

**SPECIAL MEETING OF THE BOARD OF
DIRECTORS OF THE MOJAVE AIR AND SPACE PORT
Administration Building
April 28, 2015
2:00 o'clock p.m.**

AGENDA

Call to Order

Pledge of Allegiance

Roll Call

1. Approval of Agenda

2. Public Comment on Items Not on the Agenda

This portion of the meeting is reserved for persons desiring to address the Board of Directors on any matter not on the agenda, and over which MASP has jurisdiction. Time is limited to 3 minutes. The Board of Directors can take no action on your presentation. Any person desiring to speak on an agenda item will be given an opportunity to do so prior to the Board of Directors taking action on the item.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial and will be approved by one motion if no member of the Board, staff or public wishes to comment or ask questions.

- A) Minutes of April 7, 2015

4. Business Items

- A) Check Register 04/21/15
- B) FAA/AIP Check Register 04/21/15
- C) Financial Reports
- D) Dissolution of Audit/Finance Committee
- E) Request from David Martin to sublet Hangar 907

F) CEO Report Action Items

G) Resolution approving County's Multi-Hazard Mitigation Plan

5. Reports/Announcements

A) Community: Members of the audience may address the Board on items of a community nature.

B) Board Committees

C) CEO/GM Report

1. FAA Commissioning of PAPI Lights on R/W 4-22 NTE \$12,332.04

D) Board of Directors: This portion of the meeting is reserved for board members to address items not on the agenda

6. Closed Session

1. Existing Litigation per Government Code Section 54956.9
Claim of Flight Test Associates Bankruptcy Estate

2. Government Code Section 54957 Personnel Appointment: CEO

7. Closed Session Report

Adjournment

This Agenda was posted on April 22, 2015

By: Debbie

Persons desiring disability-related accommodations should contact the Clerk of the Board no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session of this meeting is available to the public in the office of the Clerk of the Board.

MISSION STATEMENT

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT
April 7, 2015**

The Board of Directors of the Mojave Air and Space Port duly met for a Regular Meeting at the District Offices in the Administration Building at Mojave Airport, Mojave, California, at the hour of 2:00 o'clock p.m. on Tuesday, April 7, 2015.

The Clerk called the roll and the following Directors were present: Balentine, Deaver, Evans, Painter and Peterson. Also present were the District's Chief Executive Officer, Stuart Witt and District's Counsel, Scott Nave on telecom.

President Peterson presented the Agenda. Upon motion by Director Balentine, seconded by Director Deaver and unanimously carried, it was:

RESOLVED: That the Agenda be approved as submitted.

CONSENT AGENDA

President Peterson presented the Consent Agenda. Upon motion by Director Balentine, seconded by Director Deaver and unanimously carried, Consent Agenda was approved as submitted.

3A) Minutes of Regular Meeting March 17, 2015

RESOLVED: That the Minutes of the Regular Meeting of March 17, 2015 be approved as submitted and further reading thereof be waived.

3B) Minutes of Special Meeting March 24, 2015

RESOLVED: That the Minutes of the Special Meeting of March 24, 2015 be approved as submitted and further reading thereof be waived.

3C) Minutes of Special Meeting March 31, 2015

RESOLVED: That the Minutes of the Special Meeting of March 31, 2015 be approved as submitted and further reading thereof be waived.

BUSINESS ITEMS

4A) Check Register 04/01/15

President Peterson presented the General Fund Check Register for April 1, 2015 with the schedule of electronic fund transfers delineated below. CFO Brouse noted that the checks on the register totaled \$176,113.06 and Electronic Fund Transfers totaled \$36,849.20. CFO requested Board approval of \$212,962.26 for checks and EFT's from the General Fund for the period.

SCHEDULED ELECTRONIC FUND TRANSFERS

AV Fuel	04/11/15	\$ 18,425.78
AV Fuel	04/14/15	\$ 18,423.42

Upon motion by Director Balentine, seconded by Director Deaver and unanimously carried, it was:

RESOLVED: That Board approve check numbers 053109 through 053175 in the amount of \$176,113.06 and Electronic Fund Transfer payments in the amount of \$36,849.20 for a total of \$212,962.26.

4B) FAA/AIP Check Register 04/01/15

President Peterson presented the check register for FAA/AIP Account for Runway 8-26. The FAA Airport Improvement Project #03-06-0154-029-2015 will include light and sign replacement, fog seal application and runway identification markings within the project. CFO Brouse requested approval for expenditure in the amount of \$24,384.00 to EnerSource Engineering and \$10,680.00 to David E. Russell for a total of \$35,064.00 for the lighting project on R/W 8-26. CFO Brouse noted that District is seeking reimbursement for 90% in matching funds from the FAA and reimbursement of 5% in matching funds from Caltrans Division of Aeronautics. Upon motion by Director Balentine, seconded by Director Painter and unanimously carried, it was:

RESOLVED: That Board approve checks on register date April 1, 2015 in the amount of \$35,064.00 for FAA/AIP Account.

4C) LAFCO Ballot

Chief Executive Officer Witt discussed Kern County LAFCO Ballot with Board for Special District representative. There were six candidates as follows: Ronald Orrin (West Side Recreation and Parks District), Vanessa Montemayer (Buttonwillow County Water District) Angelica Soto (Lost Hills Utility District), Gary McKibbin (North of the River Sanitary District), Charles D. Griffin (Indian Wells Valley Water District) and Charlene LaClaire (Bear Valley Community Services District). CEO Witt gave his recommendation and support for Mr. Charles D. Griffin who has served on the Board of the Wells Valley Water District since November 2014. Mr. Griffin currently serves on the Water Management and Finance Committees. Mr. Griffin was born and raised in Ridgecrest and a graduate of Burroughs High School and is an active supporter of numerous local charity events as well as the Chamber of Commerce follies and Salvation Army's Annual Souper Bowl Auction. Upon motion by Director Balentine, seconded by Director Evans with Director Peterson abstaining, it was:

RESOLVED: That Board cast their vote for Mr. Charles D. Griffin of the Indian Wells Valley Water District to serve as Special District Representative on the Local Agency Formation Commission.

5A) Community

Cathy Hansen announced that on Sunday, April 12th the Antelope Valley 99's will be hosting their 25th annual six airport round robin Poker Run and Barbeque Fundraiser. Poker cards will be distributed at Fox Field, Rosamond, Mojave, California City, Tehachapi and Inyokern. In addition to improving proficiency the Poker Run raises funds for local aviation scholarships. A Santa Maria-style barbeque will be provided at Fox Field for all participants and prizes will be awarded for the best poker hands collected during the run. She also discussed the combined events of Plane Crazy and the Mojave Experimental Fly-in which will take place on April 18th and 19th. On Friday April 17th the "Bug Smasher Poker Run and waivered flour bomb competition will take place from 12:00 p.m. to 5:00 p.m. On Saturday April 18th show planes will arrive and be on display from 10:00 to 2:00 pm. for the Plane Crazy Event and will feature guest speaker Rian Johnson, Project Engineer, Van's Aircraft who will give a presentation on the elevator trailing edge wedge design used on the RV-14 in the MASP Board room at 11:00 a.m. An awards banquet will be held in the event center from 5:30 p.m. to 10:00 p.m. Awards will be given based on Best Design, Best Build, Best Test and Experimenter of the year 2014. Guest speaker Mike Melvill, experimental test pilot and astronaut will be on hand at the awards banquet to share his personal accomplishments and his 32 years of working with Burt Rutan. The ramp will showcase numerous air racers, homebuilts and one of a kind experimental aircraft throughout Saturday and Sunday. Mr. Elliot Seguin reported that a great event for kids will be held at the Stu Witt event center from 5:00 p.m. to 10:00 p.m. on April 17th. There will be rubber-band airplane building and flying competition, pizza and aviation movies as well as an overnight slumber party. He noted that an FAA waiver was obtained for several days during the week in which there could be as many as thirteen record setting attempts.

Ms. Hansen also reported on the Thirteenth Annual Excellence in Academics 4.0

Recognition Dinner which will be hosted by the Mojave Transportation Museum and Mojave Chamber of Commerce honoring High School Seniors who have achieved an overall 4.0 GPA from the following High Schools: Mojave High, California City High, Boron High and Desert High (Edwards). The Dinner will be held on Wednesday, April 29, 2015 at the Mariah Country Inn, 1385 Highway 58 in Mojave with a social hour at 5 p.m. and dinner at 6 p.m. Plaques and special gifts will be given to students as well as certificates and other recognition from elected officials. Keynote speakers featured will be Luke and Katie Goossen of Scaled Composites. Luke is a program manager and Katie is Human Resources Director. They will discuss the importance of identifying and achieving a vision in their lives.

5B) Board Committees

None

5C CEO/GM Report

Deputy General Manager Drees informed the Board that the District will be conducting an internal audit of customer accounts and leases (155 contracts). There are a number that are not in compliance with District's CPI and insurance requirements. DGM Drees noted that so far there haven't been any issues from customers but anticipates there could be some issues coming up and wanted the Board to be made aware in the event any of our tenants come before the Board with specific requests or comments concerning the audit.

5D) President Peterson commented that both Counsel and Director Evans are incorrect as we often take action under the CEO Report but this can be discussed at the next board meeting. Director Evans stated he was amenable to having a vote.

CLOSED SESSION

Board adjourned to Closed Session per Government Code Section 54956.9 to discuss existing litigation (Claim of Flight Test Associates Bankruptcy Estate) and Government Code Section 54957 (Personnel Appointment: CEO).

CLOSED SESSION REPORT

In closed session Counsel updated the Board on the status of the FTA hearing and the Board discussed appointment of a CEO. No action was taken and no other items were discussed.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 3:35 p.m.

RESOLVED: That the regular meeting of April 7, 2015 be and the same is hereby adjourned.

President

ATTEST:

Secretary

(SEAL)

Date: Tuesday, April 21, 2015
 Time: 01:48PM
 User: LICALICA

Mojave Air & Space Port
Check Register - Standard
 Period: 10-15 As of: 4/21/2015

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 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD												
Acct / Sub:	101000		1200									
053176	CK	4/28/2015	0109	AT&T	10-15		033636	VO	2342713412/APR	4/7/2015	0.00	124.15
053176	CK	4/28/2015	0109	AT&T	10-15		033637	VO	2342812383/APR	4/7/2015	0.00	124.15
<u>Communication Svc.</u>												248.30
053177	CK	4/28/2015	0158	Ameripride Uniform Services	10-15		033595	VO	2100431943	4/3/2015	0.00	207.67
053177	CK	4/28/2015	0158	Ameripride Uniform Services	10-15		033596	VO	2100431937	4/3/2015	0.00	56.95
053177	CK	4/28/2015	0158	Ameripride Uniform Services	10-15		033619	VO	2100433387	4/10/2015	0.00	173.17
053177	CK	4/28/2015	0158	Ameripride Uniform Services	10-15		033620	VO	2100433381	4/10/2015	0.00	56.95
053177	CK	4/28/2015	0158	Ameripride Uniform Services	10-15		033644	VO	2100434919	4/17/2015	0.00	71.95
053177	CK	4/28/2015	0158	Ameripride Uniform Services	10-15		033645	VO	2100434924	4/17/2015	0.00	219.01
<u>Uniform Svc.</u>												785.70
053178	CK	4/28/2015	0173	Allied Security Holdings LLC	10-15		033634	VO	6076230	4/2/2015	0.00	5,230.19
053178	CK	4/28/2015	0173	Allied Security Holdings LLC	10-15		033635	VO	6082804	4/9/2015	0.00	5,420.56
<u>Security Svc.</u>												10,650.75
053179	CK	4/28/2015	0185	AVCOM COMPANY	10-15		033584	VO	04010715	4/6/2015	0.00	4,339.75
<u>Tower Communication Inspection & Equipment</u>												
053180	CK	4/28/2015	0249	Benz Construction Services	10-15		033570	VO	2510246	3/31/2015	0.00	1,062.73
<u>Refuse Svc.</u>												

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053181	CK	4/28/2015	0284	Michael L. Brouse	10-15	10-15	033638	VO	APR 5,7,2015	4/11/2015	0.00	1,525.00
053181	CK	4/28/2015	0284	Michael L. Brouse	10-15	10-15	033655	VO	APR 14,2015	4/18/2015	0.00	1,075.00
<u>Accounting Consultant</u>												
053182	CK	4/28/2015	0410	Dynamic Science, Inc.	10-15	10-15	033626	VO	93	4/1/2015	0.00	20,237.56
<u>Tower Contract</u>												
053183	CK	4/28/2015	0615	Federal Express	10-15	10-15	033598	VO	298953139	4/3/2015	0.00	73.78
<u>Shipping Expense</u>												
053184	CK	4/28/2015	0698	Federal Aviation Administration	10-15	10-15	033656	VO	AJWONAAC15A693	4/17/2015	0.00	12,332.04
<u>FAA Commissioning of PAPI Lights on 04 & 22</u>												
053185	CK	4/28/2015	0699	Fauble-Richard	10-15	10-15	033567	VO	SI-108282/NOBLE	1/23/2015	0.00	2,673.83
053185	CK	4/28/2015	0699	Fauble-Richard	10-15	10-15	033568	VO	SI108283/NOBLE	1/23/2015	0.00	2,673.90
<u>Reimburse/MASP Fire Dept. Supplies</u>												
053186	CK	4/28/2015	0751	The Gibbons Family LLC	10-15	10-15	033627	VO	MARCH 2015/INVE	3/31/2015	0.00	4,516.35
<u>Hangar 79 Investor Pmt. / March 2015</u>												
053187	CK	4/28/2015	0842	J. Hitchcock Riverwest Farm Ptr	10-15	10-15	033628	VO	MARCH 2015/INVE	3/31/2015	0.00	3,010.90
<u>Hangar 79 Investor Pmt. / March 2015</u>												

Check Total

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053188	CK	4/28/2015	0866	The Home Depot Credit Plan	10-15	10-15	033587	VO	MAR 2015 STMENT	3/30/2015	0.00	887.29
<u>Maintenance / Buildings & Grounds Supplies</u>												
053189	CK	4/28/2015	1005	PTS	10-15	10-15	033606	VO	738445/04-2015	4/1/2015	0.00	53.00
<u>Bldg. 58 / Pay Phone</u>												
053190	CK	4/28/2015	1040	Jimco Construction & Equip	10-15	10-15	033571	VO	39107 /MAR 205	3/13/2015	0.00	492.20
053190	CK	4/28/2015	1040	Jimco Construction & Equip	10-15	10-15	033600	VO	39146	4/1/2015	0.00	1,780.00
											Check Total	2,272.20
<u>Rail Road Track Inspection & Repair</u>												
053191	CK	4/28/2015	1043	Jim's CB & Radios	10-15	10-15	033601	VO	10120515	4/7/2015	0.00	21.26
<u>Office Supplies</u>												
053192	CK	4/28/2015	1106	Robert W. Karpe, Trustee	10-15	10-15	033629	VO	MARCH 2015/INVE	3/31/2015	0.00	7,527.24
<u>Hangar 79 Investor Pmt. / March 2015</u>												
053193	CK	4/28/2015	1122	Kelley-Randall	10-15	10-15	033572	VO	10294	3/31/2015	0.00	179.56
053193	CK	4/28/2015	1122	Kelley-Randall	10-15	10-15	033639	VO	10319	4/13/2015	0.00	107.26
053193	CK	4/28/2015	1122	Kelley-Randall	10-15	10-15	033654	VO	10338	4/17/2015	0.00	20.23
											Check Total	307.05
<u>Auto Repairs & Svc.</u>												

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053194	CK	4/28/2015	1200	L & L Construction	10-15		033573	VO	WK END 3/29/15	3/29/2015	0.00	1,310.00
053194	CK	4/28/2015	1200	L & L Construction	10-15		033602	VO	WK END 4/5/15	4/5/2015	0.00	2,090.00
<u>Contractor Consultant</u>												
053195	CK	4/28/2015	1204	Lands' End Business Outfitters	10-15		033660	VO	ORDER #:5136654	4/21/2015	0.00	95.00
<u>LOGO Set Up for MASP Business Attire</u>												
053196	CK	4/28/2015	1254	Lincoln Nat'l Life Ins. Co.	10-15		033651	VO	231732/05-2015	4/10/2015	0.00	596.71
<u>Life Insurance</u>												
053197	CK	4/28/2015	1306	Martha's Cleaning Service	10-15		033603	VO	1238	4/1/2015	0.00	2,975.00
<u>Cleaning Svc. / Bldgs. 58 & 1</u>												
053198	CK	4/28/2015	1364	Mojave/Karl's Hardware	10-15		033585	VO	MAR 2015 STMNT	3/31/2015	0.00	1,174.00
<u>Maintenance / Buildings & Grounds Supplies</u>												
053199	CK	4/28/2015	1372	Mojave Public Utility District	10-15		033574	VO	06-0460-0/03-15	3/31/2015	0.00	1,061.73
053199	CK	4/28/2015	1372	Mojave Public Utility District	10-15		033575	VO	06-0480-0/03-15	3/31/2015	0.00	8,316.58
053199	CK	4/28/2015	1372	Mojave Public Utility District	10-15		033576	VO	06-0490-0/03-15	3/31/2015	0.00	95.25
053199	CK	4/28/2015	1372	Mojave Public Utility District	10-15		033577	VO	06-0495-0/03-15	3/31/2015	0.00	134.64
053199	CK	4/28/2015	1372	Mojave Public Utility District	10-15		033578	VO	06-0498-0	3/31/2015	0.00	169.88
053199	CK	4/28/2015	1372	Mojave Public Utility District	10-15		033579	VO	06-1070-0/03-15	3/31/2015	0.00	768.13
<u>Utility / Water</u>												
											Check Total	10,546.21

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053200	CK	4/28/2015	1375 Mojave Sanitation	10-15	033589	VO	2512294	3/31/2015	0.00	925.19
<u>Utility / Refuse</u>										
053201	CK	4/28/2015	1392 Morris-Bill	10-15	033604	VO	421	4/2/2015	0.00	2,520.00
<u>Rail Road Track Repair</u>										
053202	CK	4/28/2015	1406 Napa Auto Parts	10-15	033605	VO	819851	4/7/2015	0.00	88.14
053202	CK	4/28/2015	1406 Napa Auto Parts	10-15	033640	VO	820267	4/14/2015	0.00	24.66
<u>Fire Dept. / Equipment Parts</u>										
053203	CK	4/28/2015	1476 Noble Industrial Supply Corp	10-15	033569	VO	SI-108284	1/23/2015	0.00	2,673.99
<u>Equipment & Auto Maintenance Supplies</u>										
053204	CK	4/28/2015	1626 Petro Lock, Inc.	10-15	033607	VO	465641	4/3/2015	0.00	1,201.50
<u>Fuel Additive</u>										
053205	CK	4/28/2015	1645 Pitney Bowes Purchase Power	10-15	033580	VO	27090900203/MAR	3/25/2015	0.00	200.00
<u>Postage</u>										
053206	CK	4/28/2015	1800 Ramos / Strong, Inc.	10-15	033581	VO	0281788	3/30/2015	0.00	988.79
<u>Auto Fuel</u>										
053207	CK	4/28/2015	1803 Race Telecommunications, Inc.	10-15	033608	VO	RC086619/4-2015	4/1/2015	0.00	65.92
<u>Telecommunications</u>										

Check Total 112.80

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053208	CK	4/28/2015	1880 David Russell	10-15	033630	VO	MARCH 2015	3/31/2015	0.00	3,270.00
<u>Engineering Svc.</u>										
053209	CK	4/28/2015	1915 Sterbens~Michael	10-15	033661	VO	ISC/REIMBURSEMN	4/21/2015	0.00	226.58
<u>Reimbursement / Security Equipment Expo</u>										
053210	CK	4/28/2015	1925 Sparkletts	10-15	033582	VO	13703338 032615	3/26/2015	0.00	494.38
<u>Drinking Water Svc.</u>										
053211	CK	4/28/2015	1952 So. Calif. Edison	10-15	033642	VO	2025279670/APR	4/8/2015	0.00	5,867.70
053212	CK	4/28/2015	1954 So. Calif. Gas Co.	10-15	033609	VO	10289363938/APR	4/2/2015	0.00	288.18
053212	CK	4/28/2015	1954 So. Calif. Gas Co.	10-15	033610	VO	16561545001/APR	4/3/2015	0.00	164.39
053212	CK	4/28/2015	1954 So. Calif. Gas Co.	10-15	033611	VO	07531545767/APR	4/3/2015	0.00	156.37
<u>Utility / Gas</u>										
Check Total										
053213	CK	4/28/2015	1962 Sprint	10-15	033586	VO	922568651	3/24/2015	0.00	46.58
053213	CK	4/28/2015	1962 Sprint	10-15	033612	VO	670907680/APRL	4/1/2015	0.00	12.61
053213	CK	4/28/2015	1962 Sprint	10-15	033613	VO	6781966590/APR	4/1/2015	0.00	12.61
<u>Telecommunications</u>										
Check Total										
053214	CK	4/28/2015	1978 Security Benefit	10-15	033646	VO	PPE 4/5/15	4/10/2015	0.00	2,466.91

Employee Paid Benefits

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Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053215	CK	4/28/2015	1979	Silent Thunder Models	10-15		033659	VO	STM032616IM	3/25/2015	0.00	747.50
<u>Advertising / Promotion Items</u>												
053216	CK	4/28/2015	1984	Security Signal Devices, Inc (SSD SYSTEMS)	10-15		033647	VO	1098655-A	4/13/2015	0.00	135.00
<u>Fire Alarm Svc. / Bldg. 137</u>												
053217	CK	4/28/2015	1996	State Water Resources	10-15		033648	VO	SW-0102373	4/7/2015	0.00	1,632.00
<u>Annual Permit Fee</u>												
053218	CK	4/28/2015	2136	UNUM Life Ins. Co.	10-15		033652	VO	05580360012/MAY	4/9/2015	0.00	1,553.09
<u>Life Insurance</u>												
053219	CK	4/28/2015	2245	Voyager Restaurant	10-15		033632	VO	MARCH 2015	3/31/2015	0.00	76.88
<u>MASP / Business Meetings</u>												
053220	CK	4/28/2015	2313	Waxie Sanitary Supply	10-15		033615	VO	75190460	4/2/2015	0.00	812.36
<u>MASP / Janitorial Supplies</u>												
053221	CK	4/28/2015	2450	Xerox Corporation	10-15		033614	VO	078954796	4/1/2015	0.00	450.80
<u>Equipment Rental</u>												

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Check Register - Standard Period: 10-15 As of: 4/21/2015

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post	Ref Closed	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
053222	CK	4/28/2015	3001 Wojtkiewicz, Kevin	10-15	033657	VO	143488G4321	12/10/2014	0.00	68.49
053222	CK	4/28/2015	3001 Wojtkiewicz, Kevin	10-15	033658	VO	15089C18802	3/27/2015	0.00	190.82
<u>Reimbursement / Employee Benefit</u>										
053223	CK	4/28/2015	3012 Fauble--Richard	10-15	033617	VO	7940/4-7-15	4/7/2015	0.00	156.00
053223	CK	4/28/2015	3012 Fauble--Richard	10-15	033641	VO	RF/7940/04/1415	4/15/2015	0.00	140.40
<u>Reimbursement / Employee Benefit</u>										
053224	CK	4/28/2015	3013 Quelet, Karina	10-15	033590	VO	14344078	3/23/2015	0.00	129.00
053224	CK	4/28/2015	3013 Quelet, Karina	10-15	033616	VO	345496229880	4/2/2015	0.00	468.50
<u>Reimbursement / Employee Benefit</u>										
053225	CK	4/28/2015	3080 Edmonds--Mike	10-15	033588	VO	15047CF9458,9BD	2/16/2015	0.00	500.00
<u>Reimbursement / Employee Benefit</u>										
053226	CK	4/28/2015	3551 Janet Kelly	10-15	033649	VO	000259/04-15	4/8/2015	0.00	1,453.00
<u>Reimbursement / Retired Employee Benefit</u>										
053227	CK	4/28/2015	3650 Javier Ruiz	10-15	033633	VO	JR033015AMX	3/30/2015	0.00	150.00
<u>Reimbursement / Employee Benefit</u>										
053228	CK	4/28/2015	4523 Perez--Gerardo	10-15	033618	VO	43968-3/35277	4/1/2015	0.00	40.00
<u>Reimbursement / Employee Benefit</u>										

Mojave Air & Space Port

Date: Tuesday, April 21, 2015
 Time: 01:48PM
 User: LCALICA

Page: 1 of 6
 Report: 03630.rpt
 Company: EKAD

Check Register - Standard

Period: 10-15 As of: 4/21/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
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Check Count: 53

Acct Sub Total:

Check Type	Count	Amount Paid
Regular	53	125,458.89
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	53	125,458.89

Company Disc Total 0.00

Company Total 125,458.89

EFT's				
AV Fuel	4/25/15	11,432.93		
AV Fuel	5/2/15	18,704.45		
Card Svc. Center	4/23/15	8,312.73		
*Card Svc. Breakdown:				
Travel Expense/ DC, Stockholm	- 7,257.22			
Employee Training	- 470.00			
Pump House/Maintenance	- 35.00			
Office Supplies	- 103.90			
EFT Total		38,450.11		
Total Amount for Approval		163,909.00		

Mojave Air & Space Port-FAAIP

Date: Tuesday, April 21, 2015
 Time: 01:40PM
 User: LCALICA

Page: 1 of 1
 Report: 03630.rpt
 Company: FAAAIP

Check Register - Standard

Period: 10-15 As of: 4/21/2015

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: FAAAIP												
Acct / Sub: 101000												
003784	CK	4/28/2015	1500	0559 Environmental Concepts	10-15	10-15	300935	VO	215126/FAA-026	3/17/2015	0.00	40,903.75
Crack Seal for Runways												
003785	CK	4/28/2015	1880	David E. Russell	10-15	10-15	300936	VO	RW 8-26/0306015	3/31/2015	0.00	6,450.00
Engineering Svc.												
Check Count: 2												

Acct Sub Total:

Check Type	Count	Amount Paid
Regular	2	47,353.75
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	2	47,353.75

Company Disc Total	Company Total
0.00	47,353.75

**Mojave Air & Space Port
Treasurer's Report
For the month ended March 31, 2015**

	<u>General</u>	<u>FAA/AIP</u>	<u>County Treasury</u>	<u>LAIF</u>	<u>Total</u>
Beginning Balance	\$ 1,287,775.35	\$ 135,660.17	\$ 660,767.97	\$ 4,238,460.41	\$ 6,322,663.90
Receipts:					
Operating Revenues	618,436.59	-	-	-	618,436.59
Interest Income	55.99	5.76	-	-	61.75
Tax Proceeds	-	-	6,917.91	-	6,917.91
Total Receipts	618,492.58	5.76	6,917.91	-	625,416.25
Expenditures:					
Operating Expenses	(529,875.89)	-	-	-	(529,875.89)
Project Expenses	-	-	-	-	-
Total Expenditures	(529,875.89)	-	-	-	(529,875.89)
Transfers:					
Between General and FAA/AIP	-	-	-	-	-
Between General and County Treasury	-	-	-	-	-
Between General and LAIF	-	-	-	-	-
Total Transfers	-	-	-	-	-
Ending Balance	\$ 1,376,392.04	\$ 135,665.93	\$ 667,685.88	\$ 4,238,460.41	\$ 6,418,204.26

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.

**Mojave Air & Space Port
Fuel Inventory Report**

March 2015

JET A		
Beginning Inventory		76,047
Gallons Delivered		
Gallons Purchased		35,277
Defuels		-
Total Gallons Delivered		<u>35,277</u>
Gallons Pumped		
Gallons Sold		37,923
Refuels		-
Tank farm/Line truck sumps		30
Delivery Samples		30
Total Gallons Pumped		<u>37,983</u>
Ending Inventory		73,341
Physical Check		73,390
Inventory Value at	2.37	\$173,934.30

AVGAS		
Beginning Inventory		15,866
Gallons Delivered		
Gallons Purchased		-
Gallons Pumped		
Gallons Sold		5,267
Tank farm/Line truck sumps		60
Delivery Samples		-
Total Gallons Pumped		<u>5,327</u>
Ending Inventory		10,539
Physical Check		10,325
Inventory Value at	3.69	\$38,099.25

LUBRICANTS		
Beginning Inventory		344
Quarts Purchased		0
Quarts Sold		<u>2</u>
Ending Inventory		342
Physical Check		342
Aeroshell 100; 100W; 15/50 Multi		
123 @ \$5.95; 89 @ \$5.60; 130 @ \$6.55		\$2,081.75

PRIST		
Beginning Inventory		117
Cans Purchased		0
Cans Sold		<u>0</u>
Ending Inventory		117
Physical Check - Cans		117
Physical Check - Bulk		4.2
117 CANS @ \$7.40; 4.2(5) Gallons @ 120.15		\$1,370.43

UNLEADED FUEL		
Beginning Inventory		780.0
Gallons Purchased		677.0
Gallons Used		<u>613.0</u>
Ending Inventory		844.0
Physical Check		832.0
Inventory Value at	\$2.61	\$2,171.52

DIESEL FUEL		
Beginning Inventory		800.0
Gallons Purchased		88.0
Gallons Used		<u>311.0</u>
Ending Inventory		577.0
Physical Check		603.0
Inventory Value at	\$2.42	\$1,459.26

March 2015 Fuel Inventory \$219,116.51

March Gallons Sold 43,190
Year to Date 541,059

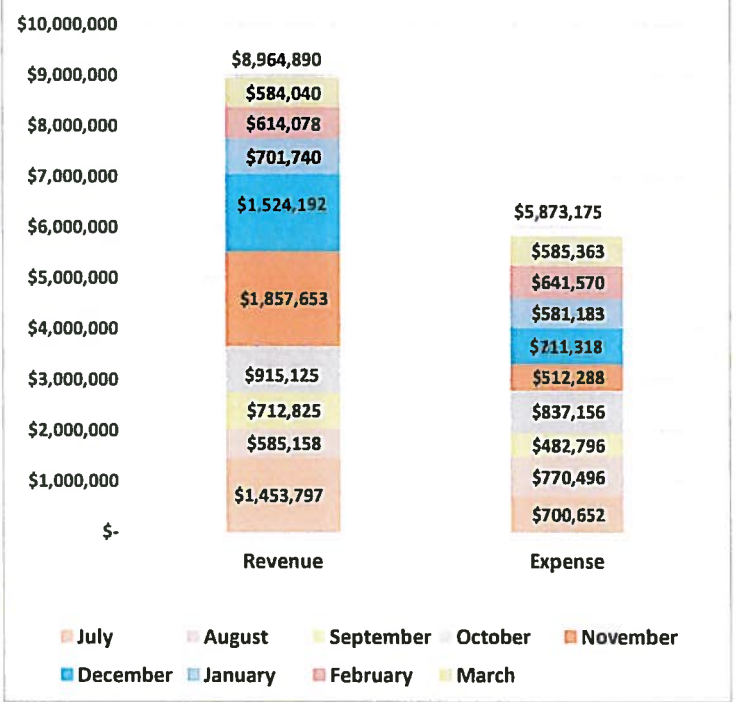
Mojave Air & Space Port

March 2015 Revenue and Expense Summary

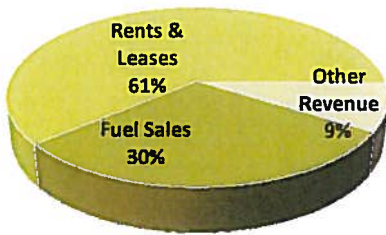
Year to Date Revenue and Expense Summary

Revenue		Expenses	
Fuel Sales	\$ 175,351	Personnel	\$ 198,183
Rents & Leases	\$ 358,224	Fuel	\$ 89,999
Other Revenue	\$ 50,465	Operating	\$ 297,180
Total Revenue	\$ 584,040	Total Expense	\$ 585,362

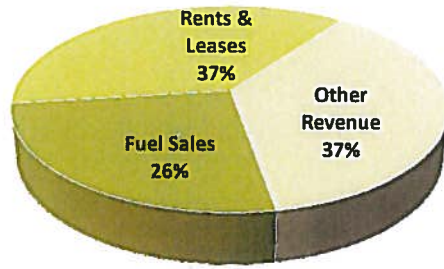
Revenue		Expenses	
Fuel Sales	\$ 2,312,350	Personnel	\$ 2,134,339
Rents & Leases	\$ 3,316,483	Fuel	\$ 1,731,633
Other Revenue	\$ 3,336,057	Operating	\$ 2,007,203
Total Revenue	\$ 8,964,890	Total Expense	\$ 5,873,175



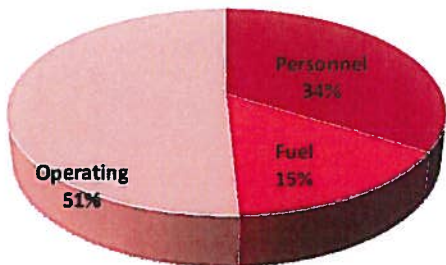
March Revenue



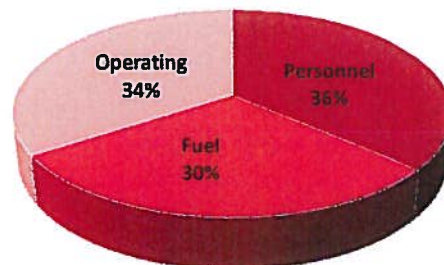
FY 14-15 Revenue



March Expenses



FY 14-15 Expenses



Mojave Air & Space Port

Customers Over 90 Days Past Due

Customer Name	1-30 Days	31-60 Days	61-90 Days	90+ Days	TOTAL	Comments
Air & Space Education Cons., LLC	105.25	103.98	103.17	122.90	435.30	Pay or Quit Notice Sent
Bob Green	54.19	53.53	53.11	61.58	222.41	Sent Statement
Flight Test Aerospace, Inc.	0.00	0.00	0.00	6,866.98	6,866.98	Balance over 90 days is for Hangar 100
Kern County Waste Management	0.00	0.00	0.00	7,800.00	7,800.00	County will be sending payment - renewed contract
REM Industries	2,883.29	2,883.29	2,883.29	7,867.09	16,516.96	Paid \$7,266.58, since last meeting
Sikora, Victor	585.63	0.00	585.63	28,110.24	29,281.50	Sent Notice To Terminate
TOTALS	3,628.36	3,040.80	3,625.20	50,828.79	61,123.15	
Aged AR as of 4/22/2015	159,055.15	3,565.29	3,943.62	50,828.79	217,392.85	

Payment Arrangements included in 1-30 days

Fiberset	21,134.56
My Printing	17,944.75
TOTAL	39,079.31

MOJAVE

AIR AND SPACE PORT

STAFF MEMORANDUM

TO: Board of Directors
FROM: Stuart Witt, CEO
SUBJECT: Hangar 907 Sublease
MEETING DATE: April 28, 2015

Background:

Mr. David Martin has been leasing hangar 907 from the District under a month-to-month agreement since January 2012. He no longer occupies the hangar and has moved out of state, but is requesting the Board grant a sublease to Spencer Rasmussen. Staff has previously denied a sublease due to our existing hangar wait list policy approved by the Board. There are currently 19 individuals waiting for hangar space and many have been waiting for more than one year. Further, Mr. Martin has not had the appropriate insurance policy as agreed to in his lease agreement. The hangar has been uninsured by him and any additional occupants since August 2013, which we discovered during our lease audit.

Impacts:

Fiscal: None
Environmental: None
Legal: None

Recommended Action:

1. Reject the request to sublease Hangar 907, proceed with termination of the Martin lease, and lease the hangar pursuant to the District's Wait List policy.

Subject: Airport Board Request: Hangar 907

Date: Monday, April 6, 2015 8:47:42 AM Pacific Daylight Time

From: Marten, Dave

To: Karina Drees

Board,

I would like to seek the Board's permission to sublease Hangar 907 per Section 12.1 of my hangar lease.

I have recently retired from the AF and relocated to Wichita, KS and do not currently have an aircraft of my own based at Mojave. However, one of my fellow test pilots, Maj Spencer Rasmussen has a near-term need to hangar his aircraft. Maj Rasmussen is leaving Edwards this summer for a staff tour in DC and is in need of a place to keep his aircraft until he can relocate the aircraft to east coast.

I am hoping to offer him the ability to hangar his aircraft in 907 while he negotiates his move. As I am not a co-owner of Maj Rasmussen's plane I am under the impression that even allowing him to park his aircraft in the hangar would constitute a sublease of the hangar.

Can a hangar tenant permit a non-owned aircraft to reside in the hangar (with appropriate insurance coverage provided by the owner)?

If not then parking Maj Rasmussen's aircraft in the hangar would require a sublease which I am asking the board to consider.

I'm just trying to help a fellow pilot through a short-term need. Once Maj Rasmussen is able to move his aircraft east I will terminate my lease and make the hangar available to the next tenant on the waiting list.

Thanks for your consideration.

Dave Marten

Engineering Test Pilot

Textron Aviation

316.517.2969 PHONE

605.390.8044 MOBILE

dmarten@txtav.com



RESOLUTION NO.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MOJAVE AIR AND SPACE PORT
RELATING TO HAZARD MITIGATION ACTIONS**

WHEREAS, the Mojave Air and Space Port recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the Mojave Air and Space Port fully participated in the FEMA-prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

WHEREAS, the California Office of Emergency Services and Federal Emergency Management Agency, Region IX officials have reviewed the "Kern County, California Multi-Hazard Mitigation Plan" and approved it, contingent upon this official adoption of the participating governments and entities;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mojave Air and Space Port that the Mojave Air and Space Port adopts the "Kern County, California Multi-Hazard Mitigation Plan" as an official plan; and

BE IT FURTHER RESOLVED that the Mojave Air and Space Port will submit this Adoption Resolution to the California Office of Emergency Services and Federal Emergency Management Agency, Region IX officials to enable the Plan's final approval.

PASSED, APPROVED AND ADOPTED on April 28, 2015.

Ayes:

Noes:

Abstains:

Absents:

Dr. Allen Peterson, President

William Deaver, Secretary