

# MOJAVE AIR AND SPACE PORT

## NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

**Date: March 7, 2017 Time: 2:00 p.m.**  
**Location: Corsair Conference Room**  
**16922 Airport Blvd., Mojave, California 93501**

### AGENDA

#### 1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

#### 2. Community Announcements

Members of the audience may make announcements regarding community events.

#### 3. Corsair Dedication Presented by Director Bill Deaver

#### 4. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Business Items.

- A. Minutes of the Regular Board Meeting on February 21, 2017
- B. Check Register Dated 3/2/17

#### 5. Action Items

- A. Car Charging Station Proposal
- B. SCE Easement
- C. The Space Ship Co. – Bldg. 79 Roof Repair

#### 6. Reports

- A. CEO/GM Report
  - Board of Directors Bylaws
- B. Board Committees
- C. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

## **7. Public Comment on Items Not on the Agenda**

Members of the public may make comments to the Board on items not on the agenda.

## **8. Closed Session**

- A. Existing Litigation (Govt Code 54956.9(a): *Soest v MASP, Roth v. MASP*)
- B. Real Property Negotiations (Govt Code 54956.8):
  - Property: Bldg. 18
  - Parties: MASP, Scaled Composites
  - Negotiator: CEO, General Counsel
  - Terms: lease term

## **9. Closed Session Report**

### **Adjournment**

This Agenda was posted on March 3, 2017 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to [carrie@mojaeairport.com](mailto:carrie@mojaeairport.com).

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

### **MISSION STATEMENT**

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A  
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER  
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

# **BOARD OF DIRECTORS**

## **MINUTES OF THE REGULAR MEETING ON FEBRUARY 21, 2017**

### **1. CALL TO ORDER**

The meeting was called to order on Tuesday, February 21, 2017, at 2:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port located at 1434 Flightline, Mojave, California.

**A. Pledge of Allegiance:** Director Allred led those assembled in the Pledge of Allegiance.

**C. Roll Call:**

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: CEO Drees, Director of Operations Himes, Director of Planning Wojtkiewicz, Director of Administration Rawlings, District Counsel Navé

**D. Approval of Agenda:** Upon motion by Director Parker, seconded by Director Deaver, the minutes were unanimously approved.

### **2. COMMUNITY ANNOUNCEMENTS**

Cathy Hanson reported on Plane Crazy Saturday and Chamber of Commerce.

### **3. CONSENT AGENDA**

Upon motion by Director Balentine, seconded by Director Deaver, the following Consent Agenda was unanimously approved.

**A. Minutes of Regular Board Meeting on February 7, 2017**

### **4. ACTION ITEMS**

**A. Appreciation Resolution Honoring Dr. Allen Peterson**

President Evans presented Dr. Peterson with resolutions of appreciation for his service as a director from Senator Jean Fuller, Congressman Kevin McCarthy, and a flag flown over the U.S. Capitol. Upon motion by Director Balentine, seconded by Director Parker, the Board unanimously to approve a resolution thanking Dr. Peterson for his service to MASP.

**B. Stinemetz Hangar 968 Sublease to Aldrich**

CEO Drees presented this item. Upon motion by Director Balentine, seconded by Director Parker, the Board voted unanimously to approve the sublease.

**C. Coleman hangar 945 Sublease to Siegler**

CEO Drees presented this item. Upon motion by Director Balentine, seconded by Director Deaver, the Board voted unanimously to approve the sublease.

**D. Auto Insurance Renewal**

CEO Drees presented this item, and responded to Board inquiries regarding collision coverage and the deductible. Upon motion by Director Parker, seconded by Director Deaver, the Board voted unanimously to approve the insurance renewal.

**5. REPORTS**

**A. Financial Report**

DOA Rawlings presented the monthly financial report.

**A. CEO/GM Report**

CEO Drees presented the CEO report and discussed with the Board F-18s use of the Airport, Corsair board room, and Unicom situation.

**B. Board Committees**

There were no reports.

**D. Board of Directors**

There were no Director comments.

**6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were no public comments.

**7. CLOSED SESSION**

Existing Litigation: *Soest v. MASP and Roth v. MASP.*

Real Property Negotiation: Monster Fitness (building 137), Scaled Composites (building 18), Todaro (hangar 946).

**8. ACTION ITEMS, CONTINUED**

**E. Todaro – Purchase of Hangar 946**

Upon motion by Director Balentine, seconded by Director Deaver, the Board voted unanimously to authorize the CEO to negotiate and sign an agreement for the District to purchase hangar 946 from Todaro.

**9. CLOSED SESSION REPORT**

The Board and Counsel discussed *Soest v. MASP* and *Roth v. MASP*, and real property negotiations with Monster Fitness, Scaled Composites and Rodney Todaro. No other items were discussed.

**ADJOURNMENT**

There being no further business to come before the Board, the chair adjourned the meeting at 3:37 p.m.

\_\_\_\_\_  
David Evans, President

ATTEST

\_\_\_\_\_  
Jimmy R. Balentine, Secretary

Date: Thursday, March 02, 2017  
 Time: 05:31PM  
 User: LCALICA

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Periods: 08-17 Through 09-17 As of: 3/2/2017

Page: 1 of 1  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055280	CK	3/7/2017	1200 1930	Shaw,Moses,Mendenhall &	09-17	037678	VO	BUSINESS AUTO	2/1/2017	0.00	42,969.00

Check Count: 1

Acct Sub Total: 42,969.00

Check Type	Count	Amount Paid
Regular	1	42,969.00
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>1</b>	<b>42,969.00</b>

Company Disc Total 0.00      Company Total 42,969.00

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Kevin Wojtkiewicz  
**SUBJECT:** Car Charging Station Installation  
**MEETING DATE:** March 7, 2017

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**Background:**

MASP Resolution No. 16-02-744 passed on February 16, 2016. The adopted resolution authorized the GM to submit a grant proposal for an electric vehicle charging station, as well as apply for and accept the grant on behalf of the District.

DMV grant funds agreement number 07-016-2016 was executed on July 28, 2016. The project scope included installation and maintenance of two dual-port Level 2 electric vehicle charging stations. Estimated total cost of project is \$45,381.00. All work shall be completed and stations must be operational prior to reimbursement.

Voltaic will furnish labor, materials and electrical equipment necessary for installation of two ChargePoint charging units. The cost is \$35,343.00, which will be reimbursed by the grant.

MASP recommends that we approve Voltaic to move forward with the installation.

**Impacts:**

Fiscal: \$35,343.00, budgeted and reimbursable

Environmental: N/A

Legal: N/A

**Recommended Action:**

Approve Voltaic to install car charging stations at legacy park for \$35,343.00.



## Proposal for Mojave Air & Space Port EV Charging

Project #: 60-216A

Location: **1434 Flight Line**  
**Mojave, CA 93501**

Submitted to: Mojave Air & Space Port  
ATTN: Mel Langford  
Phone #: 661.810.2710  
Email: mlangford@mojaveairport.com

Date: February 15, 2017

### Description:

This proposal includes the labor, materials and electrical equipment for the needs to supply and install two (2) ChargePoint charging units with dedicated dual circuits per charging unit as described herein.

CHARGING UNIT MOUNTING TYPE(S): BOLLARD  
TOTAL # OF PARKING FOR EV: FOUR (4)

### Price Breakdown:

Electrical/Construction, Labor and Material	\$8,240.00
EVSE Unit(s) and Service(s)	\$25,153.00
<b>Total Price:</b>	<b>\$33,393.00 (tax included)</b>

### Electrical/Construction, Labor and Material Includes:

- Standard 1-year warranty including parts and labor for any defect in manufacturing or workmanship.
- Perform Site Validation survey (SVS) as required by ChargePoint, Inc. prior to activation of units. SVS fee to ChargePoint, Inc. discounted when using ChargePoint, Inc. Certified Installers.
  - Standard electrical power consistency evaluation: circuit breaker and electrical panel evaluation.
  - Cellular network communications test: test for consistency of cellular signal strength.
  - Charging station evaluation: consistent voltage, amperage, ground, network communication

### ELECTRICAL EQUIPMENT UPGRADE

- None.
  - Use eight (8) available spaces in existing new electrical panel provided by SCE.





CHARGING UNIT INSTALLATION

- Installation and commissioning of two (2) charging units to meet NEC requirements.
- Supply and installation of four (4) 2-pole 40A circuit breakers for EVSE overcurrent protection.
  - Utilization of existing electrical panels to supply four (4) 30A circuits to new charging units.
  - From the electrical panel(s) to new charging stations, the new electrical conductors: #8 and #10 ground wires.
- Forming and pouring of concrete pad of dimensions per manufacturer’s specifications for charging unit structural support.

PARKING MODIFICATIONS

- Supply and installation of four(4) bollards for charging unit protection.

RELATED CONSTRUCTION WORK

- Trenching, approximately +50’
- Concrete work for EV charging station structural pad.

OPTIONAL PARKING MODIFICATIONS

- Supply and mounting of four (4) concrete-incased sign posts with EV parking signage. (\$950.00)
- Stenciling/markling “EV CHARGING ONLY” for four (4) EV parking space. (\$1,000.00)

\_\_\_\_\_  
INITIALS      DATE



**EV Charging Unit(s) & Unit Service(s) Includes:**

- One (1) ChargePoint dual-port, bollard-mounted Gateway charging units. (CT4021-GW1)
- One (1) ChargePoint dual-port, bollard-mounted Non-gateway charging units. (CT4021)
- One (1) ChargePoint bollard concrete mounting kits. (CT4001-CCM)
- Five (5) Years Pre-Paid Commercial Network Service Plan (per port): designed for employers, businesses and the government. The service plan support is directly through ChargePoint, Inc and includes 24/7/365 driver support, access control, general reporting, OTA upgrades, payment processing, flexible pricing policies, reservations and more. (CTSW-SAS-COMM-5)
- Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access control, visibility control, pricing, reports and alerts. One-time initial service per station. (CPSUPPORT-ACTIVE)
- One (1) year of CT4000 Assure coverage included in the purchase per unit. (CT4000-ASSURE)
- Additional four (4) year package of CT4000 Assure coverage included in the purchase per unit. This package includes \$349.00 cost of Activation per unit. (CT4000-ASSURE4)
- Perform Site Validation survey (SVS) as required by ChargePoint, Inc. prior to activation of units. (CPSUPPORT- SITEVALID)

**CHARGING UNITS BREAKDOWN**

<u>Equipment (CT4000)</u>	Unit Price	Quantity	Total
<u>Gateway</u>			
CT4021-GW1	\$7,210.00	1	\$7,210.00
<u>Non-Gateway</u>			
CT4021	\$6,695.00	1	\$6,695.00
<u>Miscellaneous</u>			
CT4001-CCM	\$95.00	2	\$190.00
 <u>Product Services (CT4000)</u>			
CPSUPPORT-SITEVALID	<del>\$599.00</del>	1	\$0.00
CTSW-SAS-COMM-5	\$1,105.00	4	\$4,420.00
CPSUPPORT-ACTIVE	<del>\$349.00</del>	2	\$0.00
CT4000-ASSURE	\$0.00	2	\$0.00
CT4000-ASSURE4	\$2,580.00	2	\$5,160.00
	Tax & S/H:		\$1,478.00

**EVSE Unit(s) & Service(s) Total Price: \$25,153.00**

DESIRED CHARGING UNIT SHIPPING ADDRESS:

- Please ship to on-site location (indicated above).
- Please ship to the nearest VVD (Video Voice Data Communications) | Voltaic Division warehouse at no additional cost for storage.
- Other.

OTHER DESIRED SHIPPING ADDRESS (PLEASE PRINT)

ATTENTION TO

For exclusions and clarification to this project, see next page.

**Excludes:**

- Any plan checking, permitting acquisitions, plan check fees (if applicable) permitting fees, and/or any inspections and required inspection fees required to conduct the scope of work.
- Any electrical upgrade or modification related to additional electrical capacity for future growth of EVSE.
- Supply/installation of cellular signal boosters/repeaters or of materials related thereof.
- Any additional (outside the scope of work) circuit breaker installations or upgrades as required per NEC or manufacturer's specifications.
- Custom framing, bracketing, strut, or other supporting accessories not supplied by manufacturer fabricated to install wall-mounted charging units on a non-typical structure.
- X-ray services for core drill, or any other related penetrations requiring GPR scanning.
- Notification to tenants or any affected parties of construction and/or power shutdown requirements.
- Haul away, transport and disposal/recycling of scrapped and undesired equipment and/or charging units.
- EV parking signage and/or sign post(s) unless specified otherwise.
- Site modifications such as ramping and accessibility path of travel for ADA standards.
- Striping, stenciling, marking for parking spaces unless specified otherwise.

INITIALS

DATE

**Clarification:**

- No pricing is included for existing conditions/obstructions not evident prohibiting the completion as specified.
- This proposal is based on work being performed during normal business hours 7am—5pm Monday to Friday, 8-hours days, and/or a mutually agreeable schedule. Overtime and abnormal business hours is not considered.
- All conduit work is unfinished unless specified otherwise.
- A cellular signal booster/repeater may be required for reliable communication with charging stations. During the original site visit, professional test equipment is used to measure cellular signal levels and every effort to determine the need for signal booster equipment is made. However, even if signal booster equipment is not included with this quote, a need for signal booster possibly could arise in the future. Due to the nature of cellular networks, changes in carrier equipment and services, possible future interference, new construction or other environmental changes that may represent line of sight obstructions and affect cellular signal levels, a signal booster may be required after initial site walk and cellular signal measurements. Once the installation of charging station(s) has been completed, the functionality of the wireless network capabilities will be retested and verified to be within acceptable criteria established by the charging station manufacturer. If at that time or any time thereafter it is determined that signal booster equipment is required, a separate quote will be provided.
- This proposal assumes that the integrity of all existing circuitry and electrical systems is intact, all circuits and electrical that are to remain are to code, and are operational. Any additional labor and material to fix or repair the previously mentioned will be billed on a time and material basis at \$88.50/hr. + material.



- The proposed estimate is based on a preliminary site assessment and may be subject to adjustments prior to change in design and installation for any reason including city planning/permitting requirements. Planning requirements may be subject to additional equipment and additional charge.
- Each personnel scheduled for servicing onsite unable to conduct services due to conditions beyond VVD Voltaic's control is subject to standby time charges at the applicable rate.
- Owner supplied charging equipment not present during the time of installation may accrue additional costs billed to the owner for delayed completion timelines or additional return visits.

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INITIALS      DATE

**NOTE1:** *The cost for this quotation is guaranteed for up to 30 days of the quotation date. We reserve the right to withdraw from this proposal at any time. Any cancellations or terminations to this agreement may be settled upon costs and other related expenses already incurred towards this agreement.*

**NOTE2:** *Payment Terms: Upon execution of agreement, we will be invoicing for the total cost of charging station orders (if any) and a deposit amount of 15% of the cost of construction/installation (labor and materials, combined) to start the project, or otherwise negotiated. The remaining balance will be invoiced upon completion of project and activation of charging stations. Payment terms are net-thirty (30) days. Any invoice(s) not paid within thirty (30) days from the date of invoice may be subjected to a service charge of two percent (2.0%) per month, or the maximum allowed by law, on the account balance(s).*

**Proposal by:**

Brian Sung  
714-206-1048  
brian.sung@vvdcomm.net  
Certified ChargePoint O&M Partner  
ChargePoint Certifications #86827905/#23161367

\_\_\_\_\_  
CUSTOMER SIGNATURE OF APPROVAL

\_\_\_\_\_  
NAME (PRINT)

\_\_\_\_\_  
DATE

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

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**TO:** Board of Directors  
**FROM:** Kevin Wojtkiewicz, Director of Planning  
**SUBJECT:** Southern California Edison (SCE) Easement  
**MEETING DATE:** March 7, 2017

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**Background:**

SCE has an easement to extend service to the rocket test site area, and currently powers Virgin Galactic's (VG) test site 11. VG would like to extend service to their test sites 10 and 18. SCE requires an easement from the District for this extension.

The easement is approximately 10 ft. wide and 480 ft. in length. It heads north and northeast of test site 11 until it reaches test sites 10 and 18.

MASP recommends that the Board approve the SCE easement under the conditions below.

**Impacts:**

Fiscal: N/A (No Cost to District)

Environmental: N/A

Legal: Easement on land north and northeast of test site 11.

**Recommended Action:**

Approve the CEO to finalize the easement from SCE pending final engineer review.

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA  
**EDISON**

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR  
POMONA, CA 91768

Attn: Title and Real Estate Services

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

**GRANT OF  
EASEMENT**

<b>DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00)</b>		DISTRICT Tehachapi	SERVICE ORDER TD1217849	SERIAL NO	MAP SIZE
SCE Company FIRM NAME		FIM 573-1959-0 APN 428-010-04	APPROVED REAL PROPERTIES DEPARTMENT	BY SLS/BT	DATE 02/24/2017

MOJAVE AIR AND SPACE PORT, a special district duly organized and existing under the laws of the State of California, formerly known as East Kern Airport District, (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, under, across and along that certain real property in the County of Kern, State of California; described as follows:

VARIOUS STRIPS OF LAND LYING WITHIN SECTION 3, TOWNSHIP 11 NORTH, RANGE 12 WEST, SAN BERNARDINO MERIDIAN, THE CENTERLINES OF SAID STRIPS BEING DESCRIBED AS FOLLOWS:

STRIP #1 (10.00 FEET WIDE)

COMMENCING AT THE NORTHEAST CORNER OF TRACT NO. 1069, AS PER MAP RECORDED JUNE 28, 1938 IN BOOK 4, PAGE 120 OF MAPS. IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE LEAVING SAID NORTHEAST CORNER OF TRACT NO. 1069, NORTH 54°04'47" EAST 11411.69 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE NORTH 15°43'39" EAST 57.74 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "A".

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO TERMINATE NORTHERLY IN THE SOUTHERLY LINE OF STRIP #2 DESCRIBED HEREINBELOW.

STRIP #2 (14.00 FEET WIDE)

COMMENCING AT SAID POINT "A"; THENCE SOUTH 86°56'25" EAST 1.80 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE NORTH 03°03'35" EAST 17.00 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "B".

STRIP #3 (10.00 FEET WIDE)

BEGINNING AT SAID POINT "B"; THENCE NORTH 02°58'37" EAST 200.13 FEET; THENCE NORTH 47°17'31" EAST 224.21 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "C".

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO TERMINATE SOUTHERLY IN THE NORTHERLY LINE OF STRIP #2 DESCRIBED HEREINABOVE, NORTHEASTERLY IN THE WESTERLY AND SOUTHERLY LINES OF STRIP #4 DESCRIBED HEREINBELOW, AND TO JOIN AT THE ANGLE POINT.

STRIP #4 (14.00 FEET WIDE)

COMMENCING AT SAID POINT "C"; THENCE SOUTH 82°52'38" EAST 6.75 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 07°07'22" EAST 18.00 FEET TO A POINT OF ENDING.

FOR SKETCH TO ACCOMPANY LEGAL DESCRIPTION, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**GRANTOR**

MOJAVE AIR AND SPACE PORT, a special district  
duly organized and existing under the laws of the State  
of California, formerly known as East Kern Airport  
District

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_, a Notary Public, personally appeared

\_\_\_\_\_, who proved to me on the basis of  
satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they  
executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity  
upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)



EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

GRANTEE

SOUTHERN CALIFORNIA EDISON COMPANY,  
a corporation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_, a Notary Public, personally appeared

\_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

# EXHIBIT "A"

SCALE: 1" = 2000'



5

4

3

2

POR. SEC. 3  
T11N, R12W, S.B.M.  
KERN COUNTY

SEE DETAIL  
SHEET 2

11411.69'

10

11

8

NS 4.47" E

10

15

14

16

NE COR.  
TRACT NO. 1069  
(POC STRIP #1)

17

POC = POINT OF COMMENCEMENT

SCE EASEMENT	
DSE801587056	TD1217849
SLS/BT	02/24/17



SCALE: 1"=60'

POR. SEC. 3  
T11N, R12W, S.B.M.  
KERN COUNTY

STRIP #4  
14' WIDE

N07°07'22"E  
18.00'

S82°52'38"E  
6.75'

PT. "C"

224.21'

N47°17'31"E

STRIP #3  
10' WIDE

200.13'

N02°58'37"E

STRIP #2  
14' WIDE

PT. "B"

N03°03'35"E  
17.00'

N15°43'39"E  
57.74'

S86°56'25"E  
1.80'

STRIP #1  
10' WIDE

PT. "A"

TPOB  
STRIP #1

11411.69'

N54°04'47"E

LEGEND



DENOTES  
SCE EASEMENT AREA

TPOB = TRUE POINT OF BEGINNING

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Karina Drees, GM  
**SUBJECT:** Building 79 Roof Repair  
**MEETING DATE:** March 7, 2017

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**Background:**

The Spaceship Company rents building 79, which is experiencing roof leaks significant enough to damage assets they have on the inside of the building. We have requested several bids to repair the roof and received two bids back. We request an expenditure of \$50,400 for T&G to repair the roof.

This building is owned by an investment group. MASP is responsible for maintenance, but any structural damage is split 50/50 between MASP and the investment group. We intend to bill \$25,200 to the investment group.

**Impacts:**

Fiscal: \$25,200 budgeted dollars  
Environmental: None  
Legal: None

**Recommended Action:**

Approve the expenditure of \$50,400 for building 79 roof repair.



T&G Construction Services, Inc.  
4360 Cloud Nine Ave Mojave, CA 93501  
Ph. 661-824-2038 Fax 661-824-3418  
LIC#962580

**Proposal #030117**

Date 03/01/17

Attention;  
Mel Langford  
Construction Manager  
[mlangford@mojaveairpot.com](mailto:mlangford@mojaveairpot.com)  
Cell: 661-810-2710

BADG 79

1434 Flightline  
Mojave, CA93501

**Project Description**

Remove swamp coolers, and coat roof.

**High roof**

- Remove 6 swamp coolers
- Install caps over existing curbs 56''x 80''
- Remove electrical whips back to J box
- Remove and cap water lines
- Apply 2 coats of acrylic sealant to 24,000sf of roof

**Lower roof**

- Remove 11 swamp coolers
- Install 11 20''x 20'' caps
- Remove 4 previously disconnected swamp coolers
- Remove 2 heater/coolers along with ducting
- Cap two penetrations from ducting, 42''x 42''
- Cap gas lines and remove piping
- Cap water lines
- Remove electrical whips, back to J box
- Recoat approx. 210' of seam

**Flashing**

- Install edge metal flashing in place of metal tape 12''x 8'' 24Ga bonderized with sealant. Approx. 135 feet.

**TOTAL: \$50,400.00**

Proposal & Contract

Phone (661) 718-1322

Fax (661) 718-1323

Wasson Roofing and General Contracting

8150 W. Ave K-8 Lancaster, CA 93536

Lic#643804 Email: fwasson@rpmwin.com

Website: www.wassonroofing.com

Date: 2/27/17

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Proposal submitted to:

Work to be performed at:

Name: Mojave Space Port

Street 1434 Flightline Rd

City: Mojave State: Ca

Phone: (661) 0810-2710 Attn Mel Langford

Street: 1223 Sabovich bldg 79

City: Mojave State Ca, 93501

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**We hereby propose to furnish all materials and perform all the labor necessary for the completion thereof.**

I will remove 11 small swamp coolers. Install 18 gauge metal caps on cooler ducts. seal with elastomeric coating and mesh around caps. Remove 2 swamp heating units and ducting. Cap ducting with 14 gauge caps. seal with elastomeric coating and mesh. Remove 6 big swamp coolers on upper roof. Cap with 14 gauge caps on all ducting, seal with elastomeric coating and mesh. Cap all electrical with weatherproof boxes. Remove all units from roof including the 4 laying loose on the roof. remove and cap unused gas lines from heater units. clean and coat wall base where lower & upper section meet with a oil based gaco flex coating 2 layers. Prep upper north roof and coat with 2 coats of elastomeric coating. Check over complete roof and re-seal areas as needed. Remove and haul away all units and debris from roof and property related to our scope of work. All of our work comes with a 3 year warranty

**Total price material & labor. \$65,500**

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work, and completed in a substantial workmanlike manner for the sum of with payments to be made as follows. Dollars: ( )

**TO BE PAID BY CASH OR CHECK IN FULL UPON COMPLETION**

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Any alterations or deviations or deviations from above specifications involving extra cost will be executed only upon written orders. And will be an extra charge over and above the written estimate.

Respectively submitted by: **Forest Wasson**

**Note:** This proposal may be withdrawn by us if not accepted within 90 days.

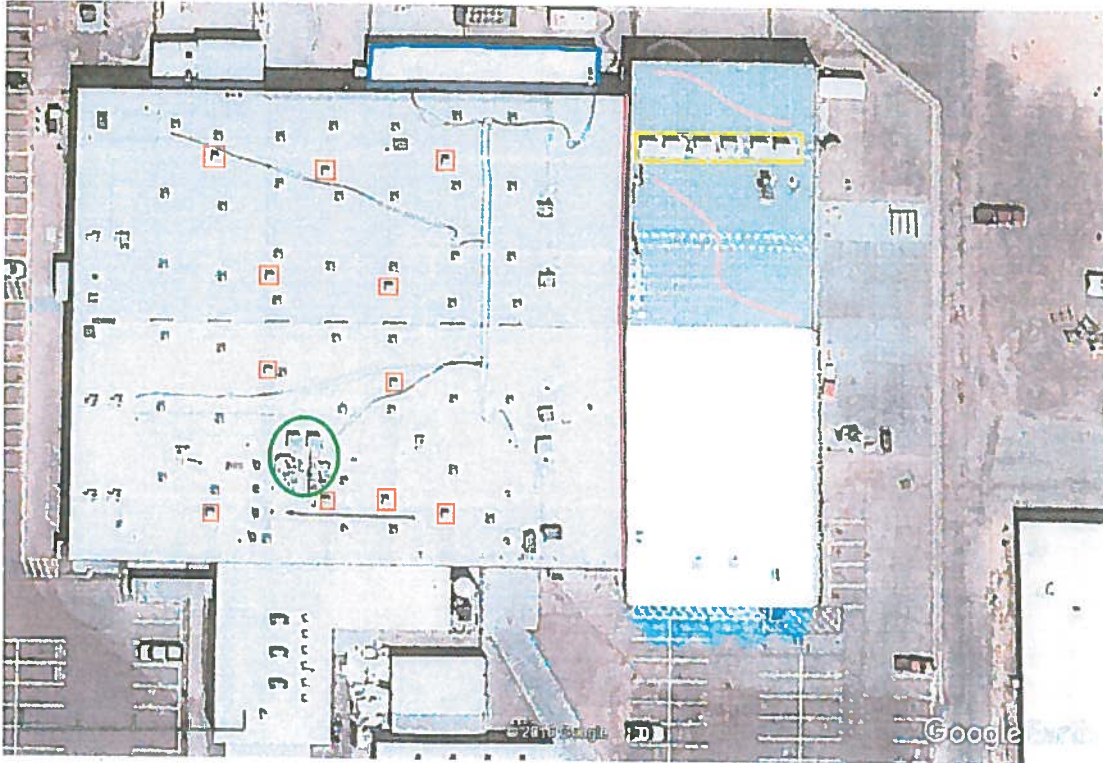
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**Acceptance of proposal & contract**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment will be made as outlined above.**

Accepted \_\_\_\_\_ Date \_\_\_\_\_

Signature#1 \_\_\_\_\_ Signature#2 \_\_\_\_\_



Google Earth

feet 200  
meters 70



- Remove 9 existing swamp coolers. Cap with 18ga galv (tape and seal w/ elastomeric)
- Install +/- 135' of dnp edge approx. size  $\frac{10'}{6"}$  [vert; cmes] Powder coat to match existing
- Remove 2 swamp / heating units and ducting. Cap w/ 14 ga galv and seal
- Re-coat existing seal w/ 2 coats silcon top coat
- Remove 6 swamp coolers, cap w/14 galv seal and coat w/ elastomeric top coat
- Prep and finish w/ elastomeric top coat. per manuf. instructions

**NOTES**

- Utilities will be secured by tenant
- Existing water ok as is
- Electrical to be terminated in weather proof boxes
- 4 coolers laying loose on the low bay roof to be removed and disposed of
- A thorough inspection and repair to be done on all roof penetrations
- Gas to be capped off/pluged, as required. Gas piping to be removed from roof
- One day notice required before crane set up
- All removed items to be removed from property



# MOJAVE

## AIR AND SPACE PORT

### CEO REPORT

**TO:** MASP Board of Directors  
**FROM:** Karina Drees  
**MEETING DATE:** March 7, 2017

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#### Airport Improvements and Objectives

- The management team is working on a beautification effort between now and June. We expect to see improvements by the end of our fiscal year.
- I have signed the contract with Elevation Club Fitness to operate the fitness center in building 137. This is a two-year agreement to manage the fitness center, staff with two full-time personnel and conduct several group classes per week. Elevation will take over the existing facility effective April 1.

#### Updates

- Staff is presenting District Bylaws for consideration. The bylaws are enclosed in the Board packet for review. We intend to give the Board ample time to review the bylaws. During the March 21 meeting, we intend to have a discussion of the bylaws and clarify any language. We will then bring the bylaws to the Board for approval during the April 4 meeting.
- GAVEA is offering a Board seat to MASP, but I don't have the bandwidth at this time. If anyone on the Board is interested, please let me know and I will get in touch with Kimberly.
- I am traveling to Washington DC March 16-17 to participate on a panel discussion regarding space operations noise impacts.

#### Authorized Payments

- See check registers dated 3/2/17, total checks/payment amount: \$321,603.80.



**BYLAWS OF THE  
BOARD OF DIRECTORS OF  
MOJAVE AIR AND SPACE PORT**

**Adopted:**

## ARTICLE I. GENERAL

### Section 1.1 Title

These Bylaws shall be known as the "Bylaws of the Board of Directors of Mojave Air and Space Port," and may be referenced as the "Bylaws."

### Section 1.2 The District

(a) District Law. Mojave Air and Space Port (the "District") is a California Airport District organized on September 14, 1949, under the provisions of the Airport District Law, Public Utilities Code section 22001, *et seq.*, (the "District Law"). Under the terms of the District Law, as amended from time to time, the District owns and operates an airport and spaceport located in Mojave, California (the "Facilities").

(b) Governance. The District is governed by an elected five-member Board of Directors (the "Board"). The Board is responsible for the operation of District Facilities owned, leased, or operated by the District, and shall make all rules and regulations necessary for the administration of the District Facilities.

### Section 1.3 Bylaws, Policies, and Rules & Regulations

These Bylaws govern the conduct of the Board and implementation and compliance with the District Law and other applicable federal and state statutes and regulations. In addition to the Bylaws, the Board shall adopt policies governing specific matters of the Board to augment the Bylaws (the "Policy Manual"), and Rules and Regulations governing use and operations at the Facilities.

### Section 1.4 Effect of Bylaws on Past Actions and Obligations

The adoption of these Bylaws or the repeal of a resolution by the Bylaws shall not affect:

- (1) Vested rights and obligations pertaining to any prior resolution; or
- (2) Other matters of record referring to resolutions and not included within the Bylaws.

### Section 1.5 Maintenance of Bylaws

(a) Copies. At least one certified copy of the Bylaws shall be maintained on file in the District offices as the official copies of the Bylaws, and on the District website. Each director shall be given a copy of the Board Bylaws and Policies. Additional copies of the Bylaws shall be distributed as directed by the President.

(b) Resolutions. Each resolution making a change in the Bylaws shall be filed by the Secretary in books for such purpose, properly indexed for ready reference.

### Section 1.6 Official Seal of Authority

The seal set forth in the "Secretary's Certification" is adopted as the official seal of the District. The seal is circular in form and has engraved on the outer edge of the face, the words: "Mojave Air & Space Port A California Airport District" and within the circle the words " Formed Feb 24,

1972.".

## ARTICLE II. BOARD OF DIRECTORS

### Section 2.1 Mission of Board of Directors

The mission of the Board is to ensure operation of the District and Facilities in the best interests of the citizens of the District; establish rules, regulations, and policies for the administration, governance, protection and maintenance of the District's Facilities; establish standards of operation; and operate the District on a self-supporting basis.

### Section 2.2 Membership

(a) Assuming office. A person may assume the office of Director by election or appointment.

(b) Election. Directors shall be elected in accordance with the District Law, except the date of election shall be the same date as the statewide general election. The dates of any notices, canvass of voters, certification of election, and all other procedural requirements shall comply with those for the statewide general election. Directors shall take office at noon on the first Friday in December following an election, as provided by Elections Code section 10554.

(c) Appointment.

- (1) The office of director may become vacant before the end of the term because of death, resignation, or other event causing vacancy. A resignation is effective when accepted by the Board, and is irrevocable.
- (2) A notice of intention to fill the vacancy by appointment shall be posted by the Secretary immediately when a vacancy on the Board occurs. At least fifteen days after the notice is posted and within 60 days after the effective date of the vacancy, the remaining Directors may fill such vacancy by appointment or by calling an election. The Board of Supervisors may fill the vacancy if the Board fails to act within sixty days of the effective date of the vacancy.
- (3) If a vacancy is not filled by appointment, an election shall be held at the next regular election date at least 130 days after the effective date of the vacancy.
- (4) A person appointed or elected to fill an unexpired term shall hold office until the next regular district election held at least 130 days after the effective date of the vacancy.

(d) Oath of Office. Persons elected or appointed to the Board shall take the oath of office prior to assuming office in the manner and at the time prescribed by law. The Secretary or other person authorized by law shall administer the oath.

### **Section 2.3 Ethics and Conflict of Interest Code**

It is the intent of the Board to act in the highest ethical standard in carrying out its duties to the public and in the operation of its Facilities. It is also the intent of the Board to protect the District's interests when entering in to a transaction or agreement, and not the private interests of any director, officer, or employee. To that end, the Board has adopted an "Ethics Policy" and a "Conflict of Interest Code."

### **Section 2.4 Organization**

(a) Officers. The following board offices are established: President, Vice President, Treasurer, Secretary.

- (1) President shall be the chair of meetings, shall execute resolutions and contracts adopted by the Board, and perform other acts required by law.
- (2) Vice President shall serve as chair in the absence of the President.
- (3) The Treasurer shall maintain accurate records of the financial condition of the District, shall review and recommend action on claims, and shall recommend investment of District money.
- (4) The Secretary shall record accurate minutes of meetings, and attest to the signature of the President. The Secretary may, but need not be a Director.

(b) Election. Board officers shall be elected annually at the first regular meeting in each calendar year. Officers shall serve until a successor is appointed.

### **Section 2.5. Powers**

The powers of the District are set forth in the District Law and other applicable law. The powers of the District are vested in the Board, which may delegate one or more of its powers in its sole discretion. Specifically, the Board shall:

- (1) Establish the substantive and procedural policies regarding the affairs of the District in accordance with the best interests of the communities served by the District.
- (2) Monitor the activities of the Chief Executive Officer (or other designee) as operator of the District Facilities.
- (3) Enter into contracts and agreements with respect to the affairs of the District, including contracts for management services and for other activities approved by the Board.
- (4) Exercise all other powers now or hereinafter set forth in and given to it by the District Law and other public agency laws applicable to the District.
- (5) No director shall represent the District's policy unless the policy has been established by the Board.
- (6) Employees are supervised by the CEO. No employee shall take orders from a Director. An employee who takes orders from a Director shall be disciplined by the CEO. Directors shall address the CEO if services are needed. The CEO shall

- provide Directors with the same services as provided to the public.
- (7) Directors may occupy the board room to conduct District business when the board room is not used by the board. Directors may not use other offices without the written consent of the Board, unless the director is using the facility as a member of the public on the same basis as the public.

## **Section 2.6 Meetings**

(a) Brown Act. The Board shall conduct meetings as established by Board Policy. All meetings of the Board and its committees shall be conducted in accordance with the Ralph M. Brown Act, Government Code section 54950, *et seq.* (the "Brown Act"), and any other applicable law or regulation.

(b) Open Meetings. Meetings of the Board shall be open and public, except as allowed by law. Persons shall be permitted to attend any portion of a meeting, except a closed session.

(c) Prohibited Meetings. A quorum of the Board shall not discuss the business of the District directly, serially, or through an intermediary, except at a properly noticed public meeting. A quorum of the Board may discuss the time, place, and agenda for a meeting at any time. Less than a quorum of the Board (but not a standing committee) may discuss District business at any time.

## **Section 2.7 Compensation, Benefits and Expenses**

(a) Compensation. Directors shall be paid \$100 for each day's attendance at meetings of the Board, or for each day's service rendered as a Director by request of the Board, not to exceed four (4) days in any calendar month. A Director shall not be compensated for more than one (1) meeting per day even if more than one meeting is attended in one day.

(b) Approved meetings. Except as provided herein, Directors shall only be compensated only for attendance at meetings previously approved by the Board. Meetings for which Directors are entitled to compensation for attending are:

- (1) A meeting of the district board within the meaning of Government Code section 54952.2(a);
- (2) A meeting of a district committee within the meaning of Government Code section 54952(b);
- (3) An advisory body meeting within the meaning of Government Code section 54952(b);
- (4) A conference or organized educational activity conducted in compliance with Government Code section 54952.2(c), including ethics training required by Government Code sections 53234 and following;
- (5) A meeting of any multi-jurisdictional governmental body on which the District director serves as the District's designated representative;
- (6) Any meeting attended or service provided on a given day at the formal request of the District board and for which the District board approves payment of a daily meeting stipend;

- (7) A meeting of the Kern Economic Development Corporation in which the Director is representing the District;
- (8) A meeting of the Antelope Valley Board of Trade in which the Director is representing the District; and
- (9) A meeting of the Society of Experimental Test Pilots.

(c) Benefits. Directors are entitled to the following benefits on the same terms and conditions as employees:

- (1) Medical, vision and dental plan coverage for active directors and their dependents;
- (2) Medical, vision and dental plan coverage for retired Directors and their dependents if the Director first assumed office before January 1, 1995, and has served at least twelve (12) consecutive years;
- (3) Medical, vision and dental plan coverage for a retired Director and their dependents at the Director's cost and if permitted by the District's health plan; and
- (4) Life insurance with a beneficiary of the Director's choice in an amount determined by the Board.

(d) Expenses. If previously approved by the Board, a Director shall receive actual, reasonable, and necessary reimbursement for travel, meals, lodging, registration, and similar expenses incurred on District business. The rate for reimbursement shall not exceed the rate published by the IRS for deduction from taxes. However, if the expenses are incurred in connection with a trade conference, the reimbursement rates shall not exceed the posted rates for the conference, and if the posted rates are not available, the reimbursement rate shall be comparable to the posted rates.

(e) Posting of Expenses. During July of each year, the CEO shall prepare a list of amounts paid during the prior fiscal year to reimburse a director or employee for individual expenses of \$100.00 or more. To determine the value of an item, the total charges for the item for the day shall be considered. For example, several transportation bills, each less than \$100.00, but totaling more than \$100, requires a report. During August of each year, the list shall be reviewed by each person receiving expense reimbursement. The CEO shall consider suggested corrections and post the final list at the District by September.

### **ARTICLE III. BOARD COMMITTEES**

#### **Section 3.1 Standing Committees**

Committees of the Board shall be standing or ad hoc. Upon the creation of a standing committee, the President shall appoint, in consultation with the Board, members of the committee, including two directors and, as appropriate, members of staff or the community. One of the directors shall be the committee chair, and both shall be voting members. A majority of members of a committee shall count as a quorum for holding a meeting. All committees shall be advisory to the Board, except as otherwise expressly specified by the Board. The Director members shall be

the only voting members of the committee.

**Section 3.2 Ad Hoc Committees**

Ad hoc committees may be established by the President, subject to approval of the Board, for defined tasks of a limited duration (for instance, not to exceed six months). An ad hoc committee shall only perform those duties assigned by the President, and upon their completion be discharged. The President, in consultation with the Board, shall determine appoint the members of the committee.

**ARTICLE IV. DISTRICT OFFICERS**

**Section 4.1 District Officers**

District officers include a Chief Executive Officer and General Manager (“CEO”), Director of Operations (“DOA”), Director of Administration (DOA), Director of Planning (“DOP”), Director of Maintenance (“DOM”), and Director of Technology (“DOT”).

**Section 4.2 Chief Executive Officer**

(a) CEO. The CEO shall be appointed by and hold office at the pleasure of the Board. The CEO shall receive such annual compensation as set by the Board. In addition, the CEO shall be reimbursed for actual, reasonable, and necessary expenses incurred in the performance of official duties. The performance of the CEO shall be reviewed annually by the board.

(b) CEO Authority. The CEO shall be the administrative head of the District under the direction and control of the Board. The CEO shall be responsible for the efficient administration of affairs of the District. The CEO shall have the authority to:

- (1) enforce rules and regulations and see that franchises, contracts, permits, and privileges are faithfully observed;
- (2) control, order, and give directions to subordinate officers and employees;
- (3) appoint, remove, promote, and demote officers and employees, subject to all applicable resolutions, rules, and regulations, except the Secretary, Treasurer, District Counsel, and the Auditor;
- (4) appoint the DOA with the advice and consent of the Board;
- (5) recommend to the Board measures and resolutions;
- (6) attend board meetings, unless excused by the President or the Board;
- (7) keep the Board fully advised as to the financial condition and needs of the District;
- (8) file monthly financial statements at the second regular meeting of each month;
- (9) exercise general supervision over buildings, and other property under the control and jurisdiction of the District; and
- (10) periodically report upon Federal Grant and Aid programs.

(c) The Board and its members shall deal with the administrative services of the District only through the CEO. Except for the purpose of inquiry, the Board and directors shall

not give orders or instructions to any subordinate of the CEO. The CEO shall take orders and instructions from the Board only when sitting in a duly convened meeting of the Board, and no individual Director shall give any orders or instructions to the CEO.

(d) Subordinate officers and District Counsel and the Auditor shall assist the CEO in administering the affairs of the District efficiently and harmoniously.

### **Section 4.3 Personnel System**

The CEO is the Personnel Officer and shall:

- (1) Prepare an employee classification plan for Board approval;
- (2) Prepare a compensation plan for Board approval;
- (3) Provide for the publication or notice of employment openings, and conduct an examination of candidates;
- (4) Annually evaluate the performance of each employee; and
- (5) Recommend promotions.

### **Section 4.4 CEO's Authority to Execute Certain Documents**

(a) Leases and Licenses. The CEO may execute the following documents without further action by the Board:

- (1) Leases for a term of less than two years or month to month;
- (2) T-hangar and Tie-down agreements; and
- (3) memoranda of a previously approved lease.

(b) Real Estate. The CEO may sign an agreement retaining a real estate broker or agent to represent District, provided that any such contract shall not obligate District to pay any fees or commissions unless and until the Board approves the agreement for the transaction (e.g., lease, purchase and sale agreement) and, in the event it is leasing or selling property, the District receives payment.

(c) Report. The CEO shall present a written report to the Board describing documents executed under this section. The report shall be submitted at the next regular meeting following execution of a document.

### **Section 4.5 Auditor**

The District shall annually hire an independent auditor to audit the books and records of the District and to certify as to the accuracy of the same. The independent auditor shall not be a director, officer, or employee. The Auditor is not an officer of the District

### **Section 4.6 Legal Counsel**

(a) Legal counsel shall advise the District concerning legal matters, and shall prepare resolutions, contracts, and other documents. Counsel may also assist the District in any litigation to which the District is a party.

(b) Counsel shall be compensated at a rate as determined by the Board.



(c) Counsel shall serve at the pleasure of the Board. Legal counsel is not an officer of the District.

**Section 4.7 Direct Board Supervision**

The CEO and District Counsel shall be appointed by the board, report to the board, and serve at the pleasure of the board.

**ARTICLE V. MISCELLANEOUS**

**Section 5.1 Review of Bylaws**

At least biennially the Board shall review these Bylaws to ensure they comply with the District Law and all other applicable federal and state laws and regulations in keeping with the functions of the Board.

**Section 5.2 Amendment of Bylaws**

These Bylaws may be amended by the Board at a duly noticed Board meeting, provided a full statement of each proposed amendment has been sent to each director along with the meeting agenda and packet.

**Section 5.3 Indemnification**

(a) Civil proceedings. The District shall defend and indemnify each of its directors, officers, and employees against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with any civil claim arising out of the scope of his or her employment for the District in accordance with the Government Claims Act or any successor statute. For purposes of this section, the term "employee" shall have the same meaning set for in Government Code section 810.2, or any successor statute thereof, and includes without limitation any person who was or is a director, officer, employee or servant of the District.

(b) Criminal and administrative proceedings. The District may, but is not obligated to, defend and indemnify its directors, officers, and employees. If an employee seeks defense and indemnification in any such proceeding, he or she shall submit a written request to the Board, which shall conduct a review of the request in accordance with the Government Claims Act or any successor statutes.

**CERTIFICATION OF SECRETARY**

I, the undersigned, do hereby certify:

1. That I am the duly elected and acting Secretary of Mojave Air and Space Port; and
2. That the foregoing Bylaws comprised of nine pages constitute the Bylaws of the District as duly adopted at a meeting of the Board of Directors thereof duly held on \_\_\_\_\_, 20\_\_.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the Seal of the District on this \_\_\_ day of \_\_\_\_\_, 20\_\_.

---

[name], Secretary

Date: Thursday, March 02, 2017

Time: 05:37PM

User: LCALICA

# Mojave Air & Space Port

## Check Register - Standard

Periods: 08-17 Through 09-17 As of: 3/2/2017

Page: 1 of 5  
Report: 03630.rpt

Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Ref Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: EKAD</b>												
Acct / Sub: 055313	101000	CK	1200	1235	09-17	037687	VO	5822/022017		2/20/2017	0.00	80.00
				Nicholas Lessenevitch, DDS								
055314	CK	3/2/2017	0109	AT&T	09-17	037658	VO	27134122793/FEB		2/7/2017	0.00	126.72
055314	CK	3/2/2017	0109	AT&T	09-17	037659	VO	28123831139/FEB		2/7/2017	0.00	126.72
<b>Check Total</b>												<b>253.44</b>
055315	CK	3/2/2017	0187	AFLAC	09-17	037654	VO	273670/02-17		2/23/2017	0.00	753.54
<b>Check Total</b>												<b>283.95</b>
055316	CK	3/2/2017	0215	Allied Universal	09-17	037655	VO	6781361		2/9/2017	0.00	4,707.87
055316	CK	3/2/2017	0215	Allied Universal	09-17	037656	VO	6781360		2/9/2017	0.00	5,480.82
055316	CK	3/2/2017	0215	Allied Universal	09-17	037705	VO	6797452		2/16/2017	0.00	255.28
055316	CK	3/2/2017	0215	Allied Universal	09-17	037706	VO	6810440		2/23/2017	0.00	16,599.60
<b>Check Total</b>												<b>267.05</b>
055317	CK	3/2/2017	0288	Buck, Jason	09-17	037693	VO	REIMBURS/IDCARD		2/21/2017	0.00	42.00
055318	CK	3/2/2017	0350	Clark's Pest Control	09-17	037661	VO	0200910258/2-17		2/21/2017	0.00	42.00
055318	CK	3/2/2017	0350	Clark's Pest Control	09-17	037662	VO	0200922714/2-17		2/21/2017	0.00	43.00
055318	CK	3/2/2017	0350	Clark's Pest Control	09-17	037663	VO	0200972309/2-17		2/21/2017	0.00	61.00
055318	CK	3/2/2017	0350	Clark's Pest Control	09-17	037664	VO	0201058810/2-17		2/21/2017	0.00	188.00
<b>Check Total</b>												<b>133.61</b>
055320	CK	3/2/2017	1043	Jim's CB & Radios	09-17	037455	VO	JAN/FEB REIMB		2/7/2017	0.00	32.25

Date: Thursday, March 02, 2017  
 Time: 05:37PM  
 User: LCALICA

### Mojave Air & Space Port

#### Check Register - Standard

Page: 2 of 5  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055320	CK	3/2/2017	1043 Jim's CB & Radios	09-17	037665	VO	10130539	2/28/2017	0.00	117.96
055320	CK	3/2/2017	1043 Jim's CB & Radios	09-17	037688	VO	10130548	3/1/2017	0.00	117.96
<b>Check Total</b>										
055321	CK	3/2/2017	1122 Kelley~Randall	09-17	037666	VO	11945	2/23/2017	0.00	268.17
055321	CK	3/2/2017	1122 Kelley~Randall	09-17	037667	VO	11922	2/14/2017	0.00	42.33
055321	CK	3/2/2017	1122 Kelley~Randall	09-17	037668	VO	11921	2/14/2017	0.00	20.22
055321	CK	3/2/2017	1122 Kelley~Randall	09-17	037669	VO	11935	2/20/2017	0.00	1,840.63
055321	CK	3/2/2017	1122 Kelley~Randall	09-17	037670	VO	11943	2/22/2017	0.00	20.22
<b>Check Total</b>										
055322	CK	3/2/2017	1153 KGG Electric, Inc	09-17	037704	VO	1185943	2/16/2017	0.00	746.72
<b>Check Total</b>										
055323	CK	3/2/2017	1154 Kieffe & Sons Ford	09-17	037671	VO	27622	2/15/2017	0.00	2,670.12
055323	CK	3/2/2017	1154 Kieffe & Sons Ford	09-17	037672	VO	27668	2/22/2017	0.00	17,352.00
<b>Check Total</b>										
055324	CK	3/2/2017	1200 L & L Construction	09-17	037673	VO	W/E 2/12/17	2/12/2017	0.00	656.48
055324	CK	3/2/2017	1200 L & L Construction	09-17	037674	VO	W/E 2/19/17	2/19/2017	0.00	1,184.66
055324	CK	3/2/2017	1200 L & L Construction	09-17	037694	VO	W/E 2/26/17	2/26/2017	0.00	3,300.00
<b>Check Total</b>										
055325	CK	3/2/2017	1254 Lincoln Nat'l Life Ins. Co.	09-17	037689	VO	MAR 2017	2/10/2017	0.00	2,850.00
<b>Check Total</b>										
055326	CK	3/2/2017	1310 Mojave Little League, Inc.	09-17	037695	VO	MINORS/SPONSOR	2/28/2017	0.00	7,334.66
<b>Check Total</b>										
055327	CK	3/2/2017	1367 Mojave Comm. Med. Ctr.	09-17	036651	VO	REFUND/AR059107	8/15/2016	0.00	574.00
<b>Check Total</b>										

Date: Thursday, March 02, 2017  
 Time: 05:37PM  
 User: LCALICA

### Mojave Air & Space Port

#### Check Register - Standard

Periods: 08-17 Through 09-17 As of: 3/2/2017

Page: 3 of 5  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055328	CK	3/2/2017	1372 Mojave Public Utility District	09-17	037698	VO	02-17/WASRE WTR	2/28/2017	0.00	3,394.82
055329	CK	3/2/2017	1373 Mojave Public Utility District / Water Tests	09-17	037638	VO	01-17/WATR TEST	2/22/2017	0.00	157.50
055329	CK	3/2/2017	1373 Mojave Public Utility District / Water Tests	09-17	037699	VO	02-17/WTR SAMPL	2/28/2017	0.00	157.50
055330	CK	3/2/2017	1407 Nave & Cortell, LLP	09-17	037696	VO	20433	3/1/2017	0.00	6,975.00
055331	CK	3/2/2017	1611 The Palmdale Aerospace Academy	09-17	037702	VO	ACE/SPONSORSHIP	2/28/2017	0.00	500.00
055332	CK	3/2/2017	1670 Praxair	09-17	037697	VO	76298360/02-17	2/21/2017	0.00	239.64
055333	CK	3/2/2017	1800 Ramos / Strong, Inc.	09-17	037676	VO	0302796	2/17/2017	0.00	936.26
055334	CK	3/2/2017	1803 Race Telecommunications, Inc.	09-17	037700	VO	RC122465	3/1/2017	0.00	2,516.30
055335	CK	3/2/2017	1880 David Russell	09-17	037639	VO	01-17/GEN CONSL	1/31/2017	0.00	12,132.00
055336	CK	3/2/2017	19258 SBS Group	09-17	037701	VO	521791	2/28/2017	0.00	5,752.50
055337	CK	3/2/2017	1952 So. Calif. Edison	09-17	037679	VO	2340063106/FEB	2/17/2017	0.00	1,054.42
055338	CK	3/2/2017	1954 So. Calif. Gas Co.	09-17	037680	VO	10289363938/FEB	2/15/2017	0.00	570.99
055338	CK	3/2/2017	1954 So. Calif. Gas Co.	09-17	037681	VO	07531545767/FEB	2/15/2017	0.00	346.22
055338	CK	3/2/2017	1954 So. Calif. Gas Co.	09-17	037682	VO	07111545997/FEB	2/15/2017	0.00	758.33
055338	CK	3/2/2017	1954 So. Calif. Gas Co.	09-17	037683	VO	16561545001/FEB	2/15/2017	0.00	553.85
<b>Check Total</b>										
<b>315.00</b>										
<b>6,975.00</b>										

Date: Thursday, March 02, 2017  
 Time: 05:37PM  
 User: LCALICA

# Mojave Air & Space Port

Page: 4 of 5  
 Report: 03630.rpt  
 Company: EKAD

## Check Register - Standard

Periods: 08-17 Through 09-17 As of: 3/2/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055339	CK	3/2/2017	1984 Security Signal Devices, Inc (SSD SYSTEMS)	09-17	037677	VO	432528-S	2/13/2017	0.00	2,229.39 139.10
055340	CK	3/2/2017	2110 Rodney F. Todaro	09-17	037703	VO	HANGAR 946	2/21/2017	0.00	44,800.00
055341	CK	3/2/2017	2235 Virtual Graffiti, Inc.	09-17	037684	VO	704926	2/28/2017	0.00	12,062.41
055342	CK	3/2/2017	3200 Mallon~Timothy	09-17	037685	VO	1038/2/14/17	2/14/2017	0.00	45.00
055343	CK	3/2/2017	3620 Robert Rice	09-17	037686	VO	2894799	2/15/2017	0.00	307.96
055344	CK	3/2/2017	3864 Rawlings~Carrie	09-17	037675	VO	215235612/B5	2/15/2017	0.00	54.37
Check Count: 32										141,071.99
Acct Sub Total:										141,071.99
Company Disc Total										0.00
Company Total										141,071.99

Check Type	Count	Amount Paid
Regular	32	141,071.99
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>32</b>	<b>141,071.99</b>

# Mojave Air & Space Port

Date: Thursday, March 02, 2017  
 Time: 05:37PM  
 User: LCALICA

## Check Register - Standard

Periods: 08-17 Through 09-17 As of: 3/2/2017

Page: 5 of 5  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period	To Post	Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>EFT'S</b>													
AV Fuel		3/1/17			16,939.86								
AV Fuel		3/8/17			17,073.34								
AV Fuel		3/2/17			34,775.76								
AV Fuel		3/4/17			33,673.19								
AV Fuel		3/7/17			2,236.17								
AV Fuel		3/8/17			17,082.11								
AV Fuel		3/10/17			17,441.05								
AV Fuel		3/13/17			20,468.38								
AV Fuel		3/16/17			17,475.05								
Security Benefits		3/6/17			2,224.90								
State BOE		2/23/17			1,142.00								
Total EFT'S					180,531.81								
Total CEO Approved					321,603.80								

**Voided Checks:**

054792	9/16/16	37.15	lost in mail - reissued
054850	10/12/16	38.98	lost in mail - reissued
055153	1/23/17	32.25	lost in mail - reissued
055281 -- 055312	3/2/17	00.00	Printing Error