

# MOJAVE AIR AND SPACE PORT

## SPECIAL MEETING OF THE BOARD OF DIRECTORS

**Date: May 6, 2022**

**Location: Board Room  
1434 Flightline, Mojave, California**

**Time: 2:00 p.m.**

### **Zoom Video Conference**

<https://us02web.zoom.us/j/85386694360?pwd=L2VTWGNUMRkowZlVYsSjBlWVhieFN5UT09>

Phone: 669 900 9128

Meeting ID: 853 8669 4360

Passcode: 248599

## **AGENDA**

### **1. Call to Order**

A. Pledge of Allegiance

B. Roll Call

- Via Telephone: Jimmy Balentine  
2615 Chester Ave.  
Bakersfield, CA 93301

C. Approval of Agenda

### **2. Community Announcements**

Members of the audience may make announcements regarding community events.

### **3. Consent Agenda**

All items on the consent agenda are considered routine and non-controversial and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

A. Minutes of the Regular Board Meeting April 15, 2022

B. Check register dated April 28, 2022, \$19,377.81

C. Check register dated May 5, 2022, \$32,399.90

### **4. Action Items**

A. Adoption of Resolution Regarding Remote Meetings

B. Process to Fill Board Vacancy

C. Naming of Airport Roads

## **5. Reports**

- A. Financials
- B. Fire
- C. Security
- D. Facilities
- E. DOO Report
- F. CEO/GM Report
- G. Board Committee
- H. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda.

## **6. Public Comment on Items Not on the Agenda**

Members of the public may make comments to the Board on items not on the agenda.

## **Adjournment**

This Agenda was posted on, May 5, 2022, by Jason Buck.

This meeting will be conducted in person and via zoom video conference. If you participate via zoom, please:

- **KEEP YOUR MIC MUTED** at all times that you are not making a comment in order to minimize noise during the meeting. Unmute only to make a comment on an agenda item.
- The general rules regarding public comment apply to those using zoom.
- Comments may also be made in the zoom chat function or via email to the Board Clerk at [Lynn@mojaveairport.com](mailto:Lynn@mojaveairport.com) prior to the start of the meeting.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to [Lynn@mojaveairport.com](mailto:Lynn@mojaveairport.com)

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

### **MISSION STATEMENT**

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A  
PRINCIPLE FOCUS AS THE WORLD’S PREMIER CIVILIAN AEROSPACE TEST CENTER  
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

## **BOARD OF DIRECTORS**

### **MINUTES OF THE REGULAR MEETING ON APRIL 19, 2022.**

#### **1. CALL TO ORDER**

The meeting was called to order on Tuesday, April 19, 2022, at 2:00 p.m. by Director Barney.

**A. Pledge of Allegiance:** Bill Deaver led those assembled in the Pledge of Allegiance.

**B. Roll Call:**

Directors present via zoom and in person: Balentine, Barney, Coleman, Morgan

Directors absent: None

Others present: CEO Lindner, DOA Rawlings, Board Clerk Johansen, DOT Buck and District Counsel Navé.

**B. Approval of Agenda:** Upon motion by Director Balentine, seconded by Director Coleman, The Board unanimously approved the agenda with the change of moving Action Item A into closed session.

#### **2. COMMUNITY ANNOUNCEMENTS**

No comments were made.

#### **3. CONSENT AGENDA**

Upon motion by Director Balentine, seconded by Director Morgan, the Board unanimously approved the Consent Agenda.

A. Minutes of the Regular Board Meeting April 5, 2022

B. Check register dated April 13, 2022, \$25,014.12

#### **4. ACTION ITEMS**

**A. Resolution Amending BP 300 as it Relates to Positions and Compensation**

This item was moved to closed session as Personnel Appointment.

**B. Kern LAFCO Ballot**

Counsel described the role of LAFCO and its board of directors, and Contracts Manager Johansen explain the process of filling the vacant seat on the LAFCO board and the selection process. Upon motion by Director Balentine, seconded by Director Coleman, the Board unanimously approved the vote for Joe King.

**C. Board of Director Vacancy**

Counsel described the process for filling the board vacancy. The Board discussed the deadline for candidates to submit resumes and letters of interest for the vacant board seat. Upon Motion by Director Barney, seconded by Director Balentine, the Board voted 3-1, with Director Coleman voting no, to set a deadline of May 9, 2022, for the submission of applications, and May 17, 2022, as the date to fill the vacancy. Director Barney created an ad hoc committee with her and Director Balentine to review the candidates' applications and make a recommendation to the Board of Directors at the meeting on May 17, 2022.

**D. Resolution Of Appreciation Recognizing William Deaver**

Director Barney read the resolution expressing the District's appreciation for Mr. Deaver. Director Balentine presented the resolution to Mr. Deaver. Upon motion by Director Barney, seconded by Director Morgan, the Board unanimously approved the Resolution of Appreciation.

**5. REPORTS**

**A. CEO Report**

CEO Lindner presented his report on upcoming events and projects at the Airport.

**B. Board Committees**

There are no committees.

**C. Board of Director Comments**

There were no Director comments on items not on the agenda.

**6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were no public comments.

**7. CLOSED SESSION**

A. Personnel Appointment: Director of Public Safety and Security.

**8. CLOSED SESSION REPORT**

In closed session the board discussed the appointment of a Director of Public Safety and Security. No action was taken, and no other items were discussed.

**ADJOURNMENT**

There being no further business to come before the Board, the chair adjourned the meeting at 3:51 p.m.

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Diane Barney, President

ATTEST

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Jimmy R. Balentine, Secretary

Date: Thursday, April 28, 2022  
 Time: 09:42AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 11-22 As of: 4/28/2022

Page: 1 of 1  
 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: MASP</b>										
Acct / Sub:	101000		1200							
062178	CK	5/3/2022	1314 Mead & Hunt	11-22	050670	VO	330905/GA PVMT	4/20/2022	0.00	5,976.34
062179	CK	5/3/2022	1314 Mead & Hunt	11-22	050671	VO	330907/TWY C	4/20/2022	0.00	13,401.47

Check Count: 2

**Acct Sub Total: 19,377.81**

Check Type	Count	Amount Paid
Regular	2	19,377.81
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>2</b>	<b>19,377.81</b>

<b>Company Disc Total</b>	<b>0.00</b>	<b>Company Total</b>	<b>19,377.81</b>
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Date: Thursday, May 5, 2022  
 Time: 10:02AM  
 User: LCALICA

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Periods: 10-22 Through 11-22 As of: 5/5/2022

Page: 1 of 1  
 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: MASP</b>										
Acct / Sub: 062206	101000 CK	5/6/2022	1200 0471 CARMAX	11-22	050752	VO	2017/F150	5/4/2022	0.00	32,399.90

Check Count: 1

**Acct Sub Total: 32,399.90**

Check Type	Count	Amount Paid
Regular	1	32,399.90
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>1</b>	<b>32,399.90</b>

<b>Company Disc Total</b>	<b>0.00</b>	<b>Company Total</b>	<b>32,399.90</b>
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**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Scott Nave  
**SUBJECT:** AB 361 Remote Meeting Resolution

**MEETING DATE:** May 6, 2022

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**Background:**

The Governor's executive order suspending certain requirements of the Brown Act regarding board meetings has expired, but the proclamation of a state of emergency is still in place. The Legislature has amended Govt Code 54953 to include provisions allowing remote meetings during a state of emergency under certain conditions. The attached resolution allows the Board to continue meeting remotely until the state of emergency is lifted and social distancing is no longer recommended or required. If the Board adopts the resolution, it will have to renew the resolution every 30 days.

**Impacts:**

Fiscal: None

Environmental: This action does not constitute a project and is not subject to CEQA

Legal: None

**Recommended Action:**

The Board has two options:

1. The Board may adopt the resolution and continue with remote meetings during the month of May through June 4, 2022, or until the state of emergency is lifted; or
2. The Board may not adopt the resolution and resume holding meetings in compliance with the requirements of the Brown Act.



RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF MOJAVE AIR AND SPACE PORT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE MONTH OF MAY 2022

WHEREAS, Mojave Air and Space Port (the "District") is committed to encouraging and preserving public access and participation in meetings of the Board of Directors; and

WHEREAS, Government Code section 54953, as amended by AB 361, makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subject to the existence of certain conditions; and

WHEREAS, a required condition is that there is a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, Governor Newsom declared a State-wide state of emergency due to the Covid-19 pandemic on March 4, 2020, which declaration is still in effect, and state and local health officials continue to recommend social distancing; and

WHEREAS, the Board of Directors does hereby find that the resurgence of the Covid-19 pandemic, particularly through the Delta variant, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify both the proclamation of state of emergency by the Governor of the State of California and the Kern County Health Department guidance regarding social distancing; and

WHEREAS, based on the above the Board of Directors of the District finds that in-person public meetings of the Board would further increase the risk of exposure to the Covid-19 virus to the residents of the District, staff, and Directors; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that it shall conduct Board meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, in compliance with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meetings of Board of Directors will be available to the public for participation and comments through virtual measures, which shall be fully explained on each posted agenda.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF MOJAVE AIR AND SPACE PORT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, as set forth in the recitals.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2021.

Section 4. Remote Teleconference Meetings. The General Manager, staff, and Board of Directors are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on May 6, 2022 and shall be effective until the earlier of (i) June 4, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of WBMWD may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

Section 6. Termination of this Resolution. This Resolution will automatically terminate on the day that both the Governor's Declaration of Emergency and any local agency guideline for social distancing are no longer in effect.

PASSED AND ADOPTED by the Board of Directors of Mojave Air and Space Port, this 6th day of May 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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President

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Secretary



## STAFF MEMORANDUM

**TO:** Board of Directors  
**FROM:** Todd Lindner, CEO  
**SUBJECT:** Naming of Airport Roads

**MEETING DATE:** May 6, 2022

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### **Background:**

The Original Plans for the Airport did not include names for the access roads now used in the Test Site area by MASP, Tenants, Kern County Fire and Kern County Law Enforcement. Tenants making improvements on test sites are requesting permission to add electricity at their own cost which requires a physical address.

Currently there are approximately seven (7) roads that need named on the attached map. MASP has three choices for naming the roads:

- A) Allow Kern County Planning to choose the names.
- B) The Board of Directors choose the names.
- C) The Board delegates the authority to the CEO to choose the names.

Names for consideration are:

- 1) Berm Road (MASP Staff and Tenants already know this road by this name)
- 2) Blackwell Road (Eric Blackwell, Scaled's Test Site Employee, deceased 7/26/2007)
- 3) Deaver Road (Bill Deaver, past Director)
- 4) Hansen Road (Cathy Hansen, past Director)
- 5) Hill Road (Mike Hill, NTPS Test Pilot, deceased 10/24/14)
- 6) Ivens Road (Todd Ivens, Scaled's Test Site employee, deceased 7/26/2007)
- 7) May Road (Glen May, Scaled's Test Site Employee, deceased 7/26/2007)
- 8) Painter Road (Joanne Painter, past Director)
- 9) Peterson Road (Dr. Allen Peterson, past Director)

An updated PD Plan Modification (Precise Development) will be submitted to Kern County Planning for final approval of names chosen.

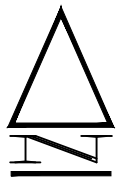


**Impacts:**

Fiscal: None  
Environmental: None  
Legal: None

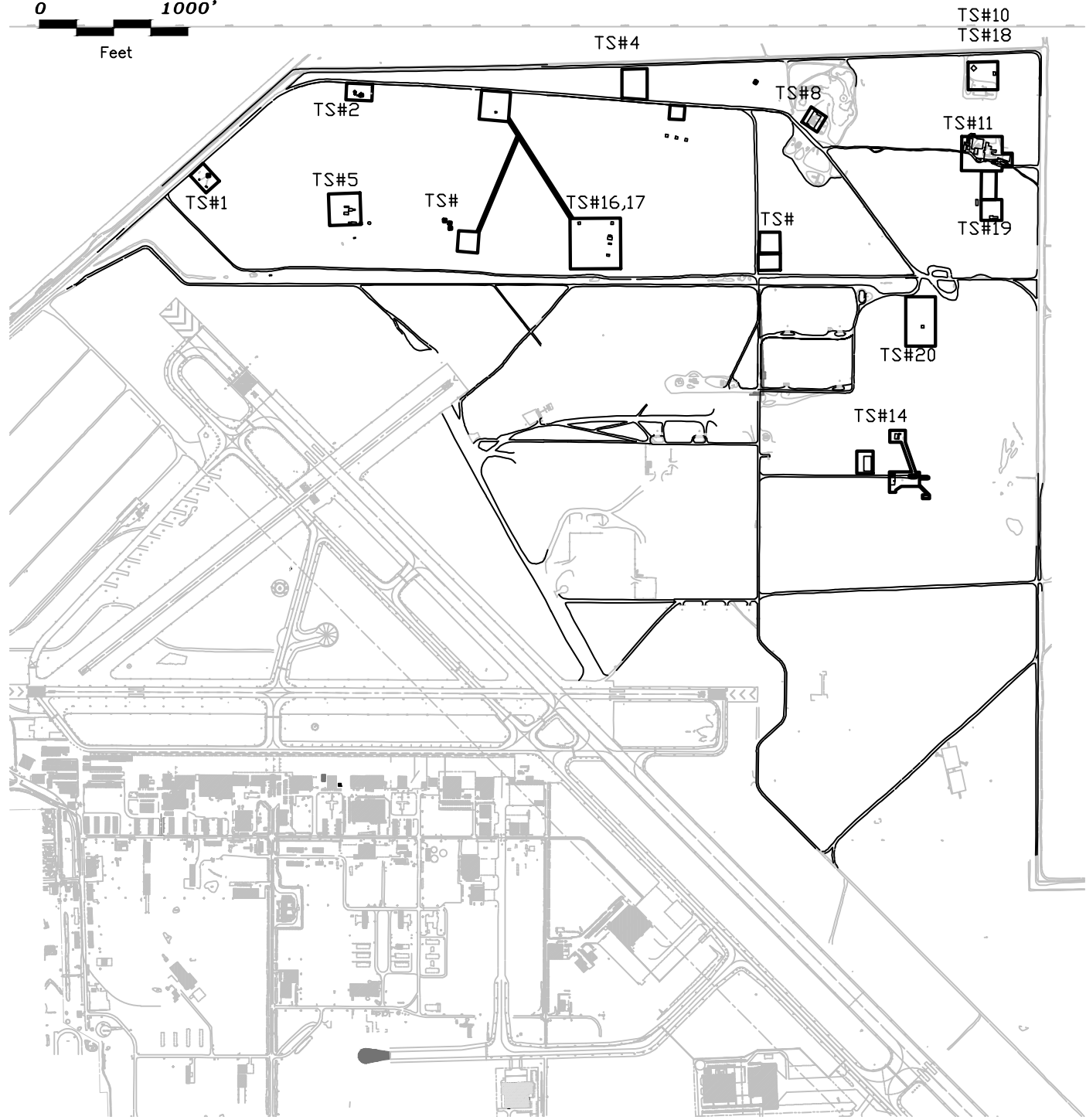
**Recommended Action:**

Staff recommends the Board select item (B) Choose the road names from the submitted names or select item (C) and authorize the CEO to choose the road names.



0 1000'

Feet



**MOJAVE AIR & SPACE PORT**  
A CALIFORNIA SPECIAL DISTRICT  
1434 FLIGHT LINE (661) 824-2433 TEL  
MOJAVE, CA 93501 (661) 824-2914 FAX



*MASP's Roads*  
**North-East Roads' Exhibit**  
*EXHIBIT "A" - APRIL 2022*

**Mojave Air & Space Port  
Treasurer's Report  
For the month ended March 31, 2022**

	<u>General</u>	<u>County Treasury</u>	<u>LAIF</u>	<u>Total</u>
<b>Beginning Balance</b>	<b><u>\$ 3,144,734.72</u></b>	<b><u>\$ 1,492,837.65</u></b>	<b><u>\$ 4,184,941.77</u></b>	<b><u>\$ 8,822,514.14</u></b>
Receipts:				
Operating Revenues	1,420,085.81	-	-	1,420,085.81
Interest Income	137.19		-	137.19
Tax Proceeds	-	6,869.24	-	6,869.24
<b>Total Receipts</b>	<b><u>1,420,223.00</u></b>	<b><u>6,869.24</u></b>	<b><u>-</u></b>	<b><u>1,427,092.24</u></b>
Expenditures:				
Operating Expenses	(1,327,321.71)		-	(1,327,321.71)
Project Expenses	-	-	-	-
<b>Total Expenditures</b>	<b><u>(1,327,321.71)</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>(1,327,321.71)</u></b>
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
<b>Total Transfers</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Ending Balance</b>	<b><u>\$ 3,237,636.01</u></b>	<b><u>\$ 1,499,706.89</u></b>	<b><u>\$ 4,184,941.77</u></b>	<b><u>\$ 8,922,284.67</u></b>

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.

**MOJAVE AIR & SPACE PORT**  
**Revenue and Expense by Function**  
**For the Nine Months Ending Thursday, March 31, 2022**

Description	Rents & Leases Aviation	Rents & Leases Non-aviation	Flight Related Activities	Non-flight Related Activities	Total
<b>Operating Revenue</b>					
Fuel Sales & Services	-	-	2,808,808	-	2,808,808
Cost of Fuel & Lubricants Sold	-	-	1,951,691	-	1,951,691
<b>Gross Profit on Fuel Sales &amp; Services</b>	<b>-</b>	<b>-</b>	<b>857,117</b>	<b>-</b>	<b>857,117</b>
Rents & Leases	3,936,331	1,363,231	5,860	55,465	5,360,885
Other Revenue	-	-	57,714	102,865	160,579
<b>Total Operating Revenue</b>	<b>3,936,331</b>	<b>1,363,231</b>	<b>920,691</b>	<b>158,330</b>	<b>6,378,582</b>
<b>Operating Expense</b>					
Salaries & Benefits	883,586	604,161	822,301	384,658	2,694,706
Noncapitalized Equipment	45,453	23,708	12,285	7,263	88,709
Supplies	47,779	25,087	42,339	16,584	131,789
Licensing & Software	28,739	18,881	9,796	8,491	65,907
Communications	14,984	9,050	7,006	4,450	35,490
Training & Travel	5,508	2,560	5,062	14,943	28,073
Permits & Fees	1,656	3,777	2,551	-	7,984
Repairs & Maintenance	254,055	141,809	70,948	5,530	472,343
Engineering Services	38,959	21,492	13,119	8,380	81,951
Legal & Accounting Services	70,951	-	-	86,090	157,041
Operating Services	219,806	54,601	62,194	29,695	366,297
Dues & Subscriptions	11,607	7,088	6,938	24,750	50,382
Insurance	50,485	50,485	50,485	166,773	318,227
Marketing	3,362	1,258	1,172	36,171	41,963
Rent Expense	9,652	3,914	34,290	528	48,384
Utilities	104,909	154,896	32,945	27,957	320,707
Tenant Retention	10,280	10,280	-	-	20,560
Miscellaneous	2,351	686	15,013	23,464	41,513
Depreciation	565,387	1,645	1,171,800	-	1,738,832
Expense Reimbursements	-	-	(18,024)	(77,115)	(95,139)
<b>Total Operating Expense</b>	<b>2,369,508</b>	<b>1,135,377</b>	<b>2,342,222</b>	<b>768,611</b>	<b>6,615,718</b>
<b>Excess (Deficit) of Operating Revenue over Operating Expense</b>	<b>1,566,822</b>	<b>227,853</b>	<b>(1,421,531)</b>	<b>(610,281)</b>	<b>(237,137)</b>
<b>Nonoperating Revenue</b>					
Property Taxes	356,986	117,828	-	-	474,813
Interest Income	-	-	-	14,304	14,304
<b>Total Nonoperating Revenue</b>	<b>356,986</b>	<b>117,828</b>	<b>-</b>	<b>14,304</b>	<b>489,117</b>
<b>Excess (Deficit) of Revenue over Expense</b>	<b>1,923,808</b>	<b>345,681</b>	<b>(1,421,531)</b>	<b>(595,978)</b>	<b>251,980</b>
<b>FAA Projects</b>					
Grants In Aid-Federal/State	-	-	799,127	-	799,127
FAA Projects Expense	-	-	-	940,088	940,088
<b>Excess (Deficit) of FAA Projects Revenue over FAA Projects Expense</b>	<b>-</b>	<b>-</b>	<b>799,127</b>	<b>(940,088)</b>	<b>(140,962)</b>
<b>Reserve Designations</b>					
Infrastructure Projects	-	-	-	554,024	554,024
Property Investments	-	-	-	206,653	206,653
Building Improvements	-	-	-	63,157	63,157
Equipment	-	-	-	116,138	116,138
Employee Benefits	-	-	-	250,000	250,000
<b>Total Reserve Designations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,189,971</b>	<b>1,189,971</b>

## Mojave Air & Space Port Fuel Inventory Report

MARCH 2022

<b>JET A</b>		
Beginning Inventory	75,192	
Gallons Delivered		
Gallons Purchased	124,036	
Defuels	-	
Total Gallons Delivered	124,036	
Gallons Pumped		
Gallons Sold	135,358	
Refuels	-	
Tank farm/Line truck sumps	14	
Delivery Samples	80	
Total Gallons Pumped	135,452	
Ending Inventory	63,776	
Physical Check	62,714	
Inventory Value at	3.08	<b>\$193,159.12</b>

<b>AVGAS</b>		
Beginning Inventory		4,999
Gallons Delivered		
Gallons Purchased		12,591
Gallons Pumped		
Gallons Sold		3,135
Tank farm/Line truck sumps		5
Delivery Samples		10
Total Gallons Pumped		3,150
Ending Inventory		14,440
Physical Check		14,854
Inventory Value at	5.15	<b>\$76,498.10</b>

<b>LUBRICANTS</b>		
Beginning Inventory	208	
Quarts Purchased	0	
Quarts Sold	0	
Ending Inventory	208	
Physical Check	208	
Aeroshell 100; 100W; 15/50 Multi 118 @ \$5.62; 61 @ \$6.02; 29 @ \$6.68		<b>\$1,001.30</b>

<b>PRIST</b>		
Beginning Inventory		117
Cans Purchased		0
Cans Sold		0
Ending Inventory		117
Physical Check - Cans		117
Physical Check - Bulk		12
117 CANS @ \$7.40; 12 (2.3) Gallons @ 120.15		<b>\$2,042.01</b>

<b>UNLEADED FUEL</b>		
Beginning Inventory	748.8	
Gallons Purchased	625.0	
Gallons Used	422.1	
Ending Inventory	951.7	
Physical Check	915.2	
Inventory Value at	\$2.60	<b>\$2,378.60</b>

<b>DIESEL FUEL</b>		
Beginning Inventory		530.4
Gallons Purchased		630.0
Gallons Used		260.3
Ending Inventory		900.1
Physical Check		884.0
Inventory Value at	\$2.30	<b>\$2,032.32</b>

**MARCH 2022 Fuel Inventory      \$277,111.45**

**March Gallons Sold      138,493  
Year to Date                      723,513**



**Mojave Air & Space Port**  
**Customers Over 90 Days Past Due**

	<b>1-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>90+ Days</b>	<b>TOTAL</b>	<b>Comments</b>
<b>Aged AR as of 4/28/2022</b>	<b>302,642.41</b>	<b>13,527.39</b>	<b>12,141.26</b>	<b>0.00</b>	<b>328,311.06</b>	

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Total Income</b>	\$ 14,393.35	\$ 14,162.96	\$ 16,587.75			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ 17,749.37	\$ 16,397.68	\$ 16,489.07			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Income</b>	\$ (3,356.02)	\$ (2,234.72)	\$ 98.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>MEMBERSHIPS</b>	571	583	566	0	0	0	0	0	0	0	0	0
<b>New Members</b>	90	103	95	0	0	0	0	0	0	0	0	0
<b>Cancelled Members</b>	-110	-91	-112	0	0	0	0	0	0	0	0	0
<b>Net Change</b>	-20	12	-17	0	0	0	0	0	0	0	0	0

**Notes for 1 JANUARY:** Of the 110 cancels, 36 were switched to the new system, 15 went into collections, 11 moved, 5 had no time, 4 had job transfers, 4 joined other gyms, refusing to pay, medical & No reason had 2, and reasons of COVID concerns, equipment @home, and previously cancelled had 1. All other cancels were for other reasons.

**February:** Of the cancels, 42 were switched to the new system, 15 were for returned to collections status, 6 moved, 4 joined other gyms, 3 were previously cancelled, 4 had no time, and reasons of medica, too far, job providing gym and other all had 1. All other reasons are unknown.

**March:** Of the cancels, 32 were switched to the new system, 16 went into collections, 7 moved, 6 refuse to pay, 5 refused to switch to portal, 4 joined other gyms, Equipment @home and job transfers had 3, too far, trial membership and indefinite freeze had 2, and reason of no longer employee & can't afford had 1

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Damian Farrar, Fire Chief  
**SUBJECT:** ARFF  
**MEETING DATE:** May 6, 2022

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**The Fire Department reports:**

**Monthly statistics period:** 1 Apr 2022 – 30 Apr 2022

FOD checks – 31

Fire Safety Inspections – 4

Fire Extinguisher training – 24 Virgin Galactic

Responses – 10 total

- Hot refuels - 10

Public education – 4

Burn permits – 1

Aircraft checkouts – 5 EC145 airbus, A109, OH58 Euro-copter, UH-1N

Exercises – 0

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Chris Spandorf – Security Chief  
**SUBJECT:** Security  
**MEETING DATE:** May 6, 2022

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Update: March 26th - April 25th, 2022.

- 2 Requests for Law Enforcement Support
  - April 7<sup>th</sup>. Individual snuck in GA gate behind tenant.
  - April 19<sup>th</sup>. Individual believed to be intoxicated refusing to leave.

Aerial Armor Drone Detection Report (attached)

## 34 Day Drone Activity Report

**Total Flights**

**40**

**Unique Drones IDs**

**30**

**Max Altitude (ft)**

**677**

**Total Flights Above 400 ft**

**4**

**Unique drone IDs above 400 ft**

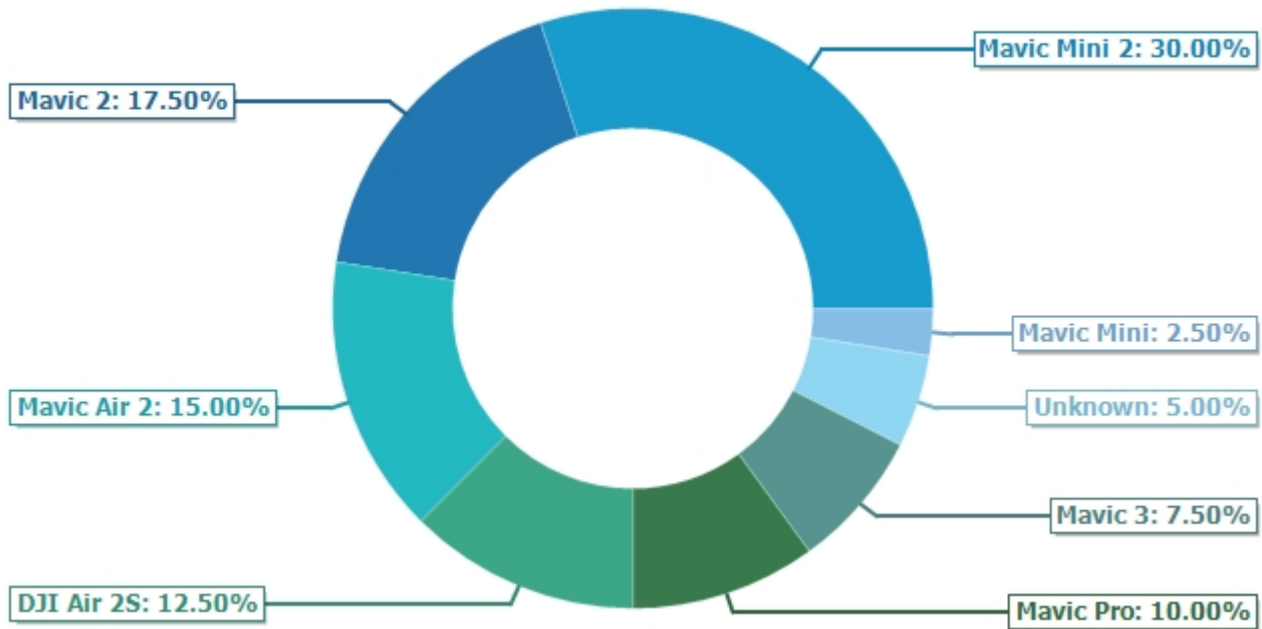
**4**

**Total Night Flights**

**3**

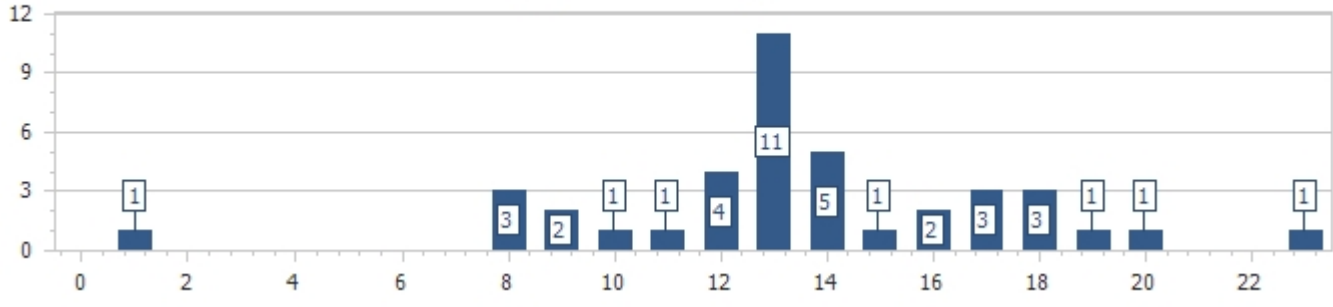
Drone Type	Flight Count
Mavic Mini 2	12
Mavic 2	7
Mavic Air 2	6
DJI Air 2S	5
Mavic Pro	4
Mavic 3	3
Unknown	2
Mavic Mini	1

**Top Drone Types**

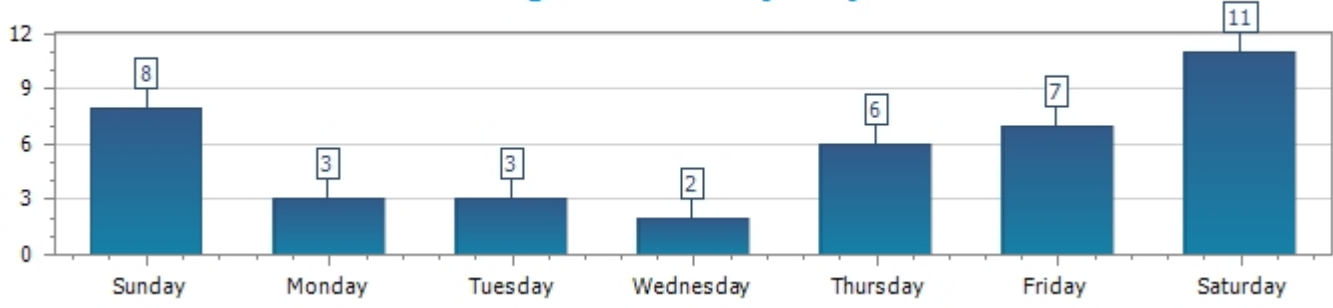


## 34 Day Drone Activity Report

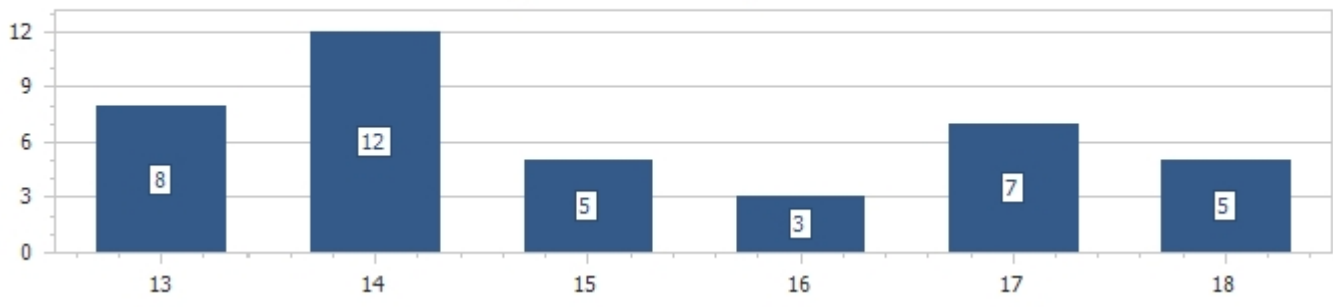
### Flight Counts by Hour



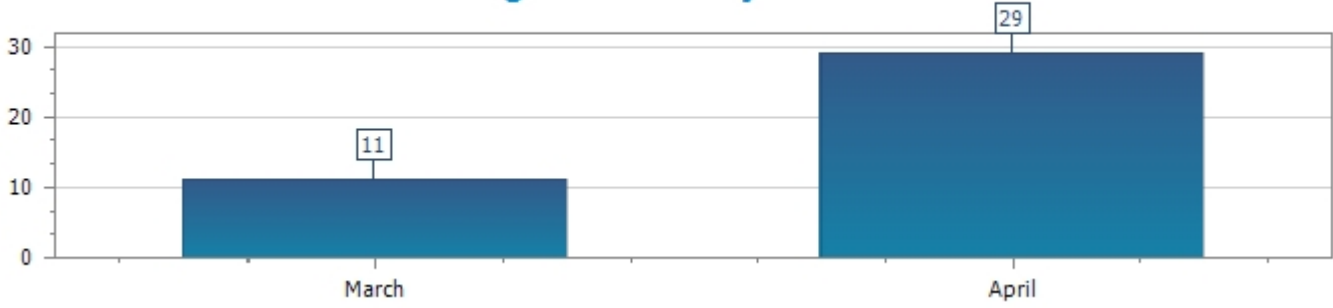
### Flight Counts by Day



### Flight Counts by Week

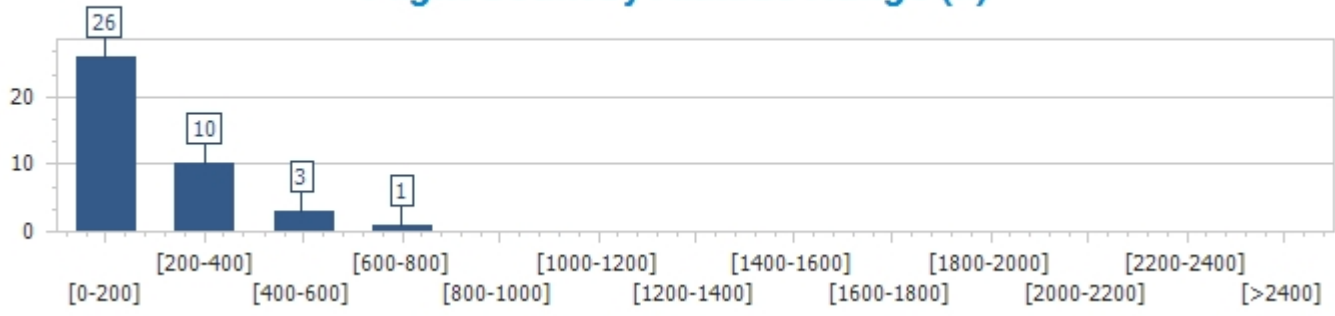


### Flight Counts by Month

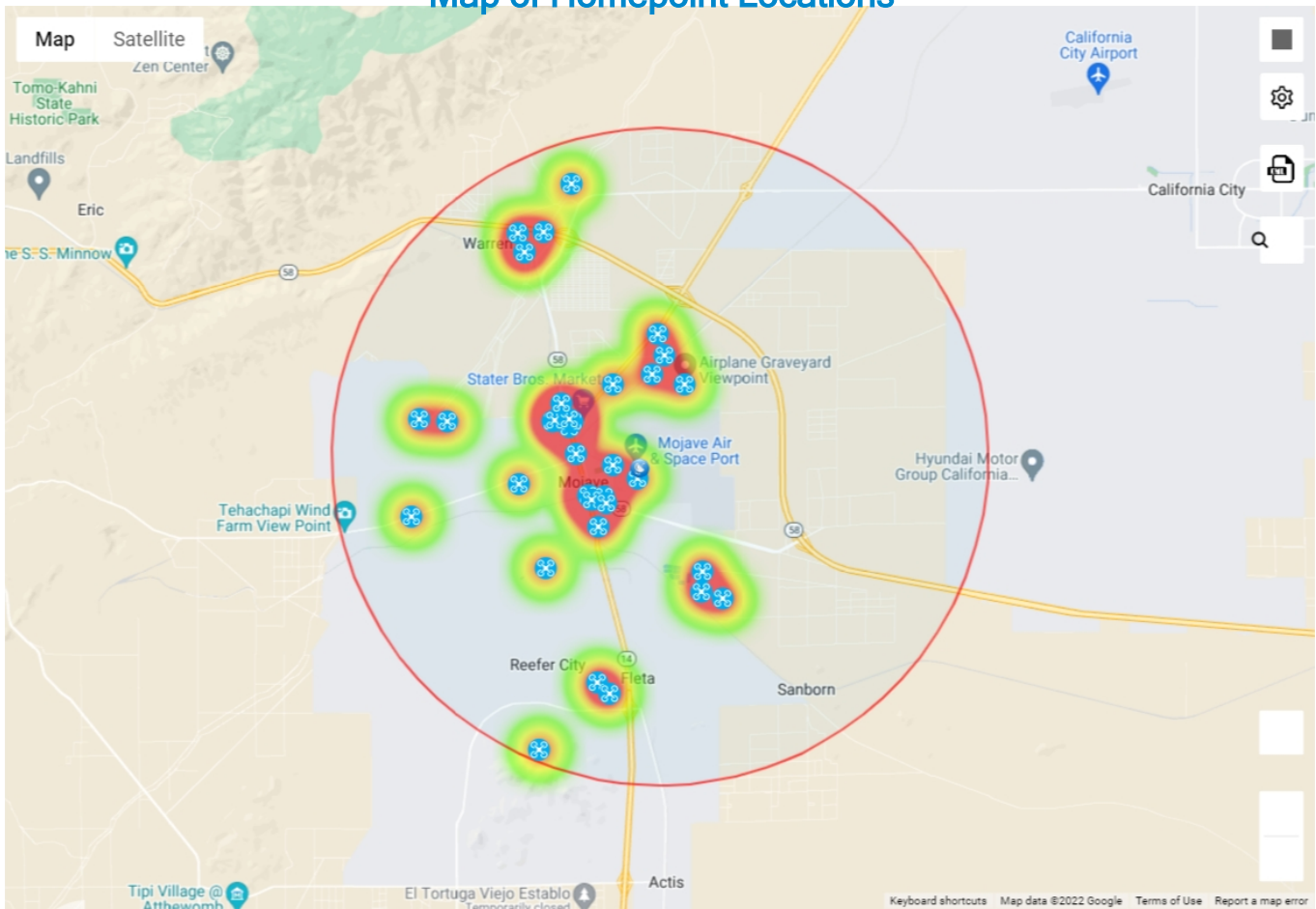


# 34 Day Drone Activity Report

## Flight Count by Altitude Range (ft)



## Map of Homepoint Locations



## 34 Day Drone Activity Report

Total Flights

**200**

Unique Drones IDs

**113**

Max Altitude (ft)

**1681**

Total Flights Above 400 ft

**52**

Unique drone IDs above 400 ft

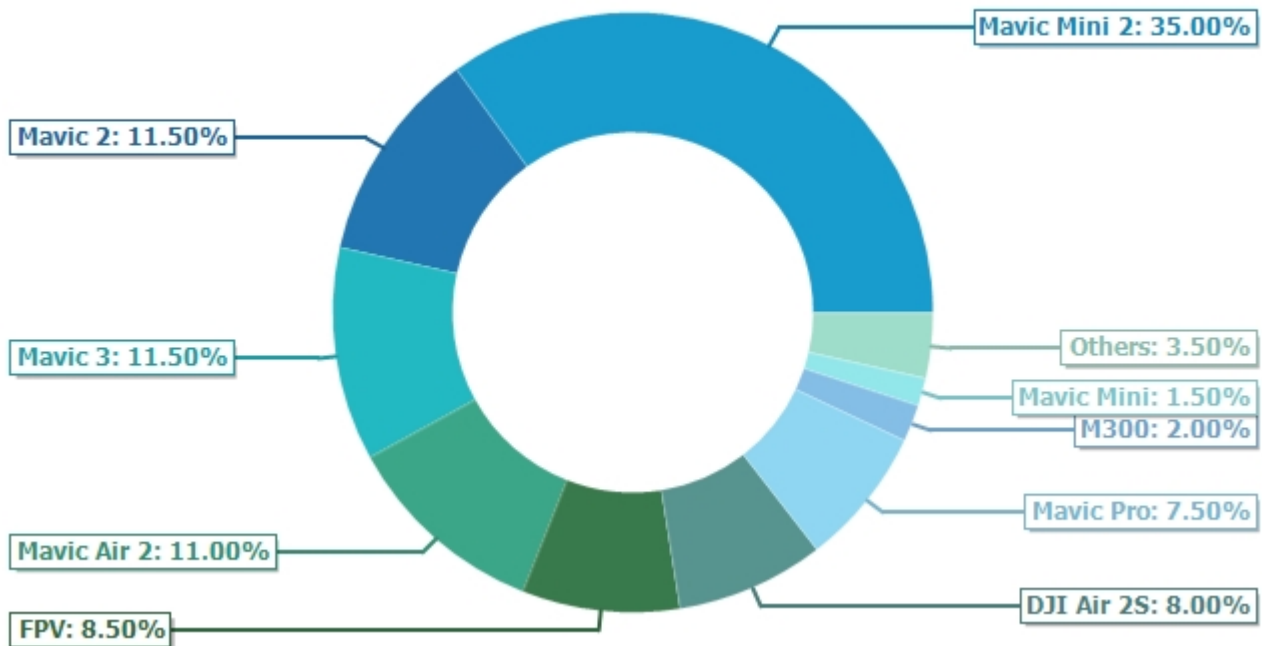
**37**

Total Night Flights

**13**

Drone Type	Flight Count
Mavic Mini 2	70
Mavic 2	23
Mavic 3	23
Mavic Air 2	22
FPV	17
DJI Air 2S	16
Mavic Pro	15
M300	4
Mavic Mini	3
Phantom 4 RTK	3
Unknown	3
Phantom 4 Pro	1

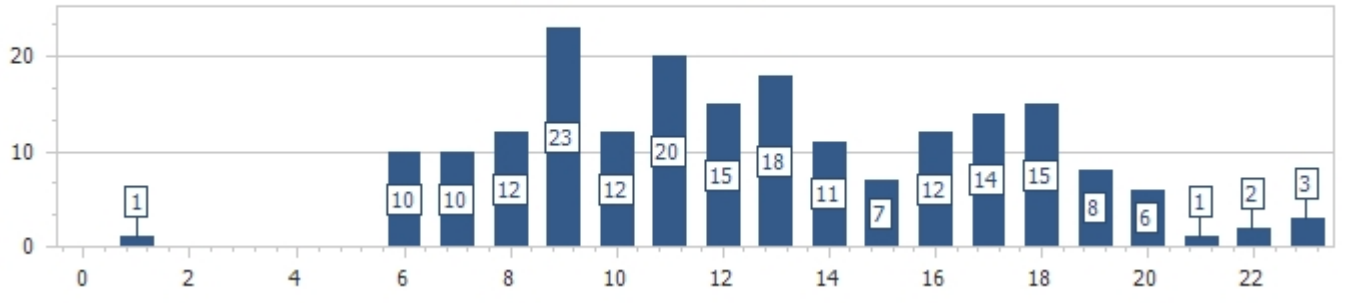
**Top Drone Types**



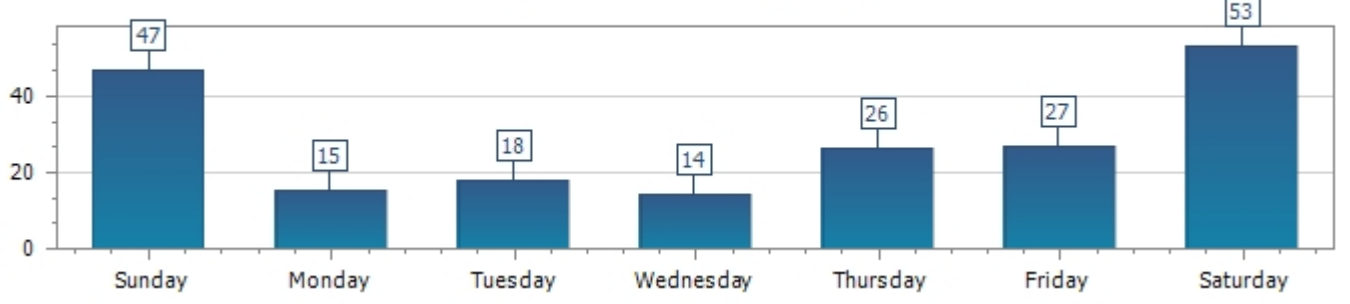


## 34 Day Drone Activity Report

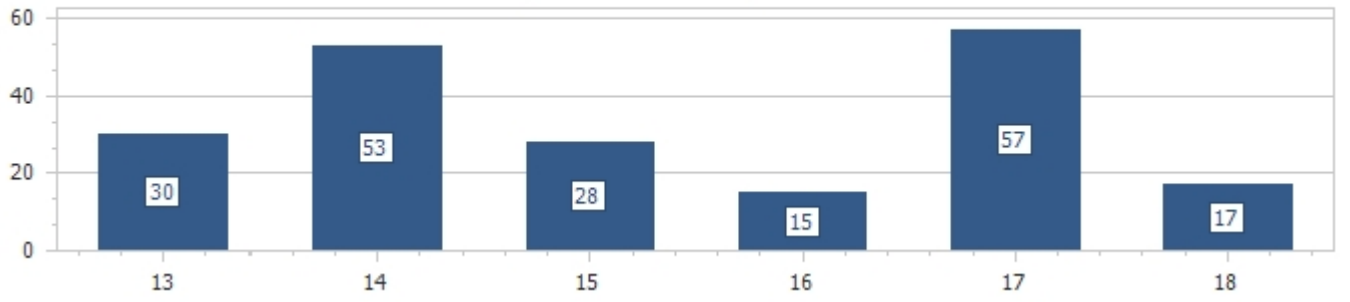
### Flight Counts by Hour



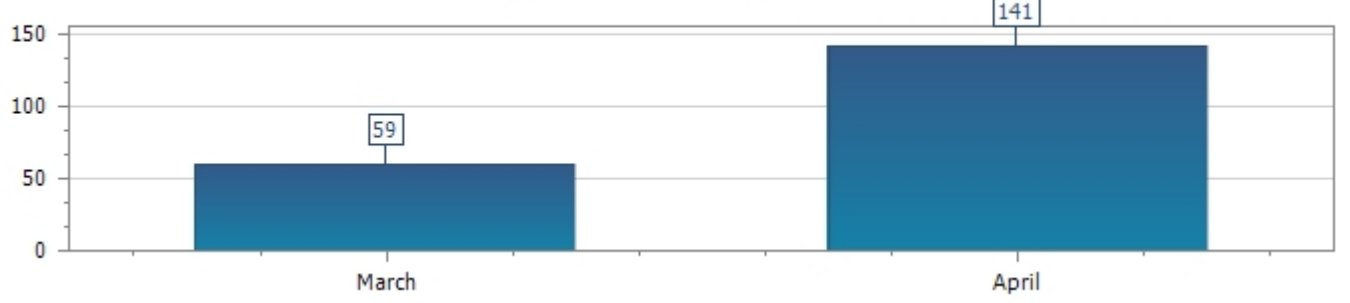
### Flight Counts by Day



### Flight Counts by Week

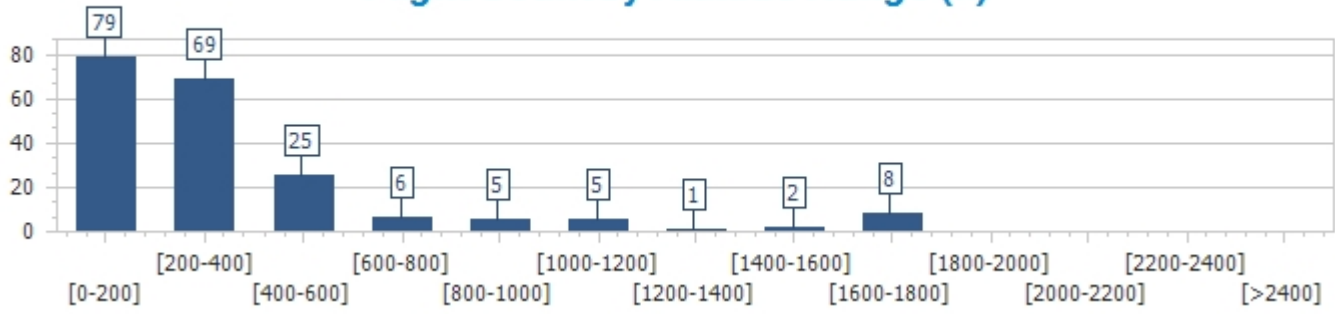


### Flight Counts by Month

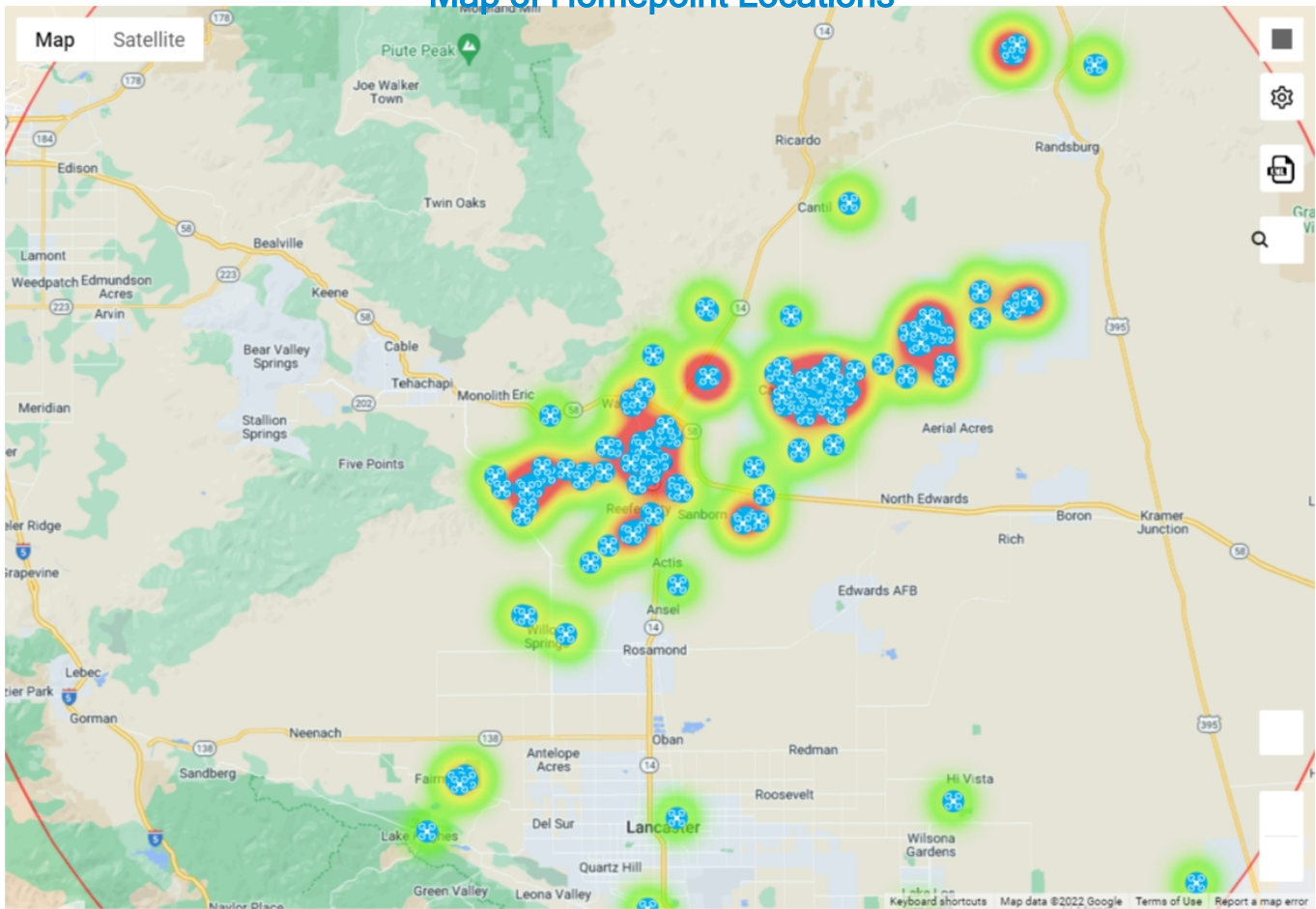


# 34 Day Drone Activity Report

## Flight Count by Altitude Range (ft)



## Map of Homepoint Locations



**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Floyd VanWey, Director of Facilities  
**SUBJECT:** DOF Report  
**MEETING DATE:** May 6, 2022

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- Facilities Staff have completed 113 work orders for the Month of April. There are currently 129 open work orders as of last week.
- Groundskeeping efforts continue focusing on the oleanders, trash clean up and irrigation. We are consulting with Sharper Landscaping, Tip Top Arborists and the Quartz Hill Nursery to address a potential Bacterial leaf infection of the oleanders. Oleander Leaf Scorch (OLS) is caused by the bacteria *Xylella Fastidiosa* and unfortunately there is no cure or treatment for this disease. Staff will be executing rejuvenating cutbacks in an attempt to prolong life, and continuing to improve irrigation, ultimately planning for plant replacement is likely the best option.



Oleander infected with  
*Xylella fastidiosa*.

- Weed abatement of the airfield is ongoing.
- Refurbishing of the diesel pump heads has begun in building 180 and will continue through May. One weeks' time is allotted for each of the 5 pumps.

# MOJAVE

AIR AND SPACE PORT

Pipe Freeze in progress



Before



After



**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Tim Reid, Director of Operations  
**SUBJECT:** DOO Report  
**MEETING DATE:** May 6, 2022

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- Stratolaunch Testing
- State 5010 Inspection May 2
- Tour for Minter Field Air Museum April 26
- Tour for Hyundai Safety Group May 6
- FAA Inspection May 11
- Runway Safety Area Data Sheet for RWY 12/30
- BAE Quarterly Safety Meeting – April 28



## CEO REPORT

**TO:** MASP Board of Directors

**FROM:** Todd Lindner

**MEETING DATE:** May 06, 2022

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### Updates

- Federal Contract Tower Program
  
- General Aviation Protocols
  
- Potential Development
  
- Scheduling Runway 12/30
  
- Mishap Plan
  
- Stratolaunch
  
- U. of Alaska UAS Test
  
- Strategic Plan
  
- Property Rented
  - Aerospace Operations – Bldg. 1, Rm. 16, month-to-month
  
- Access License
  - Electric Goddess – TS 20 – Battery Test, 3 days

# MOJAVE

## AIR AND SPACE PORT

### CEO REPORT

#### Authorized Payments

BOARD MEETING: 5/6/2022	DATE	AMOUNT	EFT'S	TOTAL
CEO CHECK REGISTER	4/22/2022	61,600.91		61,600.91
				-
				-
EFT'S	4/26/2022	-	\$460,839.80	460,839.80
		61,600.91	460,839.80	522,440.71
BOD CHECK	5/3/2022	19,377.81		19,377.81
	5/5/2022	32,399.90		32,399.90
		51,777.71		51,777.71
VOID CHECK	62002			
	62132			
	62099			
TOTAL ALL CHECKS & EFT'S				574,218.42

Date: Friday, April 22, 2022  
 Time: 08:41AM  
 User: CPANKO

## Mojave Air & Space Port

Page: 1 of 4  
 Report: 03630.rpt  
 Company: MASP

### Check Register - Standard Period: 10-22 As of: 4/22/2022

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
<b>Company: MASP</b>											
Acct / Sub:	101000		1200								
062153	CK	4/22/2022	0109 AT&T	10-22		050645	VO	8242968/0422	4/1/2022	0.00	457.10
062153	CK	4/22/2022	0109 AT&T	10-22		050646	VO	2713412/0422	4/1/2022	0.00	130.72
062153	CK	4/22/2022	0109 AT&T	10-22		050647	VO	2812383/0422	4/1/2022	0.00	130.72
<b>Check Total</b>											<b>718.54</b>
062154	CK	4/22/2022	0350 Clarks Pest Control	10-22		050689	VO	30428231/0422	4/19/2022	0.00	123.00
062154	CK	4/22/2022	0350 Clarks Pest Control	10-22		050690	VO	30428233/0422	4/19/2022	0.00	52.00
062154	CK	4/22/2022	0350 Clarks Pest Control	10-22		050691	VO	30428234/0422	4/19/2022	0.00	51.00
062154	CK	4/22/2022	0350 Clarks Pest Control	10-22		050692	VO	30428235/0422	4/19/2022	0.00	88.00
<b>Check Total</b>											<b>314.00</b>
062155	CK	4/22/2022	0396 CDW Government	10-22		050660	VO	V653769	4/8/2022	0.00	433.05
062155	CK	4/22/2022	0396 CDW Government	10-22		050661	VO	V517515	4/5/2022	0.00	83.15
<b>Check Total</b>											<b>516.20</b>
062156	CK	4/22/2022	0459 Dell Business Credit	10-22		050662	VO	413362847	4/11/2022	0.00	6,450.85
062157	CK	4/22/2022	0474 Alma Del Rio	10-22		050644	VO	041222	4/12/2022	0.00	128.00
062157	CK	4/22/2022	0474 Alma Del Rio	10-22		050674	VO	041922	4/20/2022	0.00	756.00
062157	CK	4/22/2022	0474 Alma Del Rio	10-22		050677	VO	041322	4/20/2022	0.00	149.76
<b>Check Total</b>											<b>1,033.76</b>
062158	CK	4/22/2022	0482 Michael Demetriff	10-22		050673	VO	041822	4/20/2022	0.00	48.00
062159	CK	4/22/2022	0615 Federal Express	10-22		050663	VO	772535137	4/15/2022	0.00	57.11
062160	CK	4/22/2022	0751 The Gibbons Family LLC	10-22		050695	VO	INVST PMT/0322	4/21/2022	0.00	6,311.14



Date: Friday, April 22, 2022  
 Time: 08:41AM  
 User: CPANKO

## Mojave Air & Space Port

Page: 1 of 4  
 Report: 03630.rpt  
 Company: MASP

### Check Register - Standard Period: 10-22 As of: 4/22/2022

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
062161	CK	4/22/2022	0842 J. Hitchcock Riverwest	10-22		050696	VO	INVST PMT/0322	4/21/2022	0.00	4,207.43
062162	CK	4/22/2022	0866 The Home Depot Credit Plan	10-22		050637	VO	07610417/0322	3/30/2022	0.00	2,460.35
062163	CK	4/22/2022	1106 Elmer F. Karpe, Inc.	10-22		050694	VO	INVST PMT/0322	4/21/2022	0.00	10,518.56
062164	CK	4/22/2022	1178 Kimley-Horn and Associates, Inc.	10-22		050636	VO	096541103-0322	3/31/2022	0.00	5,726.85
062164	CK	4/22/2022	1178 Kimley-Horn and Associates, Inc.	10-22		050679	VO	21024617	3/31/2022	0.00	4,425.00
062164	CK	4/22/2022	1178 Kimley-Horn and Associates, Inc.	10-22		050698	VO	21060426	3/31/2022	0.00	2,231.25
<b>Check Total</b>											<b>12,383.10</b>
062165	CK	4/22/2022	1200 L & L Construction	10-22		050641	VO	WE 4.10.22	4/10/2022	0.00	1,125.00
062165	CK	4/22/2022	1200 L & L Construction	10-22		050642	VO	WE 4.3.22	4/3/2022	0.00	900.00
062165	CK	4/22/2022	1200 L & L Construction	10-22		050680	VO	WE 041722	4/17/2022	0.00	1,050.00
<b>Check Total</b>											<b>3,075.00</b>
062166	CK	4/22/2022	1314 Mead & Hunt	10-22		050672	VO	330908/ENG	4/20/2022	0.00	1,609.50
062167	CK	4/22/2022	1800 Ramos Strong Inc	10-22		050639	VO	0372739	4/11/2022	0.00	1,978.75
062168	CK	4/22/2022	1952 Southern California Edison	10-22		050682	VO	61645683/0422	4/19/2022	0.00	1,852.29
062168	CK	4/22/2022	1952 Southern California Edison	10-22		050683	VO	196090594	4/19/2022	0.00	70.74
<b>Check Total</b>											<b>1,923.03</b>
062169	CK	4/22/2022	1954 Southern California Gas Company	10-22		050664	VO	11545997/0322	3/22/2022	0.00	916.57
062169	CK	4/22/2022	1954 Southern California Gas Company	10-22		050665	VO	61545001/0422	4/20/2022	0.00	20.55
062169	CK	4/22/2022	1954 Southern California Gas Company	10-22		050666	VO	89363938/0422	4/20/2022	0.00	206.15

Date: Friday, April 22, 2022  
 Time: 08:41AM  
 User: CPANKO

## Mojave Air & Space Port

Page: 1 of 4  
 Report: 03630.rpt  
 Company: MASP

### Check Register - Standard Period: 10-22 As of: 4/22/2022

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
062169	CK	4/22/2022	1954 Southern California Gas Company	10-22		050667	VO	11545997/0422	4/20/2022	0.00	335.13
062169	CK	4/22/2022	1954 Southern California Gas Company	10-22		050668	VO	31545767/0422	4/20/2022	0.00	19.34
<b>Check Total</b>											<b>1,497.74</b>
062170	CK	4/22/2022	2050 The Tire Store	10-22		050640	VO	318838	4/9/2022	0.00	50.00
062171	CK	4/22/2022	2136 UNUM Life Ins. Co.	10-22		050669	VO	0522	5/1/2022	0.00	2,625.07
062172	CK	4/22/2022	2450 Xerox Corporation	10-22		050681	VO	504101374	4/5/2022	0.00	279.79
062173	CK	4/22/2022	3025 Logan Altman	10-22		050643	VO	041422/BOOTS	4/14/2022	0.00	170.00
062174	CK	4/22/2022	3031 Floyd Vanwey	10-22		050638	VO	041222/BOOTS	4/12/2022	0.00	250.00
062175	CK	4/22/2022	3044 Anthony Parada	10-22		050675	VO	041522	4/20/2022	0.00	600.00
062175	CK	4/22/2022	3044 Anthony Parada	10-22		050676	VO	041522-2	4/20/2022	0.00	210.00
062175	CK	4/22/2022	3044 Anthony Parada	10-22		050697	VO	042122/BOOT	4/21/2022	0.00	244.99
<b>Check Total</b>											<b>1,054.99</b>
062176	CK	4/22/2022	3100 Linda Lasley	10-22		050693	VO	041422	4/14/2022	0.00	718.00
062177	CK	4/22/2022	3551 Janet Kelly	10-22		050684	VO	091521	4/21/2022	0.00	344.00
062177	CK	4/22/2022	3551 Janet Kelly	10-22		050685	VO	100621	4/21/2022	0.00	71.00
062177	CK	4/22/2022	3551 Janet Kelly	10-22		050686	VO	101221	4/21/2022	0.00	145.00
062177	CK	4/22/2022	3551 Janet Kelly	10-22		050687	VO	102621	4/21/2022	0.00	275.00
062177	CK	4/22/2022	3551 Janet Kelly	10-22		050688	VO	110221	4/21/2022	0.00	515.00
<b>Check Total</b>											<b>1,350.00</b>

Date: Friday, April 22, 2022  
 Time: 08:41AM  
 User: CPANKO

# Mojave Air & Space Port

Page: 1 of 4  
 Report: 03630.rpt  
 Company: MASP

## Check Register - Standard Period: 10-22 As of: 4/22/2022

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
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Check Count: 25

**Acct Sub Total: 61,600.91**

Check Type	Count	Amount Paid
Regular	25	61,600.91
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>25</b>	<b>61,600.91</b>

<b>Company Disc Total</b>	<b>0.00</b>	<b>Company Total</b>	<b>61,600.91</b>
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*Electronic Fund Transfers April 14, through April 26, 2022*

<b>Date</b>		<b>Amount</b>
4/14/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$57,130.30
4/14/2022	ACH DEBIT PAYROLL PAYCHEX-RCX	\$56,665.60
4/14/2022	ACH DEBIT GARNISH PAYCHEX	\$48.96
4/15/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$164,080.04
4/15/2022	ACH DEBIT TAXES PAYCHEX	\$10,830.07
4/15/2022	ACH DEBIT CDTFA EPMT CA DEPT TAX FEE	\$849.00
4/15/2022	ACH DEBIT CDTFA EPMT CA DEPT TAX FEE	\$430.00
4/15/2022	ACH DEBIT INVOICE PAYCHEX	\$261.60
4/15/2022	ACH DEBIT HRS PMT PAYCHEX	\$57.00
4/18/2022	ACH DEBIT PAYABLES	\$36,500.00
4/18/2022	ACH DEBIT CDTFA EPMT CA DEPT TAX FEE	\$19,000.00
4/18/2022	ASVC FEE OTHER CHARGES & FEES	\$5.00
4/19/2022	WIRE TRANSFER FEE	\$15.00
4/20/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$34,496.31
4/20/2022	ACH DEBIT INVOICE PAYCHEX	\$511.20
4/21/2022	ACH DEBIT 3100 CALPERS	\$8,456.93
4/21/2022	ACH DEBIT 3100 CALPERS	\$3,134.03
4/21/2022	ACH DEBIT INVESTMENT DSTRS	\$325.00
4/21/2022	ACH DEBIT INVESTMENT DSTRS	\$250.00
4/22/2022	WIRE TRANSFER FEE	\$15.00
4/25/2022	ACCOUNT SERVICE FEE TM-ACH OR MULTIPLE SERVICES	\$75.00
4/25/2022	ACCOUNT SERVICE FEE RDC MONTHLY FEE	\$75.00
4/26/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$67,628.76
	<b>Total</b>	<b>\$460,839.80</b>