

# MOJAVE AIR AND SPACE PORT

## NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

**Date:** April 19, 2022  
**Location:** Board Room  
1434 Flightline, Mojave, California  
**Time:** 2:00 p.m.

### **Zoom Video Conference:**

<https://us02web.zoom.us/j/81169957579?pwd=S24vNStCMm8yQkZ0UFZBeEgzQ2UxZz09>

Phone: 669 900 9128  
Meeting ID: 811 6995 7579  
Passcode: 146447

## AGENDA

### **1. Call to Order**

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

### **2. Community Announcements**

Members of the audience may make announcements regarding community events.

### **3. Consent Agenda**

All items on the consent agenda are considered routine and non-controversial and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting April 5, 2022
- B. Check register dated April 13, 2022, \$25,014.12

### **4. Action Items**

- A. Resolution Amending BP 300 As it Relates to Positions and Compensation
- B. Kern LAFCO Ballot
- C. Board of Director Vacancy
- D. Resolution Of Appreciation Recognizing William Deaver

### **5. Reports**

- A. CEO/GM Report
- B. Board Committee
- C. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda.

## **6. Public Comment on Items Not on the Agenda**

Members of the public may make comments to the Board on items not on the agenda.

### **Adjournment**

This Agenda was posted on, April 15, 2022, by Jason Buck.

This meeting will be conducted in person and via zoom video conference. If you participate via zoom, please:

- **KEEP YOUR MIC MUTED** at all times that you are not making a comment in order to minimize noise during the meeting. Unmute only to make a comment on an agenda item.
- The general rules regarding public comment apply to those using zoom.
- Comments may also be made in the zoom chat function or via email to the Board Clerk at [Lynn@mojaveairport.com](mailto:Lynn@mojaveairport.com) prior to the start of the meeting.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to [Lynn@mojaveairport.com](mailto:Lynn@mojaveairport.com)

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

### **MISSION STATEMENT**

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A  
PRINCIPLE FOCUS AS THE WORLD’S PREMIER CIVILIAN AEROSPACE TEST CENTER  
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

## **BOARD OF DIRECTORS**

### **MINUTES OF THE REGULAR MEETING ON APRIL 5, 2022.**

#### **1. CALL TO ORDER**

The meeting was called to order on Tuesday, April 5, 2022, at 2:00 p.m. by Director Barney.

**A. Pledge of Allegiance:** Director Balentine led those assembled in the Pledge of Allegiance.

**B. Roll Call:**

Directors present via zoom and in person: Balentine, Barney, Coleman, Deaver, Morgan

Directors absent: None

Others present: CEO Lindner, DOA Rawlings, DOF Van Wey, Security Chief Spandorf, Fire Chief Fararr and District Counsel Navé.

**B. Approval of Agenda:** Upon motion by Director Balentine, seconded by Director Coleman, The Board unanimously approved the agenda.

#### **2. COMMUNITY ANNOUNCEMENTS**

Director Balentine announced CEO Lindner's one year anniversary with the Mojave Air & Space Port. Director Morgan announced that he and Director Coleman flew chase for the 1<sup>st</sup> Flight of the Fiber Fighter Long EZ built by Tom Nault.

#### **3. CONSENT AGENDA**

Upon motion by Director Balentine, seconded by Director Morgan, the Board unanimously approved the Consent Agenda.

A. Minutes of the Regular Board Meeting March 15, 2022

B. Check Register dated March 30, 2022, \$72,108.19

#### **4. ACTION ITEMS**

**A. Adoption of Resolution Regarding Remote Meetings**

Counsel Navé briefed the directors on this resolution. Directors discussed the adoption of the resolution.

Upon motion by Director Morgan, seconded by Director Coleman, the board rejected the Resolution Regarding Remote Meetings by a 2-3 vote with Director Balentine, Director Barney and Director Deaver voting no.

## **5. REPORTS**

### **A. Financial Report**

DOA Rawlings presented the financial report for February 2022.

### **B. Fire Report**

Chief Farrar presented the monthly Fire Dept. report.

### **C. Security Report**

Security Chief Spandorf presented the monthly security report.

### **D. Facilities Report**

Facilities Director VanWey presented the monthly facilities report.

### **E. CEO Report**

CEO Lindner presented his report on upcoming events and projects at the Airport. CEO Lindner mentioned that CEO Lindner mentioned that this will be Director Deaver's last meeting because he is moving to Tehachapi CEO Lindner read a letter written to him by the pilot/owner of the Varieze that had hit a ditch off of the airfield a few weeks prior.

### **F. Board Committees**

### **G. Board of Director Comments**

Director Balentine commented on the improvements on the Softball Field.

## **6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Marissa from Mojave Fitness Center announced Shaun is leaving the Center and gave an update on activities. Mojave Fitness also announce a special Zumba Class on April 20, 2022, at 6:00PM to raise money for the Mojave Little League.

## **7. CLOSED SESSION**

A. Performance Evaluation: CEO

## **8. CLOSED SESSION REPORT**

In closed session, the board conducted a performance evaluation of the CEO, no action was taken, and other items were discussed.

## **ADJOURNMENT**

There being no further business to come before the Board, the chair adjourned the meeting at 3:09 p.m.

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Diane Barney, President

ATTEST

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Jimmy R. Balentine, Secretary

Date: Wednesday, April 13, 2022  
 Time: 10:18AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 10-22 As of: 4/13/2022

Page: 1 of 1  
 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: MASP</b>										
Acct / Sub:	101000		1200							
062152	CK	4/19/2022	1429 Northern Digital, Inc.	10-22	050619	VO	056735	4/1/2022	0.00	25,014.12

Check Count: 1

**Acct Sub Total: 25,014.12**

Check Type	Count	Amount Paid
Regular	1	25,014.12
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>1</b>	<b>25,014.12</b>

<b>Company Disc Total</b>	<b>0.00</b>	<b>Company Total</b>	<b>25,014.12</b>
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**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors

**FROM:** Carrie Rawlings

**SUBJECT:** Policy 300

**MEETING DATE:** April 19, 2022

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**Background:**

In our efforts to continue to make the team more efficient we have created the Director of Safety & Security and Technology Integrator. The Director of Safety & Security position will oversee MASP Security and contracted Fire Department, which will be filled internally. The Technology Integrator position will be addition to staff in the 22-23 budget year to assist our Director of Technology.

**Impacts:**

Fiscal: No immediate impact to the FY 21-22 budget

Environmental: None

Legal: None

**Recommended Action:**

Adopt the resolution approving the recommended changes to Policy 300.

**RESOLUTION NO.**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF MOJAVE AIR AND SPACE PORT  
AMENDING THE ADMINISTRATIVE CODE AS IT RELATES  
TO AUTHORIZED POSITIONS AND COMPENSATION**

**Whereas**, Board Policy 300, section 3-1.01, specifies the authorized positions for District employees;

**Whereas**, Board Policy 300, section 3-1.02, specifies the compensation for the District's authorized positions; and

**Whereas**, the District desires to amend the sections regarding authorized positions and compensation;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mojave Air and Space Port as follows:

1. Section 3-1.01 and 3-1.02 of the Board Policy 300 are amended to read as follows:

“Section 3-1.01                    General

(a) **General.** This Article describes terms and conditions of employment. The District's Employee Handbook contains a more complete description of the terms, conditions and benefits of employment with the District.

**Section                                    Positions Authorized**

- (a)                    The following full-time positions are authorized:

CEO/General Manager	Maintenance Supervisor
Director of Planning	Maintenance II
Director of Operations	Maintenance I
Director of Administration	Security Chief
Director of Fuels	Assistant Security Chief
Director of Technology	Security Officer
Director of Facilities	Contracts Manager
Director of Public Safety & Security	Administrative Assistant II
Air Traffic Control Supervisor	Administrative Assistant I
Air Traffic Control Specialist	Technology Integrator
Facilities Manager	

(b) The following part-time/temporary positions are authorized:

Maintenance - Fueler	Air Traffic Control Specialist
Maintenance -Temporary	Security Officer
Administration/Intern - Temporary	

Section 3-1.02      Compensation

- (a) Employees shall be paid biweekly on Fridays.
- (b) Monthly minimum and maximum salaries for full-time authorized positions are:

FULL TIME	COMPENSATION	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
CEO/General Manager	12,500	25,000
Director of Planning	6,667	14,000
Director of Operations	6,667	12,500
Director of Administration	6,667	12,500
Director of Fuels	6,667	12,500
Director of Technology	6,667	12,500
Director of Facilities	6,667	12,500
Director of Public Safety & Security	6,250	12,500
Air Traffic Control Supervisor	5,200	8,000
Air Traffic Control Specialist	5,000	7,000
Facilities Manager	4,144	7,000
Maintenance Supervisor	4,144	6,250
Maintenance II	3,471	6,000
Maintenance I	2,600	5,000
Security Chief	4,144	7,000
Assistant Security Chief	2,600	6,250
Security Officer	2,600	5,000
Contracts Manager	4,144	7,000
Administrative Assistant II	4,144	6,000
Administrative Assistant I	2,600	5,000
Technology Integrator	3,120	6,250

- (c) Salaries for part-time employees are as follows:



<u>POSITION (Part-Time)</u>	<u>HOURLY RATE</u>
POSITION ( <u>Part-Time</u> )	HOURLY RATE
Air Traffic Control Specialist	28.00 - 43.00
Security Officer	15.00 - 20.00
Maintenance - Fueler	15.00 - 20.00
Maintenance – Temporary	15.00 - 20.00
Administrative – Temporary/Intern	15.00 - 20.00

(d) Wages shall be paid according to State and Federal Law.

PASSED, APPROVED, AND ADOPTED on April 18, 2022.

Ayes:  
 Noes:  
 Abstain:  
 Absent:

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Diane Barney, President

ATTEST

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Jimmy R. Balentine, Secretary

**POLICY 300 - PERSONNEL<sup>1</sup>**

**ARTICLE 1. EMPLOYEE POSITIONS AND BENEFITS**

**Section 3-1.01      General**

This Article describes terms and conditions of employment. The District’s Employee Handbook contains a more complete description of the terms, conditions and benefits of employment with the District.

**Section      Positions Authorized**

(a)            The following full-time positions are authorized:

CEO/General Manager	Maintenance Supervisor
Director of Planning	Maintenance II
Director of Operations	Maintenance I
Director of Administration	Security Chief
Director of Fuels	Assistant Security Chief
Director of Technology	Security Officer
Director of Facilities	Contracts Manager
<del>Director of Public Safety &amp; Security</del>	Administrative Assistant II
<del>Air Traffic Control Supervisor</del>	
<del>Air Traffic Control Supervisor</del> <del>Air</del>	Administrative Assistant I
<del>Traffic Control Specialist</del>	
<del>Air Traffic Control</del>	<del>Technology Integrator</del>
<del>Specialist</del> <del>Facilities Manager</del>	
<del>Facilities Manager</del>	

(b)    The following part-time/temporary positions are authorized:

Maintenance - Fueller	Air Traffic Control Specialist
Maintenance -Temporary	Security Officer
Administration/Intern - Temporary	

<sup>1</sup> Adopted on March 20, 2018 by Res. No. 18-03-777

<sup>2</sup> Section 3-101 & 3-1.02 amended on November 6, 2018 by Res. No 18-11-787

<sup>3</sup> Section 3-1.01 (a) & 3.1.02 (b)(c) amended on June 2, 2020 by Res. No. 20-06-803

<sup>4</sup> Section 3-1.01 (a)(b) & 3-1.02 (b)(c) amended on October 6, 2020 by Res. No. 20-10-806

<sup>5</sup> Section 3-1.01 (a)(b)(c) & 3.1.02 (b)(c) amended on December 1, 2020 by Res. No 20-12-809

<sup>6</sup> Section 3-1.01 (a) & 3.1.02 (b)(c) amended on September 21, 2021 by Res. No 21-09-819

**Section 3-1.02      Compensation**

- (a) Employees shall be paid biweekly on Fridays.
- (b) Monthly minimum and maximum salaries for full-time authorized positions are:

FULL TIME	<u>MINIMUM</u>	<u>—MAXIMUM</u>
CEO/General Manager	12,500	25,000
Director of Planning	6,667	14,000
Director of Operations	6,667	12,500
Director of Administration	6,667	12,500
Director of Fuels	6,667	12,500
Director of Technology	6,667	12,500
Director of Facilities	6,667	12,500
<u>Director of Public Safety &amp; Security</u>	<u>6,250</u>	<u>12,500</u>
Air Traffic Control Supervisor	5,200	8,000
Air Traffic Control Specialist	5,000	7,000
Facilities Manager	4,144	7,000
Maintenance Supervisor	4,144	6,250
Maintenance II	3,471	6,000
Maintenance I	2,600	5,000
Security Chief	4,144	7,000
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Administrative Assistant I	2,600	5,000
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Security Officer	15.00 - 20.00
Maintenance - Fueler	15.00 - 20.00
Maintenance – Temporary	15.00 - 20.00

- (d) Wages shall be paid according to State and Federal Law.

**Section 3-1.03      Change in Compensation**

(a) The General Manager may recommend compensation changes based on merit. The General Manager may increase the salary of an employee once annually by not more than 5% per month or \$100 per month, whichever is greater, as a reward for outstanding service. The General Manager shall notify the Board within twenty days after granting such a merit raise.

- (b) The board may authorize changes in compensation based on cost-of-living.

**Section 3-1.04      Benefits**

(a) **Vacation.** Persons employed by the District, other than temporary or part-time employees, are entitled to a paid vacation as specified in the Employee Handbook. Time off for vacation shall be scheduled with the General Manager so vacations will not conflict with the work schedule. An employee may use vacation benefits on consecutive or non-consecutive days with the supervisor's permission.

(b) **Sick Leave.** Employees shall receive sick leave in accordance with law as specified in the Employee Handbook.

(c) **Retirement and Disability.** The District is a member of the California Public Employees Retirement System, and provides retirement and permanent disability benefits in accordance with its CalPERS contract, as explained in greater detail in the Employee Handbook.

(d) **Health, Dental and Optical Plan.** Permanent, full-time officers and employees, including directors, and their dependents shall be eligible for membership in the District's group health plan, including medical, dental, optical, and audiology. The Employee Handbook shall specify the requirements and costs, if any, for employee participations in these benefits.

(e) **Life Insurance.** Permanent full-time employees receive the life insurance benefits of the District's health and accident insurance plan in an amount and form as from time to time established by the Board.

**Section 3-1.05      Leave Without Pay**

An employee may request time off without pay in lieu of receiving any benefits provided. Such time off without pay may also be requested even though benefits as herein provided would not otherwise accrue. The supervisor and General Manager shall approve or disapprove the request in their sole discretion.

**Section 3-1.06**      **Expenses**

(a) Officers or employees required to use personal vehicles on District business by action of the Board or the General Manager shall be reimbursed at the rate permitted by the IRS for reimbursement. Officers or employees shall file a claim for such reimbursement on a form established by the General Manager, not later than 30 days after the accrual of the claim.

**Section 3-1.07**      **Probationary Periods**

Regular appointments, including promotional appointments, shall be for a probationary period of six months. During the probationary period, the employee may be removed without cause, and without the right of an appeal or hearing.

**Section 3-1.08**      **Discrimination**

No person employed or seeking employment with the District, shall be employed, promoted, discharged, reduced, suspended or in any way favored or discriminated against because of political opinions or affiliation, race, color, creed, sex, age, national origin, physical or medical disability, or handicap.

**Section 3-1.09**      **Nepotism**

Except as expressly provided herein, nepotism is prohibited. The District will not prohibit the employment of members of an immediate family in the same department or administrative unit, if the family member is not participating in making recommendations or decisions required by the job to affect the appointment, retention, work assignments, demotion, salary, or working conditions of another family member. For the purposes of this section, the term "immediate family" shall mean mother, mother-in-law, father, father-in-law, spouse, son, daughter, brother, sister, grandparent, grandchild, son-in-law, daughter-in-law, uncle or aunt.

**Section 3-1.10**      **Jury Duty**

Permanent, full-time employees shall be given a leave of absence for service on a petite jury. The employee shall be paid regular district salary during such jury service if the employee endorses jury fee, but not expense reimbursement, to the district.

**ARTICLE 2. EMPLOYEE DISCIPLINE**

**Section 3-2.01**      **Discharge, Reduction and Suspension**

(a) Whenever the General Manager believes that it may be in the best interest of the District to discharge, reduce, or suspend an employee, the General Manager shall provide the employee with an unsigned written statement, setting forth the basis for such preliminary determination and invite the employee to present a statement contesting the facts alleged in the

preliminary notice or the conclusions stated therein. The amount of time given to the employee to respond shall be determined on a case-by-case basis after giving due consideration to the length of the employee's service, the gravity of the charges, and the proposed action. No advance notice need be given to any employee when an emergency exists for such action.

(b) The General Manager may discharge, reduce, or suspend an employee for good cause after having complied with subparagraph (a) of this section. Notice of such action shall be given in writing and shall be served on the employee. The notice shall state the nature of the action taken and a summary of the reasons for such action.

**Section 3-2.02      Appeal**

An employee who has been discharged, reduced in rank, or suspended for longer than ten working days, may appeal the action to the Board by notifying the General Manager and the Board within fifteen day after receipt of the notice required above.

**Section 3-2.03      Hearing**

Upon receipt of an appeal from an employee, the Board shall set a date for hearing. The Board may sit *en banc* or assign the matter to one or more directors to hear and decide the appeal. The Board, or the hearing officer, may compel the attendance of witnesses to testify under oath.

**POLICY 300 - PERSONNEL<sup>1</sup>**

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(b)            The following part-time/temporary positions are authorized:

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**Section 3-1.02      Compensation**

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- (d) Wages shall be paid according to State and Federal Law.



**Section 3-1.03            Change in Compensation**

(a)     The General Manager may recommend compensation changes based on merit. The General Manager may increase the salary of an employee once annually by not more than 5% per month or \$100 per month, whichever is greater, as a reward for outstanding service. The General Manager shall notify the Board within twenty days after granting such a merit raise.

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(b)     **Sick Leave.** Employees shall receive sick leave in accordance with law as specified in the Employee Handbook.

(c)     **Retirement and Disability.** The District is a member of the California Public Employees Retirement System, and provides retirement and permanent disability benefits in accordance with its CalPERS contract, as explained in greater detail in the Employee Handbook.

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(e)     **Life Insurance.** Permanent full-time employees receive the life insurance benefits of the District's health and accident insurance plan in an amount and form as from time to time established by the Board.

**Section 3-1.05            Leave Without Pay**

An employee may request time off without pay in lieu of receiving any benefits provided. Such time off without pay may also be requested even though benefits as herein provided would not otherwise accrue. The supervisor and General Manager shall approve or disapprove the request in their sole discretion.

**Section 3-1.06            Expenses**

(a)     Officers or employees required to use personal vehicles on District business by action of the Board or the General Manager shall be reimbursed at the rate permitted by the IRS

for reimbursement. Officers or employees shall file a claim for such reimbursement on a form established by the General Manager, not later than 30 days after the accrual of the claim.

**Section 3-1.07**      **Probationary Periods**

Regular appointments, including promotional appointments, shall be for a probationary period of six months. During the probationary period, the employee may be removed without cause, and without the right of an appeal or hearing.

**Section 3-1.08**      **Discrimination**

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Except as expressly provided herein, nepotism is prohibited. The District will not prohibit the employment of members of an immediate family in the same department or administrative unit, if the family member is not participating in making recommendations or decisions required by the job to affect the appointment, retention, work assignments, demotion, salary, or working conditions of another family member. For the purposes of this section, the term "immediate family" shall mean mother, mother-in-law, father, father-in-law, spouse, son, daughter, brother, sister, grandparent, grandchild, son-in-law, daughter-in-law, uncle or aunt.

**Section 3-1.10**      **Jury Duty**

Permanent, full-time employees shall be given a leave of absence for service on a petite jury. The employee shall be paid regular district salary during such jury service if the employee endorses jury fee, but not expense reimbursement, to the district.

**ARTICLE 2. EMPLOYEE DISCIPLINE**

**Section 3-2.01**      **Discharge, Reduction and Suspension**

(a) Whenever the General Manager believes that it may be in the best interest of the District to discharge, reduce, or suspend an employee, the General Manager shall provide the employee with an unsigned written statement, setting forth the basis for such preliminary determination and invite the employee to present a statement contesting the facts alleged in the preliminary notice or the conclusions stated therein. The amount of time given to the employee to respond shall be determined on a case-by-case basis after giving due consideration to the length of the employee's service, the gravity of the charges, and the proposed action. No advance notice need be given to any employee when an emergency exists for such action.

(b) The General Manager may discharge, reduce, or suspend an employee for good cause after having complied with subparagraph (a) of this section. Notice of such action shall be given in writing and shall be served on the employee. The notice shall state the nature of the action taken and a summary of the reasons for such action.

**Section 3-2.02      Appeal**

An employee who has been discharged, reduced in rank, or suspended for longer than ten working days, may appeal the action to the Board by notifying the General Manager and the Board within fifteen day after receipt of the notice required above.

**Section 3-2.03      Hearing**

Upon receipt of an appeal from an employee, the Board shall set a date for hearing. The Board may sit *en banc* or assign the matter to one or more directors to hear and decide the appeal. The Board, or the hearing officer, may compel the attendance of witnesses to testify under oath.

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors

**FROM:** Lynn Johansen, Contracts Manager

**SUBJECT:** 2022 Kern County Local Agency Formation Commission Special District Representative Ballot (Kern LAFCO)

**MEETING DATE:** April 18, 2022

---

**Background:**

The Kern LAFCO is seeking votes from members for the 2022 Special District representative election. The candidates running are:

- John Blythe (Kern River Valley Cemetery District)
- Carlos Chavira (West Side Recreation and Park District)
- Joe King (Golden Hills Community Services District)
- Karen Sanders (East Kern Resource Conservation District)

**Impacts:**

Fiscal: None  
Environmental: None  
Legal: None

**Recommended Action:**

Select one candidate for the 2022 Kern LAFCO representative.



**Kern Local Agency  
Formation Commission**  
5300 Lennox Ave. Suite 303  
Bakersfield, CA 93309  
661-716-1076  
[www.co.kern.ca.us/lafco/](http://www.co.kern.ca.us/lafco/)

## Memo

RECEIVED

APR 04 2022

To: Kern County Special Districts  
From: Blair Knox, Executive Officer  
Date: March 23, 2022

Mojave Air & Space Port

RE: Special District Representative for LAFCo

---

Enclosed please find the attached ballot for the Special District representative to serve on LAFCo. Please mark, sign the ballot and return it to LAFCo using the envelope provided.

***Your ballot must be received by Kern LAFCo by Friday, April 30, 2022, to be counted.***

The nominee with the most votes will be seated on the Commission. The nominee with the second most votes will be the alternate.

All ballots will be held until an official opening and tabulation in the LAFCo office. This opening will be witnessed/assisted by an officer of the Kern County Special Districts Association. **In order to be successful in this election, it is essential that you fill in the name of your district, sign the ballot and return it by mail or email before the April 30th deadline.**

Please contact our office if you have any questions.

Blair Knox, Executive Officer  
Kern Local Agency Formation Commission  
5300 Lennox Avenue Suite 303  
Bakersfield, CA 93309  
661-716-1076  
[eo@kernlafco.org](mailto:eo@kernlafco.org)

**KERN COUNTY  
LOCAL AGENCY FORMATION COMMISSION  
SPECIAL DISTRICT REPRESENTATIVE  
BALLOT**

PLEASE MARK ONLY ONE:

KERN LAFCO COMMISSION CANDIDATES:

\_\_\_\_\_ JOHN BLYTHE (Kern River Valley Cemetery District)

\_\_\_\_\_ CARLOS CHAVIRA (West Side Recreation and Park District)

\_\_\_\_\_ JOE KING (Golden Hills Community Services District)

\_\_\_\_\_ KAREN SANDERS (East Kern Resource Conservation District)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DISTRICT

\_\_\_\_\_  
E-Mail Address

**PLEASE RETURN COMPLETED BALLOT NO LATER THAN FRIDAY, APRIL 30, 2022. BALLOTS RECEIVED AFTER APRIL 30, 2022, WILL NOT BE COUNTED.**

**Kern Local Agency Formation Commission (LAFCo)**

**2022 Special District Nominee**

**Biographical Information**



**John Blythe**

A board member for Kern River Valley Public Cemetery District and previous board member on Kern Valley Healthcare District, John Blythe has a background in the restaurant and motion picture industry. His educational background is in Business Management and Entertainment at numerous colleges and universities including UCLA and University of the Pacific.

**Carlos Chavira**

A board member of the Westside Recreation and Park District, Carlos Chavira teaches Culinary Arts at Taft High School. His education is in Criminal Justice and Culinary Arts with a master's degree in Human Services. He attended Taft and Bakersfield College, Liberty University, University of San Diego and Escoffier Culinary Arts. Mr. Chavira also served in the military as a certified emergency medical technician (EMT).

**Joe King**

A six-year board member of Golden Hills Community Services District, Joe King is employed as a Mechanical Engineer at Scaled Composites. He has a B.S. Mechanical Engineering and a B.S. in Aerospace Engineering from UC Irvine (2014).

**Karen Sanders**

A board member of the East Kern Resource Conservation District since 2015, Karen Sanders has served as one of the two Special District members on Kern LAFCo since 2015. She currently serves as the chairperson of the Public Lands Roundtable and is employed as a supervisor at Friends of Jawbone. Mrs. Sanders lists some college experience.

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
MOJAVE AIR AND SPACE PORT EXPRESSING  
APPRECIATION TO WILLIAM DEAVER FOR HIS  
OUTSTANDING CONTRIBUTIONS TO THE COMMUNITY  
AND BOARD OF DIRECTORS

WHEREAS, William Deaver has served on the Board of Directors of Mojave Air and Space Port from April 14, 2014, to April 5, 2022; and

WHEREAS, Mr. Deaver has provided outstanding service to the District, its employees, and the community during his tenure; and

WHEREAS, Mr. Deaver has been a long-time resident of Mojave and with a spirit of servitude, made many significant contributions to the Mojave community, the State of California and the United States of America. Mr. Deaver is a veteran of the U.S. Army and the U.S. Air Force Reserve. Among his civic contributions, Mr. Deaver served in law enforcement as Constable of Mojave and advanced the news media industry serving as an editor and publisher. In business and governmental affairs Mr. Deaver served on the Board of Directors of the East Kern Economic Alliance, Mojave Chamber of Commerce, Kern Economic Development Council, Edwards Community Alliance/East Kern Educational Resource Network. Additionally, Mr. Deaver served as a founding Director of Mojave Transportation Museum and a charter member of the Kern-Antelope Historical Society. Nationally, Mr. Deaver served in the administrations of President Ronald Regan and President George H.W. Bush as well as the staff of two Members of Congress, and a California State Assemblyman, served on the California Fair Political Practices Commission, and;

WHEREAS, the District wishes to express its appreciation to Director Deaver for his distinguished service;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MOJAVE AIR AND SPACE PORT THAT William Deaver is hereby recognized, honored, and thanked for his outstanding service on behalf of the community, for his untiring efforts to better the District and community, and for his many thoughtful contributions to the District.

BE IT FURTHER RESOLVED that a certified copy of this resolution be presented to William Deaver by the Secretary along with an appropriate statement of the Board's heartfelt appreciation.

PASSED, APPROVED AND ADOPTED this 19th day of April 2022.

ATTEST:

\_\_\_\_\_  
Jimmy R. Balentine, Secretary  
(SEAL)

\_\_\_\_\_  
Diane Barney, President

\_\_\_\_\_  
Robert Morgan, Vice-President

\_\_\_\_\_  
Chuck Coleman, Treasurer





## CEO REPORT

**TO:** MASP Board of Directors

**FROM:** Todd Lindner

**MEETING DATE:** April 19, 2022

---

### Updates

- Tim Reid
  
- Perimeter Road (North)
  
- Perimeter Road (South)
  - Multimodal Project Discretionary Grant (MPDG)
  
- AFRL
  
- Mishap Plan
  - Meeting
  
- Stratolaunch
  
- UAS Test
  
- General Aviation
  - Procedures & Protocol
  - Development
  
- Threat & Vulnerability Assessment
  
- United Kingdom Visit
  
- Naming of Roads in Test Area

# MOJAVE

## AIR AND SPACE PORT

### CEO REPORT

#### Authorized Payments

BOARD MEETING: 4/19/22	DATE	AMOUNT	EFT'S	TOTAL
CEO CHECK REGISTER	4/11/2022	75,435.69		75,435.69
	4/13/2022	10,928.21		10,928.21
				-
EFT'S	4/13/2022	-	\$422,855.61	422,855.61
		86,363.90	422,855.61	509,219.51
BOD CHECK	4/19/2022	25,014.12		25,014.12
				0
		25,014.12		25,014.12
VOID CHECK	62132			
<b>TOTAL ALL CHECKS &amp; EFT'S</b>				<b>534,233.63</b>

Date: Monday, April 11, 2022  
 Time: 11:08AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 10-22 As of: 4/11/2022

Page: 1 of 5  
 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: MASP</b>										
Acct / Sub:	101000		1200							
062094	CK	4/11/2022	0139 All Weather, Inc	10-22	050583	VO		4/6/2022	0.00	750.00
062095	CK	4/11/2022	0187 AFLAC	10-22	050541	VO	711166/0322	3/30/2022	0.00	537.60
062096	CK	4/11/2022	0244 American Electrical Services	10-22	050542	VO	S1663-1792	3/25/2022	0.00	710.00
062097	CK	4/11/2022	0430 Desert Truck Service Inc.	10-22	050585	VO	1336435	4/5/2022	0.00	78.76
062097	CK	4/11/2022	0430 Desert Truck Service Inc.	10-22	050586	VO	1336399	4/5/2022	0.00	3,394.95
062097	CK	4/11/2022	0430 Desert Truck Service Inc.	10-22	050597	VO	1336400	4/6/2022	0.00	848.33
								<b>Check Total</b>		<b>4,322.04</b>
062098	CK	4/11/2022	0479 Aramark	10-22	050540	VO	260000028981	12/31/2021	0.00	52.56
062098	CK	4/11/2022	0479 Aramark	10-22	050543	VO	260000043726	3/18/2022	0.00	187.62
062098	CK	4/11/2022	0479 Aramark	10-22	050589	VO	260000046519	4/1/2022	0.00	58.62
								<b>Check Total</b>		<b>298.80</b>
062099	CK	4/11/2022	0511 Kern County Fire Dept.	10-22	050588	VO	04042022	4/4/2022	0.00	290.00
062100	CK	4/11/2022	0514 E. Michael Louden, P. E.	10-22	050593	VO	2203-19	3/19/2022	0.00	958.00
062101	CK	4/11/2022	0517 De Leon Auto Glass	10-22	050598	VO	W-11194	4/5/2022	0.00	280.00
062102	CK	4/11/2022	0525 Bakersfield College Foundation	10-22	050596	VO	040622	4/6/2022	0.00	1,000.00
062103	CK	4/11/2022	0615 Federal Express	10-22	050545	VO	7-703-66679	3/25/2022	0.00	38.56

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 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
062104	CK	4/11/2022	0712 FRANCOTYP POSTALIA, INC	10-22	050601	VO	RI105270599	3/25/2022	0.00	32.18
062105	CK	4/11/2022	0742 Global Equipment Company Inc.	10-22	050592	VO	118904486	3/24/2022	0.00	41.83
062106	CK	4/11/2022	0773 Grainger	10-22	050576	VO	9247675979	3/17/2022	0.00	132.15
062106	CK	4/11/2022	0773 Grainger	10-22	050577	VO	924316517	3/16/2022	0.00	274.72
062106	CK	4/11/2022	0773 Grainger	10-22	050578	VO	9254261242	3/22/2022	0.00	1,433.23
									<b>Check Total</b>	<b>1,840.10</b>
062107	CK	4/11/2022	0823 HM Bio-Serv, Inc.	10-22	050546	VO	HM4415	4/29/2022	0.00	2,260.00
062108	CK	4/11/2022	0898 IML Security Supply	10-22	050595	VO	3193522	4/7/2022	0.00	2,214.96
062109	CK	4/11/2022	1142 Kern County Sheriff's Office	10-22	050600	VO	8790	3/21/2022	0.00	746.39
062110	CK	4/11/2022	1161 Kern Auto Parts Inc	10-22	050591	VO	963431	3/23/2022	0.00	72.89
062111	CK	4/11/2022	1178 Kimley-Horn and Associates, Inc.	10-22	050558	VO	096541103-0222	2/28/2022	0.00	3,530.25
062112	CK	4/11/2022	1200 L & L Construction	10-22	050579	VO	WE 3.27.22	3/22/2022	0.00	1,125.00
062113	CK	4/11/2022	1241 Loschnigg Consulting LLC	10-22	050582	VO	2022-03-31	3/31/2022	0.00	6,000.00
062114	CK	4/11/2022	1254 Lincoln Nat'l Life Ins. Co.	10-22	050581	VO	4382835647/0422	3/11/2022	0.00	877.26
062115	CK	4/11/2022	1315 McMaster-Carr	10-22	050573	VO	72607322	2/8/2022	0.00	100.22
062115	CK	4/11/2022	1315 McMaster-Carr	10-22	050575	VO	75244413	3/24/2022	0.00	328.19

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**Mojave Air & Space Port**  
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 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
									<b>Check Total</b>	<b>428.41</b>
062116	CK	4/11/2022	1364 Karl's Hardware Mojave	10-22	050570	VO	3.30.22	3/30/2022	0.00	2,515.89
062117	CK	4/11/2022	1372 Mojave Public Utility District	10-22	050549	VO	6072-003	3/31/2022	0.00	915.12
062117	CK	4/11/2022	1372 Mojave Public Utility District	10-22	050550	VO	6072-000	3/31/2022	0.00	97.58
062117	CK	4/11/2022	1372 Mojave Public Utility District	10-22	050551	VO	6072-001	3/31/2022	0.00	8,192.69
062117	CK	4/11/2022	1372 Mojave Public Utility District	10-22	050552	VO	6072-002	3/31/2022	0.00	266.66
									<b>Check Total</b>	<b>9,472.05</b>
062118	CK	4/11/2022	1411 Nave Law Office, P.C.	10-22	050553	VO	21091	3/31/2022	0.00	6,000.00
062119	CK	4/11/2022	1467 NinjaOne, LLC	10-22	050587	VO	66581B69-0006	4/1/2022	0.00	2,541.60
062120	CK	4/11/2022	1670 Linde Gas & Equipment Inc.	10-22	050548	VO	69789827	3/30/2022	0.00	75.21
062121	CK	4/11/2022	1800 Ramos Strong Inc	10-22	050560	VO	0372156	3/29/2022	0.00	2,269.56
062122	CK	4/11/2022	1803 Race Telecommunications, Inc.	10-22	050580	VO	RC646661	4/1/2022	0.00	884.75
062122	CK	4/11/2022	1803 Race Telecommunications, Inc.	10-22	050590	VO	RC647048	4/1/2022	0.00	284.70
									<b>Check Total</b>	<b>1,169.45</b>
062123	CK	4/11/2022	1865 RLH Fire Protection	10-22	050555	VO	0974381	4/1/2022	0.00	615.00
062123	CK	4/11/2022	1865 RLH Fire Protection	10-22	050556	VO	0974379/B-137	4/1/2022	0.00	915.00
062123	CK	4/11/2022	1865 RLH Fire Protection	10-22	050557	VO	0974378	4/1/2022	0.00	930.00
062123	CK	4/11/2022	1865 RLH Fire Protection	10-22	050559	VO	0974380/B-180	4/1/2022	0.00	2,035.00
									<b>Check Total</b>	<b>4,495.00</b>
062124	CK	4/11/2022	1897 Southern California Fleet Service	10-22	050565	VO	HP15428	3/22/2022	0.00	1,000.00

Date: Monday, April 11, 2022  
 Time: 11:08AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 10-22 As of: 4/11/2022

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 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
062125	CK	4/11/2022	1952 Southern California Edison	10-22	050571	VO	12285395/0322	4/2/2022	0.00	13,616.60
062126	CK	4/11/2022	2016 Spandorf, Chris	10-22	050564	VO	01.27.22/BOOT	4/5/2022	0.00	54.06
062127	CK	4/11/2022	2045 Shreds Unlimited Inc	10-22	050584	VO	20064 /0422	4/4/2022	0.00	40.00
062128	CK	4/11/2022	2050 The Tire Store	10-22	050599	VO	122011	2/23/2022	0.00	165.00
062129	CK	4/11/2022	2129 USABlueBook	10-22	050566	VO	911746	3/15/2022	0.00	1,755.63
062130	CK	4/11/2022	2450 Xerox Corporation	10-22	050568	VO	015914191	4/1/2022	0.00	179.62
062130	CK	4/11/2022	2450 Xerox Corporation	10-22	050569	VO	015914192	4/1/2022	0.00	73.06
062131	CK	4/11/2022	3030 Sonia Valenzuela	10-22	050567	VO	031722	3/17/2022	0.00	61.50
062132	CK	4/11/2022	3040 Michael Lazar	10-22	050547	VO	033022/LAZAR	3/30/2022	0.00	747.50
062133	CK	4/11/2022	3556 Michael Sterbens	10-22	050561	VO	579391 12.11.21	4/5/2022	0.00	199.98
062133	CK	4/11/2022	3556 Michael Sterbens	10-22	050562	VO	11.17.21	4/5/2022	0.00	10.00
062133	CK	4/11/2022	3556 Michael Sterbens	10-22	050563	VO	259274/11.17.21	4/5/2022	0.00	219.98
062134	CK	4/11/2022	3630 Roth-Deborah	10-22	050574	VO	021722	2/17/2022	0.00	68.65
062135	CK	4/11/2022	3650 Javier Ruiz	10-22	050572	VO	033122/BOOTS	3/31/2022	0.00	184.90
<b>Check Total</b>										<b>252.68</b>
<b>Check Total</b>										<b>429.96</b>

Date: Monday, April 11, 2022  
 Time: 11:08AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 10-22 As of: 4/11/2022

Page: 5 of 5  
 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
062136	CK	4/11/2022	4523 Gerardo Perez	10-22	050554	VO	032222	3/22/2022	0.00	166.18

Check Count: 43

**Acct Sub Total: 75,435.69**

Check Type	Count	Amount Paid
Regular	43	75,435.69
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>43</b>	<b>75,435.69</b>

<b>Company Disc Total</b>	<b>0.00</b>	<b>Company Total</b>	<b>75,435.69</b>
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Date: Wednesday, April 13, 2022  
 Time: 10:11AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 10-22 As of: 4/13/2022

Page: 1 of 2  
 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: MASP</b>										
Acct / Sub:	101000		1200							
062137	CK	4/13/2022	0479 Aramark	10-22	050611	VO	260000047758	4/8/2022	0.00	213.30
062137	CK	4/13/2022	0479 Aramark	10-22	050612	VO	260000047762	4/8/2022	0.00	58.62
									<b>Check Total</b>	<b>271.92</b>
062138	CK	4/13/2022	0712 FRANCOTYP POSTALIA, INC	10-22	050620	VO	RI105286620	4/6/2022	0.00	132.50
062139	CK	4/13/2022	0719 Ferguson H&C 794	10-22	050614	VO	3659100	4/8/2022	0.00	1,698.87
062140	CK	4/13/2022	0772 GraybaR Electric Compnay	10-22	050610	VO	9326332497	4/7/2022	0.00	1,226.63
062141	CK	4/13/2022	0773 Grainger	10-22	050615	VO	9269278009	4/5/2022	0.00	158.97
062142	CK	4/13/2022	1372 Mojave Public Utility District	10-22	050605	VO	03221	4/11/2022	0.00	4,018.93
062143	CK	4/13/2022	1373 Mojave Public Utility District	10-22	050606	VO	03222/0322	4/1/2022	0.00	157.50
062144	CK	4/13/2022	1896 Speedy Car Wash	10-22	050617	VO	4040	4/6/2022	0.00	280.00
062144	CK	4/13/2022	1896 Speedy Car Wash	10-22	050618	VO	4041	4/9/2022	0.00	155.00
									<b>Check Total</b>	<b>435.00</b>
062145	CK	4/13/2022	2253 Waste Management Kern	10-22	050603	VO	5873348089/0322	4/1/2022	0.00	217.62
062145	CK	4/13/2022	2253 Waste Management Kern	10-22	050604	VO	16878048087/322	4/1/2022	0.00	531.04
									<b>Check Total</b>	<b>748.66</b>
062146	CK	4/13/2022	3010 Jim Balentine	10-22	050609	VO	031022	3/10/2022	0.00	204.00
062147	CK	4/13/2022	3025 Logan Altman	10-22	050613	VO	040822	4/11/2022	0.00	472.40



Date: Wednesday, April 13, 2022  
 Time: 10:11AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 10-22 As of: 4/13/2022

Page: 2 of 2  
 Report: 03630.rpt  
 Company: MASP

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
062148	CK	4/13/2022	3630 Roth-Deborah	10-22	050607	VO	031522	3/19/2022	0.00	47.33
062149	CK	4/13/2022	4013 Clearwater Endodontics, PLLC	10-22	050608	VO	RICCOMINI/32422	3/24/2022	0.00	129.00
062150	CK	4/13/2022	4215 Gentle Family Denistry, P.C.	10-22	050616	VO	040622/RCCOMINI	4/6/2022	0.00	479.00
062151	CK	4/13/2022	4400 Snow Orthodontics	10-22	050622	VO	033022/LAZAR	3/30/2022	0.00	747.50

Check Count: 15

**Acct Sub Total: 10,928.21**

Check Type	Count	Amount Paid
Regular	15	10,928.21
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>15</b>	<b>10,928.21</b>

<b>Company Disc Total</b>	<b>0.00</b>	<b>Company Total</b>	<b>10,928.21</b>
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## AIR AND SPACE PORT

Electronic Fund Transfers March 30 through April 13, 2022

Date		Debit
3/31/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$81,473.68
3/31/2022	ACH DEBIT PAYROLL PAYCHEX	\$57,359.47
3/31/2022	ACH DEBIT GARNISH PAYCHEX CGS	\$48.96
4/1/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$23,601.44
4/1/2022	ACH DEBIT TAXES PAYCHEX TPS	\$10,988.50
4/1/2022	ACH DEBIT INVOICE PAYCHEX EIB	\$247.60
4/4/2022	ACH DEBIT MTOT DISC BANKCARD	\$117.83
4/6/2022	ACH DEBIT 1800 CALPERS	\$53,270.86
4/6/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$34,068.46
4/6/2022	ACH DEBIT 3100 CALPERS	\$8,536.00
4/6/2022	ACH DEBIT 3100 CALPERS	\$8,509.79
4/6/2022	ACH DEBIT 1800 CALPERS	\$7,439.51
4/6/2022	ACH DEBIT 3100 CALPERS	\$3,134.03
4/6/2022	ACH DEBIT 3100 CALPERS	\$3,134.03
4/6/2022	ACH DEBIT INVESTMENT DSTRS	\$325.00
4/6/2022	ACH DEBIT INVESTMENT DSTRS	\$325.00
4/6/2022	ACH DEBIT INVESTMENT DSTRS	\$250.00
4/6/2022	ACH DEBIT INVESTMENT	\$250.00
4/11/2022	ACH DEBIT EFTTRANSFE AVFUEL	\$31,025.37
4/12/2022	ACH DEBIT CLOVER APP CLOVER APP MRKT	\$44.95
4/13/2022	MEMO DEBIT : Wire Transfer Fee	\$15.00
4/13/2022	MEMO DEBIT : AMEX EPAYMENT ACH PMT	\$10,390.54
4/13/2022	MEMO DEBIT : AVFUEL	\$64,893.16
4/13/2022	MEMO DEBIT : AMEX EPAYMENT ACH PMT	\$23,406.43
TOTAL		\$422,855.61