

# MOJAVE AIR AND SPACE PORT

## NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

**Date: July 17, 2018**

**Time: 2:00 p.m.**

**Location: Board Room  
1434 Flightline, Mojave, California**

## AGENDA

### 1. Call to Order

A. Pledge of Allegiance

B. Roll Call

- Via Telephone: David Evans  
13417 North 4800 West Home  
Cornish, UT 84308

C. Approval of Agenda

### 2. Community Announcements

Members of the audience may make announcements regarding community events.

### 3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Special Board Meeting on June 28, 2018
- B. Check register dated July 11, 2018

### 4. Action Items

- A. Destruction of Certain Records Resolution
- B. Calpers, Unfunded Liabilities
- C. Management Liability Insurance Renewal
- D. Virgin Orbit – Bldg. 139 Lease
- E. The Spaceship Company – Bldg. 141 Lease
- F. ATC Radios
- G. California Special District Assoc. – Board of Director Election
- H. Fire Dept. – Uniform Purchase

## **5. Reports**

- A. Financial Report
- B. CEO/GM Report
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

## **6. Public Comment on Items Not on the Agenda**

Members of the public may make comments to the Board on items not on the agenda.

## **7. Closed Session**

- A. Existing Litigation (Govt Code 54956.9): *MASP v. Keller, MASP v. REM Industries*
- B. Potential Litigation (Govt Code 54956.9): two cases
- C. Real Property Negotiations (Govt Code 54956.8)
  - 1. Property: Hangar 937  
Parties: MASP, M.A.C.H. 1  
Negotiator: CEO, General Counsel  
Terms: Sale Negotiation
  - 2. Property: Hangar 978  
Parties: MASP, M.A.C.H. 1  
Negotiator: CEO, General Counsel  
Terms: Sale Negotiation
  - 3. Property: Bldg. 155  
Parties: MASP, The Spaceship Co.  
Negotiator: CEO, General Counsel  
Terms: Lease Term
- D. Personnel Evaluation: CEO

## **8. Closed Session Report**

### **Adjournment**

This Agenda was posted on July 13, 2018 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to [carrie@mojaveairport.com](mailto:carrie@mojaveairport.com).

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session.

Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

**MISSION STATEMENT**

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A  
PRINCIPLE FOCUS AS THE WORLD’S PREMIER CIVILIAN AEROSPACE TEST CENTER  
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

# **BOARD OF DIRECTORS**

## **MINUTES OF THE SPECIAL MEETING ON JUNE 28, 2018**

### **1. CALL TO ORDER**

The meeting was called to order on Tuesday, June 28, 2018, at 2:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port, Mojave, California.

**A. Pledge of Allegiance:** Director Deaver led those assembled in the Pledge of Allegiance.

**B. Roll Call:**

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: COO Himes, Director of Administration Rawlings, and District Counsel Navé

**C. Approval of Agenda:** Upon motion by Director Balentine, seconded by Director Deaver, the Board voted unanimously to approve the agenda as presented.

### **2. COMMUNITY ANNOUNCEMENTS**

There were no community announcements

### **3. CONSENT AGENDA**

Upon motion by Director Balentine, seconded by Director Allred, the following Consent Agenda was unanimously approved.

**A. Minutes of the Regular Board Meeting on June 5, 2018**

**B. Check Register Dated June 27, 2018**

### **4. ACTION ITEMS**

There were no action items.

**5. REPORTS**

**A. CEO/GM Report**

CEO Drees presented the CEO report.

**B. Board Committees**

There were no committee reports.

**C. Board of Directors**

There were no director comments.

**6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were no public comments.

**7. CLOSED SESSION**

**A. Existing Litigation:** *MASP v. Keller; MASP v. REM Industries*

**B. Potential Litigation:** One case

**8. CLOSED SESSION REPORT**

In closed session, there was no report on existing litigation, and the Board discussed one case of potential litigation. No other items were discussed

**ADJOURNMENT**

There being no further business to come before the Board, the chair adjourned the meeting at 2:17 p.m.

ATTEST

\_\_\_\_\_  
David Evans, President

\_\_\_\_\_  
Jimmy R. Balentine, Secretary

Date: Wednesday, July 11, 2018  
 Time: 04:14PM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 01-19 As of: 7/11/2018

Page: 1 of 1  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: EKAD</b>										
Acct / Sub:	101000		1200							
057052	CK	7/17/2018	1657 Polychrome Construction Inc	01-19	041036	VO	F4/990/0618	6/15/2018	0.00	84,000.00

Check Count: 1

Acct Sub Total: 84,000.00

Check Type	Count	Amount Paid
Regular	1	84,000.00
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>1</b>	<b>84,000.00</b>

<b>Company Disc Total</b>	<b>0.00</b>	<b>Company Total</b>	<b>84,000.00</b>
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## STAFF MEMORANDUM

**TO:** Board of Directors  
**FROM:** Lynn Johansen  
**SUBJECT:** Document Disposal  
**MEETING DATE:** July 17, 2018

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### **Background:**

Airport documents have been in storage for several years. The required time-lines to keep such documents listed have expired. Exhibit A attached.

### **Impacts:**

Fiscal: None  
Environmental: None  
Legal: None

### **Recommended Action:**

Staff recommends approval for the Document Disposal.

**DESTRUCTION OF RECORDS  
EXHIBIT A**

<b>CLASSIFICATION</b>	<b>CONTENTS</b>	<b>FYE</b>	<b>BOXES</b>
FINANCE	AP A-Z Vendors, Reports	1997-2013	9
	AR - INVOICES, DEPOSITS, BANK RECS	2004-2009	17
		2001-2003	2
	AP Credit Card Statements	2006-2011	2
	AP -Void Checks	2012	1
	AR - Gift Shop Receipts	2005-2007	1
	Fuel Sales, Tickets, Reports, Sales & Use Tax	2001-2008	11
	Budget Information/Financial Statements	1993-2010	1
	Tax Returns, Amended Returns	2006-2007	3
	Airshow Tickets	2007	2
	Bank Statements	2006-2010	1
	PUBLIC WORKS	Weather Condition Logs	2008
Tower Traffic		1998-2012	2
Security Logs		2007-2008	1
Payroll Reports/OT		2005	1
Payroll Timecards		2012	1
ADMINISTRATION	Termed Leases/Contracts	2006-2011	2
	Summer Work Program	2005-2006	1
	Termed Employee Medical	2008	1
	EKAD Insurance	2006-2011	1
	Tapes Information System/mynetworks	2006-2007	1

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**RESOLUTION NO.**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
MOJAVE AIR AND SPACE PORT AUTHORIZING  
THE DESTRUCTION OF CERTAIN RECORDS**

**Whereas**, Mojave Air and Space Port (the “District”) may authorize the destruction of public records no longer required to be kept by law or for District business;

**Whereas**, the District staff has gathered a number of records that have reached or exceeded the legally required retention period for such records and which are no longer needed by the District; and

Whereas, Chief Executive Officer of the District has requested that these public records be authorized for destruction as allowed by law;

**Now, therefore**, be it resolved by the Board of Directors of Mojave Air and Space Port as follows:

1. The records, documents, books, and/or paper that are generally described in Exhibit 1, attached hereto and incorporated herein by reference, have reached or exceeded the legally required retention periods and are no longer required to be retained by the District.

2. In accordance with the requirements of the Government Code, the Board of Directors authorizes the Chief Executive Officer to destroy those records identified in Exhibit 1.

3. The District’s legal counsel’s signature on this Resolution constitutes written consent for the destruction of the records described in Exhibit 1.

**PASSED, APPROVED AND ADOPTED** on July 17, 2018.

\_\_\_\_\_  
David Evans, President

ATTEST:

\_\_\_\_\_  
Jimmy R. Balentine, Secretary

APPROVED:

Nave & Cortell, LLP

\_\_\_\_\_  
General Counsel

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Carrie Rawlings  
**SUBJECT:** CalPERS Unfunded Liability Payment

**MEETING DATE:** 7/17/2018

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**Background:**

Annual Unfunded Accrued Liability as of the June 30, 2016 Actuarial Valuation is due for our CalPERS pension plan. Annual payment is \$279,000 for miscellaneous, \$34,196 for safety and \$217 for PEPRA miscellaneous. Total due for FY 18-19 is \$313,413. We have the option of paying monthly which would total \$324,764.16 for all plans.

**Recommended Action:**

Approve one-time payment of \$313,413 to CalPERS for our annual payment for a savings of \$11,351.16 which was included in the annual budget for FY 18-19.



P.O. Box 942715 Sacramento, CA 94229-2715  
 888 CalPERS (or 888-225-7377) | Fax: (800) 959-6545  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

California Public Employees' Retirement System

July 01, 2018

Mojave Air and Space Port  
 Carrie Marie Rawlings  
 1434 FLIGHTLINE  
 MOJAVE, CA 93501

Business Unit: 1900  
 CalPERS ID: 4129706773  
 Invoice Number: 100000015347865  
 Invoice Date: July 01, 2018  
 Payment Due Date: July 31, 2018

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2016 Actuarial Valuation for Rate Plan Identifier 1089.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table data-bbox="188 1115 635 1182"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$24,092.07</td> <td>July 31, 2018</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$279,000.00 to the invoice number above by July 31, 2018 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2016 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://MyCalPERS.CA.GOV">MyCalPERS.CA.GOV</a>.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount	Due Date	\$24,092.07	July 31, 2018	
Amount	Due Date				
\$24,092.07	July 31, 2018				
<b>Total Due</b>	<b>\$24,092.07</b>				

California Public Employees' Retirement System  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

my|CalPERS 2263



P.O. Box 942715 Sacramento, CA 94229-2715  
 888 CalPERS (or 888-225-7377) | Fax: (800) 959-6545  
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California Public Employees' Retirement System

July 01, 2018

Mojave Air and Space Port  
 Carrie Marie Rawlings  
 1434 FLIGHTLINE  
 MOJAVE, CA 93501

Business Unit: 1900  
 CalPERS ID: 4129706773  
 Invoice Number: 100000015347875  
 Invoice Date: July 01, 2018  
 Payment Due Date: July 31, 2018

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2016 Actuarial Valuation for Rate Plan Identifier 1090.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table data-bbox="189 1106 635 1171"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$2,952.87</td> <td>July 31, 2018</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$34,196.00 to the invoice number above by July 31, 2018 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2016 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://MyCalPERS.CA.GOV">MyCalPERS.CA.GOV</a>.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount	Due Date	\$2,952.87	July 31, 2018	
Amount	Due Date				
\$2,952.87	July 31, 2018				
<b>Total Due</b>	<b>\$2,952.87</b>				

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California Public Employees' Retirement System

July 01, 2018

Mojave Air and Space Port  
 Carrie Marie Rawlings  
 1434 FLIGHTLINE  
 MOJAVE, CA 93501

Business Unit: 1900  
 CalPERS ID: 4129706773  
 Invoice Number: 100000015347885  
 Invoice Date: July 01, 2018  
 Payment Due Date: July 31, 2018

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2016 Actuarial Valuation for Rate Plan Identifier 26553.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0" data-bbox="188 1106 632 1171"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$18.74</td> <td>July 31, 2018</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$217.00 to the invoice number above by July 31, 2018 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2016 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://MyCalPERS.CA.GOV">MyCalPERS.CA.GOV</a>.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount	Due Date	\$18.74	July 31, 2018	
Amount	Due Date				
\$18.74	July 31, 2018				
<b>Total Due</b>	<b>\$18.74</b>				

California Public Employees' Retirement System  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

my|CalPERS 2263

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Carrie Rawlings  
**SUBJECT:** Directors & Officers Liability Insurance  
**MEETING DATE:** July 17, 2018

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**Background:**

The District's Directors & Officers Liability insurance policy is up for renewal July 26, 2018. In addition to the Shaw, Moses Mendenhall & Associates quote, we received a quote through Avsurance, which we currently hold our general liability policy and auto policy.

The annual premium through Shaw, Moses Mendenhall & Associates is \$31,530 through National Union Fire Insurance Company (AIG) and Avsurance is \$27,340 through RSUI Indemnity Company.

**Impacts:**

Fiscal: \$27,340 budgeted dollars

Environmental: None

Legal: None

**Recommended Action:**

Accept the proposal for Directors & Officers Liability insurance renewal through Avsurance and authorize payment to Avsurance for \$27,340.



**DIRECTORS & OFFICERS LIABILITY PROPOSAL**

**NAMED INSURED:** Mojave Air & Space Port  
**INSURED ADDRESS:** 1434 Flightline, Mojave CA 93501  
**INSURANCE CARRIER:** RSUI Indemnity Company  
AM Best Rating A+XIII  
**POLICY PERIOD:** July 26, 2018 to July 26, 2019  
**AGGREGATE LIMIT:** \$2,000,000 for all Coverage Sections  
**CLAIMS MADE POLICY**  
**COVERAGE SECTIONS:**  
**DIRECTORS & OFFICERS:** \$2,000,000 Limit of Liability  
**Additional Side-A Limit:** Not Applicable  
**RETENTIONS:**  
**Agreement A:** \$0 (Directors & Officers not Indemnified by the Corporation)  
**Agreement B:** \$25,000 (Directors & Officers Indemnified by the Corporation)  
**Agreement C:** \$25,000 (Entity Claims)  
**Prior/Pending Litigation Date:** 7/26/1995  
**EMPLOYMENT PRACTICES:** \$2,000,000 Limit of Liability  
**Workplace Violence Sublimit:** Not Applicable  
**RETENTIONS:**  
**Employment Practices Liab:** \$75,000  
**Third Party Liability:** \$75,000  
**Prior/Pending Litigation Date:** 7/26/1995  
**FIDUDIARY LIABILITY:** Not Included

**TOTAL ANNUAL PREMIUM: \$27,340**

**Policy Forms:**

- Amended Definition of Loss – Defense Claims for ADA
- Amended Settlement Provision – 80-20
- California Changes – Cancellation and Nonrenewal
- Cap on Losses From Certified Acts of Terrorism
- Coverage Extension – Public Officials
- Disclosure Pursuance to Terrorism Risk Insurance Act

- Exclusion – Amended Bodily Injury and Property Damage
- Fully Non-Rescindable Coverage
- HR Loss Prevention Services Notice
- Sublimit-Defense Expenses-Wage and Hour Claims - \$100K Sublimit with a \$75K SIR
- Sublimit-Defense of Non-Monetary Damages - \$50K per claim / \$150K aggregate / \$25K SIR
- Three (3) Year Bilateral Extended Reporting Period – 75%; 125%; 150% AP

**Additional Information Required (prior to binding):**

- Completed and signed application
- Current loss runs
- Prior loss information

*By signing this document you agree to the values, limits and terms set forth in the proposal.*

**Signature of Insured:** \_\_\_\_\_ **Date:** \_\_\_\_\_

TRIA coverage is available for no additional premium.



#### Policy comparison: 2016 AIG policy vs. 2018 RSUI quote

- Definition of Claim- AIG is missing under 2 Definitions (b) (1) Non-Monetary relief and under (2) Arbitration Proceedings and Administrative and Regulatory investigations
- Definition of Employee- Missing Leased Employee
- Looks like the Definition of Loss does not include Punitive Damages
- Exclusions: AIG uses the Broad "In Fact" Wording versus the 'Final Adjudication Wording"
- AIG's Exclusion are only severable to the Criminal Exclusions- not to all Exclusions
- AIG's One versus One Exclusion is missing the significant Carve Backs i e: Tenure and Retaliation and Bankruptcy
- AIG Pollution Exclusion and BIPD has the broad "Alleging, Arising Out Of Or Attributable Wording" versus the "For" Wording
- AIG Post Claim Reporting is 30 days with no specific individual trigger in lieu of 60 days with specific individual trigger
- AIG has a 50%/50% Hammer Clause versus 70%/30%
- AIG's Policy is not non-cancellable
- AIG's Policy does not have bi lateral Discovery
- AIG's Policy has a Commissions and Captive Insurance Company Exclusion and Failure To Maintain Insurance Exclusion and Anti-Trust Exclusion and an E&O Exclusion ("Alleging, Arising Out Of Or Attributable Wording")
- AIG's Policy does not have a Priority of Payments Clause

#### RSUI Enhancements:

- Sublimit Defense of Non-Monetary Damages
- Sublimit Wage and Hour Coverage under the EPLI
- Defense Costs Coverage for ADA Claims under EPLI

**RENEWAL PROPOSAL OF INSURANCE**

**FOR**

**MOJAVE AIR & SPACE PORT**

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Lisa – Account Rep.

Duncan MacGillivray

COMPANY POLICY NUMBER	DESCRIPTION	TERM	PREMIUM
<p>NATIONAL UNION FIRE INSURANCE COMPANY (AIG)</p> <p>Renewal of Policy 020599836</p> <p>A.M. Best Company Rating A XV</p>	<p><b><u>MANAGEMENT (D&amp;O) LIABILITY</u></b></p> <p>COVERAGES: Directors &amp; Officers (D&amp;O) Liability and Employment Practices Liability (EPL)</p> <p>COVERAGE LIMIT: \$2,000,000 Aggregate per Year Shared Limit, Including defense costs.</p> <p>POLICY TYPE Claims Made</p> <p>RETROACTIVE DATE: July 26, 1995</p> <p>RETENTIONS: \$5,000. Directors &amp; Officers Liability. (Deductibles) \$75,000. Employment Practices Claims. \$75,000. Non-Employment Discrimination claims (3<sup>rd</sup> Party EPL)</p> <p>Notes: 1. Premium quoted excludes TRIA. 2. Premium to include TRIA is \$31,688. (See attached).</p>	<p>July 26, 2018 To July 26, 2019</p>	<p><b>\$31,530.</b></p> <p>Agency Billed</p>

WE ASK THAT YOU NOT ACCEPT THE ABOVE SCHEDULE OF INSURANCE POLICY AS A COMPLETE DETAIL OF POLICY TERMS. A SCHEDULE CAN NEVER REPLACE THE POLICY AND THE ACTUAL POLICY LANGUAGE WILL GOVERN THE SCOPE AND LIMITS OF COVERAGES INVOLVED.

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**SHAW, MOSES, MENDENHALL & ASSOCIATES**  
**INSURANCE AGENCY**  
 625 FAIR OAKS AVENUE, SUITE 158, SOUTH PASADENA, CA 91030  
 (626) 799-7813 Phone (626) 799-8784 Fax  
 License 0D94511  
[www.smmainsurance.com](http://www.smmainsurance.com)

## REFLECTING ON EXPOSURE AND COVERAGE IN THE #METOO ERA

**This article examines Employment Practices Liability (EPL) insurance and corresponding risk in the wake of a historical shift in how workplace harassment is perceived, reported and addressed.**

### A WATERSHED MOMENT FOR WORKPLACE HARASSMENT

As the press continues to extensively cover allegations of sexual misconduct by individuals in a position of authority or influence, the matter of workplace harassment is front and center at watercoolers and dinner tables across the country. Not since the 1991 sexual harassment allegations by Anita Hill against then United States Supreme Court nominee Clarence Thomas, regarding Thomas' role as Hill's boss at the U.S. Department of Education and Equal Employment Opportunity Commission (EEOC), has there been such national attention paid to workplace harassment. It is particularly noteworthy that the recent flood of sexual misconduct allegations is not limited to any one segment of society, or industry. It has touched executive suites; academia; media and publishing; Silicon Valley; the entertainment, hospitality, healthcare, restaurant and agricultural industries; professional and Olympic athletics; the armed forces; and various political figures. Few, if any, American institutions have remained insulated from allegations of workplace harassment in recent months.

Further, it is clear that we have reached a tipping point with regard to both acknowledgment of and consequences for workplace harassment. For instance, in response to allegations of inappropriate sexual behavior toward a subordinate, NBC rapidly terminated the face of The Today Show Matt Lauer, following his stable presence in American

households for over 20 years. Lauer joins a growing list of many high profile individuals who recently have experienced career fallout following allegations of workplace harassment.

Employment related consequences are not the only example of the sea change that has occurred with regard to societal acknowledgement of workplace harassment. The #MeToo campaign, a social media hashtag topic denouncing sexual assault and harassment, gained incredible steam in late 2017. Entertainment industry executives have banded together to form and fund the Commission on Sexual Harassment and Advancing Equality in the Workplace, which will be chaired by, incidentally, Anita Hill. The Time's Up Legal Defense Fund, established in December 2017 to "provide subsidized legal support to women and men who have experienced sexual harassment, assault, or abuse in the workplace," raised more than \$16 million within the first month of collecting donations via the GoFundMe platform. To further underscore the fact that the workplace harassment floodgate has broken wide open, Time Magazine named the anti-harassment movement, dubbed "The Silence Breakers," its Person of the Year for 2017.

Undoubtedly, the increasing presence and accessibility of social media has facilitated greater discussion regarding workplace harassment, if not greater potential for allegations to quickly become public knowledge.

### CONTACT

**Eileen Jolly**  
(858) 997-2616  
ejolly@rtspecialty.com

**RT ProExec**  
7979 Ivanhoe Avenue  
Suite 325  
La Jolla, CA 92037

As survivors desire for their voices to be heard, we expect to witness a surge in employment related claim activity.

## HOW PREVALENT IS WORKPLACE HARASSMENT?

Evidence suggests that workplace harassment is widespread. According to a June 2016 report by the EEOC Select Task Force on the Study of Harassment in the Workplace (hereinafter referred to as the EEOC Task Force Report), “anywhere from 25% to 85% of women report having experienced sexual harassment in the workplace,” depending on sample pool and questions posed. While the statistical range here is wide, the problem is pervasive even by the EEOC’s most conservative estimate – indicating that at least one in four women are affected by workplace harassment. Other assertions paint an even bleaker picture. As stated in a November 2017 article in *The Economist*, “Sociologists broadly agree that about half of American women are sexually harassed at least once during their working lives.” In fact, amidst the ongoing, spirited discussion about workplace harassment playing out in popular culture, *The New York Times* (NYT) reports that men are reflecting on and acknowledging their own misconduct. In a recent survey resulting from a collaboration between the NYT, leading sexual harassment researchers, and polling and media company Morning Consult, “about a third of men said they had done something at work within the past year that would qualify as objectionable behavior or sexual harassment.”

The foregoing is not at all to suggest that workplace harassment is perpetrated solely against women. Stories of workplace harassment have been shared by women and men alike. Further, as noted in the NYT survey results discussed above: “The phenomenon cuts across demographic divides ... Harassing behaviors are committed by blue-collar and white-collar workers, Democrats and Republicans, the young and the old, the married and the unmarried, high earners and low ones, people who feel powerful at work and those who do not.” To illustrate the salience of the workplace harassment issue in legal terms, *USA Today* reports that “law firms in the nation’s capital are seeing a spike in inquiries about

sexual harassment cases,” and visits to the EEOC’s Harassment webpage have at least doubled since the Harvey Weinstein scandal broke. The message to employers? In the words of Charla Bizios Stevens, Employment Law Practice Group chair at law firm McLane Middleton, “Be prepared for an onslaught of new allegations and claims.”

## WHAT CAN EMPLOYERS DO TO MINIMIZE RISK?

In order to comply with local, state and federal labor laws, and/or promote a healthy work environment, many businesses periodically conduct mandatory anti-harassment training for their employees. Such efforts are important, however the effectiveness of traditional anti-harassment training has come under scrutiny amidst highly publicized reports of sexual harassment occurring even in work environments where this training takes place.

Authors of the EEOC Task Force Report state that “[m]uch of the training done over the past 30 years has not worked as a prevention tool,” adding that “it’s been too focused on simply avoiding legal liability.” Moreover, while the role of anti-harassment training in the workplace has grown during the past few decades, evidence suggests that workplace harassment remains significantly underreported. According to the EEOC’s research, “roughly three out of four individuals who experienced harassment never even talked to a supervisor, manager or union representative about the harassing conduct,” perhaps due to fear of retaliation, damage to a complaining employee’s own reputation, or ostracism by co-workers. While use of anti-harassment training may signal a company’s efforts to nurture a healthy, harassment-free work environment, it is at least debatable whether such training, in its typical form, yields true behavioral change.

Dr. Eden King, a psychologist at Rice University who was consulted for the EEOC Task Force Report, argues: “Organizations often implement training programs in order to reduce their likelihood of being named in harassment suits or to check a box for EEOC purposes ... If we’re actually trying to change or reduce the likelihood of sexual harassment, that’s a different outcome altogether. That’s not a

## CONTACT

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La Jolla, CA 92037





knowledge problem, that's a behavior problem." Accordingly, employers should go beyond cookie-cutter, web-based anti-harassment training, and consider implementing evidence-based strategies designed to create a workplace culture that rejects harassment. Dr. King suggests conducting live, in-person, interactive anti-harassment training that lasts for a minimum of four hours and includes role playing. Other evidence-based strategies include empowering bystanders to intervene when witnessing harassing behavior, encouraging civility among colleagues, and promoting more women to management positions in an effort to reduce gender inequality.

Further strategies to prevent workplace harassment recommended by Vice President of Risk Management at AWAC Services Company, Gwen Stokes, include: adopting a "zero tolerance" policy and "holding the line," regardless of a perpetrator's rank or position; ensuring that non-employees (consultants and vendors) understand and uphold an organization's code of conduct during interactions with employees, visitors, etc.; and establishing a mechanism to allow employees to anonymously report inappropriate or threatening behavior, for example, a hotline managed by an outside firm.

Without doubt, these recent findings and recommendations may be troubling for many businesses that, in all good faith, have endeavored to foster a work environment free from harassment. However, these conclusions do provide important information that companies can use to strengthen their anti-harassment training and protocols, and address workplace harassment when it arises.

### **WHAT ARE THE IMPLICATIONS FOR EPLI COVERAGE?**

Employment Practices Liability protection has been available in the insurance market for over 20 years. The policy protects organizations, including executives and employees, from workplace related claims of harassment, discrimination, wrongful termination and retaliation. Such claims are costly and time consuming, and within the current climate surrounding workplace harassment, bound to become even more burdensome for businesses.

According to an Advisen white paper, defense and settlement costs can easily exceed \$300,000, with resolutions taking between 18 and 24 months. In light of such findings and the recent flood of workplace harassment claims, it is no wonder that more and more companies are seeking EPLI coverage. According to Professor of Law and director of the New Workplace Institute at Suffolk University, David Yamada, companies are increasingly buying EPLI to cover costs associated with employment lawsuits. Research firm MarketStance projects that in 2019, the EPLI market will grow by \$2.7 billion.

Fallout from the #MeToo movement will undoubtedly fuel this trend. The NYT has reported that several Harvey Weinstein accusers collected six-figure settlements, allegedly entered into in order to avoid lengthy and costly litigation. The NYT has also reported that Fox News paid out \$13 million over several years to address complaints from various women about Bill O'Reilly's behavior toward them.

An additional exacerbating factor is the new tax legislation, which bars employers from deducting settlement and defense costs related to sexual misconduct claims, when the settlement is subject to a non-disclosure agreement.

As large payouts for workplace harassment hit the headlines, employees are bound to take notice. Further, as societal attitudes toward workplace harassment evolve and institutions adjust, potential reparation for victims may escalate. The take-away is twofold: workplace harassment claims are very likely to increase not only in frequency, but also in severity.

Based on the foregoing, we strongly recommend that businesses keep the following in mind as they review their EPL insurance program. This is certainly not an exhaustive list, but outlines some important considerations:

**Limits of Liability:** In light of the costs associated with defending an EPL claim, limit adequacy is a key topic, as defense expenses can exhaust the limit of liability, leaving little or nothing for settlement. Factors to consider are your class of business, jurisdiction, size, employee count, previous EPL losses, and other matters. Jurisdiction is particularly important

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as there is a much greater likelihood of claim activity in certain states (e.g., California, New Mexico and Nevada). Businesses should earnestly discuss with their insurance representatives: adequate limits, a company's ability to absorb the self-insured retention on an EPLI policy, jurisdictional considerations, and any other factor to provide decision-makers with the necessary information.

**Reporting and Notice:** We encourage all insureds to report instances of sexual harassment as soon as possible, even if a claim has not yet been made. If crafted appropriately, reporting a Notice of Potential Claim will "anchor" the circumstances in the policy year in which the potential claim is reported, so that if a claim later arises, that particular policy will be triggered. Additionally, any correspondence, administrative charges, arbitrations, lawsuits or other similar events/items should be noticed to a business entity's EPLI carrier without delay. Companies and insurance brokers should fully understand both the reporting and notice requirements as well as the nuances of the Claim definition in the EPLI policy.

#### **DUTY TO DEFEND:**

The EPLI policy contains provisions that govern the defense of covered claims. These provisions detail which party retains the responsibility to defend and direct the defense of a given claim. For many EPLI policies, the policy will be written on a "duty to defend" basis. Under a duty to defend policy, the insurance company retains the right and duty to defend a covered claim once it is tendered to the insurer. When the insurer retains the duty to defend, the insurer will select defense counsel from its list of panel firms to defend the insured. Again, the insurance company will select counsel – not you, the insured. If you have a relationship with a law firm and you want to use their services, this matter needs to be discussed and addressed prior to binding an EPLI policy.

**Coverage:** EPLI coverage protects against employment related claims brought by employees, and sometimes independent contractors. As with most insurance policies, it is a contract that can be amended to improve and broaden coverage. For instance, EPLI includes a third party liability coverage

component that addresses harassment and discrimination claims brought by third parties, including customers and business invitees. Some policies limit the types of claims brought by third parties, so it is imperative for businesses to understand what coverage is in place, any exclusions, and all relevant definitions. Further, many policies contain a "Hammer Clause" that dictates, in a claim situation, how the policy will respond if the carrier recommends a settlement but the insured prefers to continue to litigate. This clause can be favorably amended.

**Loss Prevention Services:** Many EPLI policies include built-in risk management services for no additional cost. Such services can include, among other things: guidance regarding the development or revision of employee handbooks or other employment related policies and procedures; templates; legal compliance audits; expert consultation regarding training program design and implementation; confidential legal advice on employment related issues; statistical analyses pertaining to workforce and employment practices; and anti-harassment training. As stated in a recent AWAC publication on workplace harassment, "[u]nderstanding what is available and utilizing it appropriately is an excellent supplement to any robust risk management program." While there is certainly cause for concern at this time regarding the liability that can arise from workplace harassment, there are also a number of things that companies and insurance professionals can do to address that concern. Exercising risk management – via comprehensive insurance coverage as well as the implementation and maintenance of appropriate policies and procedures – is crucial in order for businesses to avoid and appropriately respond to workplace harassment.

#### **LOOKING AHEAD**

In the #MeToo era, private and public company insureds must be prepared to accept that workplace harassment allegations will no longer be dealt with behind closed doors. Victims are coming forward, bad actors are being held to account for their behavior, and consequences are hitting business' bottom line. A well placed, comprehensive EPL insurance program is an

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## ABOUT THE AUTHORS

This article was co-authored by Marissa Arnold, Esq. and Rochelle Gutfran, Esq. of RT ProExec. Marissa is a Claims Manager for RT ProExec, and was previously a claims specialist at Chubb Insurance, handling management liability claims. Marissa earned her juris doctor at the University of Connecticut School of Law. Rochelle is a Broker for RT ProExec, and was previously a senior underwriter for management liability insurance products at Westchester, a division of Chubb Insurance. Rochelle earned her juris doctor at Lewis & Clark Law School in Portland, Oregon.

imperative component of any risk management plan, but companies should also give genuine consideration to the type of anti-harassment training that they provide, and what they can do to improve workplace behavior. A review of internal policies would well complement the annual management liability insurance program review. For business entities that currently do not purchase EPL insurance, the time is ripe for a discussion with insurance representatives about putting a program in place, taking advantage of resources that the EPLI marketplace has to offer, and strengthening a corporate culture free of harassment.

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This article is provided for informational purposes only and is not intended to provide legal or actuarial advice. The issues and analyses presented in this article should be reviewed with outside counsel before serving as the basis of any legal or other decision.

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**MOJAVE**  
**AIR AND SPACE PORT**

**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Lynn Johansen  
**SUBJECT:** Virgin Orbit, Bldg. 139 - Lease  
**MEETING DATE:** July 17, 2018

---

**Background:**

Virgin Orbit, Inc. is requesting a long term lease with the District.  
Terms requested: 2 year lease with (2) Two year renewal options.

**Impacts:**

Fiscal: \$1,080.00 additional revenue per month, Annual \$12,960.00  
Environmental: CEQA Exemption, 14 CCR 15301  
Legal: N/A

**Recommended Action:**

Staff recommends approval of a 2-year lease with mutual option extensions at the 2-year renewal periods.



## Lease Agreement

THIS LEASE ("Lease") is entered into as of July 1, 2018 ("Effective Date") by Mojave Air & Space Port, a California Airport District ("Landlord") and Virgin Orbit, LLC, a Delaware limited liability company ("Tenant").

### ARTICLE 1. BASIC LEASE PROVISIONS

- 1.1 **Landlord:** Mojave Air & Space Port
- 1.2 **Tenant:** Virgin Orbit, LLC, a Delaware limited liability company
- 1.3 **Rental Commencement Date:** July 1, 2018
- 1.4 **Premises:** Bldg. 139 and Acreage, as more specifically described on Exhibit A attached hereto.
- 1.5 **Rentable area:** Approximately 2,400 sq. ft. of BUILDING and 9,600sq. ft. of Acreage
- 1.6 **Lease term:**

Basic Term: Two (2) years, computed from the first day of the first calendar month on or after the Rental Commencement Date.

Renewal Term: Two (2) One (1) year options, exercisable pursuant to Section 22.17.

- 1.7 **Annual Rental:**

<u>Year(s)</u>	<u>Monthly Rental</u>	<u>Annual Rental</u>
2018	\$1,080.00	\$12,960.00

On July 1, 2019, and each year thereafter, including during the Renewal Term, if any, Annual Rental shall be adjusted in accordance with Section 4.2.

- 1.8 **Use of Premises:** The Premises shall be occupied and used by Tenant for the sole purpose of storage, inventory, workshop activities and temporary parking and for no other use or purpose.
- 1.9 **Security Fee:** Tenant shall pay a charge for security patrol and monitoring in the amount of 5% of the amount of such monthly rent payment.
- 1.10 **Late charge:** If Rent is not paid by the first day of the month, Landlord shall also be paid by Tenant interest at the rate of 1.5% per month on the unpaid balance of such Rent until paid in full.
- 1.11 **Addresses for notices and rent payment:**

Landlord:  
Mojave Air & Space Port  
1434 Flightline, Mojave, CA 93501  
661.824.2433

Tenant:  
Virgin Orbit, LLC  
4022 East Conant Street, Long Beach, CA 90808  
562.384.4400  
info@virginorbit.com

The logo for Mojave Air and Space Port features the word "MOJAVE" in a bold, sans-serif font. The letter "O" is replaced by a stylized orange triangle pointing upwards. Below "MOJAVE" are the words "AIR AND SPACE PORT" in a smaller, all-caps, sans-serif font.

**MOJAVE**  
**AIR AND SPACE PORT**

**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Lynn Johansen  
**SUBJECT:** The Spaceship Co. – Bldg. 141 Lease  
**MEETING DATE:** July 17, 2018

---

**Background:**

The Spaceship Co. is requesting a long term lease with the District.  
Terms requested: 3 year lease with (1) Three year renewal option.

**Impacts:**

Fiscal: \$660.52 additional revenue per month, Annual \$7,926.24  
Environmental: CEQA Exemption, 14 CCR 15301  
Legal: N/A

**Recommended Action:**

Staff recommends approval for the requested new terms, and authorization for CEO to finalize negotiations and execute the lease, subject to legal approval.

## Lease Agreement

THIS LEASE ("Lease") is entered into as of June 4, 2018 ("Effective Date") by Mojave Air & Space Port, a California Airport District ("Landlord") and TSC, LLC, a Delaware limited liability company ("Tenant").

### ARTICLE 1. BASIC LEASE PROVISIONS

- 1.1 Landlord:** Mojave Air & Space Port
- 1.2 Tenant:** TSC, LLC, a Delaware limited liability company
- 1.3 Rental Commencement Date:** June 8, 2018
- 1.4 Premises:** Bldg. 141 and Acreage, 16722 Roper St., Mojave, CA 93501 as more specifically described on Exhibit A attached hereto.

**1.5 Rentable area:** Approximately 1,330 sq. ft. of Building and 7,801 sq. ft. Acreage

**1.6 Lease term:**

Basic Term: Three (3) years, computed from the first day of the first calendar month on or after the Rental Commencement Date.

Renewal Term: One (1) Three (3) year option, exercisable pursuant to Section 22.17.

**1.7 Annual Rental:**

<u>Year(s)</u>	<u>Monthly Rental</u>	<u>Annual Rental</u>
2018	\$660.52	\$7,926.24

On June 1, 2018, and each year thereafter, including during the Renewal Term, if any, Annual Rental shall be adjusted in accordance with Section 4.2.

**1.8 Use of Premises:** The Premises shall be occupied and used Tenant for the sole purpose of storage, office duties and other airport approved activities, and for no other use or purpose.

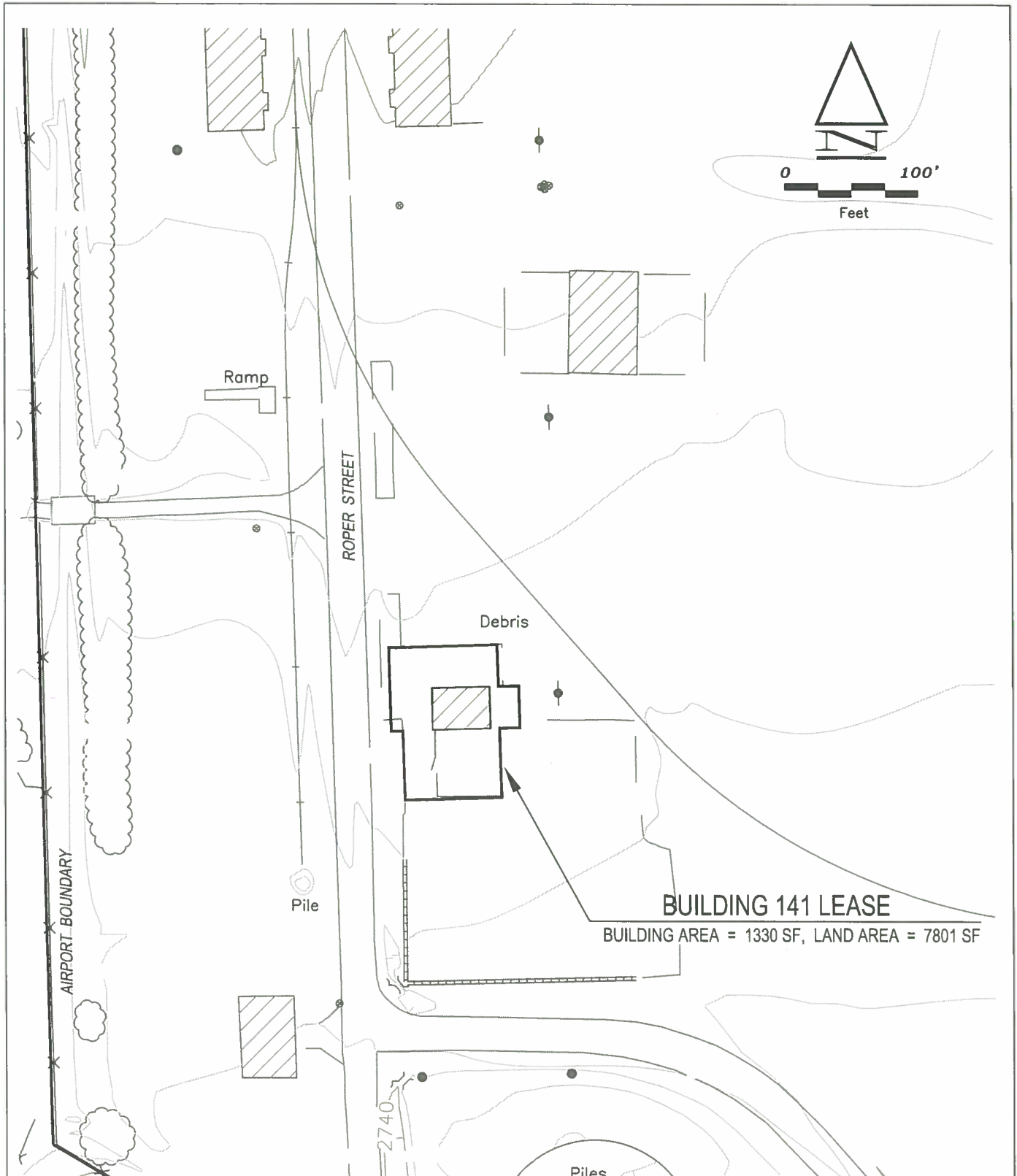
**1.9 Security Fee:** Tenant shall pay a charge for security patrol and monitoring in the amount of 5% of the amount of such monthly rent payment.

**1.10 Late charge:** If Rent is not paid by the first day of the month, Landlord shall also be paid by Tenant interest at the rate of 1.5% per month on the unpaid balance of such Rent until paid in full.

**1.11 Addresses for notices and rent payment:**

Landlord:  
Mojave Air & Space Port  
1434 Flightline  
Mojave, CA 93501  
661.824.2433

Tenant:  
TSC, LLC.  
Attn: Sr. Legal Counsel  
1223-A Sabovich St., Mojave, CA 93501  
661.754.2278



**MOJAVE AIR & SPACE PORT**  
 A CALIFORNIA SPECIAL DISTRICT  
 1434 FLIGHT LINE (661) 824-2433 TEL.  
 MOJAVE, CA 93501 (661) 824-2914 FAX

**MOJAVE**  
 AIR AND SPACE PORT

*Metabolic Studio*  
**LEASE for BUILDING 141**  
 EXHIBIT "A" - APRIL 2014

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Jason Buck, DOT  
**SUBJECT:** Mojave ATC Tower Radios

**MEETING DATE:** July 17, 2018

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**Background:** The ATC tower has outdated aircraft radios that are vital to daily operations of the airport, staff recommends a complete replacement of the 25+ year old system.

Staff has collected three bids to accommodate a complete replacement of the ATC communications system.

- |                  |  |
|------------------|--|
| 1. Frequentis    | \$171,511.00 + 103,950.00 (Voice Switch + Radio) |
| 2. ACG           | \$234,030.00                                     |
| 3. Rohde-Schwarz | \$238,840.55                                     |

Staff's recommendation is to go with Rohde-Schwarz for the ATC upgrade, R-Schwarz was extremely thorough in their site survey to meet all the needs of our ATC and deliver a quality product.

**Impacts:**

Fiscal: \$238,840.55 budgeted dollars

Environmental: N/A

Legal: N/A

**Recommended Action:**

Approve Rohde-Schwarz as the vendor to upgrade the ATC communications system

Source Selection Sensitive

10849\_10849\_2016\_01469 Mojave Desert Space Port Rev 1.0



Prices included in this quotation include a special project discount and are only valid for this offer!

ID	Description	Qty
<b>Offer Description</b>		<b>Qty</b>
<b>001</b>	<b>VCS3020X Components</b>	
1.1	Single Cabinet (includes fan unit, overheat sensor, power distribution bar, power box)	1
1.2	120VAC/24VDC Power Supply Rack	1
1.3	Plug-in module PS AC/DC ±15	2
1.4	Plug-in module PS AC/DC 24/8	2
1.5	MOD Gate X 01 1U (DC) redundant	4
1.6	BGT UIF01 Radio	1
1.7	BG GPIF (Interface Controller)	2
1.8	BG ERIF (Radio Interface 2-port)	2
1.9	BGT UIF01 Phone	2
1.10	BG GPIF (Interface Controller)	4
1.11	BG ERIF (4-wire Phone Interface 2-port)	2
1.12	BG BCA (Phone Interface FXS 2-port)	6
1.13	BG BCB (Phone Interface FXO 2-port)	7
1.14	19" KVM Drawer w/ Monitor/KB/Mouse (1HU Rackmount)	1
1.15	TMCS 1U Server	1
1.16	MISC Cables	1
1.17	Tower Operator Position Touch Panel with Position Electronics (Highbright)	3
1.18	Jack Panel (dual with mic jack)	3
1.19	Position Loudspeaker	3
1.20	Position Potentiometer Panel; (Volume, Chime, sidetone)	3
1.21	Position Power Supply 120VAC/24VDC	3
1.21	Hinge & Lock, 45 degree	4
1.22	Data cables to/from Operator Position (max 125 feet)	6
1.41	Data cables to/from Operator Position (max 125 feet)	6
1.42	Recording cable to/from Operator Position (max 125 feet)	3
<b>TOTAL PRICE</b>		<b>\$171,511</b>

**Assumptions:** The customer will provide UPS for rack and positions if required.

**Validity:** This offer is valid until December 31, 2016

**Functionality:** Functionality specified in Frequentis user manual / product documentation is available with respect to installed board types and quantities.

**Pricing:** Prices are quoted in US\$, and do not include any taxes. Maryland sales tax will be added unless customer provides tax exempt certificate/number.

**Payment Terms:** If not agreed otherwise: 30% at Purchase Order, 50% after FAT, 20% after acceptance by customer

**Warranty:** 12 months after Site Acceptance Test, but no later than 18 months after Factory Acceptance Test at Frequentis

**Training:** No training is included. Prices for Training will be provided upon request.

**Installation:** No installation services included. Prices for Installation will be provided upon request.

**Delivery:** 4 months after contract award, FOB Columbia, Maryland, USA (according to INCOTERMS 2015).

**Terms and Conditions:** See "Frequentis General Provisions" section of this offer.

The names of the suppliers and their specific products quoted in our technical solution are for information purposes only and they can be replaced at FREQUENTIS discretion by providing a supplier/product with the same functionality as offered.



## MEMORANDUM

To: Mojave Air and Space Port

From: Dustin Colwell, PE,  
Kimley-Horn and Associates, Inc.

Date: March 23, 2018

Subject: ATCT Radio Upgrades

---

This Technical Memorandum has been prepared to provide a summary of the equipment listed in the attached ACG Systems' quotation. The equipment list has been prepared to allow the ATCT controllers the ability to transmit and receive on Mojave Ground (123.9 MHz), Mojave Tower (127.6 & 288.35 MHz), Civilian International Air Distress (121.5 MHz), and Military Air Distress (243.0 MHz) frequencies from up to 3 controller stations. The equipment listed is of the same quality and reliability as equipment found in FAA owned and operated ATCTs.

### CM-300 VDR

The CM-300 VDR will receive (Rx) the VHF (Civilian) frequencies (123.9, 127.6, & 121.5 MHz) The equipment is tuned by the manufacture/installer to one of the desired frequencies. 3 Rx units are required to cover the VHF frequencies. Each unit is sized to fit in 1U of a 19" rack.

### CM-300 VDT

The CM-300 VDT will transmit (Tx) the VHF (Civilian) frequencies (123.9, 127.6, & 121.5 MHz) The equipment is tuned by the manufacture/installer to one of the desired frequencies. 3 Tx units are required to cover the VHF frequencies. Each unit is sized to fit in 3U of a 19" rack.

### CM-300 UDR

The CM-300 UDR will receive (Rx) the UHF (Military) frequencies (288.35 & 243.0 MHz) The equipment is tuned by the manufacture/installer to one of the desired frequencies. 2 Rx units are required to cover the UHF frequencies. Each unit is sized to fit in 1U of a 19" rack.

### CM-300 UDT

The CM-300 UDT will transmit (Tx) the UHF (Military) frequencies (288.35 & 243.0 MHz) The equipment is tuned by the manufacture/installer to one of the desired frequencies. 2 Tx units are required to cover the UHF frequencies Each unit is sized to fit in 3U of a 19" rack.

**MODEL 91-DE**

Base station unit capable of Rx and Tx on any frequency between 117.975 & 138.000 MHz. The operator can tune to any frequency with integrated dials or preset channels. This unit is intended to be installing in the operations office on top of the terminal.

**SCOUT-PLUS CONSOLE**

User console units which will allow the controller at each station to tune to any of the CM-300 Rx/Tx units to meet the operational needs of that station.

**VPGATE**

Interface between the consoles and the CM-300 units.

**UPS BACKUP**

UPS backup was not included in the quote from ACG Systems. In addition to the equipment above, Mojave or a contractor would need to purchase and install (2) 3,000VA rack mounted UPS. (1) UPS installed in each existing half rack will provide about 15 minutes backup in the event of a power failure.

If you have any questions regarding this equipment, please contact me at 775 200 1963.





SYSTEMS

www.acgsys.com

133 Defense Highway Annapolis, MD 21401  
tel: 800-719-8850 fax: 410-224-0229

### QUOTATION

Date	Quote #
03/16/18	U11Q18967-03

**For:**

Dustin Colwell  
 Kimley-Horn & Assoc Inc  
 5370 Kietzke Lane, Suite 100  
 Reno, NV 89511

**Contact:** David Bonney  
**Email:** dbonney@acgsys.com  
**Tel:** 443.433.0972  
**Fax:** 410.224.0229

**Email:** dustin.colwell@kimley-horn.com  
**Tel:** 775.200.1963  
**Fax:**

Terms	RFP/Q or Project ID
Net 30	

Ln#	Part Number	Description	Qty	Unit Price	Ext. Price
1		<b>Primary Radios</b>			
2	01-P57712R001	CM-300 VDR V2 : VHF Receiver Assembly. Consists of the Software Defined CM-300 VHF Receiver Version 2 with embedded bypassable co-site filter the Standard Receiver Ship Kit (67- P57290R001 and the Receiver AC/DC Power Cable kit (67-P57297R001). Includes operations manual. Compliant with ED-137 VoIP standard. Fits in a standard 19 inch rack. * Optional Maintenance Data Terminal software priced separately.	3	\$7,850.00	\$23,550.00
3	01-P57714R001	CM-300 VDT V2 : VHF 2-12W Transmitter Assembly. Consists of the Software Defined CM-300 VHF Low Power Transmitter Version 2 with embedded by-passable co-site filter the Standard Transmitter Ship Kit (67-P57490R001 and the Transmitter AC/DC Power Cable kit (67-P57497R001). Includes operations manual. Compliant with ED-137 VoIP standard. Fits in a standard 19 inch rack. * Optional Maintenance Data Terminal software priced separately.	3	\$12,100.00	\$36,300.00
4	01-P57713R001	CM-300 UDR V2 : UHF Receiver Assembly. Consists of the Software Defined CM-300 (V2) UHF Receiver with embedded bypassable co-site filter, external 10 MHz reference input, the Standard Receiver Ship Kit, the Receiver AC/DC Power Cable kit and an operations manual. Compliant with ED-137 VoIP standard. Fits in a standard 19 inch rack. * Optional Maintenance Data Terminal software priced separately.	2	\$7,850.00	\$15,700.00
5	01-P57716R001	CM-300 UDT V2 : UHF 2-12W Transmitter Assembly. Consists of the Software Defined CM-300 UHF Low Power Transmitter Version 2 with embedded by-passable co-site filter the Standard Transmitter Ship Kit (67-P57490R001 and the Transmitter AC/DC Power Cable kit (67-P57497R001). Includes operations manual. Compliant with ED-137 VoIP standard. Fits in a standard 19 inch rack. * Optional Maintenance Data Terminal software priced separately.	2	\$14,200.00	\$28,400.00
6	96-P57914R001		1	\$600.00	\$600.00

DUNS: 92-601-1032 CAGE CODE: 1FRK9 TIN: 52-1913653  
 ACG Systems is a Small Business

Ln#	Part Number	Description	Qty	Unit Price	Ext. Price
7	CMEXTWRTY	MDT Software CM-300 V2 Extended WRTY	8	\$1,000.00	\$8,000.00
8		<b>Backup Radio</b>			
9	TBS-150	Digital Keypad Entry 7W VHF/AM base station, Model 91-DE transceiver with 110/220Vac power supply/charger in chassis with provision for TLI-203 remote line interface. Mic incl.	1	\$4,700.00	\$4,700.00
10		<b>Console Positions</b>			
11		<b>Console Operator Basic Position Software &amp; Hardware</b>			
12	TI-SCOUT-PLUS Package	Tier 1 Scout Plus Console Package. Includes Console Position, Scout Media Workstation Plus, dual speakers, and serial cable. Includes Scout Standard Runtime and CPS seat license.  Package Includes: Dell OptiPlex 3050 - Small Form Factor PC (i5, 8GB, Win7) - 1 Dell S2240T, 21.5-inch Monitor - 1 Headset/handset jack box (single), Scout Media Workstation Plus - 1 Plantronics CA12CD Wireless PTT Headset Base & Supra HW251N monaural with noise canceling microphone - 1 PTT Desk Microphone, Scout Media Workstation Plus - 1	3	\$14,580.00	\$43,740.00
13		<b>Console Gateway Hardware and Software</b>			
14	VPGate Package	VPGate Package Includes: Redundant VPGate Software License for a maximum of 24 endpoints; up to 12 may be "B" Licenses. Includes CPS software license. - 1 Dell OptiPlex 3050 - Small Form Factor PC (i5, 8GB, Win7) - 2 24-Port Gigabit PoE Smart Managed Switch with 8 PoE+ Ports 192w - 0 (to be provided by MASP) Cisco Session Initiation Protocol (SIP) Telephony Gateway, supports eight each FXO circuits - 0 ?????do we need ????? Radio Controller, VoIP, 2 Ports, 12VDC input w/ power supply - 5 Connector for OUTPOST Radio port that supports RJ45 cable for 2/4W tone keying and E&M applications. - 10 3U Rack mount shelf (holds 1 - 4 Outposts) - 3	1	\$22,440.00	\$22,440.00
15		<b>Additional Equipment</b>			
16	VHF ANTENNA KIT	VHF AM Omni Antenna, cable, connectors, mounting hardware	3	\$600.00	\$1,800.00
17	UHF ANTENNA KIT	UHF AM Omni Antenna, cable, connectors, mounting hardware	2	\$800.00	\$1,600.00
18	RACK	Equipment Racks - ESTIMATE - Size and Type TBD to match existing customer racks.	2	\$2,000.00	\$4,000.00
19		<b>Professional Services</b>			
20	ACG_Services	Installation ROM Primary and Backup Radio Installation, Antenna and Cable Installation, Console System Staging & Design, Console Installation, Radio & Telephone Endpoint Integration, Project Management, and Final Acceptance Testing. Per SOW & Assumptions in the Quotation Notes.  Scope of Work ACG Systems will perform the following specific tasks in support	1	\$36,000.00	\$36,000.00

Ln#	Part Number	Description	Qty	Unit Price	Ext. Price
-----	-------------	-------------	-----	------------	------------

of this project:  
Assign a project manager and project team  
Conduct kick-off meeting with all project participants  
Complete statement of work and schedule  
Complete final design and get customer approval  
Factory staging and configuration  
Receive and prepare for installation from our Technical Service Center  
Install Primary and Backup Radios including replacement of antennas and cable  
Install Avtec Scout Gateways and Operator Positions  
IP interface to radio and telephone systems  
Final system optimization  
Conduct acceptance testing and complete acceptance certificate  
Provide one set of as-built documentation and equipment manuals  
Remove debris and leave facilities in clean condition

Customer Responsibilities  
To enable ACG Systems to perform the tasks listed above, the following is needed:  
Single point of contact for coordination  
Any needed permits or licensing  
Necessary power, network connectivity, router/switch devices, telco lines  
Timely, organized access to all facilities to maintain project schedule  
Escorts into/out of airport installation locations  
Power requirements will be specified at start of project. Power provisioning is customer responsibility.  
Backup power if desired is customer responsibility.  
Network connectivity between Scout system and ATC radio systems.  
Network connectivity between Scout system and customer telephone switch.  
Timely coordination and organized access to all facilities to maintain project schedule, including site escorts where required in secured areas.  
All necessary space required to house the Scout IP console system, VPGates and accessories, as well as appropriate heating, cooling and lighting to maintain operation of system.

ACG Project Management Tasks  
Kick off meeting and on-site status checks of progress  
Status and planning meetings and weekly status reports throughout project cycle  
Develop and updated complete project timeline  
Facilitate all aspects of implementation  
Manage project statement of work and change orders  
Monitor tracking and receipt of all material  
Invoicing and administration  
Facilitate acceptance test plan completion and documentation

Final Acceptance Test Plan  
A formal Acceptance Test Plan will be completed upon award. A

Ln#	Part Number	Description	Qty	Unit Price	Ext. Price
		checklist of items to test will be prepared and a representative from the customer and ACG Systems will conduct the test together. Upon completion of the ATP, the system will be considered accepted and a project completion certificate will be signed. Unless otherwise negotiated, the proposed FAT will consist of the following: Completed system test checklist Confirm connectivity with each radio / telephone endpoint			

21	ACG_Travel	Travel ROM	1	\$7,200.00	\$7,200.00
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<b>FOB:</b>	Destination	Total	<b>\$234,030.00</b>
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**Quotation Notes:**

VALIDITY: This quotation is valid for 60 days.  
 DELIVERY: Estimated length of project is 5-6 months ARO.  
 TERMS: Net 30 days on project milestones.

Thank you for this opportunity!



**ROHDE & SCHWARZ**

Rohde & Schwarz USA, Inc.

Rohde & Schwarz USA, Inc.  
6821 Benjamin Franklin Dr. / Columbia MD 21046 / US

Mr. John Himes  
Operations  
Mojave Air & Space Port  
1434 Flightline #58  
Mojave CA 93501

**Quotation Contact:**

Phone +1 410-910-8048  
rsaquotes@rsa.rohde-schwarz.com

**Account Manager:**

Greg McKenney  
Phone +1 410-910-7942  
greg.mckenney@rsa.rohde-schwarz.com

June 22, 2018

**Subject: R&S@KG4200 ATC System Rack**  
**Quote Number: 113305.1**

Main Number +1 888-837-8772

www.rsa.rohde-schwarz.com

Thank you for your interest in Rohde & Schwarz USA, Inc.  
Attached is the requested quote.

To place an order, e-mail purchase order to: [rsaorders@rsa.rohde-schwarz.com](mailto:rsaorders@rsa.rohde-schwarz.com),  
cc  
[Greg.McKenney@rsa.rohde-schwarz.com](mailto:Greg.McKenney@rsa.rohde-schwarz.com),  
or fax to +1 410-910-7825.

To expedite processing of your order, please provide your Rohde & Schwarz  
quotation number on your submitted purchase order.

Sincerely,

Rohde & Schwarz USA, Inc.



# ROHDE & SCHWARZ

Item	Model Description / Estimated Delivery (Weeks)	Part Number	Qty. pc.	Unit Price USD	Ext. Price USD
<b>1</b>	<b>Radios</b>		<b>1</b>	<b>51,389.91</b>	<b>51,389.91</b>
1.1	<b>Series4200 Software Defined Radios</b>		<b>3</b>		
1.1.1	<b>XU4200</b> VHF Transceiver 112 to 156 MHz, 50W, AM, 8.33 kHz/25 kHz channel spacing	6144.7300.12	<b>3</b>		
1.2	<b>Series4200 Software Defined Radios</b>		<b>2</b>		
1.2.1	<b>XD4200</b> UHF Transceiver 225 to 400 MHz, 50W, AM	6146.6000.12	<b>2</b>		
<b>2</b>	<b>VCS</b>		<b>1</b>	<b>44,781.00</b>	<b>44,781.00</b>
2.3	<b>Compact CWP</b> - Compact Controller Working Position - Recorder audio box - Headset - Handset		<b>2</b>		
2.4	<b>Media Gateway</b> - Media Gateway platform - Dual AC power supplies - Dual Ethernet switch cards - Dual VCMS server cards with VCMS software and licensing - Telephony interface card		<b>1</b>		
2.5	<b>Ethernet Switch</b> - Alcatel 24 port Ethernet LAN switch with secondary AC power supply		<b>2</b>		
<b>3</b>	<b>Ancillary Equipment (equipment rack, antennas, etc...)</b>		<b>1</b>	<b>54,897.18</b>	<b>54,897.18</b>
3.1	<b>D2212</b> VHF/UHF Air Traffic Control Military MULDIPOLE™ Antenna.		<b>2</b>		
3.2	<b>D2212</b> UHF/UHF Air Traffic Control Military MULDIPOLE™ Antenna.		<b>1</b>		
3.3	<b>FPB120-2V/1-1</b> Two double cavity bandpass VHF filter	F02ER120M2CD	<b>1</b>		
3.4	<b>FPB120-V/1-1</b> Single double cavity bandpass VHF filter	F02ER120M1CD	<b>1</b>		
3.5	<b>FPB120-V/1-1</b> Dual double cavity bandpass UHF filter	F02ER120M1CD	<b>1</b>		



# ROHDE & SCHWARZ

Item	Model Description / Estimated Delivery (Weeks)	Part Number	Qty. pc.	Unit Price USD	Ext. Price USD
3.6	<b>UPS</b> UPS with dual batteries and rack PDU		1		
3.7	<b>Equipment Rack</b>		1		
3.8	<b>KG42-Z1</b> Installation kit for 2 units, mechanical	6137.2635.02	4		
3.9	<b>KG42-Z2</b> Installation kit for 2 units, electrical, for 2 x receivers or 2 x transmitters or 1 x transceiver	6137.2693.02	8		
3.10	<b>KG42-Z4</b> Installation kit RF relay with cable	6137.2935.02	4		
3.11	<b>KG42-Z41</b> 1 x RF cable (N-N) filter to RF relay	6137.2241.02	4		
3.12	<b>KG42-Z9</b> Installation kit for 19" filter unit, incl. RF cables to connect 2 x transmitter or 2 x transceiver	6137.3419.02	3		
3.13	<b>KG42-Z11</b> Installation kit for 1 x 19" unit, mechanical	6137.2564.02	7		
<b>4</b>	<b>Services</b>		<b>1</b>	<b>72,951.89</b>	<b>72,951.89</b>
4.1	<b>Project Management</b>		1		
4.2	<b>Integration and FAT</b>		1		
4.3	<b>Installation Services</b>		1		
<b>5</b>	<b>Spares</b>		<b>1</b>	<b>14,820.57</b>	<b>14,820.57</b>
5.1	<b>Spares for two (2) years of support</b> - 1 XU4200 UHF Radio - 1 Compact Controller Working Position		1		
<b>Total Net Price</b>				<b>USD</b>	<b>238,840.55</b>

Essential technical modifications may make it necessary to replace certain items ordered by the customer with new successor items. In this case, the customer agrees to the modification of the subject matter of the contract even after placement of the order, provided that the agreed terms and conditions are retained and that the successor item complies with the technical specifications of the item ordered by the customer.





## ROHDE & SCHWARZ

- Delivery:** FCA (Free carrier)  
Destination: US  
Ship via: Rohde & Schwarz Preferred Carrier
- Delivery Time:** The delivery period stated reflects the situation at the time the offer is made. The planned delivery date will be confirmed in the order acknowledgment.
- Payment:** All payments shall be made within 30 days net from date of invoice. For orders above € 50,000 net, a down-payment of 30% plus proportionate VAT shall be made upon orderplacement. We reserve the right to demand further security and/or advance payments.
- Validity:** This offer shall be valid until August 31, 2018.
- Quote Number:** Please include the quote reference number on your purchase order.
- Sales Tax:** Quotation does not include sales tax, or value added tax. Please provide any applicable sales tax exemption certificates, or direct pay information with your order.
- First Time Customers:** Please include your Dunn & Bradstreet number and standard credit reference sheet.
- Terms & Conditions:** This offer is subject to and limited to the terms and conditions contained on the face hereof and the terms and conditions of the agreement identified above or, if no such agreement is so identified, the Rohde & Schwarz Terms and Conditions of Sale, following on a separate page. In case of conflict, the order of precedence will be 1) terms appearing on the face of this document and 2) the terms and conditions of the agreement identified above or the Rohde & Schwarz Terms and Conditions of Sale, whichever is applicable. No additional or different terms listed or referenced on your purchase order will apply.

**TERMS AND CONDITIONS OF SALE –  
SECURE COMMUNICATIONS 05/2017**

**1. THE TERMS CONTROL THE AGREEMENT:** The Buyer's purchase order confirms acceptance of the Rohde & Schwarz USA, Inc. (R&S) offer to deliver products and/or services ("Products") according to these terms, and such additional or different terms as stated in the R&S quotation. Any terms or conditions of the Buyer's order, or contained in any other communication from the Buyer, which are inconsistent with or in addition to the terms and conditions contained herein shall not be binding on either party unless expressly accepted in writing by R&S. R&S's failure to object to any provisions contained in verbal or written communications from the Buyer shall not be the acceptance thereof or a waiver of these terms and conditions.

**2. DELIVERY, TITLE AND RISK OF LOSS:** Unless otherwise agreed in writing, delivery shall be FOB Buyer's designated ship to location in the United States ("Destination"). Orders for Products must correspond to the lead time offered by R&S. Title and risk of loss will pass to Buyer upon delivery. Unless otherwise agreed in writing, acceptance of the Product by Buyer is presumed unless Buyer notifies R&S in writing within 10 days after delivery that the Products are non-conforming ("Acceptance"). R&S will make a reasonable effort to meet the Buyer's requirements as to time of delivery and volume of Products. Partial deliveries are permitted. If R&S is unable to meet the Buyer's delivery requirements, including the firm delivery date, alternative arrangements may be agreed. In the absence of such agreement, the Buyer's sole remedy is the right to cancel its order.

**3. PAYMENT AND SECURITY INTEREST:** R&S payment terms, conditional on approved credit, are net 30 days from date of invoice unless otherwise stated in writing by R&S. Any dispute about the quality or condition, performance or functioning of Products supplied, or otherwise in connection with the terms and conditions set out herein, shall not entitle the Buyer to refuse to pay for the Products that are not in dispute. Late payments shall be subject to an interest charge of 1.5% per month on the unpaid balance. R&S reserves a security interest in the Products, and any products or proceeds thereof until payment in full has been received by R&S. R&S may perfect its security interest by any necessary filings in public registers, and Buyer shall cooperate therewith as required by law until payment in full, for the Products sold and any other amounts owed by Buyer to R&S, has been received.

**4. PRICES AND TAXES:** Unless otherwise offered in writing by R&S, prices are quoted FOB Destination CONUS. Sales, value added or similar turnover taxes will be borne by the Buyer and identified on the invoice separately.

**5. TERMINATION FOR CONVENIENCE:** With no right to audit or for any price or cost investigation, Buyer may terminate all or a portion of the order, and will be subject to the corresponding amount on the following Termination Liability Schedule.

Termination Liability Schedule

Prior to Delivery	100% of the order value
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**6. EXCUSABLE DELAYS:** R&S shall not be liable for nondelivery or delay if directly or indirectly caused by fires, floods, accidents, riots, war, governmental interference or embargoes, strikes or shortage of labor, or other difficulties (whether or not similar in nature to any of those specified) beyond its reasonable control, or if performance would cause R&S to incur unreasonable expense. Delivery shall be suspended so long as any such causes delay performance. R&S agrees to make, and the Buyer agrees to accept, deliveries whenever such causes no longer exists.

**7. SOFTWARE:**

7.1. Buyer will not acquire title to any Software incorporated in, accompanying, or delivered with or without a Product.

7.2. R&S grants Buyer the non-exclusive right to use the contractual computer programs and the related documentation (computer programs and related documentation are collectively referred to as the "Software") exclusively for the operation of the Product intended or supplied therefore. The right of use is limited to the agreed period of time; in the absence of such an agreement, the right of use shall be unlimited in time. In particular, the right to use the Software shall not include the right to translate, lease, lend, sublicense, distribute or publicly reproduce the Software or make it available online to third parties. Furthermore, the right to use the Software shall not include the right to reproduce the Software unless such reproduction is necessary for the operation of the Product intended or supplied therefore or to produce a backup copy. Unless provided otherwise by mandatory law or written contractual regulations, Buyer shall not be authorized to modify, decompile, disassemble or otherwise reverse-engineer the Software, whether in whole or in part, in order to acquire the source code.

7.3. R&S grants Buyer the right, which may be revoked in case of good cause, to transfer to third parties the right to use the Software granted to Buyer. Buyer may transfer the right to use the Software to third parties only together with the Product which Buyer acquired together with the Software from R&S or for which the Software of R&S is intended. In that case, Buyer will impose the above obligations and restrictions on the third party.

7.4. The Software will be provided solely in machine-readable form (object code) and without source code or source code documentation.

7.5. All other rights to the Software shall remain with R&S.

7.6. Insofar as Software is provided to Buyer for which R&S owns only a derived utilization right and which is not open source software (third-party software), the terms of use agreed between R&S and its licensor shall - also with regard to the relationship between R&S and Buyer - apply additionally and prior-ranking to the provisions of this Section 7. If and to the extent that open source software is provided to Buyer, the terms of use governing such open source software shall apply prior-ranking to the provisions of this Section 7. R&S will provide the source code to Buyer at least upon request if such terms of use for the open source software require disclosure of the source code. R&S will make reference at a suitable place to the existence and the terms of use of third-party software so provided, including open source software, and will make the terms of use available.

7.7. Software incorporated in, accompanying, or delivered with or without Product is warranted to operate in accordance with its programmed instructions. Software is not operating in accordance with its programmed instructions when it has a reproducible deviation from its specifications which is also present in the latest version of the Software, and (i) the Software is compatible with the data processing environment used by Buyer; (ii) the Software is only used with software supplied by others that is expressly provided for in the documentation or is authorized by R&S in writing; and (iii) the Software is properly maintained. Software is not warranted to be error free.

7.8. The above provisions shall also apply to any modifications or supplements made to the software or associated documentation. The Buyer undertakes, in the event of a resale of Product and/or software, to impose the above obligations on its customer.

**8. WARRANTY:** R&S warrants each Product manufactured by Rohde & Schwarz to be free from defects in material and workmanship under normal use and service. The warranty period shall be one year from the date of Acceptance. R&S's obligation under this warranty is limited to repairing or replacing a Product that is returned R&S within the applicable warranty period and that upon examination, R&S determines to be defective. Products that have been repaired or replaced may include remanufactured materials which are equivalent to new in performance and functionality. If R&S determines the failure has been caused by misuse, neglect, accident or abnormal condition of operation, repairs will be made and Buyer shall be billed for the reasonable costs of repair. R&S shall not be responsible for any malfunctioning or defect of the Products in the event that the Buyer shall have made modifications thereto unauthorized by R&S.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHERS, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR USE.

**9. LIMITATION OF REMEDIES AND LIABILITY:** THE REMEDIES OF THE BUYER WITH RESPECT TO THE PRODUCTS SOLD, ANY WARRANTY, ANY INDEMNITY OR ANYTHING TO BE DONE BY R&S IN CONNECTION HEREWITH, SHALL BE EXCLUSIVELY AS SET FORTH HEREIN, AND THE LIABILITY OF R&S SHALL NOT EXCEED FIFTEEN 15% OF THE VALUE OF THE CONTRACT/DELIVERY. IN NO EVENT SHALL R&S BE LIABLE FOR ANY LOSS OF PROFIT OR USE, INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, WHETHER IN CONTRACT, WARRANTY, INDEMNITY, TORT OR OTHERWISE.

THE LIMITED LIABILITY PROVISIONS CONTAINED IN THIS CONTRACT ARE A FUNDAMENTAL BASIS OF THE PARTIES' BARGAIN HEREUNDER, AND NEITHER PARTY WOULD AGREE TO THE TERMS HEREIN ABSENT SUCH LIMITATIONS.

THE LIABILITY AND REMEDIES OF SELLER AS SET FORTH IN THIS CONTRACT ARE EXCLUSIVE AND FINAL.

**10. EXPORT RESTRICTIONS:** Products may be subject to export restrictions and end user certification. Buyer shall not export, re-export, or transfer, directly or indirectly, any Product or technical data received hereunder, to any country or user to which such actions are restricted by United States or local country law or regulation without first obtaining any required governmental license, authorization, certification or approval. Buyer shall be responsible for United States export duties, fees, licenses and such, in addition to any import duties imposed by the country of destination.

**11. GENERAL:** This agreement is not assignable without approval of R&S, which approval shall not be unreasonably withheld. If any of the terms or provisions of this agreement shall be declared in violation of law, the remaining terms and provisions shall remain in full force and effect. The laws of the State of Maryland shall govern this agreement. Any dispute relating to this order shall be submitted to the courts in that State, and the Buyer accepts the exclusive jurisdiction of such courts for any action by or against R&S.

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Lynn Johansen  
**SUBJECT:** 2018 California Special District Association Election  
**MEETING DATE:** July 17, 2018

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**Background:**

The CSDA is seeking votes from members for the 2018 Board Elections. The new candidates running are:

- Joel Bauer, District Manager, West Side Cemetery District
- Byron Glennan, Director, Rosamond Community Services District
- Lorenzo Rios, Chief Executive Officer, Clovis Veterans Memorial District

Incumbent candidates include:

- Joel Bauer

**Impacts:**

Fiscal: None

Environmental: None

Legal: None

**Recommended Action:**

Select one candidate for the 2018 CSDA Board Election.





**California Special  
Districts Association**  
*Districts Stronger Together*

## 2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Joel Bauer, SDA

District/Company: West Side Cemetery District

Title: District Manager

Elected/Appointed/Staff: Appointed

Length of Service with District: 20

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Have completed Governance Academy, both segments Board/Secretary/Clerk program, Attended General Managers Conferences past 6 years, attended Annual Conferences past 8 years, attended Legislation Days Conferences past 8 years, CSDA Board Member since 2014

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Member California Association of Public Cemeteries, have been on the Board of Directors for past 10 years, currently serving as President, Member of Public Cemetery Alliance.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Kern County LAFCo, Kern County Special District Association, Pesticide Applicators Professional Association, Taft Chamber of Commerce.

4. List civic organization involvement:

Taft Union High School (past FFA Advisor), First Baptist Church (Member, Board Member, Teacher),

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot.**

**Joel Bauer, SDA, District Manager**  
**West Side Cemetery District**

Thank you for allowing me to serve and represent you on the CSDA Board of Directors thus far. It has been an honor and a privilege.

I spent the past 20 years working for West Side Cemetery District starting as a Grounds- man and working my way through the ranks to Foreman and finally District Manager for the past 11 years. Prior to that I spent 20 years in the farming, trucking, and construction businesses; most of that time as owner/manager. I am active in my Community and Church, working and serving in various ministries and organizations. I have been married for 41 years and have two married children, and four granddaughters.

I am an advocate of local government and believe that we need to keep all Special Districts in the hands of the constituents they were created for. To that end, we must serve our respective communities, in a fiscally responsible way.

I have been active in the CSDA organization for the past eleven years and was appointed to the Board of Directors in November 2014 (currently serving as Vice-President). In the past eleven years I have completed the CSDA Special District Leadership Academy, attended all the Annual conferences and Legislative Days conferences. I have attended the General Managers Conferences, the Special District Board Secretary/Clerk Conferences and fulfilled all required Ethical Leadership training and Harassment Prevention Training. I have also completed the Special District Administrator Certification.

I believe that any organization is only as good as those representing it. While involved with CSDA, I have observed the professional high standards held by everyone and the commitment they have in serving all Special Districts.

I would appreciate your support and your vote to continue serving on the Board of Directors representing the Central Network.

Thank You!





**Re-Elect Joel Bauer, SDA for CSDA Board of Directors Central Network**  
**West Side Cemetery District, (District Manager)**  
**California Special District Association, (Vice President)**  
**California Association of Public Cemeteries, (President)**  
**Kern County Special Districts Association, (Secretary)**

Please let me take this opportunity to thank you for allowing me to serve and represent you on the CSDA Board of Directors for the past four years; it has been an honor and a privilege. I have been involved with the CSDA Organization for 11 years in that time I have attended all of the Annual Conferences, Legislative Days, General Manager Leadership Summits, and both segments of the Board Secretary/Clerk Conferences, during my time of service I have never missed a Board meeting. I have served on all of the CSDA Committees and chaired several of them in my time on the Board. Currently I am the Vice President, I have completed the Special Districts Leadership Academy, (certificate holder) passed the Special District Administrator exam (certificate holder), completed both segments of the Special District Board Secretary / Clerk Conference (certificate holder), SDRMA Supervisor Safety Specialist (certificate holder).

I started my career in Special Districts, with West Side Cemetery District 20 years ago as a Grounds man working my way to District Foreman then to the District Manager for the past 11 years. Prior to that I spent 20 years in the Farming, Trucking, and Construction Industry, as Owner/Manager. I have been married for 41 years and have two married children and four Granddaughters. In addition I am active in my community, Church, and District; I have organized the Cemetery Annual Memorial Day Event honoring Veterans for the past sixteen years, I have been a FFA advisor for several years, I have renovated and restored a historic cemetery with a local Eagle Scout which was featured in the March 2016, CSDA magazine and receiving recognition certificates from Kern County Council of Governments, Senator Andy Vidak, Congressman Kevin McCarthy, Congressman David Valadao, Senator Jean Fuller, Senator Dianne Feinstein, Assemblymen Rudy Salas, and Assemblywoman Shannon Grove. I have also built a cabinet to house the proclamation's and credentials of a local Congressional Medal of Honor Recipient, Larry Pierce, now hanging in our local Post-Office named after him.

In addition I am involved in another State Organization California Association of Public Cemeteries (current President) and have received the Cemeterian of the year award in 2015, I am also involved with our local chapter Kern County Special Districts Association (current Secretary).

It is my passion and I am an advocate of Local Government and believe that we need to keep all Special Districts in the hands of the Constituents they were created for, serving their respective Communities. In a fiscal responsible way that only they can.

I believe that any organization is only as good as those representing it. In the time that I have been involved with CSDA I have observed the professional high standards held by everyone and the commitment they have in serving all Special Districts. In addition I have achieved a great working relationship with Neil and his Staff, as well as our field coordinator Steven.

I appreciate your support and your vote to continue serving on the Board of Directors representing the Central Network.

Thank You

*Joel Bauer, SDA*



**California Special  
Districts Association**  
*Districts Stranger Together*

## 2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

**Name:** Byron Glennan

**District/Company:** Rosamond Community Services District

**Title:** Director

**Elected/Appointed/Staff:** First Elected in 2008

**Length of Service with District:** 2008-Present up for election 2020

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

Not Presently

**2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

Voting director on Semi-Tropic Rosamond Water Bank

ACWA Region #7 Director

**3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

---

**4. List civic organization involvement:**

Elder Grace Chapel- Lancaster California

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot.**



**Byron Glennan, Director**  
**Rosamond Community Services District**

I am in my fourth elected four-year term with Rosamond Community Services District. During my twelve years I have served as Vice-President and President on several occasions. I have served as our delegate to JPIA for 6 years. RCSD is a member of the Semi-tropic Rosamond Water Bank. I am currently a voting member on that Board. I also serve on ACWA Region #7 Board of Directors. In my career as an educator I have held leadership roles in the following areas: coaching football, basketball and track, serving as Athletic Director, Academic Decathlon Coach, Yearbook Advisor and English Department Chair. The future of East Kern is dependent on a dependable imported water source. With RCSD's involvement in water banking and recycled water, we are on the cutting edge. The unincorporated area of Rosamond has a population over 20,000. I would be honored to be RCSD/s voice on CSDA Board of Directors (Seat A).

Byron Glennan@yahoo.com



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Lorenzo Rios

District/Company: Clovis Veterans Memorial District

Title: Chief Executive Officer (CEO)

Elected/Appointed/Staff: Appointed

Length of Service with District: Six Years

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

- Legislative Committee
- Professional Development Committee
- Annual GM Summit
- CSDA Annual Conference
- Special District Legislative Days
- Recent graduate of the Special District Leadership Academy
- Organized Local Chapter AB1234 Ethics Training
- Organized Local Chapter Special Districts 101 Conference
- Organized Local Chapter Sexual Harassment Training

**2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

- Veterans of Foreign Wars (VFW)
- American Legion
- Disabled American Veterans (DAV)
- Association of the United States Army (AUSA)
- Vietnam Veterans Association (VVA)
- American Veterans (AmVets)



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**3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

- LAFCo
- Local Area Executives (meet monthly)
- School District Local Advisory Committee
- School District Site Advisory Resource Team
- Central Valley Local Chapter of CSDA

**4. List civic organization involvement:**

- Rotary
- Clovis & Fresno Chambers of Commerce
- ValleyPBS Board
- Salvation Army
- Boy Scouts of America (Sequoia Council)
- National PBS Veterans Steering Committee

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot.**

**Lorenzo Rios, CEO**  
**Clovis Veterans Memorial District**

My name is Lorenzo Rios, and I seek the vote of fellow Special District professionals in this upcoming Board Election for the California Special District Association (CSDA). The Central Network of the CSDA, comprised of over 400 Special Districts, is home to the largest number of Veterans Memorial Districts in the State of California. Currently, the CSDA Board does not have representation from any Memorial District.

The current composition of the Central Network has two of the three representative seats from Cemetery Districts, and one from a Community Service District. I ask for your support this election cycle to broaden the representation of the Central Network to include Veterans Memorial Districts. With your vote this election cycle, the Central Network will increase its capacity to represent the diverse Special Districts in the Central Network.

I am a combat veteran of both Iraq and Afghanistan. I am an active member of the CSDA. I regularly attended the annual GM Summits, CSDA Annual Conferences, CSDA Legislative Days, have graduated from the Special District Leadership Academy, and have worked closely with local Special Districts in standing up a Central Valley Local Chapter of the CSDA. I enjoy the opportunity to serve my community and work alongside fellow Special District professionals in making a difference. For additional biographical information, I recommend that you view my profile available on the new CSDA website portal.

I welcome the opportunity to represent the Central Network on the CSDA Board for the 2019-2021 term. Because of the outstanding support I have from the Board of Directors of California's largest Veterans Memorial District I can assure everyone that meeting requirements expected of a representative on the CSDA board will not be an issue for me. Your vote makes a difference, and I hope to earn your vote this summer.

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Karina Drees  
**SUBJECT:** Firefighter Personal Protective Equipment (PPE)  
**MEETING DATE:** July 17, 2018

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**Background:**

Staff would like to upgrade and improve our fire department's personal protective equipment (PPE), as discussed with the Board during the budget workshop. The Mojave Air and Space Port Fire Department is focused on improving safety, increasing capability and maintaining a positive and professional image. PPE for a firefighter is very specific, as it is meant to protect the employee from known hazards that are associated with their duties.

Fisher Scientific – Nomex Coat and Gloves	\$3,244.47
Fisher Scientific – Nomex Pants	\$2,748.35
Fisher Scientific – Turnout Jacket, Pants, Gloves and Hoods	\$24,336.25
Sam Brown Shields - Helmet Shield	\$901.50
Feld Fire – Helmets	\$4,579.50
Galls – Boots	\$959.85

**Impacts:**

Fiscal: NTE \$38,000 budgeted dollars.

Environmental: None

Legal: None

**Recommended Action:**

Approve fire department to purchase items in the attached quotes for PPE.

## Sales Quotation



FISHER SAFETY  
3970 JOHNS CREEK COURT  
SUITE 500  
SUWANEE GA 30024-1297

Review and Place Order

Please note: This link initiates order review / placement through [fishersci.com](http://fishersci.com)

**\*Please reference this Quote Number on all correspondence.**

Don't have a profile? Register on [fishersci.com](http://fishersci.com)

For complete Terms and Conditions, please [click here](#).



<b>Sales Quotation</b>			
*Quote Nbr	Creation Date	Due Date	Page
8191-2790-21	07/10/2018		1 of 2
Payment Terms		Delivery Terms	
NET 30 DAYS		DEST	
Valid To		Prepared By	
10/08/2018		SHIPLEY, CHRISTINE	
Customer Reference		Sales Representative	
COAT/GLOVES		EUGENIO FERRERA	
To place an order	Ph: 800-226-4732	Fx: 866-897-9946	
Submitted To:		Customer Account: <b>074813-001</b>	
JUSTIN VINCENT JUSTIN@MOJAVEAIRPORT.COM  000-000-0000		MOJAVE AIR AND SPACE PORT 1434 FLIGHTLINE MOJAVE CA 93501	

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
1	4	EA	19 666 151	COAT SMOKECHSR NOMEX YELLOW Vendor Catalog # 5500272 - A <small>No Image Available</small> This item is being sold as 1 per each COMMENTS: SIZE LARGE	178.21	712.84
2	8	EA	19 666 151	COAT SMOKECHSR NOMEX YELLOW Vendor Catalog # 5500272 - A <small>No Image Available</small> This item is being sold as 1 per each COMMENTS: SIZE XLARGE	178.21	1,425.68
3	2	EA	19 666 152	COAT SMOKECHSR NOMEX YELLOW2X Vendor Catalog # 5500272 - B <small>No Image Available</small> This item is being sold as 1 per each COMMENTS: SIZE XXLARGE	196.03	392.06
4	1	EA	19 666 153	COAT SMOKECHSR NOMEX YELLOW3X Vendor Catalog # 5500272 - C <small>No Image Available</small> This item is being sold as 1 per each COMMENTS: SIZE XXXLARGE	213.85	213.85
5	1	PR	NON-CATALOG	WILDLND GLV 3OZ BRUSH PGSK MED Vendor Catalog # 5002-M	41.67	41.67

# Sales Quotation



Quote Nbr	Customer Reference	Page
8191-2790-21	COAT/GLOVES	2 of 2

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
6	7	PR	19 060 133	 WILDLND GLV 3OZ BRUSH PGSK LRG Gloves, Leather; Shelby; Wildland/rescue style; Brushed pigskin material; Tan color; With wristlet; CE mark; Large; 3 to 3.5 oz. Vendor Catalog # 5002-L This item is being sold as 1 per pairs	41.67	291.69
7	1	PR	19 060 134	 WILDLND GLV 3OZ BRUSH PGSK XLG Gloves, Leather; Shelby; Wildland/rescue style; Brushed pigskin material; Tan color; With wristlet; CE mark; XL; 3 to 3.5 oz. Vendor Catalog # 5002-XL This item is being sold as 1 per pairs	41.67	41.67
8	3	PR	NON-CATALOG	WILDLND GLV 3OZ BRUSH PGSK XXL Vendor Catalog # 5002-XXL	41.67	125.01
<b>MERCHANDISE TOTAL</b>						<b>3,244.47</b>

**NOTES:**

Returns are subject to manufacturer terms and conditions.

We now offer highly competitive financing with low monthly payments. Please contact your local sales representative for more information.

Tell us about your recent customer service experience by completing a short survey. This should take no longer than three minutes. Enter the link into your browser and enter the passcode: USA-PGH-CS2

<http://survey.medallia.com/fishersci>

## Sales Quotation



FISHER SAFETY  
 3970 JOHNS CREEK COURT  
 SUITE 500  
 SUWANEE GA 30024-1297

[Review and Place Order](#)

Please note: This link initiates order review / placement through [fishersci.com](http://fishersci.com)

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For complete Terms and Conditions, please [click here](#).

<b>Sales Quotation</b>			
*Quote Nbr	Creation Date	Due Date	Page
8191-2786-88	07/10/2018		1 of 2
Payment Terms		Delivery Terms	
NET 30 DAYS		DEST	
Valid To		Prepared By	
11/07/2018		SHIPLEY, CHRISTINE	
Customer Reference		Sales Representative	
WORKRITE/VFI GEAR		EUGENIO FERRERA	
To place an order	Ph: 800-226-4732	Fx: 866-897-9946	
Submitted To:		Customer Account: <b>074813-001</b>	
JUSTIN VINCENT JUSTIN@MOJAVEAIRPORT.COM  000-000-0000		MOJAVE AIR AND SPACE PORT 1434 FLIGHTLINE MOJAVE CA 93501	

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
1	1	EA	NON-CATALOG	FCHIEF SSLV BLK SIZE 42 Vendor Catalog # FSC2BK/SZ42	101.23	101.23
2	1	EA	NON-CATALOG	FCHIEF SSLV BLK SIZE 48 Vendor Catalog # FSC2BK/SZ48	101.23	101.23
3	1	EA	NON-CATALOG	FCHIEF SSLV BLK SIZE 50 Vendor Catalog # FSC2BK/SZ50	101.23	101.23
4	1	EA	NON-CATALOG	FF PANT NAVY SIZE 32 WAIST Vendor Catalog # FP50NV/32	86.88	86.88
5	1	EA	NON-CATALOG	FF PANT NAVY SIZE 34 WAIST Vendor Catalog # FO50NV/34	108.60	108.60
6	4	EA	NON-CATALOG	FF PANT NAVY SIZE 36 WAIST Vendor Catalog # FO50NV/36	108.60	434.40
7	1	EA	NON-CATALOG	FF PANT NAVY SIZE 38 WAIST Vendor Catalog # FO50NV/38	108.60	108.60
8	2	EA	NON-CATALOG	FF PANT NAVY SIZE 40 WAIST Vendor Catalog # FO50NV/40	108.60	217.20
9	2	EA	NON-CATALOG	FF PANT NAVY SIZE 42 WAIST Vendor Catalog # FO50NV/42	108.60	217.20



# Sales Quotation



Part of Thermo Fisher Scientific

Quote Nbr	Customer Reference	Page
8191-2786-88	WORKRITE/VFI GEAR	2 of 2

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
10	1	EA	NON-CATALOG Vendor Catalog # FO50NV/54	FF PANT NAVY SIZE 54 WAIST	108.60	108.60
11	3	EA	NON-CATALOG Vendor Catalog # FP50BK/36	FF PANT BLACK SIZE 36 WAIST	108.60	325.80
12	3	EA	NON-CATALOG Vendor Catalog # FP50BK/38	FF PANT BLACK SIZE 38 WAIST	108.60	325.80
13	3	EA	NON-CATALOG Vendor Catalog # FP50BK/40	FF PANT BLACK SIZE 40 WAIST	108.60	325.80

MERCHANDISE TOTAL	2,562.57
Estimated Sales Tax	185.78
<b>TOTAL</b>	<b>2,748.35</b>

**NOTES:**

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We now offer highly competitive financing with low monthly payments. Please contact your local sales representative for more information.

Tell us about your recent customer service experience by completing a short survey. This should take no longer than three minutes. Enter the link into your browser and enter the passcode: USA-PGH-CS2

<http://survey.medallia.com/fishersci>

## Sales Quotation



FISHER SAFETY  
3970 JOHNS CREEK COURT  
SUITE 500  
SUWANEE GA 30024-1297

[Review and Place Order](#)



Please note: This link initiates order review / placement through fishersci.com

**\*Please reference this Quote Number on all correspondence.**

Don't have a profile? Register on [fishersci.com](http://fishersci.com)

For complete Terms and Conditions, please [click here](#).

*Quote Nbr	Creation Date	Due Date	Page
8191-2789-48	07/10/2018		1 of 2
Payment Terms		Delivery Terms	
NET 30 DAYS		DEST	
Valid To		Prepared By	
11/07/2018		SHIPLEY, CHRISTINE	
Customer Reference		Sales Representative	
PPE JULY 11		EUGENIO FERRERA	
To place an order	Ph: 800-226-4732	Fx: 866-897-9946	
Submitted To:		Customer Account: <b>074813-001</b>	
JUSTIN VINCENT JUSTIN@MOJAVEAIRPORT.COM  000-000-000		MOJAVE AIR AND SPACE PORT 1434 FLIGHTLINE MOJAVE CA 93501	

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
1	11	EA	NON-CATALOG	LTO 360D TAILS YELLOW Vendor Catalog # CAMOJA00004	1,154.05	12,694.55
2	11	EA	NON-CATALOG	LTO 360D PANTS YELLOW Vendor Catalog # CAMOJA00005	708.07	7,788.77
3	11	PR	19 171 019D	SUPER GLOVE GAUNTLET LG 1PR Gloves, Firefighting; Honeywell Super Glove; Kangaroo leather; Digiroom digital kangaroo grip; Bubble-Flex and Flex-Tuck construction; 3-D hand shaped styling; Crosstech Moisture Barrier; Eversoft cowhide cuffs; Gauntlet; Large Vendor Catalog # GL-SGKCG - L This item is being sold as 1 per pairs	116.82	1,285.02
						
4	15	EA	NC1509088	HOOD INNOTEX 377 DELUXE Vendor Catalog # INNO337	30.60	459.00
				<small>No Image Available</small>		
5	15	PR	19 818 117	EXTRICATION SHORT CUFF YELLOW L Gloves, Extrication; Ringers; Armortex fabric; Kevlar padding; Stretchable Cordura fabric; Gel palm padding; Hidden seam; Short Cuff; Yellow; Large Vendor Catalog # 314-10 LARGE This item is being sold as 1 per pairs	30.92	463.80
						

# Sales Quotation



Part of Thermo Fisher Scientific

Quote Nbr	Customer Reference	Page
8191-2789-48	PPE JULY 11	2 of 2

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
				MERCHANDISE TOTAL		22,691.14
				Estimated Sales Tax		1,645.11
				TOTAL		24,336.25

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Tell us about your recent customer service experience by completing a short survey. This should take no longer than three minutes. Enter the link into your browser and enter the passcode: USA-PGH-CS2

<http://survey.medallia.com/fishersci>



# Sam Brown Shields

*not all shields are created equal*

(/)

SERVING THE COMMUNITY FOR OVER 30 YEARS - PLEASE SELECT BELOW

- [6.5" TL2 SHIELDS \(/t/phenix-tl2-shields\)](#)
- [6.25" TRADITIONAL SHIELDS \(/t/traditional-shields\)](#)
- [6.25" WIDE BODY \(/t/wb\)](#)
- [6" L.A. SHIELDS \(/t/la-style\)](#)
- [5" METRO SHIELDS \(/t/5-cal-fire-shields\)](#)
- [4.5" METRO SHIELDS \(/t/45-metro\)](#)
- [4" METRO SHIELDS \(/t/4-metro-shields\)](#)
- [3.5" METRO SHIELDS \(/t/35-metro-shields\)](#)
- [PRESENTATION SHIELDS \(/t/presentation-shields\)](#)
- [7.5 - 8" PARADE SHIELDS \(/t/8-parade-shields\)](#)
- [PRESENTATION HELMETS \(/t/presentation-helmets\)](#)
- [ACCESORIES \(/t/accesories\)](#)
- [PASSPORTS & INSERTS \(/t/passports\)](#)
- [SPARTAN SHIELDS \(/t/spartan-light-shields\)](#)
- [SPARTAN LIGHT \(/t/spartan-light\)](#)
- [MEDALLIONS \(/t/medallions\)](#)
- [KEYCHAINS & DOGTAGS \(/t/keychains\)](#)
- [TRADITIONAL GALLERY \(/t/traditional-gallery\)](#)
- [METRO GALLERY \(/t/picture-gallery\)](#)

Products	Price	Quantity	Total
 <p>01E-LA-3D (option for Medallion) (/products/1e-la-3u-option-for-medallion)  <b>Shield Color :</b> Black  <b>Panel Color :</b> Red  <b>Text Color :</b> White  <a href="#">Show details</a></p>	\$59.00	12	\$708.00
 <p>01E-LA-3D (option for Medallion) (/products/1e-la-3u-option-for-medallion)  <b>Shield Color :</b> White  <b>Panel Color :</b> White  <b>Text Color :</b> Black  <a href="#">Show details</a></p>	\$64.50	1	\$64.50
 <p>01E-LA-3D (option for Medallion) (/products/1e-la-3u-option-for-medallion)  <b>Shield Color :</b> White  <b>Panel Color :</b> White  <b>Text Color :</b> Black  <a href="#">Show details</a></p>	\$64.50	1	\$64.50
 <p>01E-LA-3D (option for Medallion) (/products/1e-la-3u-option-for-medallion)  <b>Shield Color :</b> White  <b>Panel Color :</b> White  <b>Text Color :</b> Black  <a href="#">Show details</a></p>	\$64.50	1	\$64.50

Subtotal \$901.50

[Keep Shopping \(/products\)](#)

[Update](#) [Checkout](#)



WE'VE GOT YOU COVERED

Box 625 113 North Griffith Road  
 Carroll, IA 51401  
 www.feldfire.com

Quote

Order Number: 0276134

Order Date: 7/6/2018

Sold To:

Justin Vincent  
 Mojave Airport  
 1434 Flightline  
 Mojave, CA 93501

Ship To:

Justin Vincent  
 Mojave Airport  
 1434 Flightline  
 Mojave, CA 93501

Confirm To:

Customer Number		Customer P.O.		Terms	Salesperson	Ship VIA	Order Date	Order Number	
00-1000005		Justin		Net 30	0004		7/6/2018	0276134	
Ordered	Shipped	BackOrder	Item Number	Item Description		Whse	Price	Amount	
1.00	0.00	0.00	RRWM-3/20	Red Rack, Wall Mnt, 20", 3 Sections		000	727.000	727.00	
15.00	0.00	0.00	PHE003D-ESS	1st Due Helmet, ESS, NFPA 12 yellow w/ id bracket & ratchet 3 white w/ id bracket & ratchet <<<QUOTE>>>> justin@mojaveairport.com Justin 661-221-3893		000	239.500	3,592.50	
Box 625 113 North Griffith Road Carroll, IA 51401 www.feldfire.com						Ph: (712) 792-3143 Fx: (712) 792-6658 Iowa Sales Tax Permit No. 1-14-004938M		E-mail: sales@feldfire.com Website: www.feldfire.com	
Member NFPA, NAFED, I.A.F.C., I.F.A., I.F.C.A						Net Order: 4,319.50 Less Discount: 0.00 Freight: 260.00 Sales Tax: 0.00 <b>Order Total</b> 4,579.50			

PROUD TO SERVE AMERICA'S PUBLIC SAFETY PROFESSIONALS

SEARCH

CLOTHING

FOOTWEAR

GEAR

BY PROFESSION

BY BRANDS

MOST POPULAR

WOMEN

CLEARANCE

Closeouts / All American Structural Round Toe Fire Fighting Boots



ALL AMERICAN BOOT MFG., INC. / Item# SP100 /

### ALL AMERICAN STRUCTURAL ROUND TOE FIRE FIGHTING BOOTS

1 Review | 1 Question, 1 Answer

~~\$252.99~~ SALE \$63.99

YOU SAVE: \$189.00 (75% OFF)

*X15# 959.85*

COLOR BLK



FOOTWEAR\_SIZE SELECT A FOOTWEAR\_SIZE

- 7
- 7.5
- 8.5
- 9
- 9.5
- 12
- 13
- 13.5
- 14

WIDTH SELECT A WIDTH

- C
- D
- E
- 2E
- 3E

1

ADD TO CART

ADD TO LIST

#### PRODUCT DETAILS

### ALL AMERICAN STRUCTURAL ROUND TOE FIRE FIGHTING BOOTS

#### PRODUCT SPECS

- All American Boots' OSHA-compliant footwear is tested to the same strict standards as

#### CUSTOMERS ALSO PURCHASED

**Mojave Air & Space Port  
Treasurer's Report  
For the month ended May 31, 2018**

	<u>General</u>	<u>County Treasury</u>	<u>LAIF</u>	<u>Total</u>
<b>Beginning Balance</b>	<b>\$ 862,718.73</b>	<b>\$ 2,851,820.62</b>	<b>\$ 5,449,330.17</b>	<b>\$ 9,473,428.07</b>
Receipts:				
Operating Revenues	712,530.43	-	-	712,530.43
Interest Income	39.05	8.60	-	47.65
Tax Proceeds	-	11,483.23	-	11,483.23
<b>Total Receipts</b>	<b>712,569.48</b>	<b>11,491.83</b>	<b>-</b>	<b>724,061.31</b>
Expenditures:				
Operating Expenses	(652,741.03)	-	-	(652,741.03)
Project Expenses	-	-	-	-
<b>Total Expenditures</b>	<b>(652,741.03)</b>	<b>-</b>	<b>-</b>	<b>(652,741.03)</b>
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
<b>Total Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Balance</b>	<b>\$ 922,547.18</b>	<b>\$ 2,863,312.45</b>	<b>\$ 5,449,330.17</b>	<b>\$ 9,544,748.35</b>

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.





## Mojave Air & Space Port Fuel Inventory Report

May 2018

JET A		
Beginning Inventory		79,036
Gallons Delivered		
Gallons Purchased	57,925	
Defuels	-	
Total Gallons Delivered	57,925	
Gallons Pumped		
Gallons Sold	62,032	
Refuels	-	
Tank farm/Line truck sumps	60	
Delivery Samples	40	
Total Gallons Pumped	62,132	
Ending Inventory		74,829
Physical Check		75,964
Inventory Value at	2.83	<b>\$214,925.58</b>

AVGAS		
Beginning Inventory		14,579
Gallons Delivered		
Gallons Purchased	3,977	
Gallons Pumped		
Gallons Sold	7,129	
Tank farm/Line truck sumps	5	
Delivery Samples	5	
Total Gallons Pumped	7,139	
Ending Inventory		11,417
Physical Check		11,193
Inventory Value at	4.83	<b>\$54,062.19</b>

LUBRICANTS		
Beginning Inventory		291
Quarts Purchased	0	
Quarts Sold	0	
Ending Inventory		291
Physical Check		291
Aeroshell 100; 100W; 15/50 Multi		
89 @ \$5.62; 87 @ \$6.02; 115 @ \$6.68		<b>\$1,792.12</b>

PRIST		
Beginning Inventory		117
Cans Purchased	0	
Cans Sold	0	
Ending Inventory		117
Physical Check - Cans		117
Physical Check - Bulk		5
117 CANS @ \$7.40; 5 (5) Gallons @ 120.15		<b>\$1,466.55</b>

UNLEADED FUEL		
Beginning Inventory		925.6
Gallons Purchased	3,933.0	
Gallons Used	519.0	
Ending Inventory		4,339.6
Physical Check		925.6
Inventory Value at	\$3.27	<b>\$3,026.71</b>

DIESEL FUEL		
Beginning Inventory		624.0
Gallons Purchased	703.0	
Gallons Used	437.0	
Ending Inventory		890.0
Physical Check		796.6
Inventory Value at	\$2.72	<b>\$2,166.75</b>

**May 2018 Fuel Inventory                      \$277,439.90**

**May Gallons Sold                              69,161**  
**Year to Date                                      689,277**

**Mojave Air & Space Port**

**Customers Over 90 Days Past Due**

	<b>1-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>90+ Days</b>	<b>TOTAL</b>	<b>Comments</b>
Nancy Keller	61.58	0.00	59.60	6,415.09	6,536.27	Vacated Property - Working with legal on collections
Masten Space Systems	9,696.88	9,309.37	9,506.69	19,789.61	48,302.55	Working with Customer on Payments
REM	0.00	0.00	0.00	23,463.54	23,463.54	Vacated Property - Working with legal on collections
<b>TOTALS</b>	<b>9,758.46</b>	<b>9,309.37</b>	<b>9,566.29</b>	<b>49,668.24</b>	<b>78,302.36</b>	
 <b>Aged AR as of 06/30/2018</b>	 <b>153,707.07</b>	 <b>35,030.16</b>	 <b>33,910.82</b>	 <b>49,668.24</b>	 <b>272,316.29</b>	

Continuous Quality Industrial has been sent to HP Sears for collections

MASP Fitness Center

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Total Income</b>	\$ 9,744.47	\$ 9,963.57	\$ 10,690.03	\$ 11,703.90	\$ 21,525.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ 19,308.87	\$ 19,262.09	\$ 19,177.60	\$ 19,680.36	\$ 19,156.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Income</b>	\$ (9,564.40)	\$ (9,298.52)	\$ (8,487.57)	\$ (7,976.46)	\$ 2,368.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>MEMBERSHIPS</b>	569	579	477	503	511	0	0	0	0	0	0	0
<b>New Members</b>	43	31	34	50	36	0	0	0	0	0	0	0
<b>Cancelled Members</b>	-36	-21	-136	-24	-28	0	0	0	0	0	0	0
<b>Net Change</b>	7	10	-102	26	8	0	0	0	0	0	0	0

Notes for board:

**MARCH:** An audit was completed in March to cancel 110 inactive Incotec members who were being reported in good standing.

**MAY:** Virgin was invoiced \$10,000 for their corporate Membership

# MOJAVE

## AIR AND SPACE PORT

### CEO REPORT

**TO:** MASP Board of Directors  
**FROM:** Karina Drees  
**MEETING DATE:** July 17, 2018

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#### Updates

- Carl Ingram has retired from air traffic control and will relocate to North Carolina. Carl will be missed!
- Our second search for Director of Planning is underway. We have three candidates under considerations.
- I met with Elevation Fitness management. They have purchased some spin bikes in an additional effort to increase membership. I will meet with them monthly for progress reports.
- I plan to attend a luncheon at China Lake to meet the new RDML as well as the change of command ceremony at Edwards to meet the new General.
- I will travel to Atlanta July 19-20 for the next round of FAA meetings to discuss airspace access and spaceport categorization.

#### Airport Improvements

- We have removed oleanders from southeast of the tower and replanted them at the Belshaw entrance.
- Crack sealing may be complete by the end of this month.

#### Authorized Payments

DATE	CHECKS	EFT	TOTAL
6/29/2018	26,421.51		26,421.51
7/11/2018	125,320.43		125,320.43
7/9/2018		244,918.26	<u>244,918.26</u>
			\$396,660.20

VOIDED CHECKS - 57011& 56849

**Mojave Air & Space Port \* 1434 Flightline, Mojave, CA 93501\* 661-824-2433**

Date: Friday, June 29, 2018  
 Time: 10:00AM  
 User: CPANKO

## Mojave Air & Space Port

### Check Register - Standard

Period: 12-18 As of: 6/29/2018

Page: 1 of 3  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
<b>Company:</b>			<b>EKAD</b>								
Acct / Sub:	101000		1200								
056989	CK	6/29/2018	0109 AT&T	12-18		040949	VO	2433413389/0618	6/20/2018	0.00	290.17
056989	CK	6/29/2018	0109 AT&T	12-18		040950	VO	2438219146/0618	6/20/2018	0.00	153.00
056989	CK	6/29/2018	0109 AT&T	12-18		040951	VO	2425977755/0618	6/20/2018	0.00	146.02
056989	CK	6/29/2018	0109 AT&T	12-18		040952	VO	2423366431/0618	6/20/2018	0.00	302.07
<b>Check Total</b>										<b>891.26</b>	
056990	CK	6/29/2018	0187 AFLAC	12-18		040936	VO	691332/0518	6/15/2018	0.00	790.20
056990	CK	6/29/2018	0187 AFLAC	12-18		040953	VO	120454/0618	6/25/2018	0.00	790.20
<b>Check Total</b>										<b>1,580.40</b>	
056991	CK	6/29/2018	0422 Direct TV	12-18		040948	VO	4514892724/0618	6/26/2018	0.00	19.47
056992	CK	6/29/2018	0604 Fisher Scientific	12-18		040955	VO	1468213	6/21/2018	0.00	530.79
056993	CK	6/29/2018	1154 Kieffe & Sons Ford	12-18		040937	VO	35197	6/22/2018	0.00	47.30
056994	CK	6/29/2018	1178 Kimley-Horn and Associates, Inc.	12-18		040957	VO	11374867/0518	5/31/2018	0.00	2,985.00
056995	CK	6/29/2018	1200 L & L Construction	12-18		040938	VO	WE 6-17-18	6/17/2018	0.00	975.00
056996	CK	6/29/2018	1315 McMaster-Carr	12-18		040958	VO	66459206	6/26/2018	0.00	127.15
056997	CK	6/29/2018	1347 Miller Equipment Company	12-18		040959	VO	18-2111	6/21/2018	0.00	3,660.00
056998	CK	6/29/2018	1406 Napa Auto Parts	12-18		040939	VO	4369	6/21/2018	0.00	64.34
056998	CK	6/29/2018	1406 Napa Auto Parts	12-18		040960	VO	887433	6/18/2018	0.00	117.95

Date: Friday, June 29, 2018  
 Time: 10:00AM  
 User: CPANKO

## Mojave Air & Space Port

Page: 2 of 3  
 Report: 03630.rpt  
 Company: EKAD

### Check Register - Standard

Period: 12-18 As of: 6/29/2018

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
<b>Check Total</b>										<b>182.29</b>	
056999	CK	6/29/2018	1436 Porter Concrete Construction	12-18		040940	VO	4369	6/21/2018	0.00	2,527.00
057000	CK	6/29/2018	1501 Office Depot Business Credit	12-18		040947	VO	10076136/0618	6/15/2018	0.00	492.58
057001	CK	6/29/2018	1639 ProActive Work Health Services	12-18		040961	VO	1141-44603	6/29/2018	0.00	70.00
057002	CK	6/29/2018	1670 Praxair	12-18		040945	VO	83634031	6/21/2018	0.00	243.55
057003	CK	6/29/2018	1800 RSI Petroleum	12-18		040962	VO	0319557	6/18/2018	0.00	1,355.03
057004	CK	6/29/2018	1870 Regal Pacific Aviation Equipment	12-18		040963	VO	21548	6/11/2018	0.00	953.90
057005	CK	6/29/2018	1952 So. Calif. Edison	12-18		040942	VO	2395597974/0618	6/22/2018	0.00	216.58
057005	CK	6/29/2018	1952 So. Calif. Edison	12-18		040943	VO	2395077167/0618	6/19/2018	0.00	157.26
<b>Check Total</b>										<b>373.84</b>	
057006	CK	6/29/2018	2006 Sierra Rail Services, LLC	12-18		040944	VO	181206	6/24/2018	0.00	492.20
057007	CK	6/29/2018	2041 South Street Digital, Inc.	12-18		040941	VO	11677	6/17/2018	0.00	4,690.88
057008	CK	6/29/2018	2193 Velosio LLC	12-18		040968	VO	54601	6/19/2018	0.00	43.75
057009	CK	6/29/2018	2230 Verizon Wireless	12-18		040946	VO	9808953775/0618	6/12/2018	0.00	753.47
057010	CK	6/29/2018	3030 Valenzuela, Sonia	12-18		040965	VO	03277B/SONIA	6/14/2018	0.00	662.08
057011	CK	6/29/2018	3032 Justin Vincent	12-18		040966	VO	6	6/28/2018	0.00	197.57

Date: Friday, June 29, 2018  
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### Mojave Air & Space Port

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 Company: EKAD

#### Check Register - Standard

Period: 12-18 As of: 6/29/2018

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
057011	CK	6/29/2018	3032 Justin Vincent	12-18		040967	VO	6/19/18	6/19/2018	0.00	745.00
057011	CK	6/29/2018	3032 Justin Vincent	12-18		040969	VO	5/30/18	5/30/2018	0.00	695.00
<b>Check Total</b>											<b>1,637.57</b>
057012	CK	6/29/2018	3864 Rawlings~Carrie	12-18		040954	VO	6/26/18 BLAKE	6/26/2018	0.00	135.00
057013	CK	6/29/2018	4008 Jones, DDS~Michael B.	12-18		040956	VO	6/20/18 CARRILL	6/20/2018	0.00	179.00
057014	CK	6/29/2018	4054 Silverman, O.D.~Clifford	12-18		040964	VO	52958/PANKO	6/18/2018	0.00	813.00

Check Count: 26

Acct Sub Total: 26,421.51

Check Type	Count	Amount Paid
Regular	26	26,421.51
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>26</b>	<b>26,421.51</b>

Company Disc Total 0.00 Company Total 26,421.51

Date: Wednesday, July 11, 2018  
 Time: 02:03PM  
 User: CPANKO

## Mojave Air & Space Port

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 Report: 03630.rpt  
 Company: EKAD

### Check Register - Standard

Period: 01-19 As of: 7/11/2018

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
<b>Company: EKAD</b>											
Acct / Sub: 101000											
057015	CK	7/11/2018	1200 0109 AT&T	01-19		040981	VO	9323820001/0618	6/22/2018	0.00	162.37
057016	CK	7/11/2018	0158 Ameripride Uniform Services	01-19		040974	VO	2100693324/0618	6/29/2018	0.00	151.61
057016	CK	7/11/2018	0158 Ameripride Uniform Services	01-19		040975	VO	2100693325/0618	6/29/2018	0.00	69.57
										<b>Check Total</b>	<b>221.18</b>
057017	CK	7/11/2018	0213 Belden, T Scott, PC Law	01-19		041015	VO	8784/0618	7/6/2018	0.00	766.15
057018	CK	7/11/2018	0284 Michael L. Brouse	01-19		041016	VO	0618	6/30/2018	0.00	1,675.00
057019	CK	7/11/2018	0348 Clancy JG International	01-19		041020	VO	10151812/0618	6/30/2018	0.00	20,357.72
057020	CK	7/11/2018	0437 China Lake Alliance	01-19		041019	VO	296	7/6/2018	0.00	1,000.00
057021	CK	7/11/2018	0716 GHD Services, Inc.	01-19		040979	VO	93102	6/14/2018	0.00	4,218.75
057022	CK	7/11/2018	0717 Geographic Data and	01-19		041022	VO	GD10577/0618	7/5/2018	0.00	3,245.00
057022	CK	7/11/2018	0717 Geographic Data and	01-19		041053	VO	05/15/18	5/15/2018	0.00	2,200.00
										<b>Check Total</b>	<b>5,445.00</b>
057023	CK	7/11/2018	0803 Hansen Enterprises	01-19		041023	VO	15569/0618	7/2/2018	0.00	200.00
057024	CK	7/11/2018	1127 Kern Co. Auditor-Controller	01-19		040977	VO	FY 18-19 LAFCO	6/26/2018	0.00	2,382.00
057025	CK	7/11/2018	1200 L & L Construction	01-19		040718	VO	WE 5-13-18	5/13/2018	0.00	1,050.00
057025	CK	7/11/2018	1200 L & L Construction	01-19		040976	VO	WE 6-24-18	6/24/2018	0.00	1,275.00



Date: Wednesday, July 11, 2018  
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 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 01-19 As of: 7/11/2018

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 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
057025	CK	7/11/2018	1200 L & L Construction	01-19		041025	VO	WE 7-1-18	7/1/2018	0.00	1,275.00
										<b>Check Total</b>	<b>3,600.00</b>
057026	CK	7/11/2018	1241 Loschnigg Consulting, LLC	01-19		041026	VO	20180630/0618	6/30/2018	0.00	6,000.00
057027	CK	7/11/2018	1335 Merriman Hurst & Associates,	01-19		041014	VO	14260	5/10/2018	0.00	2,700.00
057028	CK	7/11/2018	1364 Karl's Hardware Mojave	01-19		040990	VO	JUNE 2018	6/30/2018	0.00	5,562.52
057029	CK	7/11/2018	1372 Mojave Public Utility District	01-19		041029	VO	006072002/0618	6/30/2018	0.00	161.56
057029	CK	7/11/2018	1372 Mojave Public Utility District	01-19		041030	VO	006072001/0618	6/30/2018	0.00	6,673.66
057029	CK	7/11/2018	1372 Mojave Public Utility District	01-19		041031	VO	006072003/0618	6/30/2018	0.00	667.00
057029	CK	7/11/2018	1372 Mojave Public Utility District	01-19		041032	VO	006072000/0618	6/30/2018	0.00	82.79
										<b>Check Total</b>	<b>7,585.01</b>
057030	CK	7/11/2018	1373 Mojave Public Utility District /	01-19		041027	VO	06182/0618	7/9/2018	0.00	157.50
057030	CK	7/11/2018	1373 Mojave Public Utility District /	01-19		041028	VO	06181/0618	7/9/2018	0.00	3,943.55
										<b>Check Total</b>	<b>4,101.05</b>
057031	CK	7/11/2018	1375 Mojave Sanitation	01-19		041017	VO	3157453/0618	6/30/2018	0.00	905.29
057031	CK	7/11/2018	1375 Mojave Sanitation	01-19		041018	VO	3155619/0618	6/30/2018	0.00	1,210.40
										<b>Check Total</b>	<b>2,115.69</b>
057032	CK	7/11/2018	1392 Morris-Bill	01-19		041033	VO	629	6/29/2018	0.00	6,000.00
057033	CK	7/11/2018	1407 Nave & Cortell, LLP	01-19		041034	VO	20634/0618	7/1/2018	0.00	6,185.50
057034	CK	7/11/2018	1803 Race Telecommunications, Inc.	01-19		040982	VO	RC180879/0718	4/1/2018	0.00	525.10

Date: Wednesday, July 11, 2018  
 Time: 02:03PM  
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**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 01-19 As of: 7/11/2018

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 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057035	CK	7/11/2018	1870 Regal Pacific Aviation Equipment	01-19	040988	VO	21463	5/14/2018	0.00	931.10
057036	CK	7/11/2018	1880 David Russell	01-19	040991	VO	0518/FAA	5/31/2018	0.00	6,834.00
057036	CK	7/11/2018	1880 David Russell	01-19	040992	VO	0518/GEN CONSLT	5/31/2018	0.00	3,828.00
057036	CK	7/11/2018	1880 David Russell	01-19	041037	VO	0618	6/30/2018	0.00	7,128.00
									<b>Check Total</b>	<b>17,790.00</b>
057037	CK	7/11/2018	1917 San Bernardino Regional	01-19	040989	VO	17-307/WELTON	6/11/2018	0.00	1,250.00
057038	CK	7/11/2018	1925 Sparkletts	01-19	040983	VO	13703338/0618	6/14/2018	0.00	595.19
057039	CK	7/11/2018	2041 South Street Digital, Inc.	01-19	040978	VO	11761	6/25/2018	0.00	129.28
057040	CK	7/11/2018	2044 Securitas Security Services USA,	01-19	041039	VO	W610246/0618	6/28/2018	0.00	12,478.96
057041	CK	7/11/2018	2114 2Brothers Mobile Detailing	01-19	041044	VO	765/0618	6/29/2018	0.00	240.00
057042	CK	7/11/2018	2214 Antelope Valley Press	01-19	040984	VO	32458642/0518	5/31/2018	0.00	52.39
057043	CK	7/11/2018	2313 Waxie Sanitary Supply	01-19	041051	VO	77541657	6/21/2018	0.00	905.13
057044	CK	7/11/2018	2450 Xerox Corporation	01-19	041052	VO	093832211	6/30/2018	0.00	289.15
057045	CK	7/11/2018	3003 Johansen, Lennora	01-19	040972	VO	0618/BRYN	6/25/2018	0.00	206.00
057045	CK	7/11/2018	3003 Johansen, Lennora	01-19	040973	VO	0618/LYNN	6/27/2018	0.00	141.00
057045	CK	7/11/2018	3003 Johansen, Lennora	01-19	041024	VO	96850/LYNN	6/30/2018	0.00	167.00
									<b>Check Total</b>	<b>514.00</b>

Date: Wednesday, July 11, 2018  
 Time: 02:03PM  
 User: CPANKO

## Mojave Air & Space Port

### Check Register - Standard

Period: 01-19 As of: 7/11/2018

Page: 4 of 5  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
057046	CK	7/11/2018	3030 Valenzuela, Sonia	01-19		041047	VO	6/26/18	6/26/2018	0.00	280.00
057046	CK	7/11/2018	3030 Valenzuela, Sonia	01-19		041048	VO	1020727/0618	6/30/2018	0.00	469.00
057046	CK	7/11/2018	3030 Valenzuela, Sonia	01-19		041049	VO	5107498/0618	6/28/2018	0.00	568.00
<b>Check Total</b>											<b>1,317.00</b>
057047	CK	7/11/2018	3032 Justin Vincent	01-19		040967	VO	6/19/18	6/19/2018	0.00	745.00
057047	CK	7/11/2018	3032 Justin Vincent	01-19		040969	VO	5/30/18	5/30/2018	0.00	695.00
057047	CK	7/11/2018	3032 Justin Vincent	01-19		040971	VO	410755/0618	6/13/2018	0.00	80.00
057047	CK	7/11/2018	3032 Justin Vincent	01-19		040980	VO	4887/4886/21562	6/28/2018	0.00	755.00
057047	CK	7/11/2018	3032 Justin Vincent	01-19		041045	VO	87047510/ELIZA	6/29/2018	0.00	487.90
057047	CK	7/11/2018	3032 Justin Vincent	01-19		041046	VO	VISION/ELIZA	7/11/2018	0.00	112.10
<b>Check Total</b>											<b>2,875.00</b>
057048	CK	7/11/2018	3033 Brandon Welton	01-19		041050	VO	4180	6/29/2018	0.00	1,500.00
057049	CK	7/11/2018	3864 Rawlings~Carrie	01-19		041038	VO	7417679/037074	6/30/2018	0.00	348.19
057050	CK	7/11/2018	4000 Fang D.D.S.~Ted Y. T.	01-19		041042	VO	7/2/18	7/3/2018	0.00	240.00
057050	CK	7/11/2018	4000 Fang D.D.S.~Ted Y. T.	01-19		041043	VO	7/5/18	7/5/2018	0.00	109.00
<b>Check Total</b>											<b>349.00</b>
057051	CK	7/11/2018	4093 Boyd F. Young, O.D.	01-19		040993	VO	0618/RICK	6/28/2018	0.00	494.00
057051	CK	7/11/2018	4093 Boyd F. Young, O.D.	01-19		040994	VO	0618/RICK	6/28/2018	0.00	774.00
057051	CK	7/11/2018	4093 Boyd F. Young, O.D.	01-19		040995	VO	0618/MARINA	6/28/2018	0.00	550.00
057051	CK	7/11/2018	4093 Boyd F. Young, O.D.	01-19		040996	VO	0618/RICK	6/28/2018	0.00	185.00
057051	CK	7/11/2018	4093 Boyd F. Young, O.D.	01-19		040997	VO	0618/MARINA	6/28/2018	0.00	355.00

Date: Wednesday, July 11, 2018  
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## Mojave Air & Space Port

### Check Register - Standard

Period: 01-19 As of: 7/11/2018

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 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057051	CK	7/11/2018	4093 Boyd F. Young, O.D.	01-19	040998	VO	0618/MARINA	6/28/2018	0.00	595.00

**Check Total 2,953.00**

Check Count: 37

**Acct Sub Total: 125,320.43**

Check Type	Count	Amount Paid
Regular	37	125,320.43
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>37</b>	<b>125,320.43</b>

**Company Disc Total 0.00 Company Total 125,320.43**

**ELECTRONIC FUND TRANSFERS JUNE 26 THROUGH JULY 9, 2018**

<b>DATE</b>			<b>AMOUNT</b>
6/28/2018	EFTTransfe AVFUEL3252 9382073252	06/28/18 TRACE #-072000099559523	21,793.60
6/28/2018	GARNISH PAYCHEX CGS 1161124166	06/28/18 TRACE #-021000021878601	92.30
6/28/2018	PAYROLL PAYCHEX-RCX 1161124166	06/28/18 TRACE #-021000022169721	52,097.82
6/29/2018		CASH MGMT MONTHLY FEE	35.00
6/29/2018	EFTTransfe AVFUEL3252 9382073252	06/29/18 TRACE #-072000093490012	18,933.49
6/29/2018	INVOICE PAYCHEX EIB 1161124166	06/29/18 TRACE #-021000023897886	231.60
6/29/2018		MONTHLY REMOTE DEP CAPTURE FEE FEE	75.00
6/29/2018		POSITIVE PAY MONTHLY FEE	15.00
6/29/2018	TAXES PAYCHEX TPS 1161124166	06/29/18 TRACE #-021000022366273	11,072.68
7/3/2018	1800 CALPERS 1946207465	07/03/18 TRACE #-122000496759912	44,668.00
7/3/2018	1800 CALPERS 1946207465	07/03/18 TRACE #-122000496759914	9,531.34
7/3/2018	1900 CALPERS 1946207465	07/03/18 TRACE #-122000496760183	343.00
7/3/2018	1900 CALPERS 1946207465	07/03/18 TRACE #-122000496760185	406.00
7/3/2018		WIRE TRANSFER FEE	15.00
7/5/2018	EFTTransfe AVFUEL3252 9382073252	07/05/18 TRACE #-072000097431346	43,703.41
7/6/2018	3100 CALPERS 1946207465	07/06/18 TRACE #-122000490362982	2,839.31
7/6/2018	3100 CALPERS 1946207465	07/06/18 TRACE #-122000490362984	2,336.05
7/6/2018	3100 CALPERS 1946207465	07/06/18 TRACE #-122000490362986	5,802.79
7/6/2018	3100 CALPERS 1946207465	07/06/18 TRACE #-122000490363142	2,839.31
7/6/2018	3100 CALPERS 1946207465	07/06/18 TRACE #-122000490363144	411.10
7/6/2018	3100 CALPERS 1946207465	07/06/18 TRACE #-122000490363146	1,595.04
7/6/2018	3100 CALPERS 1946207465	07/06/18 TRACE #-122000490363148	5,802.79
7/6/2018	EFTTransfe AVFUEL3252 9382073252	07/06/18 TRACE #-072000098798412	18,343.73
7/6/2018		WIRE TRANSFER FEE	15.00
7/6/2018		WIRE TRANSFER FEE	15.00
7/9/2018	INVESTMENT BFDS 943111333	07/09/18 TRACE #-011000022959512	245.15
7/9/2018	INVESTMENT BFDS 943111333	07/09/18 TRACE #-011000022959513	245.15
7/9/2018	INVESTMENT BFDS 943111333	07/09/18 TRACE #-011000022959514	692.30
7/9/2018	INVESTMENT BFDS 943111333	07/09/18 TRACE #-011000022959515	692.30
7/9/2018		STOP PAYMENT CHARGE	30.00
		<b>TOTAL</b>	<b>244,918.26</b>