

MOJAVE AIR AND SPACE PORT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: January 15, 2019
Time: 2:00 p.m.
Location: Board Room
1434 Flightline, Mojave, California

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda

2. Election of Officers

3. Community Announcements

Members of the audience may make announcements regarding community events.

4. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Special Board Meeting on December 18, 2018
- B. Minutes of the Regular Board Meeting on December 18, 2018.
- C. Check Register dated January 10, 2019

5. Action Items

- A. Auto Insurance Renewal
- B. A Resolution Regarding General Manager Authority
- C. Industrial Lease Rental Rate Restructure
- D. Award of Bldg. 580/Tower Painting Contract
- E. Resolution Amending Board Policy 400 Airport Use

6. Public Hearing

- A. An Ordinance to Amend the Bylaws Relating to Director Compensation

7. Reports

- A. Financial Reports
- B. CEO/GM Report
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

8. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

9. Closed Session

- A. Existing Litigation (Govt Code 54956.9) Iboa v. MASP
- B. Potential Litigation (Govt Code 54956.9): MASP v. Compton Family Trust; MASP v. Professional Equities, Inc.; MASP v. Hobbs; MASP v. Kim
- C. Performance Evaluation: CEO

10. Closed Session Report

Adjournment

This Agenda was posted on January 11, 2019 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaveairport.com.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY

BOARD OF DIRECTORS

MINUTES OF A SPECIAL MEETING ON December 18, 2018

1. CALL TO ORDER

The meeting was called to order on Tuesday, December 18, 2018, at 1:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port located at 1434 Flightline, Mojave, California.

A. Roll Call:

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: CEO Drees, District Counsel Navé

2. ETHICS TRAINING

Counsel Navé led an AB 1234 ethics training session.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 2:00 p.m.

David Evans, President

ATTEST

Jimmy R. Balentine, Secretary

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON DECEMBER 18, 2018

1. CALL TO ORDER

The meeting was called to order on Tuesday, December 18, 2018, at 2:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port, Mojave, California.

A. Pledge of Allegiance: Director Allred led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: CEO Drees, DOA Rawlings, and District Counsel Navé

C. Approval of Agenda: Upon motion by Director Parker, seconded by Director Deaver, The Board unanimously approved the agenda.

2. COMMUNITY ANNOUNCEMENTS

There were no community announcements.

3. CONSENT AGENDA

Upon motion by Director Balentine, seconded by Director Deaver, the following Consent Agenda was unanimously approved.

A. Minutes of the Regular Board Meeting on December 4, 2018

4. ACTION ITEMS

A. Southern California Edison Easement – APN 236-340-10

CEO Drees presented the proposed SCE easement. Upon motion by Director Balentine, seconded by Director Allred, the Board voted 3-2 to approve the easement with Directors Evans and Parker voting “no”.

B. Equipment Purchase: Mini Excavator, NTE \$36,000

CEO Drees presented the proposal to purchase an excavator for the District. Upon motion by Director Deaver, seconded by Director Parker, the Board unanimously voted to approve the purchase, not to exceed \$36,000.

5. REPORTS

A. CEO/GM Report

CEO Drees presented the CEO report, and discussed the Virgin Galactic flight and AB 2329.

B. Board Committees

There were no committee reports.

C. Board of Directors

Director Balentine commented on the oleanders by Legacy Park. Director Deaver commented on the striping for handicap parking spaces.

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Joe Sheridan presented the Board with a plaque expressing appreciation for use of the softball field at the District.

7. CLOSED SESSION

A. Existing Litigation: Martin Iboa

B. Potential Litigation: Three unidentified cases

C. Personnel Evaluation: CEO

8. CLOSED SESSION REPORT

In closed session, counsel provided the Board with an update on Iboa and the three cases of potential litigation. The Board conducted an evaluation of the performance of the CEO. No other items were discussed.

9. CEO COMPENSATION

The Board re-convened in open session to discuss CEO compensation. Upon motion by Director Balentine, seconded by Director Deaver, the Board unanimously voted to set the CEO compensation at \$200,000 for calendar year 2019.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 2:45 p.m.

David Evans, President

ATTEST

Jimmy R. Balentine, Secretary

Date: Thursday, January 10, 2019
 Time: 02:37PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/10/2019

Page: 1 of 1
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
057775	CK	1/15/2019	0775 Granite Construction Company	07-19	042330	VO	1522849	12/18/2018	0.00	332,618.63

Check Count: 1

Acct Sub Total: 332,618.63

Check Type	Count	Amount Paid
Regular	1	332,618.63
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	1	332,618.63

Company Disc Total	0.00	Company Total	332,618.63
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MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Carrie Rawlings
SUBJECT: **Auto Insurance Renewal**

MEETING DATE: 1/15/2019

Background:

The airport's commercial auto policy is set to renew on February 1, 2019. Avsurance Corporation has presented quotes from Travelers and Starr. The annual premium with Travelers is \$28,584 and Starr is \$29,395.48. The quotes are comparable to our last year's premium which was \$29,462.72 with Starr.

Impacts:

Fiscal: \$28,584 budgeted dollar

Environmental: None

Legal: None

Recommended Action:

Accept the proposal with Avsurance with Travelers for \$28,584.



Commercial Auto Proposal

Insurance Carrier:

Travelers Property and Casualty Insurance Company of America: A++ XV rating

Policy Period

February 1, 2019 to February 1, 2020

Policy Level Coverages

<i>Coverage</i>	<i>Covered Auto (Symbol)</i>	<i>Limits</i>
Liability	Any Auto (1)	\$1,000,000
Medical Payments	All owned autos (2)	\$5,000
Comprehensive	All owned and Hired Autos (2, 8)	Actual Cash Value minus deductible
Collision	All owned and Hired Autos (2, 8)	Actual Cash Value minus deductible
Uninsured/Underinsured Motorist	All owned autos (2)	\$1,000,000

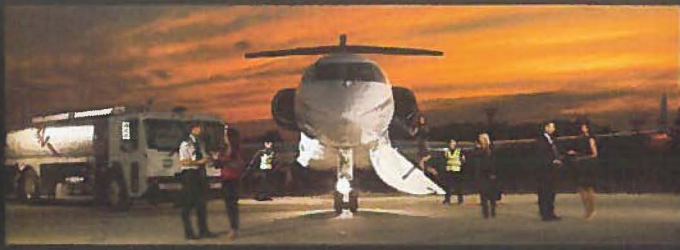
Schedules

See next page

Premium: \$28,584

By signing this document you agree to the values, limits and terms set forth in the proposal.

Signature of Insured: _____ Date: _____



Commercial Auto Proposal

Insurance Carrier:

Starr Indemnity & Liability Company

Policy Period

February 1, 2019 to February 1, 2020

Policy Level Coverages

<i>Coverage</i>	<i>Covered Auto (Symbol)</i>	<i>Limits</i>
Liability	Any Auto (1)	\$1,000,000
Medical Payments	All owned, hired and non-owned autos (2, 8, 9)	\$5,000
Comprehensive	All owned, hired and non-owned autos (2, 8, 9)	Actual Cash Value minus deductible
Collision	All owned, hired and non-owned autos (2, 8, 9)	Actual Cash Value minus deductible
Uninsured/Underinsured Motorist	All owned, hired and non-owned autos (2, 8, 9)	\$1,000,000

Schedules

See next page

Premium: \$29,395.48

By signing this document you agree to the values, limits and terms set forth in the proposal.

Signature of Insured: _____ Date: _____



Schedule of Autos

Year	Make & Model	VIN	PD Ded. <i>Comp./Coll.</i>	Cost New
00	Ford Econo	1FMRE11W2YHB25690	1000/1000	22,445
09	Ford Escape	1FMCU49309KC10214	1000/1000	28,305
10	Ford Escape	1FMCU4K38AKD07174	1000/1000	29,750
12	Ford Escape	1FMCU4K35CKA15226	1000/1000	30,570
13	Chevr Expre	1GAZGZFA9D1115972	1000/1000	34,030
13	Ford F150	1FTMF1CM6DKF97539	1000/1000	23,670
13	Ford F150	1FTMF1CM2DKF97540	1000/1000	23,670
13	Ford F150	1FTMF1CM3DKG34465	1000/1000	23,670
14	Ford F150	1FTFW1ET3EKKE56846	1000/1000	35,335
13	Chevr Equin	2GNALBEK2D6394879	1000/1000	23,755
15	Chevr Equin	2GNFLEEK8F6434554	1000/1000	26,120
91	Inter 4000	1HTSENDN8MH303387	1000/1000	136,054
08	Ford Escap	1FMCU49H48KC14616	1000/1000	25,075
08	Ford Range	1FTYR10D28PA26605	1000/1000	13,995
08	Ford Escap	1FMCU49H38KE18873	1000/1000	25,075
99	Ford F550	1FDAF56S1XEA16175	1000/1000	26,530
09	Toyota Tacoma	5TENX62NX9Z601779	1000/1000	16,055
11	Inter Prost	3HSDHSJR4BN450979	1000/1000	136,054
14	Ford F150	1FTEX1EM8EKE01522	1000/1000	30,910
13	Ford Focus	1FADP3K28DL382396	1000/1000	19,200
18	Ford F-150	1FTNF1CGXJKC25356	1000/1000	32,970
18	Ford F-150	1FTMF1CPXJKE71626	1000/1000	32,970
19	Ford F-250	1FT7X2B63KEC90053	1000/1000	33,150

Schedule of Drivers

On file with the company

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees
SUBJECT: General Manager Authority
MEETING DATE: January 15, 2019

Background:

In an effort to increase productivity and better accommodate customer growth, the General Manager has presented a request to the Board to remove her spending restriction, in accordance with the Board-approved budget, as well as increase her authority to sign and execute lease agreements.

The attached resolution specifies these requests and must be adopted in order for the new authority levels to take effect.

Impacts:

Fiscal: None

Environmental: None

Legal: None

Recommended Action:

Adopt resolution as presented.

RESOLUTION NO.

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF MOJAVE AIR AND SPACE PORT
REGARDING THE GENERAL MANAGER AUTHORITY**

Whereas, Mojave Air and Space Port (“District”) has adopted Bylaws and Board Policies and Procedures that establish the General Manager’s authority to expend District funds, and enter into contract and leases; and

Whereas, the District desires to expand the authority of the current General Manager without amending the Bylaws and Policies and Procedures;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mojave Air and Space Port that in addition to those powers and authorities contained in the Board Bylaws and Policies and Procedures, the General Manager has the following authority:

1. Expend District funds on items that are in the District’s annual budget, as approved by the Board of Directors, except for real property acquisitions or sales, or the engagement of legal counsel or the compromise, settlement, or payment of legal disputes.
2. Enter into leases of District property of up to five years for new customers and ten years for existing customers.

If any part of the Bylaws or Policies and Procedures, as amended, contradict the provisions of this Resolution, this Resolution shall govern.

This Resolution shall be effective when approved, and shall expire upon the cessation of employment of the current General Manager.

PASSED, APPROVED, AND ADOPTED on January 15, 2019:

Ayes:
Noes:
Abstain:
Absent:

David Evans, President

ATTEST

Jimmy R. Balentine, Secretary

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees
SUBJECT: Rate Restructuring: Industrial Buildings
MEETING DATE: January 15, 2019

Background:

Staff requests a rate restructuring of buildings identified as industrial facilities. Industrial use will be defined as buildings with power, water and sewer. Staff's proposal is:

- Beginning January 15, 2019, all new leases executed will be at \$0.50 per square foot.
- Beginning July 1, 2019, all month-to-month and renewed leases will be executed at \$0.50 per square foot
- Beginning January 1, 2020, all new and month-to-month leases increase to a rate of \$0.75 per square foot
- Beginning January 1, 2021 and every year thereafter, set the new storage rate at the base rate plus CPI

If approved, staff will notify current tenants of this change.

Impacts:

Fiscal: Estimated increase of \$75,000 in calendar year 2019

Environmental: None

Legal: None

Recommended Action:

Approve staff recommended rate restructuring for industrial buildings.

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors

FROM: Karina Drees

SUBJECT: Tower Painting

MEETING DATE: January 15, 2019

Background:

Staff has ordered new Mojave Air & Space Port signs for the air traffic control tower. Prior to hanging the new signs, we have determined the tower is in need of some minor repairs and new paint. We conducted a job walk in December and received three bids for the work:

Wm B. Saleh:	\$33,455
Polychrome:	\$39,975
C. Martin:	\$50,337

Staff recommends we move forward with a contract with Wm B. Saleh.

Impacts:

Fiscal: \$33,455 Budgeted Dollars

Environmental: None

Legal: None

Recommended Action:

Authorize CEO to finalize and approve contract with Wm B. Saleh, Co.

Mel Langford

Subject: Contractor list.

Wm. B. Saleh CO.- 2361 Cepheus Court Bakersfield CA 93308 -Attn: Terry Osburn *-33,455.-*

Polychrome Const. , Inc.- 8908 Balboa Blvd. Northridge, CA 91325- Attn: Marios Polychronas *39,975.-*

C. Martin Co. , Inc. - 151 Dana Ridgecrest, CA 93555—Attn: Kevin Martin *50,337.00*

BLDG 580 - TOWER PAINTING.



Wm. B. SALEH CO.
DISTINCTIVE PAINTING

BAKERSFIELD OFFICE:
2361 Cepheus Court
Bakersfield, CA 93308
Phone: 661-393-8842
Fax: 661-393-8138

PROPOSAL / CONTRACT

Date: 12/21/2018

To: MEL LANGFORD
MOJAVE AIR & SPACE PORT

Subject Job: PAINTING OF CONTROL TOWER BLDG. 580

We propose to furnish at the above job all labor, materials, equipment, supervision, Workers' Compensation Property Damage and Liability Insurance necessary to complete in a thoroughly workmanlike manner all the work described below.

SCOPE OF WORK:

PROVIDE PAINTING PER JOB WALK, CLARIFICATIONS AND SPECIFICATIONS OF ITEMS AS LISTED.

- METAL SIDING
- PIPING AND COUNDUIT ATTACHED AND WITHIN AREAS OF METAL SIDING
- EXTERIOR SIDE OF DOORS AND FRAMES
- ROLL-UP DOORS
- SLIDING DOORS
- METAL BUILDING TRIMS & FACIA
- WINDOW FRAMES
- ROOF LADDER
- BOLLARDS
- GUARDRAILINGS AROUND BUILDINGS AND AT ROOF EDGES
- ELECTRICAL CABINETS
- ADA PARKING SPACE
- CLEAN WINDOWS
- LIFTS TO ACCOMPLISH ALL WORK

NOTES: VEHICLE PARKING TO BE CONTROLLED BY AIRPORT IN AN EFFORT TO CONTROL OVERSPRAY ISSUES.

PRICING:

TOTAL BID AMOUNT FOR CONTROL TOWER BLDG 580: \$32,960.00

ADD FOR BONDS: \$495.00

\$ 33,455.

NOTE: THIS PROPOSAL SPECIFICALLY EXCLUDES REPAINTING OF DAMAGES CAUSED BY OTHERS. ALL REPAIRS OF DAMAGES WILL BE PERFORMED PER PDCA DOCUMENT P1-92 "TOUCH-UP PAINTNG AND DAMAGE REPAIR FINANCIAL RESPONSIBILITY". TOUCH-UP IS DEFINED AS: The correction of deficiencies in the specified work to achieve a properly painted surface. The correction of damages by others is separate from touch-up and will be considered extra work and will be completed upon acceptance of a proposal or a work directive to proceed with repairs of damages for additional cost.

STATE LICENSE NO. 268108
DIR Public Works Registration Number: 1000001869

Wm. B. SALEH Co. : 
Terry W. Osburn, Vice President / General Manager

TERMS: This proposal must be accepted within 30 days of the date hereof to become a valid contract.

ACCEPTANCE - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

If approved and accepted, please sign below and return a copy to our office.

Date of Acceptance: _____

Signature: _____



Dec 20, 2018

Mel Langford
Board of Directors
Mojave Air and Spaceport Board
1434 Flightline
Mojave, California
93501.

RE: Air traffic control tower at Mojave Air and Spaceport

BID PROPOSAL

Dear Mr. Langford,

Submitted herewith is our proposal for the Exterior Painting of Air traffic control tower at Mojave Air and Spaceport . This Bid is based on the specification documents and directive we received at the job walk on December 13th 2018.
This quote includes all material and per prevailing wage labor.
Our DIR number is: 1000020697

Total price of Building 1 is: \$ 39,000.00

Bond: \$ 975.00

39,975.00

Thank you for the opportunity in letting us bid on this project:

Regards,

Marios Polychronas
Cell: 818-324-7235
polychrome@socal.rr.com

<http://www.Polychromepainting.com>



Estimate

C. Martin Company
 151 Dana
 Ridgecrest, CA 93555

Date 12/19/2018
 Estimate # 1854

Name / Address
Mojave Airport 1434 Flightline Mojave, Ca 93501

P.O. # Tower 580

Due Date 12/19/2018
 Other

Description	Qty	Rate	Total
Provide all labor, rental lift and materials to pressure wash, prep, prime and paint all exterior walls, doors, trim, hand rails, bollards and electrical boxes on the exterior of Tower 580 located at the Mojave Spaceport. Customer is to specify all colors and appropriate prevailing wage rates will apply. DIR# 1000018692	1	48,737.00	48,737.00
Additional cost for performance bond.	1	1,600.00	1,600.00

Customer Signature for acceptance of estimate

C. Martin Company

Total

\$50,337.00

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS
OF MOJAVE AIR AND SPACE PORT
AMENDING BOARD POLICY 400,
AIRPORT USES POLICY

Whereas, Mojave Air and Space Port (the “District”), a public entity, owns and operates an airport and spaceport that support a variety of uses;

Whereas, the District adopted a policy governing uses of its facilities, including leases, licenses, and contracts on February 6, 2018 (“Airport Uses Policy”);

Whereas, the Board desires to amend the Airport Uses Policy;

Now, therefore, be it resolved that the Board of Directors of Mojave Air and Space Port as follows:

1. Board Policy 400, “Airport Uses,” is amended as specified in Exhibit 1, attached hereto and incorporated herein by reference.
2. Except as expressly amended herein, the Airport Uses Policy is reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED on January 15, 2019.

David Evans, President

ATTEST:

Jim Balentine, Secretary

(SEAL)

EXHIBIT 1

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors

FROM: Karina Drees

SUBJECT: AB2329

MEETING DATE: January 15, 2019

Background:

On August 20, 2018, the Governor signed AB2329, which amends the enabling legislation of several types of special districts to increase the maximum monthly compensation of board members for attending meetings, and annually increase the maximum monthly compensation thereafter.

Beginning January 1, 2019, the airport district may adopt a policy allowing board members compensation for attending up to six meetings per calendar month at the same rate. The policy must describe why the additional meetings are necessary for effective operation of the district. Beginning January 1, 2020, the Board may choose to increase compensation by 5% per year.

Impacts:

Fiscal: Up to \$45,360 budgeted dollars

Environmental: None

Legal: None

Recommended Action:

Adopt the new policy to allow pay increases of 5% for Directors and up to six paid meetings per month.

ORDINANCE NO.

A ORDINANCE OF THE BOARD OF DIRECTORS OF MOJAVE AIR AND SPACE PORT AMENDING THE BYLAWS AS IT RELATES TO DIRECTOR COMPENSATION, BENEFITS, AND EXPENSES

THE BOARD OF DIRECTORS OF MOJAVE AIR AND SPACE PORT DOES
ORDAIN AS FOLLOWS:

1. The purpose of this ordinance is to amend the District's Bylaws regarding compensation paid to Directors for attending meetings.
2. Based upon information provided in the Staff Memo and testimony provided at the public hearing, the Board of Directors makes the following findings:
 - a. This ordinance is consistent with the provisions of AB 2329 and Public Utilities Code section 22407 regarding director compensation for attending meetings.
 - b. From time to time it is necessary for Directors to attend more than four meetings a month with various local, state, and federal agencies regarding District business.
3. The District Bylaws, Article II, section 2.7, is amended to read as follows:

Section 2.7 Compensation, Benefits and Expenses

(a) Compensation. Directors shall be paid \$100 for each day's attendance at meetings of the Board, or for each day's service rendered as a Director by request of the Board. Commencing January 1, 2020, and each year thereafter, compensation for attendance at a Board-approved meeting shall increase five percent (5%) per year., Directors shall be compensated for attending up to six (6) meetings a month; provided, not to exceed four (4) days in any calendar month. A Director shall not be compensated for more than one (1) meeting per day even if more than one meeting is attended in one day. if a Director desires to attend more than four (4) meetings in a month, the Board may, upon a finding supported by substantial evidence that it is necessary for the effective operation of the District, authorize a Director to attend up to two (2) additional meetings in a month.

(b) Approved meetings. Except as provided herein, Directors shall only be compensated for attendance at meetings previously approved by the Board. Meetings for which Directors are entitled to compensation for attending are:

- (1) A meeting of the District board within the meaning of Government Code section 54952.2(a);
- (2) A meeting of a District committee within the meaning of Government Code section 54952(b);
- (3) An advisory body meeting within the meaning of Government Code section

54952(b);

- (4) A conference or organized educational activity conducted in compliance with Government Code section 54952.2(c), including ethics training required by Government Code sections 53234 and following;
- (5) A meeting of any multi-jurisdictional governmental body on which the District director serves as the District's designated representative;
- (6) Any meeting attended or service provided on a given day at the formal request of the District board and for which the District board approves payment of a daily meeting stipend;

(c) Benefits. Directors are entitled to the following benefits on the same terms and conditions as employees:

- (1) Medical, vision and dental plan coverage for active directors and their dependents;
- (2) Medical, vision and dental plan coverage for retired Directors and their dependents if the Director first assumed office before January 1, 1995, and has served at least twelve (12) consecutive years;
- (3) Medical, vision and dental plan coverage for a retired Director and their dependents at the Director's cost and if permitted by the District's health plan; and
- (4) Life insurance with a beneficiary of the Director's choice in an amount determined by the Board.

(d) Expenses. If previously approved by the Board, a Director shall receive actual, reasonable, and necessary reimbursement for travel, meals, lodging, registration, and similar expenses incurred on District business. The rate for reimbursement shall not exceed the rate published by the IRS for deduction from taxes. However, if the expenses are incurred in connection with a trade conference, the reimbursement rates shall not exceed the posted rates for the conference, and if the posted rates are not available, the reimbursement rate shall be comparable to the posted rates.

(e) Posting of Expenses. During July of each year, the CEO shall prepare a list of amounts paid during the prior fiscal year to reimburse a director or employee for individual expenses of \$100.00 or more. To determine the value of an item, the total charges for the item for the day shall be considered. For example, several transportation bills, each less than \$100.00, but totaling more than \$100, requires a report. During August of each year, the list shall be reviewed by each person receiving expense reimbursement. The CEO shall consider suggested corrections and post the final list at the District by September.

ORDINANCE NO.

**A ORDINANCE OF THE BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT AMENDING THE
BYLAWS AS IT RELATES TO DIRECTOR
COMPENSATION, BENEFITS, AND EXPENSES**

THE BOARD OF DIRECTORS OF MOJAVE AIR AND SPACE PORT DOES
ORDAIN AS FOLLOWS:

1. The purpose of this ordinance is to amend the District's Bylaws regarding compensation paid to Directors for attending meetings.
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 - a. This ordinance is consistent with the provisions of AB 2329 and Public Utilities Code section 22407 regarding director compensation for attending meetings.
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(a) Compensation. Directors shall be paid \$100 for each day's attendance at meetings of the Board, or for each day's service rendered as a Director by request of the Board. Commencing January 1, 2020, and each year thereafter, compensation for attendance at a Board-approved meeting shall increase five percent (5%) per year., Directors shall be compensated for attending up to six (6) meetings a month; provided, if a Director desires to attend more than four (4) meetings in a month, the Board may, upon a finding supported by substantial evidence that it is necessary for the effective operation of the District, authorize a Director to attend up to two (2) additional meetings in a month.

(b) Approved meetings. Except as provided herein, Directors shall only be compensated for attendance at meetings previously approved by the Board. Meetings for which Directors are entitled to compensation for attending are:

- (1) A meeting of the District board within the meaning of Government Code section 54952.2(a);
- (2) A meeting of a District committee within the meaning of Government Code section 54952(b);
- (3) An advisory body meeting within the meaning of Government Code section 54952(b);
- (4) A conference or organized educational activity conducted in compliance

with Government Code section 54952.2(c), including ethics training required by Government Code sections 53234 and following;

- (5) A meeting of any multi-jurisdictional governmental body on which the District director serves as the District's designated representative;
- (6) Any meeting attended or service provided on a given day at the formal request of the District board and for which the District board approves payment of a daily meeting stipend;

(c) Benefits. Directors are entitled to the following benefits on the same terms and conditions as employees:

- (1) Medical, vision and dental plan coverage for active directors and their dependents;
- (2) Medical, vision and dental plan coverage for retired Directors and their dependents if the Director first assumed office before January 1, 1995, and has served at least twelve (12) consecutive years;
- (3) Medical, vision and dental plan coverage for a retired Director and their dependents at the Director's cost and if permitted by the District's health plan; and
- (4) Life insurance with a beneficiary of the Director's choice in an amount determined by the Board.

(d) Expenses. If previously approved by the Board, a Director shall receive actual, reasonable, and necessary reimbursement for travel, meals, lodging, registration, and similar expenses incurred on District business. The rate for reimbursement shall not exceed the rate published by the IRS for deduction from taxes. However, if the expenses are incurred in connection with a trade conference, the reimbursement rates shall not exceed the posted rates for the conference, and if the posted rates are not available, the reimbursement rate shall be comparable to the posted rates.

(e) Posting of Expenses. During July of each year, the CEO shall prepare a list of amounts paid during the prior fiscal year to reimburse a director or employee for individual expenses of \$100.00 or more. To determine the value of an item, the total charges for the item for the day shall be considered. For example, several transportation bills, each less than \$100.00, but totaling more than \$100, requires a report. During August of each year, the list shall be reviewed by each person receiving expense reimbursement. The CEO shall consider suggested corrections and post the final list at the District by September."

3. This ordinance is effective 60 days after its adoption.

PASSED, APPROVED, AND ADOPTED on the 5th day of February 2019.

Ayes:
Noes:
Abstain:
Absent:

[name], President

ATTEST

[name], Secretary

NOTICE OF PUBLIC HEARING REGARDING ADOPTION OF ORDINANCE
REGARDING DIRECTOR COMPENSATION

The Board of Directors of Mojave Air and Space Port proposes to adopt an ordinance regarding director compensation in accordance with AB 2329 and Public Utilities Code section 22407. The title of the ordinance is:

**A ORDINANCE OF THE BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT AMENDING THE
BYLAWS AS IT RELATES TO DIRECTOR
COMPENSATION, BENEFITS, AND EXPENSES**

Public hearings regarding this ordinance will be held on January 15, 2019, and February 5, 2019, at the District Board room located at 1434 Flightline, Mojave, California 93501. All members of the public are invited to attend and be heard during the public hearings. A copy of the full ordinance may be viewed at the District's administrative office at 1434 Flightline, Mojave, CA 93501.

**Mojave Air & Space Port
Treasurer's Report
For the month ended November 30, 2018**

	<u>General</u>	<u>County Treasury</u>	<u>LAIF</u>	<u>Total</u>
Beginning Balance	\$ 755,972.93	\$ 2,965,032.74	\$ 5,003,104.66	\$ 8,724,110.33
Receipts:				
Operating Revenues	1,553,488.36	-	-	1,553,488.36
Interest Income	44.33	6.70	-	51.03
Tax Proceeds	-	22,330.09	-	22,330.09
Total Receipts	1,553,532.69	22,336.79	-	1,575,869.48
Expenditures:				
Operating Expenses	(679,753.52)	-	-	(679,753.52)
Project Expenses	-	-	-	-
Total Expenditures	(679,753.52)	-	-	(679,753.52)
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
Total Transfers	-	-	-	-
Ending Balance	\$ 1,629,752.10	\$ 2,987,369.53	\$ 5,003,104.66	\$ 9,620,226.29

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.

Mojave Air & Space Port Fuel Inventory Report

November 2018

JET A		
Beginning Inventory	74,855	
Gallons Delivered		
Gallons Purchased	68,164	
Defuels	-	
Total Gallons Delivered	68,164	
Gallons Pumped		
Gallons Sold	60,580	
Refuels	-	
Tank farm/Line truck sumps	60	
Delivery Samples	25	
Total Gallons Pumped	60,665	
Ending Inventory	82,354	
Physical Check	81,789	
Inventory Value at	2.85	\$233,357.74

AVGAS		
Beginning Inventory		10,598
Gallons Delivered		
Gallons Purchased		3,904
Gallons Pumped		
Gallons Sold		2,209
Tank farm/Line truck sumps		5
Delivery Samples		5
Total Gallons Pumped		2,219
Ending Inventory		12,283
Physical Check		12,291
Inventory Value at	4.68	\$57,521.88

LUBRICANTS		
Beginning Inventory	281	
Quarts Purchased	0	
Quarts Sold	0	
Ending Inventory	281	
Physical Check	269	
Aeroshell 100; 100W; 15/50 Multi		
86 @ \$5.62; 81 @ \$6.02; 102 @ \$6.68		\$1,738.48

PRIST		
Beginning Inventory		117
Cans Purchased		0
Cans Sold		0
Ending Inventory		117
Physical Check - Cans		119
Physical Check - Bulk		9
119 CANS @ \$7.40; 5 (5) Gallons @ 120.15		\$1,961.95

UNLEADED FUEL		
Beginning Inventory	884.0	
Gallons Purchased	450.0	
Gallons Used	585.0	
Ending Inventory	749.0	
Physical Check	738.4	
Inventory Value at	\$3.27	\$2,414.57

DIESEL FUEL		
Beginning Inventory		894.4
Gallons Purchased		425.0
Gallons Used		433.8
Ending Inventory		885.6
Physical Check		884.0
Inventory Value at	\$2.72	\$2,404.48

November 2018 Fuel Inventory \$299,399.10

**November Gallons Sold 62,789
Year to Date 449,614**

Mojave Air & Space Port

Customers Over 90 Days Past Due

	1-30 Days	31-60 Days	61-90 Days	90+ Days	TOTAL	Comments
Erik Franks	567.43	572.16	545.48	1085.27	2770.34	Tenant has vacated hangar - Sending to Collections
Aged AR as of 1/10/2019	323,946.93	28,124.52	9,018.77	1,085.27	362,175.49	

MASP Fitness Center

	January	February	March	April	May	June	July	August	September	October	November
Total Income	\$ 9,744.57	\$ 9,963.57	\$ 10,690.03	\$ 11,703.90	\$ 21,525.10	\$ 11,316.39	\$ 11,823.38	\$ 11,929.23	\$ 11,915.40	\$ 12,869.10	\$ 11,636.93
Total Expenses	\$ 19,308.87	\$ 19,262.09	\$ 19,177.60	\$ 19,680.36	\$ 19,156.52	\$ 18,107.32	\$ 17,572.94	\$ 17,834.15	\$ 18,238.79	\$ 18,052.63	\$ 17,433.89
Net Income	\$ (9,564.30)	\$ (9,298.52)	\$ (8,487.57)	\$ (7,976.46)	\$ 2,368.58	\$ (6,790.93)	\$ (5,749.56)	\$ (5,904.92)	\$ (6,323.39)	\$ (5,183.53)	\$ (5,796.96)

MEMBERSHIPS	569	579	477	503	511	518	529	539	542	547	537
New Members	43	31	34	50	36	34	29	32	38	46	20
Cancelled Members	-36	-21	-136	-24	-28	-27	-18	-22	-35	-41	-30
Net Change	7	10	-102	26	8	7	11	10	3	5	-10

Notes for board:

MARCH:

An audit was completed in March to cancel 110 Inactive Incotec members who were being reported in good standing

MAY:

Virgin was invoiced \$10,000 for their corporate membership

July:

6 of the cancells were people moving, and 4 were returned to collections

August:

Of all 22 cancelled members, 16 moved, 3 were "Returned to collections"

September:

New Key FOB's were ordered by MASP at a cost of \$501.39

October:

21 of the cancellations were for moving, 3 were Job Transfers, 2 were trial memberships, & 3 were "returned to collections"

MOJAVE

AIR AND SPACE PORT

CEO REPORT

TO: MASP Board of Directors
FROM: Karina Drees
MEETING DATE: January 15, 2019

Updates

- Stratolaunch completed their high-speed taxi testing January 9. Congratulations, Stratolaunch and Scaled!
- Mead & Hunt, our new engineering services firm, joined Dave and I at the FAA ADO in Los Angeles December 19 and were encouraged to hear the FAA is attempting to find ways to help us with our infrastructure needs.
- The Kern County State of the County dinner will be held in Bakersfield 1/30/19. Please let staff know if you plan to attend.

Authorized Payments

		DATE	AMOUNT	EFT'S	TOTAL
CEO CHECK REGISTER		12/20/18	124,697.87		124,697.87
		1/3/19	84,189.59		84,189.59
		1/10/19	76,170.33	296,362.99	372,533.32
			285,057.79	296,362.99	581,420.78
VOIDED Check	57689				
	57670				
BOD CHECK	57775	1/15/19	332,618.63		332,618.63
TOTAL ALL CHECKS & EFT'S					914,039.41

Discussion Item

Members of the public are proposing referring to Mojave Airport as "Rutan Field," due to the significant contributions of Burt and Dick Rutan over the years and would like to discuss this with the Board.

Date: Thursday, December 20, 2018
 Time: 03:15PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 06-19 As of: 12/20/2018

Page: 1 of 3
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
057683	CK	12/20/2018	0158 Ameripride Uniform Services	06-19	042194	VO	2100729424	12/14/2018	0.00	173.60
057683	CK	12/20/2018	0158 Ameripride Uniform Services	06-19	042195	VO	2100729425/1218	12/14/2018	0.00	59.93
									Check Total	233.53
057684	CK	12/20/2018	0261 Aloft Media, LLC	06-19	042198	VO	112818	11/28/2018	0.00	1,428.75
057685	CK	12/20/2018	0518 Elevation Corp. Health, LLC	06-19	042205	VO	6551/1118	11/30/2018	0.00	5,796.96
057686	CK	12/20/2018	0717 Geographic Data and	06-19	042191	VO	GD10665	12/6/2018	0.00	880.00
057687	CK	12/20/2018	0861 John Himes	06-19	042210	VO	1218/REIMB	12/2/2018	0.00	86.20
057688	CK	12/20/2018	1161 Kern Auto Parts Inc.	06-19	042206	VO	896929	12/18/2018	0.00	69.12
057689	CK	12/20/2018	1203 L&L Equipment Company	06-19	042207	VO	WE 12.16.18	12/16/2018	0.00	1,350.00
057690	CK	12/20/2018	1288 W. M. Lyles Co.	06-19	042190	VO	0818	8/31/2018	0.00	4,047.14
057691	CK	12/20/2018	1403 Nelms Surveying	06-19	042204	VO	182751-5	11/28/2018	0.00	425.00
057691	CK	12/20/2018	1403 Nelms Surveying	06-19	042212	VO	182751-6	12/12/2018	0.00	592.50
									Check Total	1,017.50
057692	CK	12/20/2018	1671 ProDIGIQ, Inc.	06-19	042192	VO	MHV201801	12/12/2018	0.00	24,000.00
057693	CK	12/20/2018	1802 RB DEVELOPMENT	06-19	042208	VO	MVH1	12/1/2018	0.00	22,450.00
057694	CK	12/20/2018	1880 David Russell	06-19	042203	VO	1118/FAA	11/30/2018	0.00	11,190.00

Date: Thursday, December 20, 2018
 Time: 03:15PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 06-19 As of: 12/20/2018

Page: 2 of 3
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057695	CK	12/20/2018	1882 Rawlings~Carrie	06-19	042209	VO	1218/REIMB	12/13/2018	0.00	121.66
057696	CK	12/20/2018	1950 Society of Exp. Test Pilots	06-19	042216	VO	47149/CORP MEMB	1/1/2019	0.00	500.00
057697	CK	12/20/2018	1954 The Gas Company	06-19	042199	VO	89363938/1218	12/14/2018	0.00	514.95
057697	CK	12/20/2018	1954 The Gas Company	06-19	042200	VO	7111545997/1218	12/14/2018	0.00	625.11
057697	CK	12/20/2018	1954 The Gas Company	06-19	042201	VO	7531545767/1218	12/14/2018	0.00	51.12
057697	CK	12/20/2018	1954 The Gas Company	06-19	042202	VO	6561545001/1218	12/14/2018	0.00	534.78
Check Total										1,725.96
057698	CK	12/20/2018	2044 Securitas Security Services USA,	06-19	042213	VO	W6294576	12/13/2018	0.00	12,513.25
057698	CK	12/20/2018	2044 Securitas Security Services USA,	06-19	042214	VO	W629589	12/13/2018	0.00	355.10
057698	CK	12/20/2018	2044 Securitas Security Services USA,	06-19	042215	VO	W6294596	12/13/2018	0.00	74.60
Check Total										12,942.95
057699	CK	12/20/2018	2045 Shreds Unlimited, Inc	06-19	042196	VO	8273/1218	12/12/2018	0.00	40.00
057700	CK	12/20/2018	2048 Department of Transportation	06-19	042197	VO	MAP100/1018	10/31/2018	0.00	500.00
057701	CK	12/20/2018	2090 Total Equipment & Rental of	06-19	042217	VO	1218/EQUIP	12/13/2018	0.00	35,392.50
057702	CK	12/20/2018	2193 Velosio LLC	06-19	042211	VO	555589	12/18/2018	0.00	175.00
057703	CK	12/20/2018	3033 Brandon Welton	06-19	042218	VO	1218/REIMB	12/20/2018	0.00	750.60

Date: Thursday, December 20, 2018
 Time: 03:15PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 06-19 As of: 12/20/2018

Page: 3 of 3
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
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Check Count: 21

Acct Sub Total: 124,697.87

Check Type	Count	Amount Paid
Regular	21	124,697.87
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	21	124,697.87

Company Disc Total	0.00	Company Total	124,697.87
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Date: Thursday, January 03, 2019
 Time: 10:28AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/3/2019

Page: 1 of 5
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub: 101000 1200										
057704	CK	1/3/2019	0109 AT&T <i>MM</i>	07-19	042222	VO	7134122793/1218	12/7/2018	0.00	127.05
057704	CK	1/3/2019	0109 AT&T	07-19	042223	VO	8123831139/1218	12/7/2018	0.00	127.05
057704	CK	1/3/2019	0109 AT&T	07-19	042224	VO	9327788001/1218	12/21/2018	0.00	40.49
057704	CK	1/3/2019	0109 AT&T	07-19	042284	VO	25977755/1218	12/20/2018	0.00	164.14
057704	CK	1/3/2019	0109 AT&T	07-19	042285	VO	53653385/1218	12/20/2018	0.00	164.14
Check Total										622.87
057705	CK	1/3/2019	0158 Ameripride Uniform Services <i>M</i>	07-19	042229	VO	2100731109/1218	12/21/2018	0.00	206.39
057705	CK	1/3/2019	0158 Ameripride Uniform Services	07-19	042230	VO	2100731110/1218	12/21/2018	0.00	42.74
057705	CK	1/3/2019	0158 Ameripride Uniform Services	07-19	042278	VO	2100732231	12/28/2018	0.00	42.74
057705	CK	1/3/2019	0158 Ameripride Uniform Services	07-19	042279	VO	2100732227	12/28/2018	0.00	174.24
Check Total										466.11
057706	CK	1/3/2019	0187 AFLAC <i>MM</i>	07-19	042286	VO	678742/1218	12/25/2018	0.00	708.12
057707	CK	1/3/2019	0241 ARTS HYDRO-JETTING INC. <i>MM</i>	07-19	042283	VO	8956	11/8/2019	0.00	495.00
057708	CK	1/3/2019	0262 Cantelmi Engineering <i>MM</i>	07-19	042247	VO	9902	11/25/2018	0.00	3,500.00
057709	CK	1/3/2019	0350 Clark's Pest Control	07-19	042233	VO	200972306/1218	12/18/2018	0.00	45.00
057709	CK	1/3/2019	0350 Clark's Pest Control	07-19	042234	VO	200922714/1218	12/18/2018	0.00	44.00
057709	CK	1/3/2019	0350 Clark's Pest Control	07-19	042235	VO	200910258/1218	12/18/2018	0.00	44.00
057709	CK	1/3/2019	0350 Clark's Pest Control <i>MM</i>	07-19	042236	VO	201058810/1218	12/18/2018	0.00	61.00
Check Total										194.00
057710	CK	1/3/2019	0396 CDW Government <i>MM</i>	07-19	042287	VO	QLF8313	12/19/2018	0.00	34.21

Date: Thursday, January 03, 2019
 Time: 10:28AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/3/2019

Page: 2 of 5
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057711	CK	1/3/2019	0430 Desert Truck Service Inc. M	07-19	042237	VO	1324235	12/7/2018	0.00	26.53
057712	CK	1/3/2019	0610 4imprint M	07-19	042288	VO	17131461	12/26/2018	0.00	1,058.86
057713	CK	1/3/2019	0615 Federal Express M	07-19	042238	VO	639939745	12/14/2018	0.00	13.87
057714	CK	1/3/2019	0751 The Gibbons Family LLC M	07-19	042259	VO	1218/INVST PMT	12/31/2018	0.00	4,541.78
057715	CK	1/3/2019	0842 J. Hitchcock Riverwest Fam Ptr M	07-19	042260	VO	1218/INVST PMT	12/31/2018	0.00	3,027.85
057716	CK	1/3/2019	1086 Joyce Media, Inc. M	07-19	042277	VO	47711	12/8/2018	0.00	383.00
057717	CK	1/3/2019	1106 Elmer F. Karpe, Inc. M	07-19	042258	VO	121/INVST PMT	12/31/2018	0.00	7,569.64
057718	CK	1/3/2019	1114 Kern Co. Fire Dept. M	07-19	042252	VO	19000188/STRATO	12/20/2018	0.00	3,086.62
057718	CK	1/3/2019	1114 Kern Co. Fire Dept.	07-19	042253	VO	19000193/VGSS2	12/13/2018	0.00	697.73
									Check Total	3,784.35
057719	CK	1/3/2019	1122 Kelley-Randall JY\	07-19	042267	VO	13539/UNIT 23	12/26/2018	0.00	19.22
057719	CK	1/3/2019	1122 Kelley-Randall	07-19	042268	VO	13537	12/26/2018	0.00	91.88
									Check Total	111.10
057720	CK	1/3/2019	1161 Kern Auto Parts Inc	07-19	042220	VO	895254	11/16/2018	0.00	164.01
057720	CK	1/3/2019	1161 Kern Auto Parts Inc	07-19	042254	VO	896769	12/14/2018	0.00	12.85
057720	CK	1/3/2019	1161 Kern Auto Parts Inc	07-19	042255	VO	896768	12/14/2018	0.00	6.42
057720	CK	1/3/2019	1161 Kern Auto Parts Inc	07-19	042256	VO	896606	12/12/2018	0.00	5.89

Date: Thursday, January 03, 2019
 Time: 10:28AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/3/2019

Page: 3 of 5
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
057720	CK	1/3/2019	1161 Kern Auto Parts Inc M	07-19		042290	VO	897036	12/20/2018	0.00	261.52
										Check Total	450.69
057721	CK	1/3/2019	1182 Kern Plumbing & Backflow Srv M	07-19		042257	VO	7947	12/9/2018	0.00	210.00
057722	CK	1/3/2019	1200 L & L Construction AH	07-19		042261	VO	WE 12-9-18	12/9/2018	0.00	1,275.00
057722	CK	1/3/2019	1200 L & L Construction	07-19		042262	VO	WE 12-16-18	12/16/2018	0.00	1,350.00
057722	CK	1/3/2019	1200 L & L Construction	07-19		042291	VO	WE 12-30-18	12/30/2018	0.00	1,275.00
057722	CK	1/3/2019	1200 L & L Construction	07-19		042292	VO	WE 12-23-18	12/23/2018	0.00	1,275.00
										Check Total	5,175.00
057723	CK	1/3/2019	1372 Mojave Public Utility District M	07-19		042294	VO	06072002/1218	12/31/2018	0.00	80.36
057723	CK	1/3/2019	1372 Mojave Public Utility District	07-19		042295	VO	060720000/1218	12/31/2018	0.00	82.79
057723	CK	1/3/2019	1372 Mojave Public Utility District	07-19		042296	VO	06072003/1218	12/31/2018	0.00	68.15
057723	CK	1/3/2019	1372 Mojave Public Utility District	07-19		042297	VO	06072001/1218	12/31/2018	0.00	4,795.91
										Check Total	5,027.21
057724	CK	1/3/2019	1384 McMor Chlorination, Inc. M	07-19		042293	VO	14891	12/24/2018	0.00	272.50
057725	CK	1/3/2019	1501 Office Depot Business Credit M	07-19		042281	VO	10076163/1218	12/17/2018	0.00	331.81
057726	CK	1/3/2019	1639 ProActive Work Health Service: M	07-19		042221	VO	1141-47818	11/22/2018	0.00	140.00
057726	CK	1/3/2019	1639 ProActive Work Health Services	07-19		042282	VO	47803/47804	11/29/2018	0.00	70.00
										Check Total	210.00
057727	CK	1/3/2019	1670 Praxair M	07-19		042298	VO	86775123	12/21/2018	0.00	240.75
057728	CK	1/3/2019	1683 Commercial Spaceflight Fed M	07-19		042232	VO	1211	12/21/2018	0.00	10,000.00

Date: Thursday, January 03, 2019
 Time: 10:28AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/3/2019

Page: 4 of 5
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
057729	CK	1/3/2019	1691 Leoloy Olmedo M	07-19		042300	VO	181212E01/DEPOS	12/12/2018	0.00	1,084.05
057730	CK	1/3/2019	1800 RSI Petroleum M	07-19		042266	VO	0326487	12/17/2018	0.00	1,909.86
057731	CK	1/3/2019	1925 Sparkletts M	07-19		042269	VO	13703338122718	12/27/2018	0.00	633.67
057732	CK	1/3/2019	1952 So. Calif. Edison M	07-19		042240	VO	2395597974/1218	12/21/2018	0.00	231.31
057732	CK	1/3/2019	1952 So. Calif. Edison	07-19		042241	VO	2395077167/1218	12/18/2018	0.00	149.59
057732	CK	1/3/2019	1952 So. Calif. Edison	07-19		042242	VO	2340063106/1218	12/18/2018	0.00	1,077.49
057732	CK	1/3/2019	1952 So. Calif. Edison	07-19		042243	VO	2413698846/1218	12/18/2018	0.00	37.90
Check Total											1,496.29
057733	CK	1/3/2019	2006 Sierra Rail Services, LLC M	07-19		042271	VO	181212/1218	12/13/2018	0.00	492.20
057734	CK	1/3/2019	2041 South Street Digital, Inc. M	07-19		042272	VO	12065	12/7/2018	0.00	1,476.56
057735	CK	1/3/2019	2044 Securitas Security Services US. M	07-19		042299	VO	W6312234	12/27/2018	0.00	19,561.49
057736	CK	1/3/2019	2114 2Brothers Mobile Detailing M	07-19		042273	VO	848	12/19/2018	0.00	100.00
057736	CK	1/3/2019	2114 2Brothers Mobile Detailing	07-19		042275	VO	845	12/12/2018	0.00	90.00
Check Total											190.00
057737	CK	1/3/2019	2136 UNUM LIFE INSURANCE M	07-19		042246	VO	5580360012/0119	12/10/2018	0.00	2,510.32
057738	CK	1/3/2019	2230 Verizon Wireless M	07-19		042280	VO	9820180666/1218	12/12/2018	0.00	642.58
057739	CK	1/3/2019	3003 Johansen, Lennora H	07-19		042249	VO	122018/BRYN	12/20/2018	0.00	313.40

Date: Thursday, January 03, 2019
 Time: 10:28AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/3/2019

Page: 5 of 5
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057740	CK	1/3/2019	3017 Panko, Carmelita H	07-19	042264	VO	1214/BOB	12/14/2018	0.00	37.00
057740	CK	1/3/2019	3017 Panko, Carmelita	07-19	042265	VO	121518/BOB	12/15/2018	0.00	69.97
									Check Total	106.97
057741	CK	1/3/2019	3018 Mel Langford H	07-19	042263	VO	1218	12/18/2018	0.00	1,044.35
057742	CK	1/3/2019	3251 Hopkins, Julie H	07-19	042248	VO	12/16/18-REIMB	12/18/2018	0.00	2,400.00
057743	CK	1/3/2019	3310 Jaworski~Timothy M	07-19	042250	VO	27199562019/TIM	12/19/2018	0.00	203.10
057743	CK	1/3/2019	3310 Jaworski~Timothy	07-19	042251	VO	121118/BEVERLY	12/11/2018	0.00	900.00
057743	CK	1/3/2019	3310 Jaworski~Timothy	07-19	042289	VO	50049361/122418	12/24/2018	0.00	137.50
									Check Total	1,240.60
057744	CK	1/3/2019	4000 Fang D.D.S.~Ted Y. T. M	07-19	042239	VO	121018/QUELET	12/10/2018	0.00	280.00
057745	CK	1/3/2019	4231 Christina Scott M	07-19	042276	VO	102918	10/29/2018	0.00	352.00

Check Count: 42

Acct Sub Total: 84,189.59

Check Type	Count	Amount Paid
Regular	42	84,189.59
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	42	84,189.59

Company Disc Total 0.00 Company Total 84,189.59

Date: Thursday, January 10, 2019
 Time: 12:31PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/10/2019

Page: 1 of 3
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
057746	CK	1/10/2019	0158 Ameripride Uniform Services	07-19	042326	VO	2100733799/0119	1/4/2019	0.00	42.74
057746	CK	1/10/2019	0158 Ameripride Uniform Services	07-19	042327	VO	2100733798/0119	1/4/2019	0.00	214.79
057747	CK	1/10/2019	0234 Banyan	07-19	042312	VO	1729263	12/28/2018	0.00	257.53 67.21
057748	CK	1/10/2019	0263 All American Publishing	07-19	042311	VO	0861746-IN	12/6/2018	0.00	299.00
057749	CK	1/10/2019	0284 Michael L. Brouse	07-19	042313	VO	1218	12/31/2018	0.00	1,825.00
057750	CK	1/10/2019	0348 Clancy JG International	07-19	042310	VO	10151820	11/30/2018	0.00	20,860.06
057751	CK	1/10/2019	0615 Federal Express	07-19	042329	VO	642013535/0119	1/4/2019	0.00	106.20
057752	CK	1/10/2019	0784 Greenshine New Energy	07-19	042342	VO	GS190107MP	1/7/2019	0.00	15,478.75
057753	CK	1/10/2019	0803 Hansen Enterprises	07-19	042317	VO	15783/1218	12/30/2018	0.00	600.00
057754	CK	1/10/2019	0866 Home Depot	07-19	042348	VO	07610417/1218	12/30/2018	0.00	982.73
057755	CK	1/10/2019	1146 Kern Economic Dev. Corp.	07-19	042332	VO	7780	1/3/2019	0.00	1,000.00
057756	CK	1/10/2019	1161 Kern Auto Parts Inc	07-19	042331	VO	897680	1/4/2019	0.00	16.06
057757	CK	1/10/2019	1254 Lincoln Nat'l Life Ins. Co.	07-19	042343	VO	3789583820/0119	1/9/2019	0.00	1,052.26

Date: Thursday, January 10, 2019
 Time: 12:31PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/10/2019

Page: 2 of 3
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057758	CK	1/10/2019	1306 Martha's Cleaning Service	07-19	042318	VO	1728/1218	12/31/2018	0.00	160.00
057758	CK	1/10/2019	1306 Martha's Cleaning Service	07-19	042333	VO	1727/0119	1/2/2019	0.00	5,940.00
									Check Total	6,100.00
057759	CK	1/10/2019	1314 Mead & Hunt	07-19	042344	VO	286352	1/8/2019	0.00	8,000.00
057760	CK	1/10/2019	1364 Karl's Hardware Mojave	07-19	042347	VO	33/1218	1/3/2019	0.00	949.53
057761	CK	1/10/2019	1407 Nave & Cortell, LLP	07-19	042320	VO	20697/1218	1/5/2019	0.00	6,901.00
057762	CK	1/10/2019	1691 Pursigns	07-19	042334	VO	1812-12-01	12/12/2018	0.00	1,084.05
057763	CK	1/10/2019	1803 Race Telecommunications, Inc.	07-19	042345	VO	RC216134	1/1/2019	0.00	561.46
057764	CK	1/10/2019	2014 Sharper Landscaping Services,	07-19	042323	VO	4784/1218	1/2/2019	0.00	1,600.00
057764	CK	1/10/2019	2014 Sharper Landscaping Services,	07-19	042335	VO	1703	1/2/2019	0.00	3,600.00
									Check Total	5,200.00
057765	CK	1/10/2019	2026 Tel-Tec, Inc.	07-19	042336	VO	647803/0119	1/1/2019	0.00	110.00
057766	CK	1/10/2019	2041 South Street Digital, Inc.	07-19	042324	VO	12130	12/28/2018	0.00	61.31
057767	CK	1/10/2019	2114 2Brothers Mobile Detailing	07-19	042337	VO	856	1/2/2019	0.00	200.00
057768	CK	1/10/2019	2214 Antelope Valley Press	07-19	042346	VO	1042/1218	12/31/2018	0.00	469.88
057769	CK	1/10/2019	2253 Waste Management - Kern	07-19	042309	VO	000706048089	12/1/2002	0.00	2,300.00

Date: Thursday, January 10, 2019
 Time: 12:31PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-19 As of: 1/10/2019

Page: 3 of 3
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057770	CK	1/10/2019	2450 Xerox Corporation	07-19	042325	VO	095642270/1218	1/1/2019	0.00	311.64
057771	CK	1/10/2019	3002 Guy R. Aday	07-19	042341	VO	1215/M ADAY	12/15/2018	0.00	500.00
057772	CK	1/10/2019	3030 Valenzuela, Sonia	07-19	042338	VO	1-2-19/OREIMB	1/2/2019	0.00	577.96
057773	CK	1/10/2019	3031 Floyd Vanwey	07-19	042339	VO	1-3-19/REIMB	1/9/2019	0.00	119.70
057774	CK	1/10/2019	4008 Michael B.Jones DDS	07-19	042319	VO	122718/CARRILLO	12/17/2018	0.00	179.00

Check Count: 29

Acct Sub Total: 76,170.33

Check Type	Count	Amount Paid
Regular	29	76,170.33
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	29	76,170.33

Company Disc Total	0.00	Company Total	76,170.33
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Date	<i>ELECTRONIC FUND TRANSFERS FROM DECEMBER 12, through December 31, 2018</i>				Amount
12/13/2018	ACH PMT	AMEX EPAYMENT 0005000008	12/13/18 TRACE #-091000015385739	CARRIE RAWLINGS	\$ 5,310.19
12/13/2018	ACH PMT	AMEX EPAYMENT 0005000008	12/13/18 TRACE #-091000015386212	CARRIE RAWLINGS	\$ 20,351.72
12/13/2018	GARNISH	PAYCHEX CGS 1161124166	12/13/18 TRACE #-043000094034526	MOJAVE AIR & SP	\$ 242.30
12/13/2018	PAYROLL	PAYCHEX - RCX 1161124166	12/13/18 TRACE #-111000029845632	MOJAVE AIR & SP	\$ 53,131.48
12/14/2018	EFTTransfe	AVFUEL3252 9382073252	12/14/18 TRACE #-072000093237003	Mojave Air and	\$ 37,822.86
12/14/2018	HRS PMT	PAYCHEX-HRS 2555124166	12/14/18 TRACE #-021000021290278	MOJAVE AIR & SP	\$ 203.50
12/14/2018	INVOICE	PAYCHEX EIB 1161124166	12/14/18 TRACE #-021000022600871	MOJAVE AIR & SP	\$ 211.65
12/14/2018	TAXES	PAYCHEX TPS 1161124166	12/14/18 TRACE #-021000022501083	MOJAVE AIR & SP	\$ 11,853.30
12/18/2018	CDTFA EPMT	CA DEPT TAX FEE 2822162215	12/18/18 TRACE #-122000493479706	MOJAVE AIR SPAC	\$ 9,476.00
12/18/2018	EFTTransfe	AVFUEL3252 9382073252	12/18/18 TRACE #-072000096135517	Mojave Air and	\$ 19,913.02
12/19/2018	BOE E-PAY	BOESPECIALTAXFEE 1282435088	12/19/18E TRACE #-122000495218320	MOJAVE AIR & SP	\$ 188.00
12/21/2018	EFTTransfe	AVFUEL3252 9382073252	12/21/18 TRACE #-072000099575462	Mojave Air and	\$ 19,143.80
12/21/2018	VERIFYBANK	PAYPAL PAYPALRD33	12/21/18 TRACE #-091000011187574	MOJAVE AIR AND	\$ 0.16
12/21/2018				WIRE TRANSFER FEE	\$ 15.00
12/24/2018	3100	CALPERS 1946207465	12/24/18 TRACE #-122000498829523	Mojave Air and	\$ 4,203.42
12/24/2018	3100	CALPERS 1946207465	12/24/18 TRACE #-122000498829525	Mojave Air and	\$ 1,694.85
12/24/2018	3100	CALPERS 1946207465	12/24/18 TRACE #-122000498829527	Mojave Air and	\$ 5,742.04
12/24/2018	EFTTransfe	AVFUEL3252 9382073252	12/24/18 TRACE #-072000090552600	Mojave Air and	\$ 14,826.06
12/26/2018	INVESTMENT	BFDS 943111333	12/26/18 TRACE #-011000029162583	MOJAVE AIR & SP	\$ 245.15
12/26/2018	INVESTMENT	BFDS 943111333	12/26/18 TRACE #-011000029162584	EAST KERN AIRPO	\$ 692.30
12/27/2018	GARNISH	PAYCHEX CGS 1161124166	12/27/18 TRACE #-021000025761405	MOJAVE AIR & SP	\$ 242.30
12/27/2018	PAYROLL	PAYCHEX 1161124166	12/27/18 TRACE #-043000096903954	MOJAVE AIR & SP	\$ 57,219.25
12/28/2018	EFTTransfe	AVFUEL3252 9382073252	12/28/18 TRACE #-072000097549498	Mojave Air and	\$ 19,816.80
12/28/2018	INVOICE	PAYCHEX EIB 1161124166	12/28/18 TRACE #-021000020627972	MOJAVE AIR & SP	\$ 245.85
12/28/2018	TAXES	PAYCHEX TPS 1161124166	12/28/18 TRACE #-021000028001947	MOJAVE AIR & SP	\$ 13,446.99
12/31/2018				CASH MGMT MONTHLY FEE	\$ 35.00
12/31/2018				MONTHLY REMOTE DEP CAPTURE FEE FEE	\$ 75.00
12/31/2018				POSITIVE PAY MONTHLY FEE	\$ 15.00
				TOTAL	\$ 296,362.99