIR & SPACE PORT
Revenue and Expense by Function
For the Six Months Ending Thursday, December 31, 2020

Description	Rents & Leases Aviation	Rents & Leases Non-aviation	Flight Related Activities	Non-flight Related Activities	Total
Operating Revenue					
Fuel Sales & Services	-	7,015	1,984,981	3,889	1,995,885
Cost of Fuel & Lubricants Sold	-	-	1,165,501	-	1,165,501
Gross Profit on Fuel Sales & Services	-	7,015	819,481	3,889	830,385
Rents & Leases	2,432,196	1,125,378	-	5,085	3,562,660
Other Revenue	-	-	30,558	107,085	137,643
Total Operating Revenue	2,432,196	1,132,393	850,039	116,059	4,530,687
Operating Expense					
Salaries & Benefits	620,627	359,021	519,314	286,201	1,785,163
Noncapitalized Equipment	35,933	7,662	1,242	4,253	49,090
Supplies	30,827	6,849	9,589	7,128	54,394
Licensing & Software	41,880	15,644	8,804	2,785	69,113
Communications	19,580	6,784	6,425	5,963	38,752
Training & Travel	8,723	179	300	3,079	12,281
Permits & Fees	2,792	1,331	3,939	703	8,765
Repairs & Maintenance	225,580	105,597	22,970	2,393	356,540
Engineering Services	53,992	29,732	16,540	13,397	113,662
Legal & Accounting Services	53,492	-	-	46,507	99,999
Operating Services	131,613	63,734	19,910	29,723	244,979
Bad Debts					
Dues & Subscriptions	4,167	913	1,550	11,328	17,958
Insurance	60,893	60,868	60,868	60,868	243,496
Marketing	23,019	8,007	7,977	9,833	48,836
Rent Expense	5,263	921	24,587	230	31,001
Utilities	73,871	92,520	18,771	18,926	204,087
Tenant Retention	31,283	16,508	-	-	47,791
Miscellaneous	1,053	1,295	9,109	9,231	20,688
Depreciation	341,769	-	734,459	-	1,076,229
Expense Reimbursements	-	-	(45,184)	(21,131)	(66,314)
Total Operating Expense	1,766,357	777,565	1,421,171	491,416	4,456,509
Excess (Deficit) of Operating Revenue over Operating Expense	665,840	354,828	(571,132)	(375,357)	74,151
Nonoperating Revenue					
Property Taxes	275,815	91,938	-	-	367,753
Interest Income	-	-	-	19,275	19,275
Total Nonoperating Revenue	275,815	91,938	-	19,275	387,028
Excess (Deficit) of Revenue over Expense	941,655	446,766	(571,132)	(356,083)	461,179
FAA Projects					
Grants In Aid-Federal/State	-	-	837,945	-	837,945
FAA Projects Expense	-	-	-	66,591	66,591
Excess (Deficit) of FAA Projects Revenue over FAA Projects Expense	-	-	837,945	(66,591)	771,354
Reserve Designations					
Working Capital				3,396,236	3,396,236
Infrastructure Projects	-	-	-	30,440	30,440
Property Investments	-	-	-	64,800	64,800
Building Improvements				103,636	103,636
Equipment	-	-	-	132,553	132,553
Employee Benefits/OPEB					
Total Reserve Designations	-	-	-	3,727,665	3,727,665

Mojave Air & Space Port Fuel Inventory Report

December 2020

JET A		
Beginning Inventory	70,593	
Gallons Delivered		
Gallons Purchased	128,920	
Defuels	-	
Total Gallons Delivered	128,920	
Gallons Pumped		
Gallons Sold	128,847	
Refuels	-	
Tank farm/Line truck sumps	60	
Delivery Samples	85	
Total Gallons Pumped	128,992	
Ending Inventory	70,521	
Physical Check	71,611	
Inventory Value at	1.92	\$137,493.12

AVGAS		
Beginning Inventory		8,337
Gallons Delivered		
Gallons Purchased		-
Gallons Pumped		
Gallons Sold		2,716
Tank farm/Line truck sumps		5
Delivery Samples		5
Total Gallons Pumped		2,726
Ending Inventory		5,611
Physical Check		5,478
Inventory Value at	4.12	\$22,569.36

LUBRICANTS		
Beginning Inventory	189	
Quarts Purchased	9	
Quarts Sold	1	
Ending Inventory	197	
Physical Check	189	
Aeroshell 100; 100W; 15/50 Multi 80 @ \$5.62; 48 @ \$6.02; 61 @ \$6.68		\$1,139.36

PRIST		
Beginning Inventory		117
Cans Purchased		0
Cans Sold		0
Ending Inventory		117
Physical Check - Cans		117
Physical Check - Bulk		4.8
117 CANS @ \$7.40; 4.8 (5.2) Gallons @ 120.15		\$1,489.32

UNLEADED FUEL		
Beginning Inventory	769.6	
Gallons Purchased	664.0	
Gallons Used	413.2	
Ending Inventory	1,020.4	
Physical Check	967.2	
Inventory Value at	\$2.60	\$2,513.75

DIESEL FUEL		
Beginning Inventory		644.8
Gallons Purchased		556.0
Gallons Used		239.4
Ending Inventory		961.4
Physical Check		946.4
Inventory Value at	\$2.30	\$2,175.77

December 2020 Fuel Inventory \$167,380.68

**December Gallons Sold 131,563
Year to Date 735,335**

Mojave Air & Space Port
Customers Over 90 Days Past Due

	1-30 Days	31-60 Days	61-90 Days	90+ Days	TOTAL	Comments
Engineering Propulsion	0.00	0.00	0.00	5,043.86	5,043.86	Working with legal
Dragon Aviation	0.00	1,505.26	1,505.26	984.24	3,994.76	Working with Tenant - Last payment January 4th
Jose Lopez	0.00	12.38	628.58	672.26	1,313.22	Tenant vacated and making payments
Aged AR as of 1/28/2021	243,266.13	75,821.62	17,866.78	6,700.36	343,654.89	

2020 Mojave Invoice Attachment

	January	February	March	April	May	June	July	August	September	October	November	December
Total Income	\$ 13,929.19	\$ 28,240.76	\$ 10,200.76	\$ -		\$ 1,280.00	\$ 16,600.59	\$ 3,938.70	\$ 4,016.07	\$ 6,332.86	\$ 6,990.23	\$ 3,124.38
Total Expenses	\$ (17,982.91)	\$ (19,014.29)	\$ (18,868.71)	\$ (15,684.75)	\$ (16,055.32)	\$ (12,447.62)	\$ (16,089.88)	\$ (15,311.64)	\$ (12,383.17)	\$ (16,560.97)	\$ (13,510.51)	\$ (14,937.85)
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
Net Income	\$ (4,053.72)	\$ 9,226.47	\$ (8,667.95)	\$ (15,684.75)	\$ (16,055.32)	\$ (11,167.62)	\$ 510.71	\$ (11,372.94)	\$ (8,367.10)	\$ (10,228.11)	\$ (6,520.28)	\$ (11,813.47)
MEMBERSHIPS	549	579	597	597	597	568	499	479	460	457	419	383
New Members	54	39	34	0	0	24	23	1	0	17	15	0
Cancelled Members	-27	-36	-16	0	0	-37	-92	-21	-19	-20	-53	-36
Net Change	27	3	18	0	0	-13	-69	-20	-19	-3	-38	-36
Notes for board:	JANUARY:	Of the 27 Cancels, 7 moved, 4 had no time, 3 joined other gyms, 2 were returned to collections, 2 weren't using it, 2 were no longer employees, 2 can't afford, and reasons of Medica, joined cheaper gym, equipment at home, Job out of area, & trial membership all had 1 cancel.										
	February:	Of the 36 cancels, 12 were returned to collections status, 11 moved, 4 had job transfers, 3 were trial memberships, 2 joined other clubs, 2 for medical reasons, And reasons of No time & military each had 1 January sign up gains were added to February's total membership. The January total reflects the starting membership of the new year.										
	March:	Of the 16 cancels, 5 moved, 3 were of COVID19 concerns, 2 joined other clubs, 2 lost their jobs, 1 trial membership, 1 wasn't using it, 1 couldn't afford, & 1 job transfer Note: because of the COVID19 closure, March reporting numbers reflect membership status as of 3/20/20										
	June:	ABC administratively cancelled any old accounts that were in returned to collections status or pending cancel status as of the date we went remote. Hence, the starting value For June is 581, 16 members less than our last reported membership.										
	July:	Of the 92 cancels, 32 were for falling into collections status, 24 moved, 15 from concern of coronavirus, 4 for continued charges, 2 for limited hours, 4 had no time 4 job transfers/out of area, 2 for equipment at home, and reasons of medical, trial membership, student, not using it, & job providing a gym all had 1 cancel.										
	August:	Of the 21 Cancels, 8 were for moving, 8 were Coronavirus concerns, 2 were trial memberships, and equipment at home, joined other club, and dues increase all had 1.										
	September:	Of the 19 Cancels, 10 were Coronavirus concerns, 5 moved, and reasons of Financial hardship, medical, trial membership & no time all had 1.										
	October:	Of the 20 Cancels, 5 were Coronavirus concerns, 6 moved, 2 are no longer employees, 2 are no longer employees at MASP, 3 Joined another club or have equipment at home now, 2 cancelled due to no time.										
	November:	Of the 53 cancels, 20 were returned to collections status, 9 from COVID concerns, 8 from the shut down, 6 moved, 3 were previously cancelled, 2 joined other, 2 refused to pay, and reasons for no shower, traveling, & other had 1.										
	December:	Of the 36 Cancels, 13 were coronavirus concerns, 7 returned to collections status, 5 moved, No time, job out of area & refused to pay had 2 each, and trial membership, medical, equipment at home, club closed & other all had 1										

MOJAVE

AIR AND SPACE PORT

CEO REPORT

TO: MASP Board of Directors

FROM: David Evans

MEETING DATE: February 2, 2021

Updates

New Leases

- Hangar 973, month-to-month

Authorized Payments

BOARD MEETING: 2/2/21		DATE	AMOUNT	EFT'S	TOTAL
CEO CHECK REGISTER		1/21/2021	74,153.51		74,153.51
					-
					-
		1/26/2021		160,814.13	160,814.13
			74,153.51	160,814.13	234,967.64
VOIDED Check	60467				
	60487				
TOTAL ALL CHECKS & EFT'S					234,967.64

Date: Thursday, January 21, 2021
 Time: 12:47PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-21 As of: 1/21/2021

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 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: MASP										
Acct / Sub:	101000		1200							
060512	CK	1/21/2021	0109 AT&T	07-21	047474	VO	8123831139/0121	1/7/2021	0.00	128.25
060512	CK	1/21/2021	0109 AT&T	07-21	047475	VO	7131122793/0121	1/7/2021	0.00	128.25
									Check Total	256.50
060513	CK	1/21/2021	0276 Braun Gosling, A Law	07-21	047506	VO	1205	1/12/2021	0.00	3,792.00
060514	CK	1/21/2021	0350 Clarks Pest Control	07-21	047518	VO	27542802/0121	1/19/2021	0.00	61.00
060514	CK	1/21/2021	0350 Clarks Pest Control	07-21	047519	VO	27542806/0121	1/19/2021	0.00	50.00
060514	CK	1/21/2021	0350 Clarks Pest Control	07-21	047520	VO	27542808/0121	1/19/2021	0.00	49.00
060514	CK	1/21/2021	0350 Clarks Pest Control	07-21	047521	VO	27542809/0121	1/19/2021	0.00	85.00
									Check Total	245.00
060515	CK	1/21/2021	0396 CDW Government	07-21	047492	VO	6138881	1/4/2021	0.00	317.91
060515	CK	1/21/2021	0396 CDW Government	07-21	047512	VO	6541419	1/13/2021	0.00	2,038.10
060515	CK	1/21/2021	0396 CDW Government	07-21	047513	VO	6534931	1/12/2021	0.00	42.90
									Check Total	2,398.91
060516	CK	1/21/2021	0430 Desert Truck Service Inc.	07-21	047482	VO	1332068	1/11/2021	0.00	66.14
060517	CK	1/21/2021	0476 Don's Petroleum Equipment	07-21	047505	VO	3619	1/6/2021	0.00	6,066.54
060518	CK	1/21/2021	0479 Aramark Uniforms & Career	07-21	047485	VO	2100876302	1/8/2021	0.00	162.83
060519	CK	1/21/2021	0483 Auto Pro's II	07-21	047529	VO	44930	1/4/2021	0.00	719.16
060520	CK	1/21/2021	0722 Freeway Smog & Auto Repair	07-21	047483	VO	1406	1/7/2021	0.00	250.61

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
060520	CK	1/21/2021	0722 Freeway Smog & Auto Repair	07-21		047484	VO	1537	1/12/2021	0.00	290.15
060520	CK	1/21/2021	0722 Freeway Smog & Auto Repair	07-21		047486	VO	1539	1/12/2021	0.00	358.12
Check Total										0.00	898.88
060521	CK	1/21/2021	0751 The Gibbons Family LLC	07-21		047467	VO	INV PMT/1220	12/31/2020	0.00	6,464.54
060522	CK	1/21/2021	0773 Grainger	07-21		047463	VO	9759887939	12/31/2020	0.00	232.62
060523	CK	1/21/2021	0819 Reliable Air Conditioning	07-21		047487	VO	20053	1/4/2021	0.00	903.00
060524	CK	1/21/2021	0842 J. Hitchcock Riverwest Fam Ptr	07-21		047468	VO	INVST PMT/1220	12/31/2020	0.00	4,309.70
060525	CK	1/21/2021	0866 The Home Depot Credit Plan	07-21		047464	VO	07610417/1220	12/30/2020	0.00	314.68
060526	CK	1/21/2021	0899 Independent Fee Est., LLC	07-21		047470	VO	RWY1230	1/14/2021	0.00	2,740.00
060527	CK	1/21/2021	1029 Johnstone Supply	07-21		047489	VO	4087396	1/12/2021	0.00	265.94
060528	CK	1/21/2021	1103 KERN COUNTY DEPT.	07-21		047465	VO	170609005	12/2/2020	0.00	39.60
060529	CK	1/21/2021	1106 Elmer F. Karpe, Inc.	07-21		047466	VO	INVST PMT/1220	12/31/2020	0.00	10,774.24
060530	CK	1/21/2021	1161 Kern Auto Parts Inc	07-21		047460	VO	938137	12/31/2020	0.00	13.93
060530	CK	1/21/2021	1161 Kern Auto Parts Inc	07-21		047461	VO	937874	12/24/2020	0.00	95.39
060530	CK	1/21/2021	1161 Kern Auto Parts Inc	07-21		047462	VO	937842	12/23/2020	0.00	326.82
Check Total										0.00	436.14
060531	CK	1/21/2021	1254 Lincoln Nat'l Life Ins. Co.	07-21		047523	VO	020121	2/1/2021	0.00	1,387.66

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
060532	CK	1/21/2021	1267 Lowe's	07-21	047458	VO	8004557306/0121	1/2/2021	0.00	193.45
060533	CK	1/21/2021	1306 Martha's Cleaning Service	07-21	047396	VO	2026	1/1/2021	0.00	4,640.00
060534	CK	1/21/2021	1314 Mead & Hunt	07-21	047502	VO	312281	1/18/2021	0.00	5,256.75
060535	CK	1/21/2021	1436 Porter Concrete Construction	07-21	047469	VO	4590	10/12/2020	0.00	2,837.00
060536	CK	1/21/2021	1639 ProActive Work Health Services	07-21	047516	VO	1141-63887	1/6/2021	0.00	35.00
060537	CK	1/21/2021	1800 Ramos Strong Incorporated	07-21	047480	VO	353513	1/11/2021	0.00	166.88
060537	CK	1/21/2021	1800 Ramos Strong Incorporated	07-21	047481	VO	353326	1/6/2021	0.00	433.23
060538	CK	1/21/2021	1803 Race Telecommunications, Inc.	07-21	047473	VO	RC435336	1/1/2021	0.00	3,233.95
060539	CK	1/21/2021	1896 Speedy Car Wash	07-21	047476	VO	2030	1/6/2021	0.00	140.00
060540	CK	1/21/2021	1950 Society of Exp. Test Pilots	07-21	047479	VO	54214	1/1/2021	0.00	500.00
060541	CK	1/21/2021	1954 Southern California Gas	07-21	047507	VO	61545001/0121	1/7/2021	0.00	760.42
060541	CK	1/21/2021	1954 Southern California Gas	07-21	047508	VO	89363938/0121	1/7/2021	0.00	795.08
060541	CK	1/21/2021	1954 Southern California Gas	07-21	047509	VO	11545997/0121	1/7/2021	0.00	757.54
060541	CK	1/21/2021	1954 Southern California Gas	07-21	047510	VO	31545767/0121	1/7/2021	0.00	401.37
060542	CK	1/21/2021	2006 Sierra Rail Services, LLC	07-21	047504	VO	211201/0121	1/17/2021	0.00	492.20
Check Total										600.11
Check Total										2,714.41

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 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post	Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Check Total										744.00	
Check Count:		42								Acct Sub Total:	74,153.51

Check Type	Count	Amount Paid
Regular	42	74,153.51
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	42	74,153.51

Company Disc Total	0.00	Company Total	74,153.51
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Electronic Fund Transfers January 13, through January 26, 2021

1/13/2021	ACH DEBIT ACH PMT AMEX EPAYMENT	\$7,851.24
1/13/2021	ACH DEBIT 3100 CALPERS	\$6,832.21
1/13/2021	ACH DEBIT 3100 CALPERS	\$6,392.25
1/13/2021	ACH DEBIT ACH PMT AMEX EPAYMENT	\$3,057.89
1/14/2021	ACCOUNT SERVICE FEE POSITIVE PAY	\$5.00
1/15/2021	ACH DEBIT HRS PMT PAYCHEX-HRS	\$228.00
1/19/2021	ACH DEBIT INVOICE PAYCHEX	\$447.52
1/21/2021	ACH DEBIT PAYROLL PAYCHEX	\$52,504.47
1/21/2021	ACH DEBIT EFTTRANSFE AVFUEL	\$15,289.80
1/21/2021	ACH DEBIT CDTFA EPMT CA DEPT TAX FEE	\$8,024.00
1/21/2021	ACH DEBIT CDTFA EPMT CA DEPT TAX FEE	\$1,208.00
1/21/2021	ACH DEBIT GARNISH PAYCHEX	\$48.96
1/22/2021	ACH DEBIT TAXES PAYCHEX TPS	\$12,274.80
1/22/2021	ACH DEBIT INVOICE PAYCHEX EIB	\$718.20
1/25/2021	ACH DEBIT EFTTRANSFE AVFUEL3252	\$30,664.12
1/26/2021	ACH DEBIT EFTTRANSFE AVFUEL	\$15,267.67
	Total	\$160,814.13