

**REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE MOJAVE AIR AND SPACE PORT**
Administration Building
April 7, 2015
2:00 o'clock p.m.

AGENDA

Call to Order

Pledge of Allegiance

Roll Call

1. Approval of Agenda

2. Public Comment on Items Not on the Agenda

This portion of the meeting is reserved for persons desiring to address the Board of Directors on any matter not on the agenda, and over which MASP has jurisdiction. Time is limited to 3 minutes. The Board of Directors can take no action on your presentation. Any person desiring to speak on an agenda item will be given an opportunity to do so prior to the Board of Directors taking action on the item.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial and will be approved by one motion if no member of the Board, staff or public wishes to comment or ask questions.

- A) Minutes of Regular Meeting March 17, 2015
- B) Minutes of Special Meeting March 24, 2015
- C) Minutes of Special Meeting March 31, 2015

4. Business Items

- A) Check Register 04/01/15
- B) FAA/AIP Check Register 04/01/15
- C) LAFCO Ballot

5. Reports/Announcements

- A) Community: Members of the audience may address the Board on items of a community nature.
- B) Board Committees
- C) CEO/GM Report
- D) Board of Directors: This portion of the meeting is reserved for board members to address items not on the agenda

6. Closed Session

1. Existing Litigation per Government Code Section 54956.9
Claim of Flight Test Associates Bankruptcy Estate
2. Government Code Section 54957 Personnel Appointment: CEO

7. Closed Session Report

Adjournment

This Agenda was posted on April 2, 2015

By: Debbie

Persons desiring disability-related accommodations should contact the Clerk of the Board no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session of this meeting is available to the public in the office of the Clerk of the Board.

MISSION STATEMENT

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT
March 17, 2015**

The Board of Directors of the Mojave Air and Space Port duly met for a Regular Meeting at the District Offices in the Administration Building at Mojave Airport, Mojave, California, at the hour of 2:00 o'clock p.m. on Tuesday, March 17, 2015.

The Clerk called the roll and the following Directors were present: Balentine, Deaver, Evans, Painter and Peterson. Also present were the District's Chief Executive Officer, Stuart Witt and District's Counsel, Scott Nave.

President Peterson presented the Agenda. Upon motion by Director Evans, seconded by Director Painter and unanimously carried, it was:

RESOLVED: That the Agenda be approved as submitted.

PUBLIC COMMENTS

President Peterson asked if there were any comments from the audience and Mr. John Joyce of Rosamond News inquired about the aircraft that will be displayed at MASP Stuart O. Witt Event Center. CEO Witt responded that the plane was donated by the National Test Pilot School to MASP by perpetual loan and will be located in front of the event center. The aircraft will be positioned with a plaque with an inscription as follows:

**SAAB TF-35XD DRAKEN
Super-Sonic Jet Trainer
On loan from the National Test Pilot School**

**This aircraft was used to train future
Test Pilots & Flight Test Engineers
from around the world by NTPS
here at Mojave from 1994 - 2009**

A local contractor is currently working to secure aircraft on footings.

Placement of the aircraft will offer a unique aesthetic enhancement to the center and will provide the public with a rare opportunity for a close-up encounter with this remarkable aircraft.

CONSENT AGENDA

President Peterson presented the Consent Agenda. Upon motion by Director Painter, seconded by Director Deaver and unanimously carried, Consent Agenda was approved as submitted.

4A) Minutes of March 3, 2015

RESOLVED: That the Minutes of the Regular Meeting of March 3, 2015 be approved as submitted and further reading thereof be waived.

4A) Check Register 03/11/15

President Peterson presented the General Fund Check Register for March 11, 2015 with the schedule of electronic fund transfers delineated below. Director Balentine disqualified himself from participating in the discussion of this item due to a potential conflict of interest pertaining to check number 053081 in the amount of \$16.11.

President Peterson asked Interim Chief Financial Officer Michael Brouse if he had any comments on the check register. CFO Brouse noted that check number 053102 in the amount of \$14,000.00 was paid to Vermillion Environmental for material to be applied to a dirt strip along the inside perimeter fence line leading to the Boneyard. He also noted check number 053103 in the amount of \$33,097.10 was paid to Virtual Graffiti, Inc. for the purchase of security camera equipment. Director Evans commented on check number 053073 paid to VISA Card Service Center and asked if the items charged on the card could be itemized by type of expenses such as supplies, maintenance, etc. and CFO Brouse said that could be provided on future reports.

SCHEDULED ELECTRONIC FUND TRANSFERS

AV Fuel	03/25/15	\$ 11,130.56
Calpers/Retirement	03/15/15	\$ 40,025.77
Calpers/Health	03/15/15	\$ 39,146.11
State Board of Equalization	03/15/15	\$ 346.00

Upon motion by Director Evans, seconded by Director Deaver and unanimously carried, it was:

RESOLVED: That Board approve check numbers 053067 through 053108 in the amount of \$137,711.95 and Electronic Fund Transfer payments in the amount of \$90,648.44 for a total of \$228,360.39.

4B) Financial Reports

Interim CFO Brouse reviewed the Treasurer’s Report for February 28, 2015 which had a beginning balance of \$1,252,680.52 for the General Fund Account, \$135,654.96 for the FAA/AIP Account, \$644,326.44 for the County Treasury Account, \$4,238,460.41 for the LAIF Account and a total beginning balance of \$6,271,122.33 for all accounts. The ending balance was \$1,293,107.60 for the General Fund Account, \$135,660.17 for the FAA/AIP Account, \$660,767.97 for the County Treasury Account with an ending balance of \$6,327,996.15. There were no transfers in or out of the LAIF Account this month. CFO reported on the Fuel Inventory Report which showed a beginning inventory of \$239,418.41. Gallons sold for the month was 40,028 and gallons sold year to date was 494,707. CFO Brouse reviewed the Revenue and Expense Summary report and noted total expenses exceeded total revenue for the month. Chart highlighted Revenue – Fuel Sales (\$160,463) Rents and Leases (\$411,459) and other Revenue (\$50,884) for total revenue of \$622,806. Chart highlighted Expenses – Personnel (\$199,668) Fuel (\$128,342) and Operating (\$313,560) for total expenses of \$641,570. Year to Date

Summary for Revenue: Fuel Sales (\$2,137,246) Rents and Leases (\$2,950,459) and other Revenue (\$3,285,591) for total revenue of \$8,373,296. Year to Date Summary for Expenses: Personnel (\$1,934,880) Fuel (\$1,641,634) and Operating (\$1,660,945) for total expenses of \$5,237,459. He noted that the higher expense is a result of continued analysis as staff prepares to close the books for the last four years and adjustments are posted as they are discovered and it does not necessarily mean that the District had a bad month. He commented that overall revenue far exceed expenses due in part from the one time funds received from the wind energy project. Percentages of Revenue for the month were Rents and Leases at 66%, Fuel Sales at 26% and other Revenue at 8%. Percentages of Expenses for the month were Operating at 49%, Personnel at 31% and Fuel at 20%. FY 14-15 Revenue was Rents and Leases at 35%, Fuel Sales at 26% and other Revenue at 39%. FY 14-15 Expenses were Operating at 32%, Personnel at 37% and Fuel at 31%. CFO Brouse reviewed the Aged Accounts Receivable report for Customers over 90 Days Past Due which now has only six accounts remaining for a total of \$73,062.27 and a total Aged AR as of March 11, 2015 of \$354,129.43. CFO Brouse stated that Board approval of the report will constitute approval for staff to send one account highlighted on the report to HP Sears for collection and account will be written off. Director Evans requested a status of the audit and CFO Brouse responded that a final analysis will be completed today, additional journal entries have been posted, and he will be performing additional preparation over the next week and a completed package will be delivered to the auditors on March 23, 2015. Upon motion by Director Balentine, seconded by Director Evans and unanimously carried, it was:

RESOLVED: That the Financial Reports for February, 2015 be approved as submitted and to send one delinquent account (Tony Lopez) to collections and be written off from District's Aged Accounts Receivable.

4C) Resolution regarding adopting and amending Employee Handbook

CEO Witt reported that District has had an employee handbook for some time but during a recent audit by CalPers it was discovered that the handbook was never formally adopted by the Board of Directors. CEO recommended approval of resolution adopting and

amending employee handbook pertaining to provision of employee uniforms. Upon motion by Director Balentine, seconded by Director Deaver with Director Evans voting No, it was:

RESOLVED: That **RESOLUTION NO. 15-03-730**
A RESOLUTION OF THE BOARD OF DIRECTORS
ADOPTING AND AMENDING AN EMPLOYEE
HANDBOOK FOR MOJAVE AIR AND SPACE
PORT in the District's Resolution file and by this reference be and the same is incorporated herein and made a part hereof as though fully set forth at length, be adopted.

4D) CAS Assignment of Lease to Paxton, Inc.

District staff has reviewed the proposed lease and determined that the project is exempt under CEQA title 14CCR Section 15301 and Chief Executive Officer is authorized to file a notice of exemption, as necessary. CEO Witt reported that this item was tabled from last meeting and since that time Mr. Cooper, owner of Commercial Air Services (CAS) has paid all debts associated with the current lease. Director Balentine asked if there is a policy that requires a credit check on a tenant that signs a lease. CEO Witt responded that he gives latitude to tenants that have a good track record with the District but new entities unknown to the District are required to complete a credit application. Upon motion by Director Balentine, seconded by Director Deaver and unanimously carried, it was:

RESOLVED: That Board approve
Consent to Assignment of Lease from
Commercial Air Services to Paxton,
Inc. for premises (Boneyard) as
submitted and the President and
Secretary authorized to execute
the same on behalf of the District.

Reports/Announcements

5A) Community

None

5B) Board of Committees

None

5C) CEO/GM Report

CEO Witt commented on the softball field located on Belshaw which is owned by the District and used by the community and the High School under Title 9 for the High School girls' softball team. He noted that the High School maintains the field and pays for the water and they recently installed a new crushed brick infield. CEO Witt further noted that there was an investment by the District and personal investment in the development of the field by District employees who gave time on weekends painting the fence and dugouts and making improvements. He applauded the School District for taking over the maintenance and making recent improvements at their expense and taking pride in the facility.

CEO Witt reported that the material purchased from Vermillion Environmental and applied to the road leading to the test site appears to be holding up very well. He noted that the District in the past spends a considerable amount of time and money grading and watering the roads and this product will reduce that expense in the future. The product was applied as a test on asphalt grindings and on native soil with good results to date.

CEO Witt reported that the pump house project is nearing completion and under budget. The Board approved \$250,000.00 for the project and the total expenditures to date are approximately \$230,000.00 of which District will be able to recoup \$125,000.00 in the form of a grant.

CEO reported that he met with a GAO Audit Team assigned by Congress as part of the House Committee on Science and Space Technology and Subcommittee on Space to perform a field study and report back to Congress on the effectiveness of the Office of Commercial Space Transportation which is embedded in the FAA. CEO Witt provided the team with his written responses to their questions. The 114th Congress and United States Senate are initiating language for a draft bill to modify Title 51 of the US

Commercial Space Sector. Members of the CSF, industry consultants and several local MASP tenants are involved in shaping this legislation.

CEO Witt commented on Kern County's sidewalk grant application for downtown Mojave which was presented to the Board by Mr. Bob Neath of the Kern County Roads Department at the last meeting. Director Deaver noted that the Mojave Chamber of Commerce has been working on this for the last fifteen years which began with a drainage project that included the installation of curbs and gutters. Director Deaver also noted that the Chamber has had several meetings with Mr. Neath regarding the next phase which would be the installation of sidewalks and the County is now soliciting letters of support. Director Deaver drafted and sent a sample letter to the Mojave Air and Space Port, Mojave Chamber of Commerce and other interested parties to use as a template to submit letters of support for the grant application. CEO Witt said he received the draft and signed a letter of support of the grant application on March 11, 2015 which was forwarded to the County.

CEO Witt reported on his recent trip to Washington D.C. in support of the semiannual Commercial Spaceflight Federation (CSF) board meeting of which CEO Witt is an executive member, past chairman and founding member. A reception was held in the House of Representatives and CEO Witt introduced guest speaker Representative McCarthy to the CSF Board. CEO Witt noted that sixty two of the sixty three members of CSF worldwide were in attendance. CEO Witt also attended the Ambassador's Reception at the House of Sweden.

5D) Board of Directors

Director Deaver reported on the upcoming plane crazy Saturday event of March 21st highlighting the Centennial Celebration of NACA to NASA and will feature guest speaker Robert Curry, retired Chief Scientist at NASA's Dryden (now Armstrong) Flight Research Center. Mr. Curry was responsible for performing strategic analysis and assisting in the development of strategic plans for the Center's mission emphasizing the Center's future role in aeronautics and science research. Mr. Curry will give a briefing

on the exploration of underlying physics of atmospheric flight with experimental aircraft a concept largely devised by the NACA through its association in the early X-planes used to test and evaluate new technologies and aerodynamic concepts.

CLOSED SESSION

Board adjourned to Closed Session per Government Code Section 54956.9 to discuss potential litigation (Claim of Flight Test Associates Bankruptcy Estate) and Government Code Section 54957 (CEO Personnel Review).

CLOSED SESSION REPORT

In closed session Counsel and the Board discussed the motion filed by FTA and retention of bankruptcy counsel. The Board also conducted an evaluation of the CEO's performance. No other items were discussed.

ADJOURNMENT

There being no further business to come before the board, the chair adjourned the meeting at 3:30 p.m.

RESOLVED: That the regular meeting of March 17, 2015 be and the same is hereby adjourned.

President

ATTEST:

Secretary

(SEAL)

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT
March 24, 2015**

The Board of Directors of the Mojave Air and Space Port duly met for a Special Meeting at the District Offices in the Administration Building at Mojave Airport, Mojave, California, at the hour of 2:00 o'clock p.m. on Tuesday, March 24, 2015.

President Peterson called the meeting to order and the following Directors were present: Balentine, Painter, Deaver and Peterson. Also present were the District's Chief Executive Officer, Stuart Witt with Director Evans and District's Counsel Scott Nave on telecom.

CLOSED SESSION

Board adjourned to Closed Session per Government Code Section 54957 to discuss Personnel Appointment: CEO

CLOSED SESSION REPORT

In closed session the Board discussed the appointment of a new CEO. No action was taken.

ADJOURNMENT

There being no further business to come before the Board, the Chair adjourned the meeting at 3:35 p.m.

RESOLVED: That the special meeting of March 24, 2015 be and the same is hereby adjourned.

President

ATTEST:

Secretary

(SEAL)

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT
March 31, 2015**

The Board of Directors of the Mojave Air and Space Port duly met for a Special Meeting at the District Offices in the Administration Building at Mojave Airport, Mojave, California, at the hour of 2:00 o'clock p.m. on Tuesday, March 31, 2015.

President Peterson called the meeting to order and the following Directors were present: Balentine, Painter, Deaver, Evans and Peterson. Also present were the District's Chief Executive Officer, Stuart Witt and District's Counsel Scott Nave on telecom.

CLOSED SESSION

Board adjourned to Closed Session per Government Code Section 54957 to discuss Personnel Appointment: CEO

CLOSED SESSION REPORT

In closed session the board discussed the appointment of a new CEO. No action was taken.

ADJOURNMENT

There being no further business to come before the Board, the Chair adjourned the meeting at 3:15 p.m.

RESOLVED: That the special meeting of March 31, 2015 be and the same is hereby adjourned.

President

ATTEST:

Secretary

(SEAL)

Date: Wednesday, April 01, 2015
 Time: 04:15PM
 User: LICALICA

Mojave Air & Space Port

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 Report: 03630.rpt

Company: EKAD

Check Register - Standard
 Periods: 09-15 Through 10-15 As of: 4/1/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
			Company: EKAD									
Acct / Sub: 101000												
053109	CK	4/7/2015	1200		10-15		033441	VO	2342812383	MAR 3/7/2015	0.00	124.15
			0109	AT&T								
053109	CK	4/7/2015	0109	AT&T	10-15		033442	VO	2342713412	MAR 3/7/2015	0.00	124.15
053109	CK	4/7/2015	0109	AT&T	10-15		033518	VO	82452188433	MAR 3/20/2015	0.00	73.38
053109	CK	4/7/2015	0109	AT&T	10-15		033519	VO	82432772660	MAR 3/20/2015	0.00	76.03
053109	CK	4/7/2015	0109	AT&T	10-15		033520	VO	82425977755	MAR 3/20/2015	0.00	65.20
053109	CK	4/7/2015	0109	AT&T	10-15		033521	VO	82423366431	MAR 3/20/2015	0.00	138.57
053109	CK	4/7/2015	0109	AT&T	10-15		033522	VO	82417429146	MAR 3/20/2015	0.00	144.26
053109	CK	4/7/2015	0109	AT&T	10-15		033523	VO	82429143388	MAR 3/20/2015	0.00	374.21
053109	CK	4/7/2015	0109	AT&T	10-15		033524	VO	82426811250	MAR 3/20/2015	0.00	75.20
Telecommunications												
053110	CK	4/7/2015	0112	American Assoc of Airport Exec	10-15		033500	VO	661955	9/23/2015	0.00	710.00
AAAE Conference/Registration Fee												
053111	CK	4/7/2015	0139	All Weather, Inc	10-15		033514	VO	659985	3/19/2015	0.00	600.00
AWOS/Nadin Annual Fee												
053112	CK	4/7/2015	0158	Ameripride Uniform Services	10-15		033474	VO	2100427189	3/13/2015	0.00	173.17
053112	CK	4/7/2015	0158	Ameripride Uniform Services	10-15		033475	VO	2100427184	3/13/2015	0.00	57.95
053112	CK	4/7/2015	0158	Ameripride Uniform Services	10-15		033476	VO	2100428736	3/20/2015	0.00	57.95
053112	CK	4/7/2015	0158	Ameripride Uniform Services	10-15		033477	VO	2100428739	3/20/2015	0.00	219.01
053112	CK	4/7/2015	0158	Ameripride Uniform Services	10-15		033537	VO	2100430290	3/27/2015	0.00	173.17
053112	CK	4/7/2015	0158	Ameripride Uniform Services	10-15		033538	VO	2100430286	3/27/2015	0.00	56.95
Uniform Svc.												
											Check Total	
											738.20	

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053113	CK	4/7/2015	0173	Allied Security Holdings LLC	10-15	10-15	033473	VO	6056042	3/12/2015	0.00	5,597.06
053113	CK	4/7/2015	0173	Allied Security Holdings LLC	10-15	10-15	033553	VO	6061967	3/19/2015	0.00	5,189.46
053113	CK	4/7/2015	0173	Allied Security Holdings LLC	10-15	10-15	033554	VO	6061968	3/19/2015	0.00	455.00
053113	CK	4/7/2015	0173	Allied Security Holdings LLC	10-15	10-15	033555	VO	6065864	3/26/2015	0.00	5,497.92
053113	CK	4/7/2015	0173	Allied Security Holdings LLC	10-15	10-15	033556	VO	6065865	3/26/2015	0.00	140.00
<u>Security Svc.</u>											Check Total	16,879.44
053114	CK	4/7/2015	0187	AFLAC	10-15	10-15	033552	VO	386273/MAR	3/25/2015	0.00	862.62
<u>Employee Paid Benefits</u>												
053115	CK	4/7/2015	0195	Aviation Week	10-15	10-15	033479	VO	RENEWAL/ANNUAL	3/2/2015	0.00	89.00
<u>Subscription Renewal</u>												
053116	CK	4/7/2015	0234	Banyan	10-15	10-15	033480	VO	1448116	3/18/2015	0.00	17.45
<u>Gift Shop/Charts</u>												
053117	CK	4/7/2015	0284	Michael L. Brouse	10-15	10-15	033481	VO	MAR 9 & 10,2015	3/24/2015	0.00	2,150.00
053117	CK	4/7/2015	0284	Michael L. Brouse	10-15	10-15	033501	VO	MARCH 16-21	3/21/2015	0.00	1,875.00
053117	CK	4/7/2015	0284	Michael L. Brouse	10-15	10-15	033548	VO	MAR 24,25,2015	3/28/2015	0.00	1,525.00
<u>Accounting Consultant</u>											Check Total	5,550.00
053118	CK	4/7/2015	0350	Clark's Pest Control	10-15	10-15	033482	VO	0200910258/MAR	3/17/2015	0.00	41.00
053118	CK	4/7/2015	0350	Clark's Pest Control	10-15	10-15	033483	VO	0200922714/MAR	3/17/2015	0.00	41.00
053118	CK	4/7/2015	0350	Clark's Pest Control	10-15	10-15	033484	VO	0200972309/MAR	3/17/2015	0.00	42.00
053118	CK	4/7/2015	0350	Clark's Pest Control	10-15	10-15	033485	VO	0201056810/MAR	3/17/2015	0.00	60.00
<u>Pest Control</u>											Check Total	184.00

Mojave Air & Space Port
Check Register - Standard
 Periods: 09-15 Through 10-15 As of: 4/1/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053119	CK	4/7/2015	0356	Complete Aviation Fuel Systems	10-15	10-15	033444	VO	0008367-IN	3/12/2015	0.00	187.51
<u>Equipment Supplies</u>												
053120	CK	4/7/2015	0380	Colorado Technical University	10-15	10-15	033486	VO	13803713-1501B	3/24/2015	0.00	1,300.00
<u>Employee Tuition Benefit</u>												
053121	CK	4/7/2015	0422	Direct TV	10-15	10-15	033539	VO	25442520368	3/25/2015	0.00	94.16
<u>Telecommunications</u>												
053122	CK	4/7/2015	0605	Farmer Brothers Company	10-15	10-15	033540	VO	61885850 SO	3/31/2015	0.00	67.60
<u>Coffee Svc.</u>												
053123	CK	4/7/2015	0615	Federal Express	10-15	10-15	033502	VO	2-975-00191	3/20/2015	0.00	16.97
<u>Admin. Shipping Expense</u>												
053124	CK	4/7/2015	0625	Fire Ace Inc.	10-15	10-15	033445	VO	18734	3/13/2015	0.00	675.00
053124	CK	4/7/2015	0625	Fire Ace Inc.	10-15	10-15	033541	VO	18741	4/30/2015	0.00	180.00
<u>Equipment Maintenance</u>												
053125	CK	4/7/2015	0751	The Gibbons Family LLc	10-15	10-15	033463	VO	FEB INVSTR PMT	3/16/2015	0.00	4,516.35
											Check Total	855.00

Feb. 2015 Investor Pmt.

Date: Wednesday, April 01, 2015
 Time: 04:15PM
 User: LCALICA

Mojave Air & Space Port

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 Report: 03630.rpt
 Company: EKAD

Check Register - Standard
 Periods: 09-15 Through 10-15 As of: 4/1/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053126	CK	4/7/2015	0835	High Desert Wireless Broadband	10-15	10-15	033529	VO	30465/JAN 2015	3/30/2015	0.00	2,500.00
053126	CK	4/7/2015	0835	High Desert Wireless Broadband	10-15	10-15	033530	VO	30466/FEB 2015	3/30/2015	0.00	2,500.00
<u>Telecommunications</u>												
053127	CK	4/7/2015	0842	J. Hitchcock Riverwest Fam Ptr	10-15	10-15	033464	VO	FEB INVSTR PMT	3/16/2015	0.00	3,010.90
<u>Feb. 2015 Investor Pmt.</u>												
053128	CK	4/7/2015	0910	Interstate Battery Systems	10-15	10-15	033487	VO	97745	3/18/2015	0.00	728.53
<u>Equipment Batteries</u>												
053129	CK	4/7/2015	0963	Industrial Chem Lab & Services	10-15	10-15	033511	VO	168199	3/12/2015	0.00	3,359.01
<u>Weed Control</u>												
053130	CK	4/7/2015	0990	The Hartford Insurance Company	10-15	10-15	033534	VO	40040510/APR	3/25/2015	0.00	3,663.62
<u>Insurance</u>												
053131	CK	4/7/2015	1040	Jimco Construction & Equip	10-15	10-15	033465	VO	38920/FEB	2/11/2015	0.00	492.20
<u>Rail Road Inspection</u>												
053132	CK	4/7/2015	1106	Robert W. Karpe, Trustee	10-15	10-15	033466	VO	FEB INVSTR PMT	3/16/2015	0.00	7,527.24
<u>Feb. 2015 Investor Pmt.</u>												
053133	CK	4/7/2015	1122	Kelley~Randall	10-15	10-15	033446	VO	10236	3/11/2015	0.00	2,789.50
<u>Auto Expense</u>												

Check Total

Date: Wednesday, April 01, 2015
 Time: 04:15PM
 User: LICALICA

Mojave Air & Space Port

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 Report: 03630.rpt

Company: EKAD

Check Register - Standard Periods: 09-15 Through 10-15 As of: 4/1/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053133	CK	4/7/2015	1122	Kelley~Randall	10-15	033447	VO	10246	3/11/2015	0.00	19.23
053133	CK	4/7/2015	1122	Kelley~Randall	10-15	033448	VO	10248	3/12/2015	0.00	49.30
053133	CK	4/7/2015	1122	Kelley~Randall	10-15	033557	VO	10274	3/25/2015	0.00	44.52
<u>Auto Expense</u>											
053134	CK	4/7/2015	1136	Kern County Elections	10-15	033549	VO	NOV 4,2014 ELEC	3/26/2015	0.00	5,476.16
<u>Nov. 2014 Election Fee</u>											
053135	CK	4/7/2015	1142	Kern County Sheriffs Office	10-15	033515	VO	6932/VIRGIN GAL	3/20/2015	0.00	413.12
053135	CK	4/7/2015	1142	Kern County Sheriffs Office	10-15	033517	VO	6932/SCALED	3/20/2015	0.00	309.84
<u>Security/Events</u>											
053136	CK	4/7/2015	1154	Kieffe & Sons Ford	10-15	033449	VO	16483	3/12/2015	0.00	468.68
<u>Auto Expense</u>											
053137	CK	4/7/2015	1200	L & L Construction	10-15	033450	VO	WK END 3-8-15	3/8/2015	0.00	2,090.00
053137	CK	4/7/2015	1200	L & L Construction	10-15	033489	VO	WK END 3/15/15	3/15/2015	0.00	2,090.00
053137	CK	4/7/2015	1200	L & L Construction	10-15	033542	VO	WK END 3/22/15	3/22/2015	0.00	1,310.00
<u>Construction Consultant</u>											
053138	CK	4/7/2015	1205	Lawton~Jack C.	10-15	033550	VO	RO10070-9	4/1/2015	0.00	3,015.00
<u>Pump house/Maintenance</u>											
053139	CK	4/7/2015	1254	Lincoln Nat'l Life Ins. Co.	10-15	033469	VO	231732/04-2015	3/10/2015	0.00	596.71
<u>Insurance</u>											

Check Total

2,902.55

Check Total

722.96

Check Total

5,490.00

Check Total

3,015.00

Check Total

596.71

Date: Wednesday, April 01, 2015
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Mojave Air & Space Port

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Company: EKAD

Check Register - Standard Periods: 09-15 Through 10-15 As of: 4/1/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053140	CK	4/7/2015	1306	Martha's Cleaning Service	10-15	033451	VO	1234	3/11/2015	0.00	1,400.00
<u>Cleaning Svc.</u>											
053141	CK	4/7/2015	1311	Modern Trophy	10-15	033543	VO	150050	3/19/2015	0.00	974.00
<u>Event Center Plaque</u>											
053142	CK	4/7/2015	1323	Medley Fire Protection, Inc.	10-15	033512	VO	8170	3/23/2015	0.00	2,600.00
<u>Annual Sprinkler Inspection/8 Bldgs.</u>											
053143	CK	4/7/2015	1324	Mojave Transportation Museum	10-15	033497	VO	4.0 RECOGNITION	2/25/2015	0.00	350.00
<u>Sponsorship/4.0 Recognition Dinner</u>											
053144	CK	4/7/2015	1347	Miller Equipment Company	10-15	033452	VO	17012	3/13/2015	0.00	10,000.00
<u>Back road/labor & Equipment</u>											
053145	CK	4/7/2015	1364	Mojave/Karl's Hardware	10-15	033496	VO	FEB 2015	3/13/2015	0.00	1,797.87
<u>Building Maintenance Supplies</u>											
053146	CK	4/7/2015	1406	Napa Auto Parts	10-15	033544	VO	819376	3/31/2015	0.00	15.08
<u>Shop/ Supplies</u>											
053147	CK	4/7/2015	1407	Nave & Cortell, LLP	10-15	033558	VO	20164	4/1/2015	0.00	6,625.00
<u>March 2015 Professional Svcs.</u>											

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Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053148	CK	4/7/2015	1501	Office Depot	10-15	033545	VO	MARCH 2015	3/17/2015	0.00	609.22
<u>Office Supplies/ All Depts.</u>											
053149	CK	4/7/2015	1614	Paper Connection & Graphics	10-15	033453	VO	31735	3/10/2015	0.00	198.23
<u>Stationary</u>											
053150	CK	4/7/2015	1626	Petro Lock, Inc.	10-15	033454	VO	365007	3/9/2015	0.00	720.90
<u>Fuel Additives</u>											
053151	CK	4/7/2015	1662	Prime Signs	10-15	033546	VO	N-4341 / BAL	3/5/2015	0.00	1,131.54
<u>Event Center Signs/Balance</u>											
053152	CK	4/7/2015	1670	Praxair	10-15	033456	VO	52019761	3/4/2015	0.00	382.33
053152	CK	4/7/2015	1670	Praxair	10-15	033559	VO	52130274	3/20/2015	0.00	226.27
<u>Tank Rental/Acetylene</u>											
053153	CK	4/7/2015	1683	Commercial Spaceflight Fed	10-15	033443	VO	688	3/10/2015	0.00	21,000.00
<u>2015 Membership Dues</u>											
053154	CK	4/7/2015	1800	Ramos / Strong, Inc.	10-15	033490	VO	0281377	3/16/2015	0.00	900.04
<u>Auto Fuel</u>											
										Check Total	608.60

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Mojave Air & Space Port

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053155	CK	4/7/2015	1803 Race Telecommunications, Inc.	10-15	033457	VO	RC085768 /MAR	3/1/2015	0.00	64.95
053155	CK	4/7/2015	1803 Race Telecommunications, Inc.	10-15	033533	VO	RC086417/APR	4/1/2015	0.00	2,499.28
Telecommunications										
053156	CK	4/7/2015	1880 David Russell	10-15	033531	VO	FEB 2015	2/28/2015	0.00	3,690.00
053156	CK	4/7/2015	1880 David Russell	10-15	033532	VO	JAN/FEB 2015	2/28/2015	0.00	1,200.00
Engineering Svc.										
053157	CK	4/7/2015	1952 So. Calif. Edison	10-15	033492	VO	2025279670/MAR	3/10/2015	0.00	6,448.93
053157	CK	4/7/2015	1952 So. Calif. Edison	10-15	033504	VO	2340063106/MAR	3/20/2015	0.00	1,145.86
Utility										
053158	CK	4/7/2015	1978 Security Benefit	10-15	033458	VO	PPE 03/08/2015	3/13/2015	0.00	2,466.91
053158	CK	4/7/2015	1978 Security Benefit	10-15	033503	VO	PPE 3/22/15	3/27/2015	0.00	2,466.91
Employee Paid Benefits										
053159	CK	4/7/2015	1984 Security Signal Devices, Inc (SSD SYSTEMS)	10-15	033491	VO	382470-S	3/13/2015	0.00	139.10
Bldg. 137/Fire Alarm Contract										
053160	CK	4/7/2015	2040 Town & Country Garage Doors	10-15	033493	VO	6256	3/17/2015	0.00	985.00
Bldg. Maintenance										
053161	CK	4/7/2015	2136 UNUM Life Ins. Co.	10-15	033468	VO	0558036001/APR	3/10/2015	0.00	1,553.09
Insurance										

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post	Ref Closed	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053162	CK	4/7/2015	2214 Antelope Valley Press	10-15	033478	VO	100TH ANNIVERSA	3/12/2015	0.00	430.00
<u>Advertising</u>										
053163	CK	4/7/2015	2230 Verizon Wireless	10-15	033505	VO	271903400-00001	3/12/2015	0.00	365.83
053163	CK	4/7/2015	2230 Verizon Wireless	10-15	033506	VO	271903400-00002	3/12/2015	0.00	449.09
<u>Telecommunications</u>										
053164	CK	4/7/2015	2450 Xerox Corporation	10-15	033459	VO	135245281	3/10/2015	0.00	269.08
053164	CK	4/7/2015	2450 Xerox Corporation	10-15	033507	VO	135432252	3/19/2015	0.00	113.94
053164	CK	4/7/2015	2450 Xerox Corporation	10-15	033508	VO	135432251	3/19/2015	0.00	128.24
<u>Ink</u>										
053165	CK	4/7/2015	3012 Fauble-Richard	10-15	033509	VO	7940/3-23-15	3/23/2015	0.00	146.20
<u>Reimburse Employee Benefit</u>										
053166	CK	4/7/2015	3200 Mallon-Timothy	10-15	033494	VO	872939/1315	3/17/2015	0.00	201.00
<u>Reimburse Employee Benefit</u>										
053167	CK	4/7/2015	3310 Jaworski-Timothy	10-15	033560	VO	764237997	3/29/2015	0.00	354.10
053167	CK	4/7/2015	3310 Jaworski-Timothy	10-15	033562	VO	3655,3654	2/9/2015	0.00	307.20
053167	CK	4/7/2015	3310 Jaworski-Timothy	10-15	033563	VO	50049361/03-15	3/16/2015	0.00	58.34
053167	CK	4/7/2015	3310 Jaworski-Timothy	10-15	033564	VO	50049362/03-15	3/16/2015	0.00	58.34
<u>Reimburse Employee Benefit</u>										
										Check Total
										814.92
										Check Total
										511.26
										Check Total
										146.20
										Check Total
										201.00
										Check Total
										354.10
										Check Total
										307.20
										Check Total
										58.34
										Check Total
										58.34
										Check Total
										777.98

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Mojave Air & Space Port

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Check Register - Standard Periods: 09-15 Through 10-15 As of: 4/1/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053168	CK	4/7/2015	3610	Riccomini-Mike	10-15	033561	VO	1012431/3-18-15	3/18/2015	0.00	130.00
<u>Reimburse Employee Benefit</u>											
053169	CK	4/7/2015	3630	Roth-Deborah	10-15	033498	VO	15063B04502	2/25/2015	0.00	131.74
<u>Reimburse Employee Benefit</u>											
053170	CK	4/7/2015	3650	Javier Ruiz	10-15	033462	VO	002906829292081	3/2/2015	0.00	150.00
<u>Reimburse Employee Benefit</u>											
053171	CK	4/7/2015	3864	Rawings-Carrie	10-15	033495	VO	9565/RR	3/13/2015	0.00	521.74
<u>Reimburse Employee Benefit</u>											
053172	CK	4/7/2015	3875	Stuart O. Witt	10-15	033499	VO	4BT9343/7BD3647	2/13/2015	0.00	45.76
053172	CK	4/7/2015	3875	Stuart O. Witt	10-15	033551	VO	9431,7610,7611	2/27/2015	0.00	454.24
<u>Reimburse Employee Benefit</u>											Check Total
053173	CK	4/7/2015	4008	Jones, DDS-Michael B.	10-15	033547	VO	55253/3-18-15	3/18/2015	0.00	94.00
<u>Employee Benefit</u>											

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Mojave Air & Space Port

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Check Register - Standard
 Periods: 09-15 Through 10-15 As of: 4/1/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053174	CK	4/7/2015	4091	JW GRIFFIN CONSTRUCTION INC	10-15	033488	VO	51	3/12/2015	0.00	23,500.00
Bldg. 79 Construction Contract											
053175	CK	4/7/2015	4111	Bradford M. Boyd D.D.S.	10-15	033460	VO	7350	3/10/2015	0.00	53.50
053175	CK	4/7/2015	4111	Bradford M. Boyd D.D.S.	10-15	033461	VO	7351	3/9/2015	0.00	243.20
Employee Benefit											Check Total
											296.70

Check Count: 67 Acct Sub Total: 176,113.06

Check Type	Count	Amount Paid
Regular	67	176,113.06
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	67	176,113.06

Company Disc Total: 0.00 Company Total: 176,113.06

EFT's		
AVFuel	4/11/15	18,425.78
AVFuel	4/14/15	18,423.42
Total EFT		36,849.20
Total for Approval		212,962.26

Date: Wednesday, April 01, 2015
 Time: 01:05: PM

User: LCALICA

Mojave Air & Space Port-FAAAIP

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 Company: FAAAIP

Period Sensitive Aged AP - Detail

Period: 10-15 As of: 4/1/2015

Vendor Ref Nbr	Inv Nbr	Name	Master Doc Type	Vendor/Doc Stat	Disc Date	Due Date	Pay Date	Current	1 To 30	31 To 60	61 To 90	Over 90	Balance
Company: FAAAIP													
0558		EnerSource Engineering	VO	A		4/1/2015	4/1/2015	24,384.00	0.00	0.00	0.00	0.00	24,384.00
300934	1667-1							24,384.00	0.00	0.00	0.00	0.00	24,384.00
Vendor Total													
1880		David E. Russell	VO	A		4/1/2015	4/1/2015	10,680.00	0.00	0.00	0.00	0.00	10,680.00
300933	RW 8-26/030t							10,680.00	0.00	0.00	0.00	0.00	10,680.00
Vendor Total													
Company Total													
								35,064.00	0.00	0.00	0.00	0.00	35,064.00

**KERN COUNTY
LAFCO
(661) 716-1076**

Memo

To: Kern County Special Districts
From: Rebecca Moore, Executive Officer
Date: March 24, 2015
Re: Special District Representative on LAFCo

Enclosed please find a ballot for the Special District representative on LAFCo. Please mark and sign the ballot and return it to LAFCo using the envelope provided. ***Your ballot must be received by Kern LAFCo by May 22, 2015 to be counted.***

All ballots will be held until an official opening and tabulation in the LAFCo office. This opening will be witnessed/assisted by an officer of the Kern Special Districts Association. In order to make this work, **it is essential that you fill in the name of your district, sign the ballot and return it in the envelope marked "Ballot" by the deadline.**

Thank you and please call us if you have any questions.

KERN COUNTY
LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICT REPRESENTATIVE
BALLOT

PLEASE MARK ONLY ONE:

LAFCO COMMISSION CANDIDATES:

_____ RONALD ORRIN (WEST SIDE RECREATION AND PARKS DISTRICT)

_____ VANESSA MONTEMAYER (BUTTONWILLOW COUNTY WATER DISTRICT)

_____ ANGELICA SOTO (LOST HILLS UTILITY DISTRICT)

_____ GARY MCKIBBIN (NORTH OF THE RIVER SANITARY DISTRICT)

_____ CHARLES D. GRIFFIN (INDIAN WELLS VALLEY WATER DISTRICT)

_____ CHARLENE LACLAIRE (BEAR VALLEY COMMUNITY SERVICES DISTRICT)

SIGNATURE

DISTRICT

PLEASE RETURN COMPLETED BALLOT NO LATER THAN MAY 22, 2015. BALLOTS RECEIVED AFTER MAY 22, 2015 WILL NOT BE COUNTED.

VITA

•

Ronald E. Orrin

105 E. Lucard St., Taft, CA 93268 Cell Phone 661-599-1201
orrin.ron@gmail.com

My previous experience includes the following:

Education

- 1974 Life Teaching Credential University of La Verne, La Verne, CA
- 1970 - 1972 BA University of La Verne, La Verne, CA
- 1968 -1970 Mt. San Antonio College (transfer no degree), Walnut, CA
- 1968 Graduated Covina High School, Covina, CA

Experience

- Laborer in various construction projects 1964-1968
- Co-owner Orrin Bros. Construction (general contractor-developers) 1977-1991
- Sole proprietor REO Companies (builders & developers) 1991- 1998
- Real Estate owner/ investor 1971- present
- Full time public school teacher 1972-1977 and 1999-present
- Westside Recreation and Parks District, Board Member
- Taft City Planning Commission, Board Chair
- Greater Taft Economic Development Authority, Board of Directors

In my experience I have developed, constructed, consulted, and remodeled projects throughout Los Angeles, Orange, San Bernardino, Riverside and Kern Counties. Additionally, I have processed from the owner's side Conditional Use Permits, Parcel Maps, Lot line adjustments and abandonments, and Zoning Variances. As a member of the Taft Planning Commission I have worked with staff to facilitate zone changes and approve numerous projects. To successfully accomplish these goals I worked with owners, governmental agencies (local, state, and federal) architects, engineers, and contractors to successfully develop real estate projects including the following:

- Single family homes
- Residential housing tracts
- Apartment complexes ranging from duplexes to as many as 544 units
- Commercial complexes (including offices, retail spaces, and industrial buildings)
- Residential, commercial, and industrial conversions and rehabilitations
- Commercial, industrial, and residential remodeling

I am goal-oriented and diligent in my efforts to complete tasks to the satisfaction of all parties. At this time in my life I feel I am able to devote time to enhance and improve my community, and I look forward to that opportunity.

Vanessa Montemayor Campaign Statement for Special District Representative for LAFCO

Hello, my name is Vanessa Montemayor, and I am a Director for Buttonwillow County Water District (BCWD). BCWD is located approximately 30 miles west of Bakersfield and provides water and sewer service for approximately 1,200 consumers with around 424 connections.

I am also the Office Manager/Controller for East Niles Community Services District and have been in this position for 9 years now. My education includes a Bachelor of Science degree in Business Administration – Accounting from California State University Bakersfield.

I respectfully ask for your support and the district board's vote so I may serve as the Special District member on LAFCO. Thank you.



Angelica Soto

P.O. Box 35
Lost Hills, California

Education

California Polytechnic State University, San Luis Obispo (Cal Poly)
University of Phoenix

Degree: Bachelor of Science

Major: Criminal Justice

Occupation

Owner, operator of the Gabby's Catering

Past Occupation

Social Worker, County of Kern (13 Years)

Community Activities

Board of Directors, Lost Hills Utility District
Active Community Volunteer at the Lost Hills Park Recreation

NORTH OF RIVER SANITARY DISTRICT NO. 1

204 UNIVERSE AVENUE
BAKERSFIELD, CA 93308

DIRECTORS

GARY McKIBBIN: PRESIDENT
STEVE RUETTIGERS: VICE PRESIDENT
STEVE SHOFFNER
SANDRA MURPHY
FRED KLOEPPER

SECRETARY-MANAGER

LARUE GRIFFIN
204 UNIVERSE AVENUE
PHONE (661) 399-6411
FAX (661) 399-2856
E-MAIL: lgriffin@norsd.com

Gary F. McKibbin

Nominee for LAFCO Special District Member

Board Member Experience

North of River Sanitary District

Board Director (1996-Current)

- Board President (2010-Current)
- Board Vice President (2007-2010)
- Attends CASA & CSDA annual conferences as a district representative

Kern Audubon Society

Board Director (2006-Current)

- Board Treasurer (2012-Current)

Professional Experience

- Sole proprietor of a local branch of the Farmers Insurance Company for over 30 years
- Worked for Metropolitan Life Insurance Company for 13 years

Miscellaneous

- Kern County resident since 1968
- Lion's Club Member (1975-1995)

Charles D. Griffin – Director (Term Expires 11/2018)



Charles (Chuck) D. Griffin was elected to the Indian Wells Valley Water District Board of Directors in November 2014. He currently serves on the Water Management and Finance Committees

Mr. Griffin was born and raised in Ridgecrest and is a graduate of Burroughs High School. His work began in the construction industry at an early age helping his self-employed father. Mr. Griffin is involved and supports many local charity events including, but not limited to, the Chamber of Commerce Follies and Salvation Army's Annual Souper Bowl Auction. He is also very active at a local church Easter egg hunt. Mr. Griffin is married to Ronda and together they have six children and six grandchildren.

Application to LAFCO

Charlene LaClaire, Ph.D. President, Board of Directors
Bear Valley Community Services District
28999 S. Lower Valley Road
Tehachapi, CA 93561

Dear Members of LAFCO:

Having had experience with LAFCO as a Planning Commissioner with the City of Anaheim, as a development consultant taking projects through various governments, as a person who has developed my own property, and now as a Director on the Board of Bear Valley Springs, I have long been interested in LAFCO. I should say that all of my experiences have been good ones and I would like to contribute to helping with the fine work LAFCO does. The following is a list of some of my experience.

- President Board of Directors, Bear Valley Springs Community Services District.
- Director – 2 years of a four year term
- CSD Finance Committee 2 years concerned with Finances of the District
- CSD Chair Administration Committee 1 year revising Code and Policies
- CSD Chair Communications Committee 1 year writing articles for the Board for publication
- Anaheim City Planning Commission 13 years, Planning and Zoning, Legal issues, etc.
- CPB & Associates President/Owner development consulting throughout the State of California getting projects approved, planning, and developing own projects which were approved by LAFCO
- Multi Modal Inc. Community Action Specialist at Hamilton Air Force Base
- KOCE Television Advisory Board
- Columnist Anaheim Bulletin
- California Secondary Teaching Credential
- Ph.D. Psychology – Private Practice retired

Thank you for your attention and consideration. If I can be of help to your organization, I would gladly serve.

Sincerely,

Charlene LaClaire