

RESOLUTION NO. 20-10-806

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF MOJAVE AIR AND SPACE PORT
AMENDING THE ADMINISTRATIVE CODE AS IT RELATES
TO AUTHORIZED POSITIONS AND COMPENSATION**

Whereas, Board Policy 300, section 3-1.01, specifies the authorized positions for District employees;

Whereas, Board Policy 300, section 3-1.02, specifies the compensation for the District's authorized positions; and

Whereas, the District desires to amend the sections regarding authorized positions and compensation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mojave Air and Space Port as follows:

1. Section 3-1.01 and 3-1.02 of the Board Policy 300 are amended to read as follows:

“Section 3-1.01 General

(a) **General.** This Article describes terms and conditions of employment. The District's Employee Handbook contains a more complete description of the terms, conditions and benefits of employment with the District.

- (a) The following full-time positions are authorized:

CEO/General Manager	Fire Fighter
Director of Planning	Security Chief
Director of Operations	Assistant Security Chief
Director of Administration	Security Officer
Director of Fuels	Maintenance Supervisor
Director of Technology	Maintenance II
Air Traffic Control Supervisor	Maintenance I
Facilities Manager	Contracts Manager
Fire Chief	Administrative Assistant II
Deputy Fire Chief	Administrative Assistant I
Assistant Fire Chief	Air Traffic Control Specialist

- (b) The following part-time/temporary positions are authorized:

Fire Fighter	Administration/Intern - Temporary
Maintenance - Fueler	Air Traffic Control Specialist
Maintenance -Temporary	Security Officer

Section 3-1.02 Compensation

- (a) Employees shall be paid biweekly on Fridays.
- (b) Monthly minimum and maximum salaries for full-time authorized positions are:

<u>FULL TIME</u>	<u>COMPENSATION</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
CEO/General Manager	12,500	25,000
Director of Planning	6,667	14,000
Director of Operations	6,667	12,500
Director of Administration	5,490	8,700
Director of Fuels	5,490	8,700
Director of Technology	5,490	8,700
Air Traffic Control Supervisor	5,200	8,000
Facilities Manager	4,144	7,000
Fire Chief	4,144	8,000
Deputy Fire Chief	4,144	6,500
Assistant Fire Chief	4,144	6,500
Fire Fighter	3,471	6,250
Security Chief	4,144	6,250
Assistant Security Chief	2,080	5,000
Security Officer	2,600	5,000
Maintenance Supervisor	4,144	6,250
Maintenance II	3,471	6,000
Maintenance I	2,080	5,000
Contracts Manager	4,144	6,000
Administrative Assistant II	4,144	6,000
Administrative Assistant I	2,080	5,000
Air Traffic Control Specialist	5,000	7,000

- (c) Salaries for part-time employees are as follows:


<u>POSITION (Part-Time)</u>	<u>HOURLY RATE</u>
Air Traffic Control Specialist	28.00 – 43.00
Fire Fighter	20.00 – 30.00
Security Officer	15.00 – 20.00

Maintenance – Fueler	14.00 – 20.00
Maintenance – Temporary	11.00 – 20.00
Administrative – Temporary/Intern	11.00 – 20.00

(d) Wages shall be paid according to State and Federal Law.

PASSED, APPROVED, AND ADOPTED on October 6, 2020.

Ayes: 5
Noes: 0
Abstain: 0
Absent: 0



David Evans, President

ATTEST



Jim Balentine, Secretary

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PASSED, APPROVED, AND ADOPTED on _____.

Ayes:

Noes:

Abstain:

Absent:

David Evans, President

ATTEST

Jim Balentine, Secretary