

MOJAVE AIR AND SPACE PORT

REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: June 1, 2021

Time: 2:00 p.m.

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via Zoom Video Conference. A physical location will not be available to the public. You may participate in the meeting by using the call in number specified in this Notice of Meeting or access the web page below. If you wish to speak to an item on the agenda, please inform the Board Chair when he asks for public comment. The Board's normal rules for public comment apply: speakers are limited to 3 minutes per item. You may also email comments to Lynn@mojaveairport.com prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

If you need special assistance to participate in the meeting, please contact Lynn at Lynn@mojaveairport.com, and the District will attempt to accommodate your need.

Zoom Video Conference

<https://us02web.zoom.us/j/81103012453?pwd=aWlUWG9UMzdBc0l1bVk1NHhheTdQU09>

Phone: 669-900-9128

Meeting ID: 811 0301 2453

Passcode: 092118

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting May 18, 2021
- B. Minutes of Special Board Meeting May 24, 2021
- C. Check Register dated May 27, 2021, \$1,206,434.77
- D. Check Register dated May 27, 2021, \$140,304.70

4. Action Items

A. Resolution Approving a Budget and Establishing the Appropriations Limit for the Fiscal Year Commencing July 1, 2021

5. Reports

A. Financial Reports

B. Security Reports

C. CEO/GM Reports

D. Board Committees

E. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda.

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

A. Potential Litigation (Govt Code 54956.0) MASP v. Scaled Composites

B. Real Property Negotiations (Govt Code 54956.8)

1. Property: Hangar 960

Parties: MASP, Hilyard

Negotiator: CEO, General Counsel

Term: Purchase

8. Closed Session Report

Adjournment

This Agenda was posted on May 28, 2021 by Jason Buck.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaveairport.com.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON MAY 18, 2021

(All votes at this meeting were taken by roll call since the meeting was conducted by in person and teleconference)

1. CALL TO ORDER

The meeting was called to order on Tuesday, May 18, 2021 at 2:00 p.m. by Director Balentine.

A. Roll Call:

Directors present via in person and zoom: Balentine, Coleman, Deaver and Morgan
Directors absent: Barney
Others present: CEO Lindner, DOA Rawlings, DOP VanWey, DOF Smith, DOT Buck, and District Counsel Navé.

B. Approval of Agenda

Upon motion by Director Deaver, seconded by Director Morgan, The Board approved the agenda with a 4/0.

2. Community Announcements

There were no public comments.

3. Consent Agenda

Upon motion by Director Deaver, seconded by Director Coleman, the Board unanimously approved the Consent Agenda.

- A. Minutes of the regular Board Meeting May 4, 2021
- B. Check Register dated May 13, 2021, \$73,752.50

4. Action Item

There were no action items.

5. Reports

A. CEO/GM Report

CEO Lindner updated the Board on the Scaled Composites negotiations. CEO Lindner also briefed the Board on airport security, potential EDA Grants, new employees, developing social events in compliance with the Brown Act, and a successful Plane Crazy.

B. Board Committees

There were no comments.

C. Board of Directors

Directors Morgan and Coleman discussed the Instrument Approach, removal of the hangars along with the relocation of the hangars with CEO Lindner..

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no public comments.

7. Closed Session

A. Potential Litigation (Govt Code 54956.9) MASP v. Scaled Composites

8. Closed Session Report

In Closed session, the Board discussed one potential litigation involving Scaled Composites. No other items were discussed, and no action was taken.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 2:43 pm.

Jimmy R. Balentine, President

ATTEST

Diane Barney, Secretary

BOARD OF DIRECTORS

MINUTES OF THE SPECIAL MEETING ON MAY 24, 2021

(All votes at this meeting were taken by roll call since the meeting was conducted by teleconference)

1. CALL TO ORDER

The meeting was called to order on Monday, May 24, 2021 at 11:00 a.m. by Director Balentine.

A. Pledge of Allegiance: Director Balentine led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present via in person and zoom: Balentine, Barney, Coleman, Deaver and Morgan

Directors absent: None

Others present: CEO Lindner, DOA Rawlings, DOP VanWey, DOT Buck.

B. Approval of Agenda

Upon motion by Director Deaver, seconded by Director Coleman, the Board voted 4/0 to approve the agenda.

2. Community Announcements

Director Balentine congratulated Virgin Galactic and Sir Richard Branson on their successful flight into space on Saturday. There were no other Public Comments.

3. Budget Workshop

DOA Rawlings presented the proposed FY 2021-22 Budget. Staff and Directors discussed potential funding for FAA project, building General Aviation Hangars, building improvements and Capital Improvements. Director Balentine called a recess for lunch at 12:00. The Budget workshop resumed at 12:20 to 1:37. Director Barney joined the meeting after the Budget Workshop started.

4. Public Comment on Items Not on the Agenda

There were no Public Comments.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 1:37 pm.

Jimmy R. Balentine, President

ATTEST

Diane Barney, Secretary

Date: Thursday, May 27, 2021
 Time: 01:05PM
 User: LICALICA

Mojave Air & Space Port
Check Register - Standard
 Period: 12-21 As of: 5/27/2021

Page: 1 of 1
 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: MASP										
Acct / Sub: 060988	101000 CK	6/1/2021	1200 0775 Granite Construction	12-21	048362	VO	PAY REQUEST 1	4/20/2021	0.00	1,080,905.00
060989	CK	6/1/2021	1314 Mead & Hunt	12-21	048360	VO	316629	5/18/2021	0.00	125,529.77

Check Count: 2

Acct Sub Total: 1,206,434.77

Check Type	Count	Amount Paid
Regular	2	1,206,434.77
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	2	1,206,434.77

Company Disc Total 0.00 Company Total 1,206,434.77

Date: Thursday, May 27, 2021
 Time: 01:43PM
 User: LCALICA

Mojave Air & Space Port
Check Register - Standard
 Period: 12-21 As of: 5/27/2021

Page: 1 of 1
 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: MASP										
Acct / Sub: 060990	101000 CK	6/1/2021	1200 1314 Mead & Hunt	12-21	048363	VO	316590 -A	5/17/2021	0.00	140,304.70

Check Count: 1

Acct Sub Total: 140,304.70

Check Type	Count	Amount Paid
Regular	1	140,304.70
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	1	140,304.70

Company Disc Total 0.00 Company Total 140,304.70

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors

FROM: Carrie Rawlings

SUBJECT: FY 21-22 Budget

MEETING DATE: June 1, 2021

Background:

Staff is presenting the FY 21-22 for Board approval. Items worth noting include:

- We anticipate our 12-30 project to be approved this year. The FAA has yet to determine how much to award this year, so at this time we have included phase 1.
 - o Revenue: \$9,900,000 Expense: \$10,600,000
- Cash reserve designations include:
 - o Infrastructure projects: \$1,450,000. Projects include items such as GA hangar project, asphalt improvement, runway painting, pump house updates and gate improvements.
 - o Property investments: \$440,000. Investments include land and building acquisition.
 - o Building Improvements: \$75,000. Investments include ATC cab repairs, HVAC replacements and vault improvements.
 - o Equipment: \$647,500. Investments include pump improvement, radar, board room updates, maintenance equipment and vehicle barn.
 - o Employee Benefits: \$250,000. Will include setting money aside for OPEB in our established trust.
- There are two potential new positions in maintenance to be included in salaries and benefits to eliminate outsourcing janitorial.
- Cost of living increase of 3% for employees that have been employed longer than 90 days.
- The following positions will receive merit increase of 7%:
 - o Contracts Manager
 - o Director of Administration

Recommended Action:

Approve the resolution and FY 21-22 budget as presented.

RESOLUTION NO.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT AFFIRMING ITS INVESTMENT POLICY,
APPROVING A BUDGET, AND ESTABLISHING THE APPROPRIATIONS LIMIT
FOR THE FISCAL YEAR COMMENCING JULY 1, 2021**

BE IT RESOLVED by the Board of Directors of the Mojave Air and Space Port as follows:

1. Investment Policy.

The investment policy adopted of November 7, 2017, as amended, is affirmed.

2. Budget.

The budget incorporated by this reference as Exhibit A, is approved for the fiscal year commencing July 1, 2021.

3. Appropriations Limit.

The appropriations limit of the District under California Constitution Article XIII B for the fiscal year commencing July 1, 2021, is \$1,521,466.00

PASSED, APPROVED AND ADOPTED on June 1, 2021.

Aye:
No:
Abstain:
Absent:

Jimmy R. Balentine, President

ATTEST

Diane Barney, Secretary

MOJAVE AIR & SPACE PORT
Revenue and Expense by Function
FY 21-22 Budget

Description	Rents & Leases Aviation	Rents & Leases Non-aviation	Flight Related Activities	Non-flight Related Activities	Total 2021-2022 Budget
Operating Revenue					
Fuel Sales & Services		-	2,910,600	-	2,910,600
Cost of Fuel & Lubricants Sold	-	-	1,995,840	-	1,995,840
Gross Profit on Fuel Sales & Services	-	-	914,760	-	914,760
Rents & Leases	4,700,000	1,600,000	-	-	6,300,000
Other Revenue	5,000	5,000	40,000	70,000	120,000
Total Operating Revenue	4,705,000	1,605,000	954,760	70,000	7,334,760
Operating Expense					
Salaries & Benefits	1,400,000	700,000	900,000	600,000	3,672,769
Noncapitalized Equipment	60,000	10,000	20,000	30,000	120,000
Supplies	65,000	15,000	15,000	30,000	125,000
Licensing & Software	50,000	20,000	20,000	10,000	100,000
Communications	50,000	10,000	10,000	15,000	246,000
Training & Travel	30,000	15,000	10,000	20,000	75,000
Permits & Fees	4,000	1,000	3,000	2,000	10,000
Repairs & Maintenance	350,000	115,000	75,000	35,000	575,000
Engineering Services	175,000	75,000	25,000	25,000	300,000
Legal & Audit Services	50,000	50,000	25,000	75,000	225,000
Operating Services	225,000	125,000	50,000	100,000	500,000
Bad Debts	37,500	12,500			50,000
Dues & Subscriptions	5,000	10,000	55,000	5,000	75,000
Insurance	190,000	10,000	50,000	60,000	310,000
Marketing	15,000	10,000	15,000	40,000	80,000
Rent Expense	15,000	6,000	45,000	1,000	67,000
Utilities	160,000	110,000	50,000	50,000	370,000
Tenant Retention	75,000	25,000	-	-	100,000
Depreciation	1,500,000	500,000			2,600,000
Miscellaneous	10,000	5,000	10,000	15,000	40,000
Expense Reimbursements	(75,000)	(10,000)	(15,000)	(20,000)	(120,000)
Total Operating Expense	4,391,500	1,814,500	1,363,000	1,093,000	9,520,769
Excess (Deficit) of Operating Revenue over Operating Expense	313,500	(209,500)	(408,240)	(1,023,000)	(2,186,009)
Nonoperating Revenue					
Property Taxes	475,000	175,000	-	-	650,000
Interest Income	-	-	-	40,000	40,000
Total Nonoperating Revenue	475,000	175,000	-	40,000	690,000
Excess (Deficit) of Revenue over Expense	788,500	(34,500)	(408,240)	(983,000)	(1,496,009)
FAA Projects					
Grants In Aid-Federal/State	-	-	9,900,000	-	9,900,000
FAA Projects			(10,600,000)		(10,600,000)
Excess (Deficit) of FAA Projects Revenue over FAA Projects Expense	-	-	(700,000)	-	(700,000)
Reserve Designations					
Working Capital				4,760,384	4,760,384
Infrastructure Projects	-	-	-	1,450,000	1,450,000
Property Investments	-	-	-	440,000	440,000
Building Improvements	-	-	-	75,000	75,000
Equipment	-	-	-	647,500	647,500
Employee Benefits	-	-	-	250,000	250,000
Total Reserve Designations	-	-	-	7,622,884	7,622,884

**Mojave Air & Space Port
Treasurer's Report
For the month ended April 30, 2021**

	<u>General</u>	<u>County Treasury</u>	<u>LAIF</u>	<u>Total</u>
Beginning Balance	<u>\$ 3,402,765.77</u>	<u>\$ 736,558.69</u>	<u>\$ 4,172,020.65</u>	<u>\$ 8,311,345.11</u>
Receipts:				
Operating Revenues	1,341,643.29	-	-	1,341,643.29
Interest Income	160.99	1,481.58	4,557.89	6,200.46
Tax Proceeds	-	236,673.28	-	236,673.28
Total Receipts	<u>1,341,804.28</u>	<u>238,154.86</u>	<u>4,557.89</u>	<u>1,584,517.03</u>
Expenditures:				
Operating Expenses	(824,001.02)	-	-	(824,001.02)
Project Expenses	-	-	-	-
Total Expenditures	<u>(824,001.02)</u>	<u>-</u>	<u>-</u>	<u>(824,001.02)</u>
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Balance	<u>\$ 3,920,569.03</u>	<u>\$ 974,713.55</u>	<u>\$ 4,176,578.54</u>	<u>\$ 9,071,861.12</u>

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.

MOJAVE AIR & SPACE PORT
Revenue and Expense by Function
For the Ten Months Ending Friday, April 30, 2021

Description	Rents & Leases Aviation	Rents & Leases Non-aviation	Flight Related Activities	Non-flight Related Activities	Total
Operating Revenue					
Fuel Sales & Services	-	-	3,217,109	575	3,217,684
Cost of Fuel & Lubricants Sold	-	-	1,957,976	-	1,957,976
Gross Profit on Fuel Sales & Services	-	-	1,259,133	575	1,259,708
Rents & Leases	4,094,045	1,824,385	-	12,046	5,930,476
Other Revenue	-	-	77,350	189,584	266,934
Total Operating Revenue	4,094,045	1,824,385	1,336,483	202,205	7,457,119
Operating Expense					
Salaries & Benefits	1,008,779	621,036	861,949	458,641	2,950,405
Noncapitalized Equipment	51,661	8,651	9,184	19,077	88,572
Supplies	71,074	12,626	19,647	16,592	119,940
Licensing & Software	55,206	22,462	12,851	6,587	97,107
Communications	32,653	9,817	14,266	8,119	64,854
Training & Travel	12,852	179	300	12,220	25,550
Permits & Fees	4,266	1,331	4,164	5,179	14,941
Repairs & Maintenance	339,284	146,389	47,590	(899)	532,364
Engineering Services	76,348	37,908	19,604	57,785	191,644
Legal & Accounting Services	136,983	-	-	88,458	225,441
Operating Services	226,714	100,900	44,701	43,925	416,241
Bad Debts	3,946	-	-	-	3,946
Dues & Subscriptions	15,712	7,700	9,815	19,262	52,489
Insurance	70,419	70,394	70,394	70,394	281,602
Marketing	26,129	2,547	2,517	39,001	70,194
Rent Expense	13,949	5,269	41,935	230	61,383
Utilities	99,372	143,494	27,781	23,919	294,567
Tenant Retention	45,850	35,420	-	-	81,270
Miscellaneous	1,620	1,653	12,973	15,610	31,856
Depreciation	341,769	-	734,459	-	2,149,455
Expense Reimbursements	-	(20,391)	(56,328)	(39,399)	(116,118)
Total Operating Expense	2,634,586	1,207,386	1,877,803	844,700	7,637,702
Excess (Deficit) of Operating Revenue over Operating Expense	1,459,459	616,998	(541,320)	(642,495)	(180,584)
Nonoperating Revenue					
Property Taxes	486,042	162,014	-	-	648,056
Interest Income	-	-	-	35,252	35,252
Other Nonoperating Revenue	46,663	-	-	-	46,663
Total Nonoperating Revenue	532,705	162,014	-	35,252	729,970
Excess (Deficit) of Revenue over Expense	1,992,163	779,012	(541,320)	(607,243)	549,387
FAA Projects					
Grants In Aid-Federal/State	-	-	884,897	68,577	953,473
FAA Projects Expense	-	-	-	167,107	167,107
Excess (Deficit) of FAA Projects Revenue over FAA Projects Expense	-	-	884,897	(98,530)	786,367
Reserve Designations					
Infrastructure Projects	-	-	-	498,425	498,425
Property Investments	-	-	-	218,184	218,184
Building Improvements	-	-	-	205,229	205,229
Equipment	-	-	-	132,556	132,556
Employee Benefits	-	-	-	250,000	250,000
Total Reserve Designations	-	-	-	1,304,393	1,304,393

Mojave Air & Space Port Fuel Inventory Report

APRIL 2021

JET A		
Beginning Inventory	62,464	
Gallons Delivered		
Gallons Purchased	77,607	
Defuels	-	
Total Gallons Delivered	77,607	
Gallons Pumped		
Gallons Sold	69,899	
Refuels	-	
Tank farm/Line truck sumps	85	
Delivery Samples	55	
Total Gallons Pumped	70,039	
Ending Inventory	70,032	
Physical Check	72,787	
Inventory Value at	2.24	\$163,042.88

AVGAS		
Beginning Inventory		5,482
Gallons Delivered		
Gallons Purchased	4,507	
Gallons Pumped		
Gallons Sold	3,855	
Tank farm/Line truck sumps	5	
Delivery Samples	5	
Total Gallons Pumped	3,865	
Ending Inventory		6,124
Physical Check		6,643
Inventory Value at	4.07	\$27,037.01

LUBRICANTS		
Beginning Inventory	187	
Quarts Purchased	0	
Quarts Sold	21	
Ending Inventory	166	
Physical Check	166	
Aeroshell 100; 100W; 15/50 Multi		
77 @ \$5.62; 48 @ \$6.02; 41 @ \$6.68		\$995.58

PRIST		
Beginning Inventory		117
Cans Purchased		0
Cans Sold		0
Ending Inventory		117
Physical Check - Cans		117
Physical Check - Bulk		6.3
117 CANS @ \$7.40; 6.3 (9.8) Gallons @ 120.15		\$2,090.07

UNLEADED FUEL		
Beginning Inventory	915.2	
Gallons Purchased	579.0	
Gallons Used	633.9	
Ending Inventory	860.3	
Physical Check	873.6	
Inventory Value at	\$2.60	\$2,270.49

DIESEL FUEL		
Beginning Inventory		665.6
Gallons Purchased		400.0
Gallons Used		350.3
Ending Inventory		715.3
Physical Check		728.0
Inventory Value at	\$2.30	\$1,673.67

April 2021 Fuel Inventory \$197,109.70

April Gallons Sold 73,754
Year to Date 1,154,136

Mojave Air & Space Port
Customers Over 90 Days Past Due

	1-30 Days	31-60 Days	61-90 Days	90+ Days	TOTAL	Comments
Engineering Propulsion	0.00	0.00	0.00	5,043.86	5,043.86	Working with legal
Dragon Aviation	119.26	1,505.26	1,802.62	934.24	4,361.38	No payments received to work on past due amount - Issue a pay or quit notice
Jose Lopez	0.00	12.54	11.75	1,226.21	1,250.50	Tenant vacated and making small payments
Forestry	0.00	0.00	0.00	7,202.75	7,202.75	Tenant vacated and payment is processing
Aged AR as of 5/26/2021	372,401.81	21,830.17	6,632.41	14,407.06	415,271.45	

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Chris Spandorf – Security Chief
SUBJECT: Security
MEETING DATE: June 1, 2021

Update: April 26-May 25th, 2021.

- Conducted a total of 3,866 checks to include:
 - 1,016 T-Hangar Checks
 - 2,249 Building Checks
 - 601 Gate Checks
- Responded to 48 building alarms.
- Patrolled a total of 4,560 miles.
- No Law Enforcement support requested.
- Power outage due to high wind May 8th, 2021
- Code Red Mass Notification System – Register at mojaveairport.com

MOJAVE

AIR AND SPACE PORT

CEO REPORT

TO: MASP Board of Directors

FROM: Todd Lindner

MEETING DATE: June 01, 2021

Updates

- Pegasus Corporation
 - FBO Services – Potential RFP

- Stratolaunch
 - Test Site & Testing Capabilities

- Whittinghill Aerospace
 - Test Site Improvements

- Budget Workshop

- Scaled Composites/Hangar 927 Meeting (05/26/2021)
 - Todd Lindner and Matt Nelson met with Mr. Jason Kelley and Mr. Pete Siebold to discuss the Hangar 927 project.
 - Discussed the following alternatives.
 - Alternative I - Relocate Scaled Composites to Hangar 951
 - Alternative II - Relocate Scaled Composites to Hangar 937 & 938
 - Alternative III – Replace Hangar 927
 - Alternative IV – Relocate Hangar 927 or an existing hangar to accommodate Scaled Composites mission.
 - Alternative I was eliminated from consideration because the orientation and construction of Hangar 951 will not meet the requirements and purpose of the Scaled Composites business model. Monthly lease costs were not discussed.
 - Alternative II was eliminated from consideration because of the engineering and construction needed to connect Hangars 937 and 938, combined with the joining of the roof systems would result in less than an economical and viable solution.
 - Alternative IV was eliminated from consideration because the cost of constructing the foundation for Hangar 927 combined with accommodating the 120 - 130mph wind loading requirements removes the economic viability and feasibility of relocating Hangar 927 or one of the existing hangars.
 - The preferred alternative is Alternative III, Replace Hangar 927.
 - The preferred location of the replacement Hangar will be between existing Hangar 13 and Hangar 63.
 - Dimensions would be 60' x 40' or 2,400 sqft, or the same size as Hangar 927.



CEO REPORT

- MASP would be responsible for funding the construction of the foundation and utility relocation and constructing a basic aircraft hangar that meets current building codes.
 - Scaled would assume responsibility for the improvements necessary to bring the building to their standards.
 - Prior to engaging a contractor, Scaled Composites has requested an email from MASP, which provides the organization's permission to place the structure between Building 13 and Hangar 63.
 - The email would indicate the organization's desire to participate in the project.
 - The email would also indicate the organization's consideration to execute a 20-year ground lease on the new hangar structure. Additionally, Scaled Composites asks that the Building Lease for Hangar 63 match the term period of the new hangar.
 - Hangar 63 is owned by MASP.
 - Once a contractor is selected by Scaled Composites and an evaluation is completed, a cost estimate will be available for consideration.
 - The meeting concluded with both parties agreeing to continue to work together to address this issue.
-
- ➔ Airport Security Plan Review & Update (SSI)
 - Matt Nelson – 1542 Plan
 - Access Control Policy
 - Movement Area & Non-Movement Area Driver Training Policy
 - ➔ Hazardous Communications & Emergency Response Update “Red Book” (SSI)
 - Chris Spandorf presented the “Red Book” Update to the MASP and ARFF Staff May 25 and May 26.
 - Future workshops will be conducted with tenants to compare protocols and procedures and identify response capabilities.
 - ➔ Mead & Hunt – GA Pavement & Stormwater Drainage Evaluation
 - Scope & Fee
 - Rough Order of Magnitude of costs.
 - ➔ Taxiway ‘C’
 - ➔ T-Hangar Development

New Leases

Minda – Bldg. 88-D, Month to Month
Croft – Hangar 978, Month to Month

MOJAVE

AIR AND SPACE PORT

CEO REPORT

Authorized Payments

BOARD MEETING: 6/1/2021	DATE	AMOUNT	EFT'S	TOTAL
CEO CHECK REGISTER	5/18/2021	14,122.92		14,122.92
	5/24/2021	-	253,876.38	253,876.38
		14,122.92	253,876.38	267,999.30
BOD CHECK	5/27/2021	1,080,905.00		1,080,905.00
	5/27/2021	125,529.77		125,529.77
	5/27/2021	140,304.70		140,304.70
		1,346,739.47		1,346,739.47
TOTAL ALL CHECKS & EFT'S				<u>1,614,738.77</u>

Date: Tuesday, May 25, 2021
 Time: 12:13PM
 User: CARRIE

Mojave Air & Space Port
Check Register - Standard
 Period: 11-21 As of: 5/25/2021

Page: 1 of 2
 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: MASP										
Acct / Sub:	101000		1200							
060973	CK	5/18/2021	0109 AT&T	11-21	048332	VO	23831139/0521	5/7/2021	0.00	128.25
060973	CK	5/18/2021	0109 AT&T	11-21	048333	VO	34122793/0521	5/7/2021	0.00	128.25
									Check Total	256.50
060974	CK	5/18/2021	0276 Braun Gosling, A Law Corporation	11-21	048318	VO	1419	4/23/2021	0.00	513.50
060974	CK	5/18/2021	0276 Braun Gosling, A Law Corporation	11-21	048319	VO	1420	4/23/2021	0.00	2,488.50
									Check Total	3,002.00
060975	CK	5/18/2021	0396 CDW Government	11-21	048326	VO	C852810	5/7/2021	0.00	1,162.83
060975	CK	5/18/2021	0396 CDW Government	11-21	048327	VO	C633883	5/3/2021	0.00	393.67
									Check Total	1,556.50
060976	CK	5/18/2021	0479 Aramark	11-21	048328	VO	2100900766	5/14/2021	0.00	90.49
060977	CK	5/18/2021	0482 Michael Demetriff	11-21	048335	VO	051421	5/17/2021	0.00	125.00
060978	CK	5/18/2021	0615 Federal Express	11-21	048339	VO	737151487	5/14/2021	0.00	29.29
060979	CK	5/18/2021	0866 The Home Depot Credit Plan	11-21	048317	VO	07610417/0421	5/25/2021	0.00	518.99
060980	CK	5/18/2021	1236 Dwayne Lloyd II	11-21	048321	VO	042821/Physical	4/28/2021	0.00	125.00
060981	CK	5/18/2021	1254 Lincoln Nat'l Life Ins. Co.	11-21	048338	VO	0621	6/1/2021	0.00	950.64
060982	CK	5/18/2021	1925 Sparkletts	11-21	048336	VO	051321	5/13/2021	0.00	935.73
060983	CK	5/18/2021	1954 Southern California Gas Company	11-21	048340	VO	7111545997/0521	5/14/2021	0.00	69.04

Date: Tuesday, May 25, 2021
 Time: 12:13PM
 User: CARRIE

Mojave Air & Space Port
Check Register - Standard
 Period: 11-21 As of: 5/25/2021

Page: 2 of 2
 Report: 03630.rpt
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
060983	CK	5/18/2021	1954 Southern California Gas Company	11-21		048341	VO	0289363938/0521	5/14/2021	0.00	43.12
060983	CK	5/18/2021	1954 Southern California Gas Company	11-21		048342	VO	6561545001/0521	5/14/2021	0.00	24.38
060984	CK	5/18/2021	2014 Sharper Landscaping Services Inc	11-21		048329	VO	5806	5/14/2021	0.00	1,500.00
060985	CK	5/18/2021	2136 UNUM Life Ins. Co.	11-21		048337	VO	5580360012/0621	6/1/2021	0.00	2,075.88
060986	CK	5/18/2021	2214 Antelope Valley Press, Inc.	11-21		048323	VO	45292/TW 12-30	5/3/2021	0.00	2,721.36
060987	CK	5/18/2021	3864 Carrie Rawlings	11-21		048325	VO	0512	5/12/2021	0.00	99.00
Check Total										0.00	136.54

Check Count: 15

Acct Sub Total: 14,122.92

Check Type	Count	Amount Paid
Regular	15	14,122.92
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	15	14,122.92

Company Disc Total 0.00 Company Total 14,122.92

ELECTRONIC FUND TRANSFERS MAY 12 THROUGH MAY 24, 2021

Date		Debit
5/12/2021	ACH AVFUEL	\$35,109.06
5/13/2021	ACH DEBIT PAYROLL PAYCHEX -	\$49,587.70
5/13/2021	ACH PRO-TEC INVOICE - APRIL	\$35,416.67
5/13/2021	ACH AVFUEL	\$17,744.81
5/13/2021	ACH AMEX	\$13,405.77
5/13/2021	ACH DEBIT GARNISH PAYCHEX	\$117.55
5/13/2021	ACCOUNT SERVICE FEE	\$5.00
5/14/2021	ACH PRO-TEC INVOICE - MAY	\$35,416.67
5/14/2021	ACH AVFUEL	\$17,425.11
5/14/2021	ACH DEBIT TAXES PAYCHEX	\$10,059.97
5/14/2021	ACH AMEX	\$2,213.80
5/14/2021	ACH DEBIT INVOICE PAYCHEX	\$222.45
5/14/2021	ACH DEBIT HRS PMT PAYCHEX-HRS	\$57.00
5/14/2021	ACCOUNT SERVICE FEE	\$5.00
5/20/2021	ACH DEBIT INVOICE PAYCHEX-OAB,	\$516.90
5/21/2021	ACH AVFUEL	\$36,572.92
	Total	\$253,876.38