MOJAVE AIR AND SPACE PORT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: September 19, 2017
Time: 2:00 p.m.
Location: Board Room
1434 Flightline, Mojave, California

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Business Items.

- A. Minutes of the Regular Board Meeting on August 15, 2017
- B. Minutes of the Special Board Meeting on August 15, 2017
- C. Check Register Dated September 14, 2017

4. Action Items

- A. Scaled Composites Lease for Bldg. 169 and Acreage
- B. Scaled Composites Lease for Bldg. 170 and Acreage
- C. Edison Easement for NE Tract 1069
- D. Edison 3rd Party Authorization Consent
- E. Belshaw Sidewalk Project
- F. Health Insurance Policy

5. Reports

- A. Financial Report
- B. CEO/GM Report
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

- A. Existing Litigation (Govt Code 54956.9): Soest v MASP, Roth v. MASP, MASP v. Continuous Quality Electric, MASP v. Jeff Pontius
- B. Potential Litigation (Govt Code 549569): one case
- C. Real Property Negotiations (Govt Code 54956.8):

Property: Bldg.155

Parties: MASP, The Spaceship Company Negotiator: CEO, General Counsel

Terms: Rent

8. Closed Session Report

Adjournment

This Agenda was posted on September 15, 2017 by Jason.

<u>ADA Notice</u>: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaeairport.com.

<u>Copy of Records</u>: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

<u>Public Comments:</u> Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON AUGUST 15, 2017

1. CALL TO ORDER

The meeting was called to order on Tuesday, August 15, 2017, at 2:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port located at 1434 Flightline, Mojave, California.

A. Pledge of Allegiance: Director Allred led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: CEO Drees, Director of Planning Wojtkiewicz, Director of

Administration Rawlings, and District Counsel Navé

C. Approval of Agenda: Upon motion by Director Parker, seconded by Director Deaver, the Board voted 5-0 to approve the agenda.

2. <u>COMMUNITY ANNOUNCEMENTS</u>

Cathy Hansen commented on Plane Crazy Saturday.

3. CONSENT AGENDA

Upon motion by Director Deaver, seconded by Director Allred, the following Consent Agenda was unanimously approved.

A. Minutes of the Regular Board Meeting on August 1, 2017

4. ACTION ITEMS

A. Belshaw Sidewalk Project

CEO Drees presented the bids for this items. After discussion, the Board tabled this items so staff could review the bidders' registration with DIR.

B. CalPERS Vesting Schedule

CEO Drees presented the proposed revised CalPERS vesting schedule for health benefits for retirees. After discussion, upon motion by Director Deaver, seconded by Director Allred, the Board voted unanimously to approve Resolution 17-08-769 amending the vesting schedule.

C. Employee Tuition Reimbursement Policy

CEO Drees presented a revised policy for employee tuition reimbursement. After discussion, upon motion by Director Deaver, seconded by Director Allred, the Board voted to approve Resolution 17-08-771 amending the policy in the Employee Handbook 4-1, with Director Evans voting "no."

D. Event Center Parking Lot Paving Project

CEO Drees informed the Board that the low bidder who had previously been awarded the contract, T&G Construction Services, had withdrawn its bid due to a material mistake. After discussion, upon motion by Director Deaver, seconded by Director Allred, the Board voted 4-1, with Director Parker voting "no," to award the contract to the second lowest bidder, Griffith Company, in the amount of \$104,401, and authorize the CEO to finalize the contract.

E. Director and Officers Insurance Renewal

CEO Drees presented the proposal for D&O insurance from National Union Fire Insurance Company. Upon motion y Director Balentine, seconded by Director Parker, the Board voted unanimously to approve the insurance renewal.

F. Resolution Adopting Board Policy 600 Regard Legal Claims

CEO Drees and Counsel Navé presented the proposed policy regarding legal claims. After discussion, upon motion by Director Deaver, seconded by Director Allred, the Board voted unanimously to approve Resolution 17-08-770 adopting Policy 600 regarding legal claims.

5. REPORTS

A. CEO/GM Report

CEO Drees presented the CEO report, and discussed a visit by the FAA, the annual audit, and SETP.

B. Board Committees

There were no reports.

C. Board of Directors

There were no Director comments.

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no public comments.

7. <u>CLOSED SESSION</u>

A. Existing Litigation: Soest v. MASP and Roth v. MASP; MASP v. Continuous Quality Electric.

B. Real Property Negotiations:

- 1. Jeffrey Pontius Hangars 948, 954, and 955
- 2. CEO Land acquisitions
- 3. Robert Stack Building 155

D. Potential Threats to Public Services

8. <u>CLOSED SESSION REPORT</u>

Counsel and the Board discussed *Soest* and *CQE*, but *Roth* was not discussed. The Board, CEO, and Counsel discussed real property negotiations with Pontius and Stack, and land acquisitions. No other items were discussed.

ADJOURNMENT

There being no further business to come at 3:06 p.m.	e before the Board, the chair adjourned the meeting
ATTEST	David Evans, President
Jimmy R. Balentine, Secretary	

BOARD OF DIRECTORS

MINUTES OF A SPECIAL MEETING ON AUGUST 15, 2017

1. CALL TO ORDER

The meeting was called to order on Tuesday, August 15, 2017, at 1:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port located at 1434 Flightline, Mojave, California.

A. Pledge of Allegiance: Director Balentine led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: District Counsel Navé

2. ETHICS TRAINING

Counsel Navé led an AB 1234 ethics training session.

ADJOURNMENT

There being no further business to come before at 2:00 p.m.	the Board, the chair adjourned the meeting
ATTEST	David Evans, President
Jimmy R. Balentine, Secretary	

Date:

Thursday, September 14, 2017 03:01PM LCALICA

Time: User:

Mojave Air & Space Port

Page: Report: Report: 03630.rpt Company: EKAD

1 of 1

<u>Check Register - Standard</u> Periods: 02-18 Through 03-18 As of: 9/14/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post C		Doc Type	Invoice Number		Invoice Date	Discount Taken	Amount Paid
Company:	EKAI)									
Acct / Sub:	101000		1200								
055956	CK	9/19/2017	0296 Communication Enterprises	03-18 , Inc	038940) VO	1091794		9/13/2017	0.00	45,391.91
055957	СК	9/19/2017	0582 Environmental Concepts	03-18	038783	vo vo	217205		7/12/2017	0.00	30,694.95
Check Count:		2							Acct Sub Total:		76,086.86
				Check Type		Count	Amou	ınt Paid			
				Regular		2	76,	,086.86			
				Hand		0		0.00			
				Electronic Payme	nt	0		0.00			
				Void		0		0.00			
				Stub		0		0.00			
				Zero		0		0.00			
				Mask		0		0.00			
				Total:		2	76,	,086.86			
					Compa	ny Disc Total		0.00	Company Total		76,086.86



STAFF MEMORANDUM

TO:

Board of Directors

FROM:

Lynn Johansen

SUBJECT:

Scaled Composites - Bldg. 169 and Acreage

MEETING DATE: September 19, 2017

Background:

Scaled Composites' lease on Bldg. 169 ends on October 1, 2017. They have been leasing the building since 2002 and are requesting a Five (5) year lease with One (1) Five (5) year Option.

Impacts:

Fiscal:

Will increase annual rental revenue. Current monthly rent and security

is \$2,165.92, new amount will be \$2,802.19. Monthly revenue will

increase by \$636.27 per month.

Environmental:

None

Legal:

None

Recommended Action:

Staff recommends approval for the requested new terms.

BASIC LEASE FOR BUILDING 169 AND ACREAGE

Mojave Air and Space Port ("Landlord") and Scaled Composites, a Delaware Limited Liability Company ("Tenant") enter into this agreement for Basic Lease for Building 169 and Acreage as of 25, 2017, pursuant to the terms and conditions herein and in the Master Lease Agreement dated, April 1, 2013, incorporated herein by reference.

- 1.1 Premises: Building 169 and Acreage, comprised of approximately 6,400 square feet of building and 17,150 square feet of acreage, as more specifically described on Exhibit A, Site Plan, attached hereto. Tenant acknowledges that, prior to execution of this Basic Lease, Tenant has had the opportunity to inspect the Premises and, by its execution of this Lease, Tenant hereby accepts the Premises in an 'as-is' condition.
- 1.2 Rental Commencement Date: October 1, 2017
- 1.3 Lease term:
 - 1.3.1 Basic Term: Five (5) years, computed from the Rental Commencement Date.
- **1.3.2** Renewal Term(s): One (1) Renewal Term of Five (5) years, exercisable pursuant to Section 1.3.3.
- 1.3.3 Option to renew. Tenant is hereby granted the option to extend the term of this Basic Lease for the Renewal Terms described in Section 1.3.2 by giving notice of exercise of the option ("Option Notice") to Landlord at least 60 days, but not more than 180 days, before the expiration of the Basic Term, or the then current Renewal Term, as the case may be; provided, however, that if Tenant is in default on the date of giving any such Option Notice or if Tenant has assigned or sublet the Premises, the Option Notice shall be totally ineffective, and provided further, that if Tenant is in default on any payments due under the Basic Lease on the day that the Renewal Term would otherwise commence, such Renewal Term at the election of Landlord shall not commence and this Lease shall expire at the end of the Basic Term, or at the end of the then current Renewal Term, as the case may be. Tenant shall have no other right to extend the term beyond the specific number of Renewal Terms described in Section 1.3.2. During the Renewal Term(s), all of the terms and provisions contained herein shall apply.

1.4 Rent:

- **1.4.1 Basic Term:** Tenant shall pay monthly installments of \$2,668.75. The Rent shall be adjusted in accordance with Section 3.2 of the Master Lease. Tenant shall pay a charge for security patrol and monitoring in the amount of 5% of the amount of such monthly rent payment.
- **1.4.2 Renewal Term:** Annual Rent during a Renewal Term shall be adjusted pursuant to Section 3.2 of the Master Lease.
- 1.5 Use of Premises: The Premises shall be occupied and used by Tenant for the sole purpose of storage and for no other use or purpose.
- 1.6 Tenant's Work: Deleted



STAFF MEMORANDUM

TO:

Board of Directors

FROM:

Lynn Johansen

SUBJECT:

Scaled Composites – Bldg. 170 and Acreage

MEETING DATE:

September 19, 2017

Background:

Scaled Composites' lease on Bldg. 170 ends on October 1, 2017. They have been leasing the building since 2012 and are requesting a Five (5) year lease with One (1) Five (5) year Option.

Impacts:

Fiscal:

Will increase annual rental revenue. Current monthly rent and security

is \$2,182.16, new amount will be \$2,576.44. Monthly revenue will

increase by \$394.28 per month.

Environmental:

None

Legal:

None

Recommended Action:

Staff recommends approval for the requested new terms.

BASIC LEASE FOR BUILDING 170 AND ACREAGE

Mojave Air and Space Port ("Landlord") and Scaled Composites, a Delaware Limited Liability Company ("Tenant") enter into this agreement for Basic Lease for Building 170 and Acreage as of August 28, 2017, pursuant to the terms and conditions herein and in the Master Lease Agreement dated, April 1, 2013, incorporated herein by reference.

- 1.1 Premises: Building 170 and Acreage, comprised of approximately 6,400 square feet of building and 8,550 square feet of acreage, as more specifically described on Exhibit A, Site Plan, attached hereto. Tenant acknowledges that, prior to execution of this Basic Lease, Tenant has had the opportunity to inspect the Premises and, by its execution of this Lease, Tenant hereby accepts the Premises in an 'as-is' condition.
- 1.2 Rental Commencement Date: October 1, 2017
- 1.3 Lease term:
 - **1.3.1** Basic Term: Five (5) years, computed from the Rental Commencement Date.
- 1.3.2 Renewal Term(s): One (1) Renewal Term of Five (5) years, exercisable pursuant to Section 1.3.3.
- 1.3.3 Option to renew. Tenant is hereby granted the option to extend the term of this Basic Lease for the Renewal Terms described in Section 1.3.2 by giving notice of exercise of the option ("Option Notice") to Landlord at least 60 days, but not more than 180 days, before the expiration of the Basic Term, or the then current Renewal Term, as the case may be; provided, however, that if Tenant is in default on the date of giving any such Option Notice or if Tenant has assigned or sublet the Premises, the Option Notice shall be totally ineffective, and provided further, that if Tenant is in default on any payments due under the Basic Lease on the day that the Renewal Term would otherwise commence, such Renewal Term at the election of Landlord shall not commence and this Lease shall expire at the end of the Basic Term, or at the end of the then current Renewal Term, as the case may be. Tenant shall have no other right to extend the term beyond the specific number of Renewal Terms described in Section 1.3.2. During the Renewal Term(s), all of the terms and provisions contained herein shall apply.

1.4 Rent:

- 1.4.1 Basic Term: Tenant shall pay monthly installments of \$2,453.75. The Rent shall be adjusted in accordance with Section 3.2 of the Master Lease. Tenant shall pay a charge for security patrol and monitoring in the amount of 5% of the amount of such monthly rent payment.
- **1.4.2** Renewal Term: Annual Rent during a Renewal Term shall be adjusted pursuant to Section 3.2 of the Master Lease.
- 1.5 Use of Premises: The Premises shall be occupied and used by Tenant for the sole purpose of storage and for no other use or purpose.
- 1.6 Tenant's Work: Deleted



TO:

Board of Directors

FROM:

Kevin Wojtkiewicz, Director of Planning

SUBJECT:

Southern California Edison (SCE) Easement

MEETING DATE: September 19, 2017

Background:

SCE has a current easement for the infrastructure that is buried near Spaceship Landing Way and extends north under taxiway B and west under taxilane BB. MASP granted SCE an easement for this extension. The current alignment does not represent what is installed. SCE would like to quit claim their current easement and process a new easement.

The new easement is approximately 15,294 sq. ft. of acreage. It is buried along Spaceship Landing Way and extends north under taxiway B and west under taxilane BB.

MASP recommends that the Board approve the new SCE easement under the conditions below.

Impacts:

Fiscal: N/A (No Cost to District)

Environmental: N/A

Legal: Easement on land approximately 15,294 sq. ft. of acreage near FAITH, taxiway B and taxilane BB.

Recommended Action:

Approve and sign the easement from SCE.





An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR POMONA, CA 91768

Attn: Title and Real Estate Services

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

GRANT OF

EASEMENT

DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00)	Tehachapi	TD1138894	SERIAL NO.	MAP SIZE
SCE Company SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME	FIM 564-1954-5 APN 236-340-10, 428-020-10 & 11	APPROVED: REAL PROPERTIES DEPARTMENT	SLS/BT	01/27/2017

MOJAVE AIR AND SPACE PORT, a special district duly organized and existing under the laws of the State of California, formerly known as East Kern Airport District (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, under, across and along that certain real property in the County of Kern, State of California, described as follows:

VARIOUS STRIPS OF LAND LYING WITHIN SECTIONS 15 AND 16, TOWNSHIP 11 NORTH, RANGE 12 WEST, SAN BERNARDINO MERIDIAN, THE CENTERLINES OF SAID STRIPS BEING DESCRIBED AS FOLLOWS:

STRIP #1 (6.00 FEET WIDE)

COMMENCING AT THE NORTHEAST CORNER OF TRACT NO. 1069, AS PER MAP RECORDED JUNE 28, 1938 IN BOOK 4, PAGE 120 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE LEAVING THE NORTHEAST CORNER OF SAID TRACT NO. 1069, SOUTH 64°00'58" EAST 4740.23 FEET TO THE TRUE POINT OF BEGINNING; THENCE SOUTH 59°35'21" EAST 56.72 FEET TO THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE SOUTHWEST AND HAVING A RADIUS OF 12.50 FEET; THENCE SOUTHEASTERLY AND SOUTHERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 60°10'06" AN ARC DISTANCE OF 13.13 FEET; THENCE SOUTH 00°34'45" WEST 20.49 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "A".

STRIP #2 (15.00 FEET WIDE)

COMMENCING AT SAID POINT "A"; THENCE NORTH 89°25'15" WEST 1.13 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE SOUTH 00°34'45" WEST 22.00 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "B".

STRIP #3 (6.00 FEET WIDE)

COMMENCING AT SAID POINT "B"; THENCE SOUTH 89°25'15" EAST 1.13 FEET TO THE TRUE POINT OF BEGINNING; THENCE SOUTH 00°34'45" WEST 123.89 FEET TO THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 12.50 FEET; THENCE SOUTHERLY, SOUTHEASTERLY, AND EASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 90°00'00" AN ARC DISTANCE OF 19.63 FEET; THENCE SOUTH 89°25'15" EAST 298.45 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "C".

STRIP #4 (15.00 FEET WIDE)

COMMENCING AT SAID POINT "C"; THENCE NORTH 00°34'45" EAST 0.75 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE SOUTH 89°25'15" EAST 22.00 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "D".

STRIP #5 (6.00 FEET WIDE)

COMMENCING AT SAID POINT "D"; THENCE SOUTH 00°34'45" WEST 0.75 FEET TO THE TRUE POINT OF BEGINNING; THENCE SOUTH 89°25'15" EAST 10.82 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "E"; THENCE CONTINUING SOUTH 89°25'15" EAST 237.77 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "F"; SAID POINT ALSO BEING THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE SOUTHWEST AND HAVING A RADIUS OF 12.50 FEET; THENCE EASTERLY, SOUTHEASTERLY, AND SOUTHERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 89°48'28" AN ARC DISTANCE OF 19.59 FEET; THENCE SOUTH 00°23'13" WEST 300.60 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "G".

STRIP #6 (15.00 FEET WIDE)

COMMENCING AT SAID POINT "G"; THENCE NORTH 89°36'47" WEST 1.18 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE SOUTH 00°23'13" WEST 22.00 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "H".

STRIP #7 (6.00 FEET WIDE)

COMMENCING AT SAID POINT "H"; THENCE SOUTH 89°36'47" EAST 1.18 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE SOUTH 00°23'13" WEST 485.49 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "I", SAID POINT ALSO BEING THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE NORTHWEST AND HAVING A RADIUS OF 12.50 FEET; THENCE SOUTHERLY, SOUTHWESTERLY, AND WESTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 87°50'54" AN ARC DISTANCE OF 19.17 FEET; THENCE SOUTH 88°14'07" WEST 198.00 FEET TO A POINT OF ENDING.

STRIP #8 (6.00 FEET WIDE)

BEGINNING AT SAID POINT "I"; THENCE SOUTH 00°23'13" WEST 51.80 FEET TO THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE NORTHWEST AND HAVING A RADIUS OF 12.50 FEET; THENCE SOUTHERLY, SOUTHWESTERLY, AND WESTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 88°12'08" AN ARC DISTANCE OF 19.24 FEET; THENCE SOUTH 88°35'21" WEST 223.00 FEET; THENCE NORTH 82°39'15" WEST 40.00 FEET TO A POINT OF ENDING.

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO JOIN AT THE ANGLE POINT.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #7 DESCRIBED HEREINABOVE.

STRIP #9 (6.00 FEET WIDE)

BEGINNING AT SAID POINT "F"; THENCE SOUTH 89°25'15" EAST 36.64 FEET TO THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE NORTHWEST AND HAVING A RADIUS OF 12.50 FEET; THENCE EASTERLY, NORTHEASTERLY, AND NORTHERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 90°34'54" AN ARC DISTANCE OF 19.76 FEET; THENCE NORTH 00°00'09" WEST 152.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #5 DESCRIBED HEREINABOVE.

STRIP #10 (6.00 FEET WIDE)

BEGINNING AT SAID POINT "E", SAID POINT BEING THE BEGINNING OF A CURVE, TANGENT TO THE CENTERLINE OF STRIP #5 DESCRIBED HEREINABOVE, CONCAVE TO THE NORTHWEST AND HAVING A RADIUS OF 12.50 FEET; THENCE EASTERLY, NORTHEASTERLY, AND NORTHERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 90°00'00" AN ARC DISTANCE OF 19.63 FEET; THENCE NORTH 00°34'45" EAST 4.09 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "J".

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO TERMINATE NORTHERLY IN THE SOUTHERLY LINE OF STRIP #11 DESCRIBED HEREINBELOW.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #5 DESCRIBED HEREINABOVE.

STRIP #11 (17.00 FEET WIDE)

COMMENCING AT SAID POINT "J"; THENCE NORTH 88°50'30" WEST 1.53 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 01°09'30" EAST 14.00 FEET TO A POINT OF ENDING.

THE AREA OF THE ABOVE-DESCRIBED STRIPS OF LAND IS APPROXIMATELY 15294 SQUARE FEET.

FOR SKETCH TO ACCOMPANY LEGAL DESCRIPTION, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

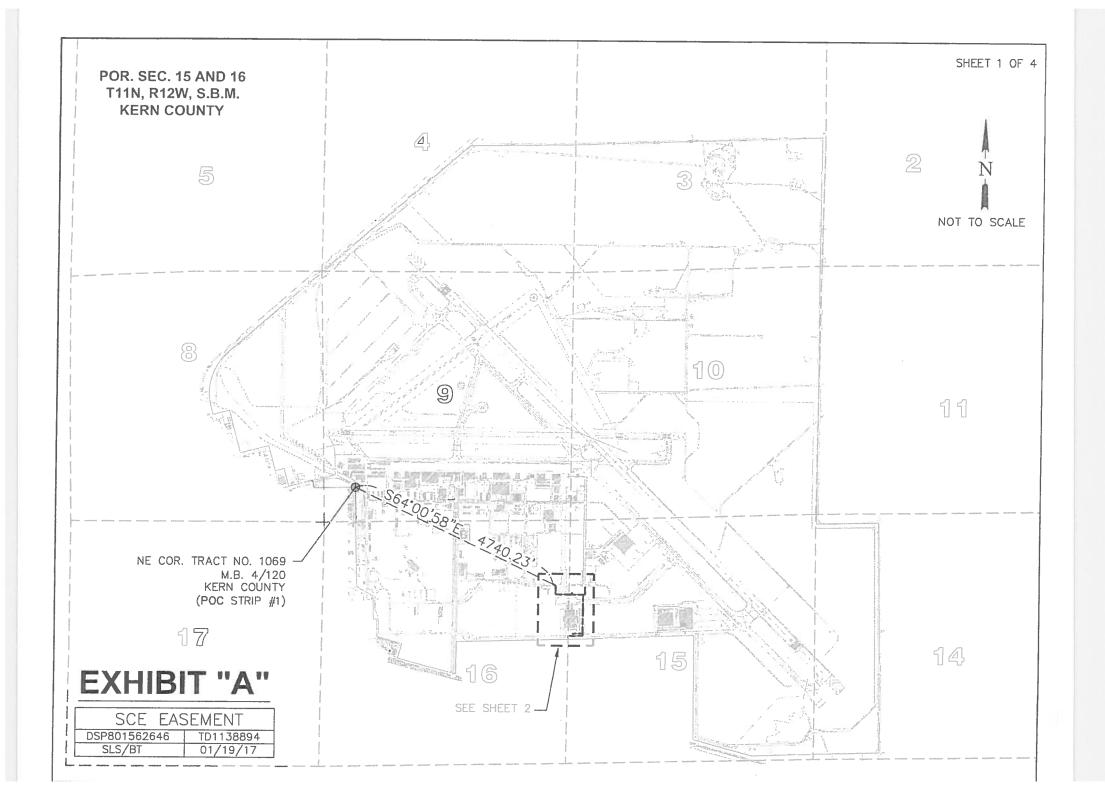
Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

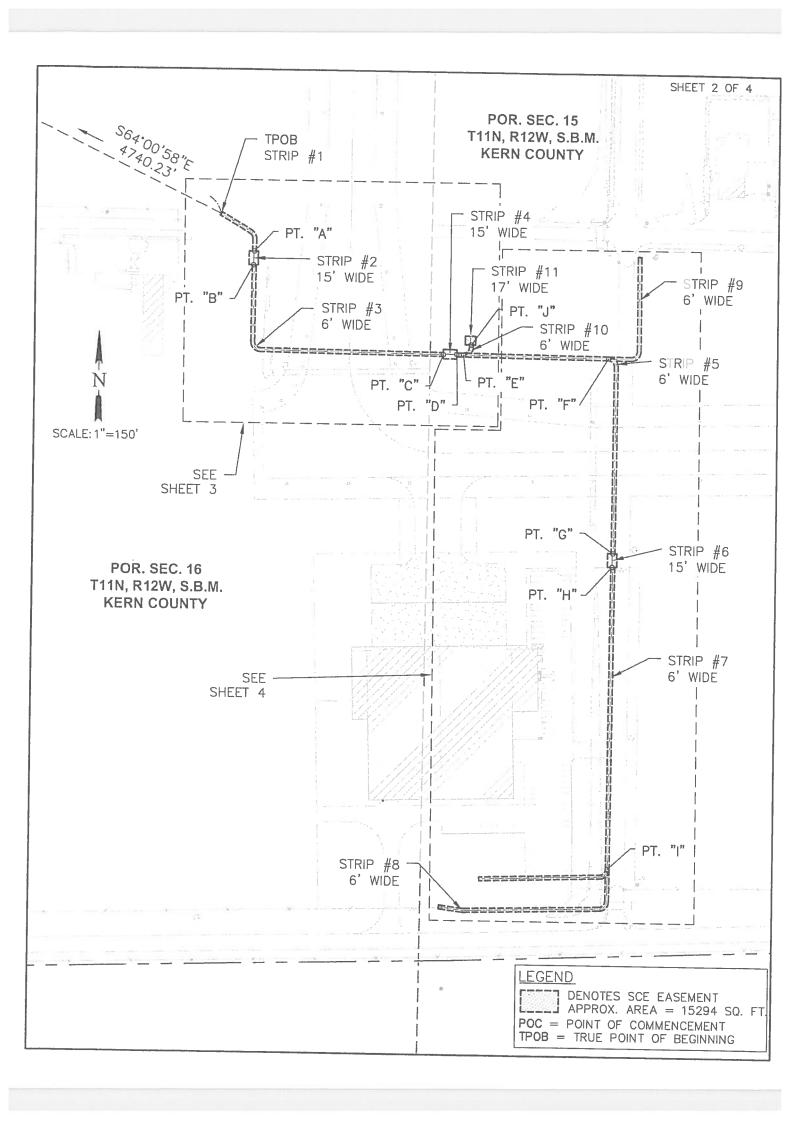
Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

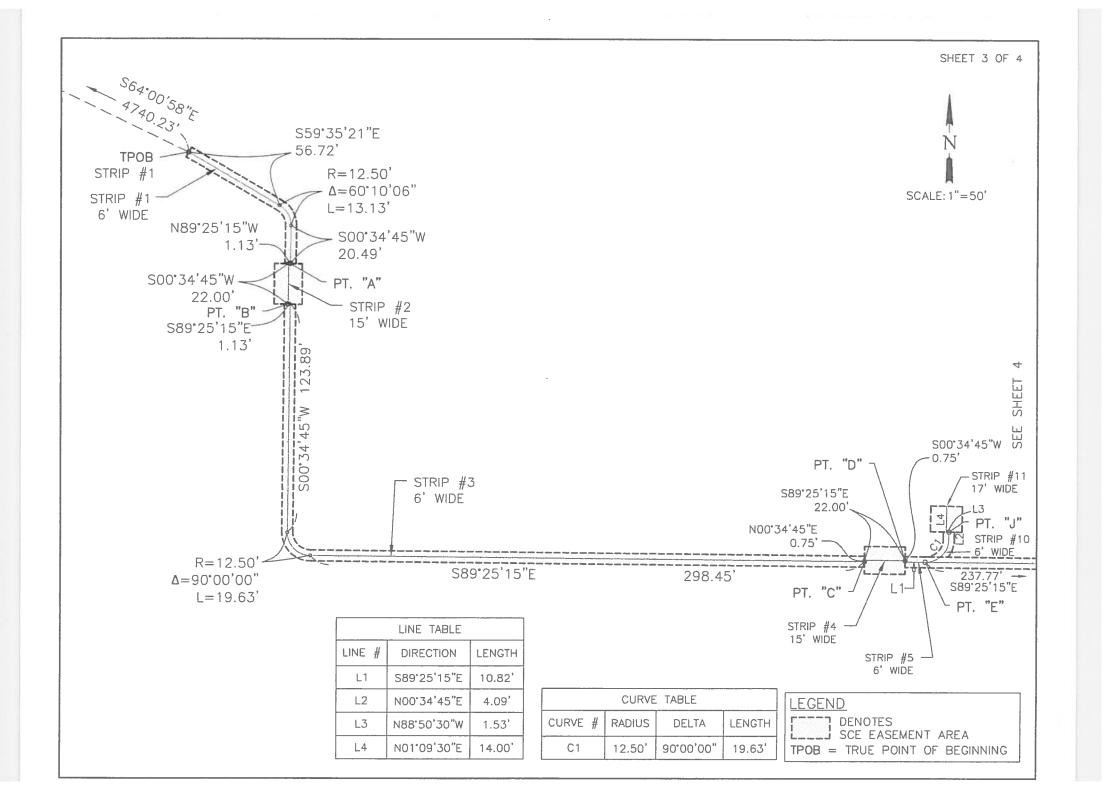
EXECUTED this	day of	
		GRANTOR
		MOJAVE AIR AND SPACE PORT, a special district duly organized and existing under the laws of the State of California, formerly known as East Kern Airport District
		Signature
		Print Name
		Title
		Signature
		Print Name
		Title

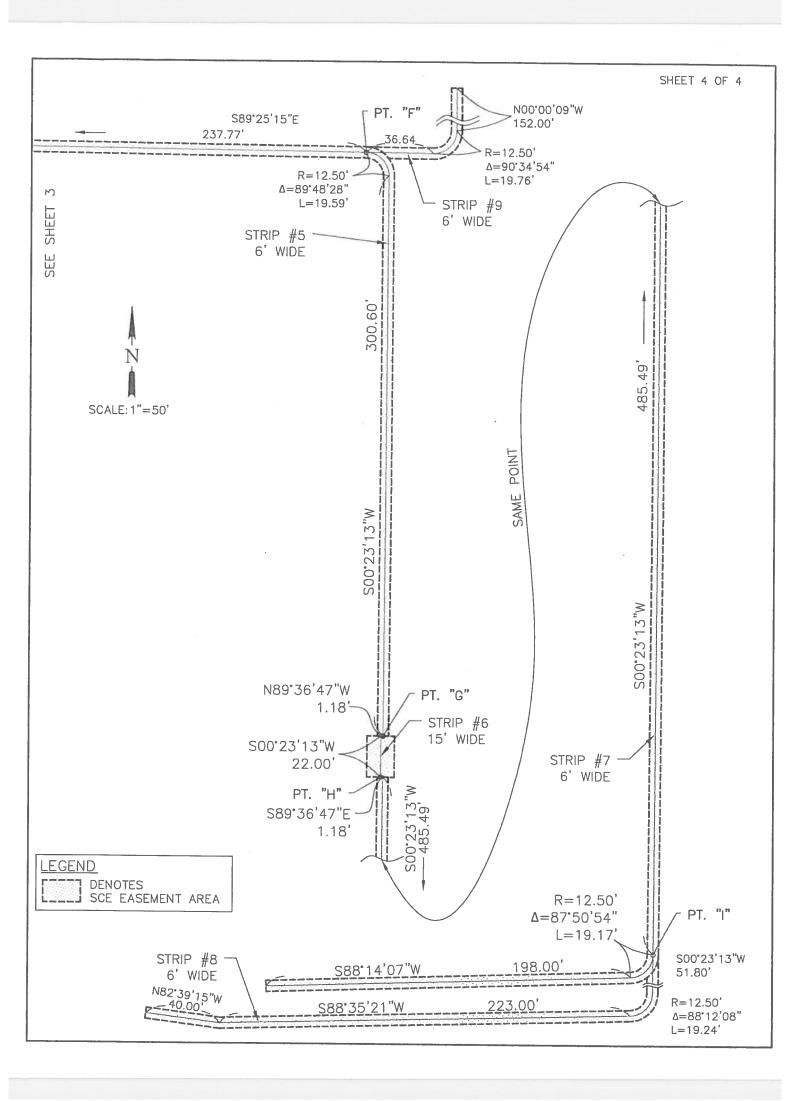
A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
State of California)
County of)
On, a Notary Public, personally appeared
, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.
Signature(Seal)
A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
State of California)
County of)
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, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.
Signature(Seal)

EXECUTED this day of	, 20
	GRANTEE
	SOUTHERN CALIFORNIA EDISON COMPANY, a corporation
	Signature
	Print Name
	Title
A Notary Public or other officer completing this certificate verifies to which this certificate is attached, and not the truthfulness, accurate	only the identity of the individual who signed the document cy, or validity of that document.
State of California)	
County of)	
On before me,	, a Notary Public, personally appeared
satisfactory evidence to be the person(s) whose name(s) is/are sub he/she/they executed the same in his/her/their authorized capacity(i person(s), or the entity upon behalf of which the person(s) acted, ex	ies), and that by his/her/their signature(s) on the instrument the
I certify under PENALTY OF PERJURY under the laws of the Stat	e of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.	
Signature(Seal)	











STAFF MEMORANDUM

TO:

Board of Directors

FROM:

Kevin Wojtkiewicz, Director of Planning

SUBJECT:

Southern California Edison (SCE) Authorized Agent Form

MEETING DATE: September 19, 2017

Background:

MASP has engaged GSW Integrated Services (GSWIS), LLC. to explore power design options for the runway 12-30 run-up pad in support of Virgin Orbit (VO) operations. This infrastructure is very crucial to VO's operations. It would include installation of a transformer and two sub panels near the run-up pad to supply power as needed. It will be built with other customer in mind for future expansion.

MASP recommends that the Board approve authorize the CEO to finalize and sign the SCE authorized agent form granting GSWIS permission to negotiate with SCE on MASP's behalf.

Impacts:

Fiscal: N/A (No Cost to District)

Environmental: N/A

Legal: N/A

Recommended Action:

Approve the CEO to finalize and sign the authorized agent form from SCE.



Company Name Applicant Name Address City, State Zip

SUBJECT:

SCE'S FORM - CONFIRMATION OF AUTHORIZED AGENT TO ACT ON BEHALF OF APPLICANT FOR DISTRIBUTION AND JOINT RELOCATION PROJECTS

By executing the following form, "Confirmation of Authorized Agent to Act on Behalf of Applicant for Distribution and Joint¹ Relocation Projects" (the "Form"), the Applicant² of Southern California Edison ("SCE") confirms the authorization of a designated third-party authorized agent ("Authorized Agent") to act on the Applicant's behalf to acquire work order project information from SCE or to execute new SCE forms and other SCE documents as designated in the Form. The Form is designed to simplify the authorization process and protect the privacy rights of the Applicant.

<u>APPLICANT/AUTHORIZED AGENT INFORMATION</u>

- The Form shall be completed and signed by a representative in the Applicant's organization who has the authority to legally bind the Applicant (e.g., an executive officer of a corporation, the City Manager of a municipality, etc.).
- The Form shall be completed and signed by a representative in the Authorized Agent's organization who has the authority to legally bind the organization (e.g., an executive officer of a corporation).
- List all the acts and functions (page 2) for all project(s) designated (page 5) for which the Authorized Agent is authorized to act upon on behalf of the Applicant. This authorization is in effect until the date indicated (page 3) or for the duration of the project(s) identified, whichever is earlier.
- The Applicant must immediately notify SCE in writing of any modification of the Authorized Agent's authority by submitting a new Form. In the event that multiple Forms are on file, the most recently executed Form will supersede any and all previously signed Forms.
- Fully executed original Forms shall be provided to the SCE Planner, Project Manager, or Distribution Construction Contract Management. The Applicant may photocopy the Form for the Applicant's records.

Thank you,

SOUTHERN CALIFORNIA EDISON

¹ Include Transmission and Distribution or Communication

² An Applicant is a person or agency requesting SCE to deliver/supply electric service. Issue date: March 2012 Rev. 05/16/16

CONFIRMATION OF AUTHORIZED AGENT TO ACT ON BEHALF OF APPLICANT FOR DISTRIBUTION AND JOINT RELOCATION PROJECTS

THIS IS A LEGALLY BINDING CONTRACT – READ IT CAREFULLY (Please Print or Type)

l,	2000-00		•
APPLICANT'S REPRESENT	ATIVE NAME AND TITL	E	
of			
APPLIC	CANT		
have the following mailing address:			
APPLICANT'S MAILING ADDRESS	CITY	STATE	ZIP
do hereby appoint			
AUTHORIZED AGENT	S NAME AND TITLE		
of	D + CDNT		
AUTHORIZE	LD AGENT		
located at the following mailing address:			
AUTHORIZED AGENT'S MAILING ADDRESS	CITY	STATE	ZIP
to act as Applicant's Authorized Agent for the pr	oject(s) as listed on t	he attached	sheet(s).
I, Applicant, also hereby confirm that the above Autiperform the following acts and functions (initial all appl	horized Agent is aut licable) as specified b	thorized to act	on my behalf to
Represent applicant at all project meetings	Sign Indemn	nity Letter	
Sign and apply for Temporary Service	Sign Prelimi Form 14-238	nary Design and Eng	ineering Agreement,
Sign Assignment of contract for Extension of Lines or Installation of Electric Facilities, Form C-200	Sign Added 16-309	Facilities Agreement	s, Forms 16-308 and
Sign Applicant Design Option Letter	Sign Rule 20	Contract (Form CSI	D-156-1, 2, 3, or 4)
Sign Terms and Conditions Agreement for Installation of Line Extension by Applicant, Form 14-188		ibution Project Accor Construction Contrac	unting Information from ct Management
Request Facility Relocation (if applicable)	Facilitate pla	ans & contracts	
Sign and approve preliminary and final project design		et for Extension of El Form 16-330	ectric Distribution Line,
Sign Distribution Line Extension Competitive Bidding – Letter of Understanding, Form 14-189		ct for Extension of El Installation by Appl	ectric Distribution Line, icant, Form 16-331
Sign Distribution Line and/or Service Extension – Applicant's Installation Option and Statement of Applicant's Contract Anticipated Costs, Form 14-754	Extension of	5 Refundable/Discour FElectric Distribution Appendix A, Form 1	Line - Installation by
Sign Project Cost Estimate Letter	Sign MOU o	or Letter Agreements	
Obtain Project Invoice(s)	Sign Interco Agreement (nancing and Ownership
Issue date: March 2012 Rev. 05/16/16 2			DS-191

authorized to execute this document on benait of the Applica authority to financially bind the Applicant. I further certify that the the Applicant's behalf, request the release of information and pe indicated on this Form.	
I, Applicant, hereby release, hold harmless, and indemnify SCE from from action, damages, or expenses resulting from unauthorized used Agent. I understand SCE reserves the right to verify any authorization formation. This authorization is in effect until whichever is earlier. I understand that I may cancel this authorization request. I understand my signature must be notarized for SCE to services on my behalf.	e of this information by the Authorized ration request submitted before releasing or for the duration of the project(s), tion at any time by submitting a written
I, Applicant, understand that I am not fully releasing my rights project(s) or to communicate with representatives of SCE regarding such I may (1) choose to request that all information (contracts, Authorized Agent and that I only be contacted should a problem oc or (2) request to receive all information (contracts, billing, etc.) information being sent to my Authorized Agent. I have chosen to initials behind one of the Option selections below:	my project(s) under this Agreement. As billing, etc.) be handled directly by my cur that requires my immediate attention; and communication in addition to that
Option 1: Option 2: (Documentation from Distribution Cons Billing are excluded)	truction Contract Management and Non-Energy
I understand that the Authorized Agent may contractually bind	the Applicant.
Applicant's Representative Signature	Telephone Number
Applicant's Representative Signature Print Name and Title:	Telephone Number
	Telephone Number
Print Name and Title: Date:	
Print Name and Title:	ancially bind the Authorized Agent. I, SCE from any liability, claims, demand, zed use of the Applicant's information
Print Name and Title: Date: I, Authorized Agent's Representative, have the authority to fine Authorized Agent, hereby release, hold harmless, and indemnify causes of action, damages, or expenses resulting from unauthorized.	ancially bind the Authorized Agent. I, SCE from any liability, claims, demand, zed use of the Applicant's information
Print Name and Title: Date: I, Authorized Agent's Representative, have the authority to fine Authorized Agent, hereby release, hold harmless, and indemnify causes of action, damages, or expenses resulting from unauthoriobtained pursuant to this authorization and from the taking of any action.	ancially bind the Authorized Agent. I, SCE from any liability, claims, demand, zed use of the Applicant's information ction pursuant to this authorization. Telephone Number
Print Name and Title: Date: I, Authorized Agent's Representative, have the authority to fine Authorized Agent, hereby release, hold harmless, and indemnify causes of action, damages, or expenses resulting from unauthoriobtained pursuant to this authorization and from the taking of any action. Authorized Agent's Representative Signature	ancially bind the Authorized Agent. I, SCE from any liability, claims, demand, zed use of the Applicant's information ction pursuant to this authorization. Telephone Number

NOTARY REQUIRED:

STATE OFCOUNTY OF		
personally appeared who proved to me on the basis instrument and acknowledged to	of satisfactory evidence to be the poto me that they executed the same	name and title of officer taking acknowledgment]. [names of persons signing Form] ersons whose names are subscribed to the within in their authorized capacities, and that by their which the persons acted, executed the instrument.
I certify under penalty of perjury	under the laws of the State of	that the foregoing is true and correct.
WITNESS my hand and official	seal.	
Signature	(Seal)	

PROJECTS INCLUDED IN THIS AUTHORIZATION:

	SCE PRODUCT/PROJECT#3	TRACT # (S) AND PHASE(S)	LOCATION	CITY
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³ Where available, as the Product/Joint Relocation Project number may not have been assigned at this point Issue date: March 2012 Rev. 05/16/16 5



Board of Directors

FROM: Karina Drees, GM

SUBJECT: Sidewalk on Belshaw

MEETING DATE: September 19, 2017

Background:

TO:

The Belshaw entrance is a hazard for pedestrians and cyclists. The increased traffic to and from the airport has caused the hazard for foot traffic to increase. In addition, we have an opportunity to improve our physical connection with the community with their upcoming sidewalk project expected to commence later this year.

The concept of a sidewalk has come up in the past, and we have a solution to present. We propose installing roughly 1,100 feet of sidewalk on the south side of Belshaw, with a bridge over the culvert. We have secured three bids from Porter Construction, Griffin Construction and T&G Construction and would like to engage Porter Construction at a cost of \$68,075 to complete this sidewalk. We will trim the oleanders to increase visibility of pedestrians.

Impacts:

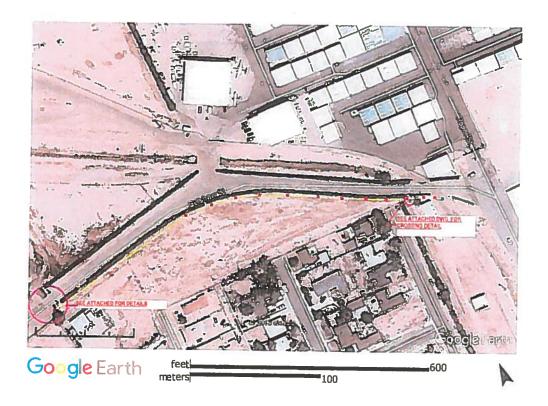
Fiscal: \$68,075 budgeted dollars

Environmental: None

Legal: None

Recommended Action:

Approve the proposal from Porter Construction in the amount of \$68,075.



PORTER CONCRETE CONSTRUCTION
7814 42ND. STREET WEST
MOJAVE, CA 93501
(661) 824-5110
tporterconcrete@gmail.com

ESTIMATE

ADDRESS
MOJAVE AIR & SPACEPORT
1434 FLIGHT LINE
MOJAVE, CA 93501

ESTIMATE # 5377 DATE 08/23/2017

DESCRIPTION

OTY/HRS

RATE

AMOUNT

JOB LOCATION: BELSHAW ENTRANCE TO MOJAVE AIR & SPACE PORT MOJAVE CA

INSTALL OF NEW CONCRETE SIDEWALK APPROX 5 FT X 1100 FT AS PER PLAN AS PER DICUSSION W/MEL L.

PREVAILING WAGE INCLUDED

68,075.00

68,075.00

CSLB# 606794 - DIR# 1000039163

TOTAL

\$68,075.00

Thank you for your business have a wonderful day!

Accepted By

Accepted Date



P.O. BOX 8192, PLEASANTON, CA 94588

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

ISSUE DATE: 08-21-2017

GROUP:
POLICY NUMBER: 9048065-2017
CERTIFICATE ID: 45
CERTIFICATE EXPIRES: 03-09-2018
03-09-2017/03-09-2018

MOJAVE AIR & SPACEPORT 1434 FLIGHT LINE MOJAVE CA 93501-2018

NE

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon 30 days advance written notice to the employer.

We will also give you 30 days advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or to which it may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions, of such policy.

Authorized Representative

President and CEO

UNLESS INDICATED OTHERWISE BY ENDORSEMENT, COVERAGE UNDER THIS POLICY EXCLUDES THE FOLLOWING: THOSE NAMED IN THE POLICY DECLARATIONS AS AN INDIVIDUAL EMPLOYER OR A HUSBAND AND WIFE EMPLOYER; EMPLOYEES COVERED ON A COMPREHENSIVE PERSONAL LIABILITY INSURANCE POLICY ALSO AFFORDING CALIFORNIA WORKERS' COMPENSATION BENEFITS; EMPLOYEES EXCLUDED UNDER CALIFORNIA WORKERS' COMPENSATION LAW.

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: \$1,000,000 PER OCCURRENCE.

ENDORSEMENT #2085 ENTITLED CERTIFICATE HOLDERS' NOTICE EFFECTIVE 03-09-2015 IS ATTACHED TO AND FORMS A PART OF THIS POLICY.

EMPLOYER

PORTER, TODD RAY AND PORTER, PATRICIA SUE DBA: PORTER CONCRETE CONSTRUCTION 7814 42ND ST W MOJAVE CA 93501

[P1K,NT]

PRINTED : 08-21-2017



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/22/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies

certificate holder in lieu of such endorsem	ient(s)).	sugors:	ement. A sta	itement on ti	nis certificate does not	confer	rights to the
PRODUCER			CONT	ACT CHELOM	or Comic	a Danashwayt		
Gaslamp Insurance Services				CONTACT Customer Service Department PHONE (AC. No. Ext): (800)920-4125 (AC. No. Ext): (800)920-4107				
3234 Grey Hawk Ct			(AC No. Ext): (800) 920-4125 FAX (AC No.): (800) 920-4107 E-MAIL ADDRESS: Certificates@premieragencyservices.com					
_			ADDRE	SS: COPTIF	rcatesepr	emieragencyservi	ces.c	on.
Carlsbad CA 92010	ı					RDING COVERAGE		NAIC #
INSURED			INSUR	ER A :Colony	Insuran	ce Company		
Porter Concrete Construction			INSURI	ERB:				
7814 42nd St. West			INSURI	ERC:				
Table Heat			INSURI	ER D :				
Mojave CA 93501			INSURI	ERE:				
			INSUR	ERF:				
	ICATE	NUMBER:GL 17-18				REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INDICATED. NOTWITHSTANDING ANY REQUICERTIFICATE MAY BE ISSUED OR MAY PER EXCLUSIONS AND CONDITIONS OF SUCH POL	TAIN	THE INCLIDANCE ACCOR	OF AIN	IT CONTRACT	OR OTHER	DOCUMENT WITH RESP	THE PO	DLICY PERIOD WHICH THIS
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MOJAVE AIR & SPACEPORT 1424 FLIGHT LINE			IHE	EXPIRATION	DATE THE	ESCRIBED POLICIES BE C REOF, NOTICE WILL Y PROVISIONS.	ANCEL! BE DE	LED BEFORE LIVERED IN
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Justin Duenas/AURELI



State of California

Department of Industrial Relations

Labor Law Cal/OSHA - Safety & Health Workers' Comp Self Insurance Apprenticeship Director's Office

Public Works | Public Works Contractor (PWC) Registration Search

Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections

Current Fiscal Year: 2017/18 🛊 Registration Year: 1000039163 PWC Registration Number: TODD RAY PORTER Contractor Legal Name: 606794 License Number: Contractor License Lookup KERN County: Search Reset

Export as

Search Results

One registered contractor found. 1

Details	Legal Name	Registration Number	County	City	Registration Date	Expiration Date
View	TODD RAY PORTER	1000039163	KERN	MOJAVE	08/10/2017	06/30/201

v2.20

About DIR

Who we are

DIR Divisions, Boards & Commissions

Contact DIR

Work with Us

Jobs at DIR

Licensing, registrations, certifications & permits

Required Notifications

Public Records Requests

Leam More

Acceso al idioma

Frequently Asked Questions

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Disability Accommodation Standard Browser Usability Features

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J.W.Griffin Construction Inc.

JW GRIFFIN CONSTRUCTION INC 1557 E Laura Ave. RIDGECREST, CA 93555

Estimate

Date Estimate No. 6/29/2017 772



(760)608-2039 jwgriffin@mchsi.com http://jwgriffinconstruction.com

Address

Mojave Air & Spaceport 1434 Flightline Mojave, CA 93501

Service

Activity

Amount

Provide all Labor, Equipment and material, as required, to install +/- 1100 ft. x 5 ft. wide walk way along Belshaw St. per plans and discussions with Mel Langford.

\$73,500.00

Thank you for your business'

Total \$ 73,500.00

Accepted By

Accepted Date



T&G Construction Services, Inc. 4360 Cloud Nine Ave Mojave, CA 93501 Ph. 661-824-2038 Fax 661-824-3418 LIC#962580

Proposal #060917

Date 06/09/17

Attention;
Mel Langford
Construction Manager
mlangford@mojaveairpot.com
Cell: 661-810-2710

1434 Flightline Mojave, CA93501

Project Description
Concrete Sidewalk

Scope of Work

Furnish all Labor, Material and Equipment to:

- 1. Place +/- 1,100' of 5' wide side walk.
- 2. Project will require (1) bridge over an existing culvert and the extension of the culvert walls.
- 3. The relocation of telephone pole guy wires.
- 4. Relocation of Bellshaw entrance sign. Removal of one "location sign".
- 5. New electric service & lighting at relocated sign. Removal of existing electrical from present sign location.

Total Job Price: \$77,695.00

Prepared By:
Julian Bernard
T&G Construction

Julian@tgconstruction.net
661-824-2038



STAFF MEMORANDUM

TO:

MASP Board of Directors

FROM:

Carrie Rawlings, Director of Administration

SUBJECT:

Health Insurance Rates

MEETING DATE: September 19, 2017

Background:

Health insurance rates have changed for the 2018 calendar year. Our open enrollment period takes place from September 11 – October 6, which is the time employees, Directors and retirees can decide whether to make changes to their plan. The changes will take effect January 1.

The monthly premiums will increase from \$50,461 to \$52,789, a difference of \$2,328 per month. We are currently collecting partial premiums from some employees who opt for the higher-end plan. The major difference this year is the jump in the HMO plan, which is Kaiser.

The District currently caps its contribution at \$1,600 for family coverage. Any premium over this amount is the responsibility of the employee to cover. In 2017, Kaiser's rate was \$1,558. In 2018, the rate will increase to \$1,733, which means any employee with family coverage will be paying \$133 per month toward their premium.

The benefits committee met on September 12 to consider several options presented by staff:

		Employee Only	Employee + 1	Family	Monthly Cost	Annual Cost
Option 1	Status Quo	\$605	\$1,210	\$1,600	\$33,035	\$396,420
Option 2	CalPERS Recommendation	\$725	\$1,377	\$1,766	\$35,591	\$427,092
Option 3	Up to minimum HMO	\$675	\$1,350	\$1,700	\$35,103	\$421,242
Add: Retire	ees			*	\$16,916	\$202,994

The committee recommends the Board adopt option #2 to cover the HMO option for the District. As we are currently in open enrollment, we respectfully request the Board make a decision in today's meeting to give members on the plan enough time to make decisions.

Mojave Air and Space Port * 1434 Flightline, Mojave, CA 93501* 661-824-2433



Impacts:

Fiscal: \$13,968 partially budgeted dollars. We budgeted for an increase to health, dental and vision, but are not able to fully predict any increase or decrease due to staff changes, their open enrollment changes or family changes. We will present the updated numbers and estimates during the mid-year update when we have captures all the open enrollment changes.

Environmental: N/A

Legal: N/A

Recommended Action:

Approve the committee's recommendation:

		Employee Only	Employee + 1	Family	Monthly Cost	Annual Cost
Option 2	CalPERS Recommendation	\$725	\$1,377	\$1,766	\$35,591	\$427,092
Add: Retire	ees				\$16,916	\$202,994

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF MOJAVE AIR AND SPACE PORT AMENDING THE ADMINISTRATIVE CODE REGARDING HEALTH BENEFITS

Whereas, Mojave Air and Space Port ("District") has adopted an Administrative Code that, in part, addresses health, dental, and optical plans for employees; and

Whereas, the District desires to amend section 2-3.08 of the Administrative Code regarding the District's contributions for employee health plans;

Now, Therefore, be it Resolved by the Board of Directors of the Mojave Air that section 2-3.08 of the Administrative Code is amended to read as follows:

"Section 2-3.08 Health, Dental and Optical Plan

- (a) Permanent, full-time officers and employees, including directors, and their dependents shall be eligible for membership in the District's group health plan. Membership shall commence at the earliest date permitted by the plan. Except for benefits provided to former employees, health plan membership shall cease at termination of employment or office holding. The District will pay up to the following amounts monthly for the cost of group health plan membership:
 - (1) \$725.00 for an employee only;
 - (2) \$1,377.00 for an employee with one dependent; and
 - (3) \$1,766.00 for an employee with more than one dependent.

The District shall reimburse each employee for the deductible portion of the employee's group health plan, not to exceed \$500.00 per individual or family group per year. The employee shall present written proof satisfactory to the General Manager that such costs have been incurred before such reimbursement is paid.

- (b) Permanent full-time officers and employees, including directors, and their dependents shall be eligible for dental, optical, and audiology plan reimbursement. The employee or director shall be reimbursed up to \$1,500.00 per fiscal year for dental and or optical expenses incurred by the employee, director and each eligible dependent. Unused annual allowances may not be carried over to subsequent years.
- (c) As used herein, the term "dependent" refers to an officer's or an employee's spouse and dependent unmarried children up to 18 years of age, dependents as defined by law for full-time students, and dependent children regardless of age who are physically or mentally incapacitated. Documentation is required from school to verify full-time status."

Be it Further Resolved that this resolution shall be effective on January 1, 2018.

Be It Further Resolved that except as provided herein the Administrative Code (Resolution No. 99-1-585) is reaffirmed and readopted.

PASSED, APPROVED, AND ADOPTED on September 19, 2017.

Ayes:	
Noes: Abstain:	
Absent:	
	David Evans, President
ATTEST	
Jimmy R. Balentine, Secretary	

EXHIBIT 1

1. Section 2-2.04 is amended to read as follows:

Section 2-2.04 <u>General Manager's Authority</u>

- (a) The General Manager may execute the following documents without further action by the Board:
 - (1) short-term leases;
 - (2) T-hangar and Tie-down agreements; and
 - (3) memoranda of a previously approved lease.
- (b) The General Manager may sign checks for payments approved by the General Manager pursuant to the provisions of this Code. All such checks shall also require the signature of a Director per the District's two check signer policy.
- (c) The General Manager may sign an agreement retaining a real estate broker or agent to represent District, provided that any such contract shall not obligate District to pay any fees or commissions unless and until the Board approves the agreement for the transaction (e.g., lease, purchase and sale agreement) and, in the event it is leasing or selling property, the District receives payment.
- (d) The General Manager shall present a written report to the Board describing documents executed and payments made under this section. The report shall be submitted at the next regular meeting.

2. Section 2-2.05 is amended as follows:

Section 2-2.05 Auditor

The District shall annually hire an independent auditor to audit the books and records of the District and to certify as to the accuracy of the same. The independent auditor shall not be a director or other officer or employee.

3. Section 2-2.07 is amended as follows:

Section 2-2.07 Miscellaneous

Each District Officer shall have those deputies as may be appointed from time-totime by the officer. The deputy shall be empowered to act in the absence of the principal officer

4. Section 3-1.04 is amended as follows:

Section 3-1.04 <u>Accounting Funds: Established</u>

The following accounting funds are established for the purposes set forth herein:

- (a) General (Enterprise) Fund: For purposes not set forth in the remaining funds, including the special crash, fire and rescue account for the acquisition and maintenance of crash fire and rescue vehicles and equipment;
 - (b) Special Aviation Fund(s): For State Grant monies;
- (c) Capital Project Fund(s): To account for major grants (other than State Aviation Fund grants) received for airport improvements which are required to be placed into a special accounting fund;
- (d) Safety Fund: For safety purposes, including without limitation: the purchase of land to prevent encroachment of aviation activities; repair and maintenance of runway and taxiways; purchases of equipment that will be used to maintain runways and taxiways; and matching grant funds from FAA and others; and
 - (e) Other: Such other accounts as may be necessary and appropriate.

5. Section 3-3.01 is amended as follows:

Section 3-3.01 Contracts

- (a) Public works contracts entered into by the District shall contain provisions required by state and federal law and regulation. Contract documents shall be prepared by District Counsel to ensure compliance with such laws and regulations. Reference is particularly made to the Davis-Bacon Act (40 USC SS 276(a) et seq.) and to the Energy Policy and Conservation Act (42 USC SS 6201 et seq.).
- (b) The Secretary shall publish and post notices required by such laws and regulations.
- (c) In the event of conflict between state and federal requirements, the federal requirement shall prevail unless both requirements can be followed.

Mojave Air & Space Port Treasurer's Report For the month ended July 31, 2017

		County		
	General	Treasury	LAIF	Total
Beginning Balance	\$ 2,308,521.96	\$ 2,257,560.94	\$ 4,890,155.54	\$ 9,365,862.55
Receipts:				
Operating Revenues	544,542.47	-	-	544,542.47
Interest Income	90.66	-	11,261.36	11,352.02
Tax Proceeds		11,127.24		11,127.24
Total Receipts	544,633.13	11,127.24	11,261.36	567,021.73
Expenditures:				
Operating Expenses	(1,017,931.71)		-	(1,017,931.71)
Project Expenses	-			
Total Expenditures	(1,017,931.71)	-		(1,017,931.71)
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF				

\$ 1,835,223.38 \$ 2,268,688.18 \$ 4,901,416.90 \$ 8,914,952.57

Total Transfers

Ending Balance

MOJAVE AIR & SPACE PORT

Revenue and Expense by Function For the One Month Ending Monday, July 31, 2017

Excess of

	D	Operating	Revenue				Operat	ing Expense			Operating		Nonoperat	ing Revenue	2 & Exp	Total Revenue over Total
Description	Rents & Leases	Services	Other	Total	Fire	Security	Tower	Planning	Maintenance	Total	Income	Administration	Revenue	Expense	Total	Expense
Revenue	LCUSCS	00.01000			1114	becauty		- тапппа					Herende	<u></u>		
Rents & Leases	\$420,260	- 2	-	\$420,260	-	_	54.5	100		_	\$420,260	1.0	140	_	_	\$420,260
Fuel Sales & Services		166,731		166,731		=	-		2	-	166,731	12	-	23	2	166,731
Other Operating Revenue	-		6,409	6,409	199	-		0.50	*	-	6,409	1.5	-		-	6,409
Property Taxes	2	12	_	-	: 141		19.5	090		-	-	1.4	4,567	- 6	4,567	4,567
Interest Income		_	-	-	-	-	-	~	2	-	-	727	(129)	-	(129)	(129)
Total Revenue	420,260	166,731	6,409	593,400	_	-			•	-	593,400		4,438	-	4,438	597,838
Cost and Expense																
Cost of Fuel and Lubricants Sold	2	120,388	-	120,388	-	-	4.1	-	-	-	120,388	-	-	8	~	120,388
Salaries & Benefits		34,571	-	34,571	29,670	15,419	-	11,176	40,343	96,609	131,179	106,452	-	21	2	237,631
Supplies		811		811	97	16,344		-	8,493	24,933	25,744	6,975	-	50		32,719
Communications	2	28		28	-	-		-	28	28	55	5,285	-	+0	-	5,341
Permits & Fees	5	2,451	97.9	2,451	-	-	9	156	2,388	2,543	4,994	-	-	2	2	4,994
Repairs & Maintenance	*	682		682	741	596	-	-	47,953	49,289	49,972	213	-	70		50,184
Outside Services	2	10	-	-		5,021	19,501	14,166	27,376	66,064	66,064	30,646	-	-	*	96,710
Travel			7.0	(7.7	-	-	-	-	-	-	-	245	-	21	- 2	245
Dues & Subscriptions				-		-	(+)	(15)	-	25		5,239	-	50		5,239
Insurance	2	2		-		_	-		₩.	-	-	29,837	-	-	~	29,837
Marketing	5	-	97.9	*	-	-	-	-	-		-	2,000	-	2	2	2,000
Rent Expense	×	*	*	200	1.0	-	(*)		5,700	5,700	5,700	-	-	70		5,700
Utilities	-	-	-	-	23	-	-		-	-	-	16,564	-	8	~	16,564
Miscellaneous	5	3,967	(72)	3,967	-	-	-	-	-	-	3,967	130	-	21	0	4,097
Expense Reimbursements	-	-	-		(3,771)	(243)	(375)		113	(4,276)	(4,276)	(1,098)		<u></u>		(5,374)
Total Cost and Expense	-	162,898		162,898	26,737	37,138	19,126	25,498	132,393	240,891	403,789	202,487	-			606,276
Total Excess of Revenue over Expense	\$420,260	\$3,833	\$6,409	\$430,502	(\$26,737)	(\$37,138)	(\$19,126)	(\$25,498)	(\$132,393)	(\$240,891)	\$189,611	(\$202,487)	\$4,438		\$4,438	(\$8,438)
Capital Expenditures																
Infrastructure Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	21,598
Equipment																2,262
Total Reserve Designations					_					-						\$23,860

Mojave Air & Space Port Fuel Inventory Report

Mojave Air & Space Port

JET A		
Beginning Inventory		88,131
Gallons Delivered		
Gallons Purchased		35,439
Defuels	_	-
Total Gallons Delivered		35,439
Gallons Pumped		
Gallons Sold		43,155
Refuels		-
Tank farm/Line truck sumps		60
Delivery Samples	_	30
Total Gallons Pumped		43,245
Ending Inventory		80,325
Physical Check		79,431
inventory Value at	2.05	\$162,833.55

AVGAS		
Beginning Inventory		6,894
Gallons Delivered		
Gallons Purchased		4,414
Gallons Pumped		
Gallons Sold		3,049
Tank farm/Line truck sumps		5
Delivery Samples	_	10
Total Gallons Pumped		3,064
Ending Inventory		8,244
Physical Check		7,588
Inventory Value at	4.22	\$32,021.36

LUBRICANTS	
Beginning Inventory	326
Quarts Purchased	0
Quarts Sold	0
Ending Inventory	326
Physical Check	326
Aeroshell 100; 100W; 15/50 Multi	
88 @ \$5.62; 121 @ \$6.02; 117 @ \$6.68	\$1,247.34

PRIST	
Beginning Inventory	117
Cans Purchased	0
Cans Sold	0
Ending Inventory	117
Physical Check - Cans	117
Physical Check - Bulk	8.7
117 CANS @ \$7.40; 8.7 (5) Gallons @ 120.15	\$1,911.11

UNLEADED FUEL						
Beginning Inventory	697.0					
Gallons Purchased	650.0					
Gallons Used	734.0					
Ending Inventory	613.0					
Physical Check	593.0					
Inventory Value at \$2.82	\$1,672.26					

DI	IESEL FUEL	
Beginning Inventory		822.0
Gallons Purchased		330.0
Gallons Used	414.0	
Ending Inventory		738.0
Physical Check		738.0
Inventory Value at	\$2.35	\$1,737.25

July	2017	Fuel	Inventory
------	------	------	-----------

\$201,422.87	\$20	1.4	22.	87
--------------	------	-----	-----	----

July	Ga	llons	Sold	
Year	to	Date		

46,204 46,204

Mojave Air & Space Port

Customers Over 90 Days Past Due

Customer Name	1-30 Days	31-60 Days	61-90 Days	90+ Days	TOTAL	Comments
Continuous Quality Industrial	174.44	172.85	170.75	1,444.63	1,962.67	Working with legal
Bob Green	54.64	54.10	53.52	53.02	215.28	Sent Statements -
J5	945.56	915.98	915.98	183.30	2,960.82	Sent Statement -
Nancy Keller	573.26	567.67	558.11	840.42	2,539.46	Sent Notice to Terminate and working with legal
REM	0.00	0.00	1,799.92	20,913.69	22,713.61	Paid \$5,000 in August and continuing to work on account
XCOR	10,665.75	10,665.75	10,931.34	10,931.34	43,194.18	Contiues to send payments - last payment rec'd 9/14
TOTALS	12,413.65	12,376.35	14,429.62	34,366.40	73,586.02	
Aged AR as of 8/31/2017	217,517.02	47,695.48	46,257.64	34,366.40	345,836.54	

^{*}Paxton: Payment received for \$37,502 on 9/14/2017 - Balanced owed on account as of 9/15 \$43,380.53 - no longer over 90 days

Mojave Air Space Port Fitness Center

	M	larch		April	May	June	July	,	August	Sept	tember	Oc	tober	No	vembe	r D	December
Total Income Total Expenses	\$ \$ ====	- -	\$ \$	8,925.24 15,348.15	\$ 18,291.00 18,828.44	\$ 8,180.45 20,223.56	\$ 8,933.39 18,488.08	\$	- -	\$	- -	\$ \$	- -	\$ \$	- -	\$	- -
Net Income	\$	-	\$	(6,422.91)	(537.44)	(12,043.11)	(9,554.69)		-	\$	-	\$	-	\$	-	\$	-
MEMBERSHIPS				523	538	548	557		0	ı	0		(ס	(D	0
New Members				60	34	39	32		0		0		()	(О	0
Cancelled Members				-22	-19	-27	-20		0		0		()	(C	0
Net Change				38	15	12	12		0		0		()	- (0	0

Notes for board:

APRIL:

A 1 time payment of \$836.67 was paid by Virgin Galactic for 5 annual pilot memberships

MAY:

A 1 time payment of \$10,000 was paid by Virgin Galactic for their employees to get a discounted rate



CEO REPORT

TO:

MASP Board of Directors

FROM:

John Himes

MEETING DATE:

September 19, 2017

Updates

- We received notice from our FAA airport planner there's a small chance another airport's grant will not be fulfilled and our taxiway B extension may be awarded in 2018. We expect to know for certain in the coming weeks.
- Karina met with David McBride at NASA Armstrong and discussed reviving the Mojave
 Desert Aerospace and Defense Leadership group to include MASP, NASA, EAFB and CL.
- We continue to expand our emergency preparedness program and have completed Active Shooter training, as well as, conducted another emergency response exercise with Virgin Orbit.
- Our new digital radios have arrived and should be fully implemented by the end of September.
- SETP will take place September 20 24 with several Board members and some management attending.

<u>Authorized Payments</u>

Check Register dated:

8/24/17, \$98,213.41

9/8/17, \$112,169.26 9/14/17, \$53,106.26

Total:

\$263,488.93

EFT's:

Aug. 15-31 - \$129,813.06

Sept 1-11 -\$ 347,740.07

Total:

\$477,553.13

Grand total:

\$741,042.06

Date: Time: Thursday, August 24, 2017

04:14PM LCALICA

User:

Mojave Air & Space Port

Page: 1 Report: 0

1 of 5 03630.rpt

Check Register - Standard Period: 02-18 As of: 9/13/2017

Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name		riod Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discoun Take	
Company:	EKA	D							60		
Acct / Sub: 058850	101000 CK	8/24/2017	1200 0109 AT&T	02-18		038745	VO	27134122793/AUG	8/7/2017	0.0	126.72
058850	СК	8/24/2017	0109 AT&T	02-18		038746	VO	28123831139/AUG	8/7/2017	0.0	126.72
058851	sc	8/24/2017	0158 Ameripride Uniform Services	02-18	12-17					Check Total	253.44
058852	СК	8/24/2017	0158 Ameripride Uniform Services	02-18		038726	VO	2100615060	7/7/2017	0.0	213.35
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038727	VO	2100616596	7/14/2017	0.0	166.79
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038728	VO	2100618122	7/21/2017	0.00	202.01
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038729	VO	2100619618	7/28/2017	0.00	166.79
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038730	VO	2100615063	7/7/2017	0.00	79.20
058852	СК	8/24/2017	0158 Ameripride Uniform Services	02-18		038731	VO	2100616598	7/14/2017	0.00	86.45
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038739	VO	2100621114	8/4/2017	0.00	221.26
058852	СК	8/24/2017	0158 Ameripride Uniform Services	02-18		038740	VO	2100622647	8/11/2017	0.00	166.79
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038741	VO	2100624153	8/18/2017	0.00	202.01
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038742	VO	2100621118	8/4/2017	0.00	79.20
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038743	VO	2100622648	8/11/2017	0.00	79.20
058852	CK	8/24/2017	0158 Ameripride Uniform Services	02-18		038744	VO	2100624155	8/18/2017	0.00	79.20
058852	СК	8/24/2017	0158 Ameripride Uniform Services	02-18		038768	VO	2100618128	7/21/2017	0.00	79.20
058852	СК	8/24/2017	0158 Ameripride Uniform Services	02-18		038769	VO	2100619620	7/28/2017	0.00	81.20
058853	СК	8/24/2017	0170 ASB Avionics	02-18		038766	VO	INV17-00095	7/6/2017	Check Total 0.00	1,902.65 1,200.00

Date: Time:

User:

Thursday, August 24, 2017

e: 04:14PM LCALICA Mojave Air & Space Port

Page: 2 of 5
Report: 03630.rpt

Check Register - Standard Period: 02-18 As of: 9/13/2017

Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Per To Post	iod Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
058854	CK	8/24/2017	0187 AFLAC	02-18		038774	VO	411529/07-17	8/15/2017	0.00	882.98
058855	СК	8/24/2017	0213 Belden, T. Scott, PC Law Offi	02-18 ce of		038778	VO	6532/07-17	8/9/2017	0.00	3,306.15
058856	СК	8/24/2017	0215 Allied Universal Security Service	02-18		038738	VO ,	7203809	8/3/2017	0.00	5,537.99
058856	CK	8/24/2017	0215 Allied Universal Security Service	02-18		038775	VO	7179714	7/27/2017	0.00	5,614.20
058856	СК	8/24/2017	0215 Allied Universal Security Service	02-18		038776	VO	7179715	7/27/2017	0.00	61.25
058857	СК	8/24/2017	0216 Arrow Engineering Services, In	02-18		038777	vo	176620073117	8/14/2017	Check Total 0.00	11,213.44 21,598.00
058858	CK	8/24/2017	0287 Brown Armstrong Accountancy	02-18 Corp.		038734	VO	238743	7/30/2017	0.00	2,408.75
058859	СК	8/24/2017	0347 Control Fire Protection, Inc.	02-18		038780	VO	69081	7/28/2017	0.00	2,850.00
058860	СК	8/24/2017	0348 Clancy JG International	02-18		038779	VO	1015171 /07-17	8/1/2017	0.00	19,634.76
058861	СК	8/24/2017	0350 Clark's Pest Control	02-18		038747	VO	0200922714/0817	8/15/2017	0.00	44.00
058861	СК	8/24/2017	0350 Clark's Pest Control	02-18		038748	VO	0200972309/0817	8/15/2017	0.00	45.00
058861	СК	8/24/2017	0350 Clark's Pest Control	02-18		038749	VO	0201058810/0817	8/15/2017	0.00	61.00
058861	СК	8/24/2017	0350 Clark's Pest Control	02-18		038750	VO	0200910258/0817	8/15/2017	0.00	44.00
058862	СК	8/24/2017	0356 Complete Aviation Fuel System	02-18 s Inc.		038751	VO	2768	8/2/2017	Check Total 0.00	194.00 110.48
058863	СК	8/24/2017	0751 The Gibbons Family LLc	02-18		038794	VO	07-17/INVST PMT	7/31/2017	0.00	4,516.35

Thursday, August 24, 2017

04:14PM LCALICA Time:

User:

Mojave Air & Space Port

3 of 5 Page: Report: 03630.rpt

Company:

EKAD

Check Register - Standard Period: 02-18 As of: 9/13/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
058864	СК	8/24/2017	0842 J. Hitchcock Riverwest Fam P	02-18 tr	038795	VO	07-17/INVEST PM	7/31/2017	0.00	3,010.90
058865	СК	8/24/2017	1106 Elmer F. Karpe, Inc.	02-18	038796	VO	07-17/INVEST PM	7/31/2017	0.00	7,527.24
058866	СК	8/24/2017	1122 Kelley~Randall	02-18	038752	VO	12415	8/7/2017	0.00	100.00
058867	СК	8/24/2017	1146 Kern Economic Dev. Corp.	02-18	038784	VO	7234/07-2017	7/1/2017	0.00	2,500.00
058868	СК	8/24/2017	1154 Kieffe & Sons Ford	02-18	038753	VO	29927	8/14/2017	0.00	1,518.82
058869	СК	8/24/2017	1182 Kern Plumbing & Backflow S	02-18 rv.	038735	VO	6797	8/10/2017	0.00	267.50
058870	СК	8/24/2017	1200 L & L Construction	02-18	038754	VO	W/E 8/6/17	8/6/2017	0.00	1,125.00
058871	СК	8/24/2017	1254 Lincoln Nat'l Life Ins. Co.	02-18	038755	VO	3495042330/0817	7/10/2017	0.00	655.76
058872	СК	8/24/2017	1306 Martha's Cleaning Service	02-18	038756	VO	1516/0817	8/2/2017	0.00	3,075.00
058873	СК	8/24/2017	1406	02-18	038757	VO	871662	8/8/2017	0.00	31.40
058873	СК	8/24/2017	Napa Auto Parts	02-18	038763	VO	871911	8/12/2017	0.00	57.34
058873	СК	8/24/2017	Napa Auto Parts 1406	02-18	038764	VO	872013	8/14/2017	0.00	63.27
058873	СК	8/24/2017	Napa Auto Parts 1406 Napa Auto Parts	02-18	038785	VO	871260	8/23/2017	0.00	62.08
058873	СК	8/24/2017	1406 Napa Auto Parts	02-18	038793	VO	869955	7/7/2017	0.00	13.52
058874	СК	8/24/2017	1800 RSI Petroleum	02-18	038758	VO	0308671	8/7/2017	Check Total 0.00	227.61 938.94

Thursday, August 24, 2017

Time: 04:14PM LCALICA

User:

Mojave Air & Space Port

Page: Report: 4 of 5 03630.rpt

EKAD

Company:

Check Register - Standard Period: 02-18 As of: 9/13/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
058875	СК	8/24/2017	2041 South Street Digital, Inc.	02-18	038787	VO	11032	7/29/2017	0.00	249.34
058875	СК	8/24/2017	2041 South Street Digital, Inc.	02-18	038788	VO	11028	7/29/2017	0.00	427.16
058876	СК	8/24/2017	2043 Bremda Sisca	02-18	038789	vo	100	7/17/2017	Check Total 0.00	676.50 3,332.75
058877	СК	8/24/2017	2136 UNUM LIFE INSURANCE	02-18	038759	VO	0558036001/0817	7/10/2017	0.00	1,641.20
058878	СК	8/24/2017	2142 Underground Service Alert	02-18	038790	VO	17070607	7/20/2017	0.00	155.60
058879	СК	8/24/2017	3003 Johansen, Lennora	02-18	038792	VO	01110/BJ	7/24/2017	0.00	22.00
058880	СК	8/24/2017	3875 Stuart O. Witt	02-18	038765	VO	003002/0803	8/3/2017	0.00	670.00
058880	СК	8/24/2017	3875 Stuart O. Witt	02-18	038767	VO	807451	9/23/2017	0.00	164.59
058881	СК	8/24/2017	4044 Michael Theurer, DDS	02-18	038791	VO	161384/0701	7/1/2017	Check Total 0.00	834.59 533.00
Check Count:		32						Acct Su	b Total:	98,213.41

Count	Amount Paid
31	98,213.41
0	0.00
0	0.00
0	0.00
1	0.00
0	0.00
0	0.00
32	98,213.41
	0 0 0 1 0

Thursday, August 24, 2017

Check Check

Type Date

Vendor ID

Vendor Name

Time:

04:14PM LCALICA

User:

Check

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Mojave Air & Space Port

Page. Report:

Company:

5 of 5 03630.rpt

EKAD

Check Register - Standard

Period: 02-18 As of: 9/13/2017

Doc

Type

Invoice

Number

Invoice Date

Discount Taken

Amount Paid

Company Disc Total

Ref

Nbr

Period

To Post Closed

0.00

Company Total

98,213.41

EFT'S

AUG 15-31, 2017

Posted Date	Serial Number Description	Amount
8/15/2017	0 EFTTransfe AVFUEL3252 9382073252 08/15/17 TRACE #-072000095793903	37,804.86
8/16/2017	0 BOE E-FILE BOARDEQUALIZATIO 1282531033 08/16/17O TRACE #-122000495450337	2,118.00
8/16/2017	0 EFTTransfe AVFUEL3252 9382073252	8,924.81
8/17/2017	0 BOE E-PAY BOESPECIALTAXFEE 1282435088 08/17/17E TRACE #-122000496577646	352.00
8/18/2017	0 EFTTransfe AVFUEL3252 9382073252 08/18/17 TRACE #-072000098784783	51,330.07
8/23/2017	0 WIRE TRANSFER FEE	15.00
8/24/2017	0 INVESTMENT BFDS 943111333 08/24/17 TRACE #-011000027754780	270.15
8/24/2017	0 INVESTMENT BFDS 943111333 08/24/17 TRACE #-011000027754781	842.30
8/24/2017	0 3100 CALPERS 1946207465 08/24/17 TRACE #-122000492251558	1,631.34
8/24/2017	0 3100 CALPERS 1946207465 08/24/17 TRACE #-122000492251554	2,263.36
8/24/2017	0 3100 CALPERS 1946207465 08/24/17 TRACE #-122000492251556	6,504.11
8/30/2017	0 EFTTransfe AVFUEL3252 9382073252 08/30/17 TRACE #-072000092914053	17,682.06
8/31/2017	0 MONTHLY REMOTE DEP CAPTURE FEE FEE	75.00
	EFT TOTAL	129,813.06

Friday, September 08, 2017 05:13PM

Time: LCALICA User:

Mojave Air & Space Port

Check Register - Standard
Periods: 02-18 Through 03-18 As of: 9/8/2017

Page: Report:

1 of 6 03630.rpt EKAD

Company:

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company:	EKAI	D							· · · · · · · · · · · · · · · · · · ·	
Acct / Sub:	101000		1200							
055882	CK	9/8/2017	0109 AT&T	03-18	038813	VO	38219146/0817	8/20/2017	0.00	134.12
055882	CK	9/8/2017	0109 AT&T	03-18	038833	VO	25977755/0820	8/20/2017	0.00	128.04
55882	CK	9/8/2017	0109 AT&T	03-18	038834	VO	23366431/0820	8/20/2017	0.00	254.26
55882	СК	9/8/2017	0109 AT&T	03-18	038835	VO	33413389/0820	8/20/2017	0.00	512.62
							· , <u>-</u>		Check Total	1,029.04
55883	CK	9/8/2017	0139 All Weather, Inc	03-18	038846	VO	64174/661553	8/18/2017	0.00	2,325.00
55883	CK	9/8/2017	0139 All Weather, Inc	03-18	038847	AD	M2185/CREDIT ME	7/27/2017	0.00	-134.06
									Check Total	2,190.94
55884	CK	9/8/2017	0158 Ameripride Uniform Services	03-18	038815	VO		8/25/2017	0.00	112.55
55884	CK	9/8/2017	0158 Ameripride Uniform Services	03-18	038816	VO	JVS5590	8/25/2017	0.00	166.79
				·					Check Total	279.34
55885	CK	9/8/2017	0160 Antelope Valley Board of Trade	03-18	038890	VO	083384	8/25/2017	0.00	250.00
55886	СК	9/8/2017	0187 AFLAC	03-18	038889	VO	840696/08-17	8/25/2017	0.00	882.98
55887	CK	9/8/2017	0195 Aviation Week	03-18	038891	VO	951123025432D5I	8/4/2017	0.00	329.00
55888	СК	9/8/2017	0215 Allied Universal Security	03-18	038814	vo	7238995	8/17/2017	0.00	7,250.86
55888	CK	9/8/2017	0215 Allied Universal Security	03-18	038875	VO	7223610	8/10/2017	0.00	5,482.76
							·	·	Check Total	12,733.62
55889	CK	9/8/2017	0274 BSK Associates	03-18	038857	VO	0081485	7/31/2017	0.00	19,600.00
55890	СК	9/8/2017	0284 Michael L. Brouse	03-18	038872	VO	AUG 1-7,2017	8/7/2017	0.00	2,725.00

Friday, September 08, 2017 05:13PM

Time: 05:13PM User: LCALICA **Mojave Air & Space Port**

Check Register - Standard
Periods: 02-18 Through 03-18 As of: 9/8/2017

Page: Report: Company: 2 of 6 03630.rpt EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055891	CK	9/8/2017	0333 Capture Technologies, Inc	03-18	038892	VO	47552	8/14/2017	0.00	1,549.99
055892	СК	9/8/2017	0396 CDW Government	03-18	038817	vo	JVS5590	8/17/2017	0.00	435.25
055892	CK	9/8/2017	0396 CDW Government	03-18	038818	VO	JWP9821	8/22/2017	0.00	392.68
55893	СК	9/8/2017	0422 Direct TV	03-18	038819	VO	32162458884	Checl 8/19/2017	7 Total 0.00	827.93 143.23
55894	СК	9/8/2017	0430 Desert Truck Service, Inc.	03-18	038894	VO	1318362	8/2/2017	0.00	497.10
55894	CK	9/8/2017	0430 Desert Truck Service, Inc.	03-18	038895	vo	1318545	8/16/2017	0.00	378.16
55894	CK	9/8/2017	0430 Desert Truck Service, Inc.	03-18	038896	VO	1318591	8/18/2017	0.00	864.04
55894	CK	9/8/2017	0430 Desert Truck Service, Inc.	03-18	038897	VO	1318666	8/24/2017	0.00	729.66
55895	СК	9/8/2017	0443 Consulting for Active Shooter	03-18	038893	VO	1004	Check 8/25/2017	Total 0.00	2,468.96 1,500.00
55896	СК	9/8/2017	0582 Environmental Concepts	03-18	038781	VO	217215-WC	7/31/2017	0.00	268.13
5896	СК	9/8/2017	0582 Environmental Concepts	03-18	038782	VO	217217/07-17	8/1/2017	0.00	5,362.50
55897	СК	9/8/2017	0807 Cornelius Hughes	03-18	038898	VO	PORTA STREAM	Check 8/31/2017	Total 0.00	5,630.63 84.11
55898	СК	9/8/2017	1043 Jim's CB & Radios	03-18	038820	VO	10132835	8/31/2017	0.00	15.28
55898	CK	9/8/2017	1043 Jim's CB & Radios	03-18	038868	VO	10132795	8/28/2017	0.00	22.51
5898	CK	9/8/2017	1043 Jim's CB & Radios	03-18	038869	VO	10132814	8/29/2017	0.00	37.53
5898	CK	9/8/2017	1043 Jim's CB & Radios	03-18	038870	VO	10132793	8/28/2017	0.00	11.24
5898	СК	9/8/2017	1043 Jim's CB & Radios	03-18	038899	VO	10132652	8/18/2017	0.00	125.16
								Check	Total	211.72

Friday, September 08, 2017 05:13PM

Time: LCALICA User:

Mojave Air & Space Port

Check Register - Standard Periods: 02-18 Through 03-18 As of: 9/8/2017

Page: Report: Company:

3 of 6 03630.rpt EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date		Discount Taken	Amount Paid
055899	CK	9/8/2017	1138 Kern Machinery	03-18	038906	VO	101-472045	7/19/2017		0.00	381.99
055899	CK	9/8/2017	1138 Kern Machinery	03-18	038907	VO	889151	8/31/2017		0.00	5.73
055900	СК	9/8/2017	1178 Kimley-Horn and Associates, Inc.	03-18	038859	VO	9774550	7/31/2017	Check Total	0.00	387.72 4,830.00
055901	СК	9/8/2017	1200 L & L Construction	03-18	038821	VO	WE 8/20/17	8/20/2017		0.00	1,050.00
055901	CK	9/8/2017	1200 L & L Construction	03-18	038879	VO	W/E 8/13/17	8/13/2017		0.00	1,050.00
055902	СК	9/8/2017	1254 Lincoln Nat'l Life Ins. Co.	03-18	038886	VO	3513676650/0917	8/10/2017	Check Total	0.00	2,100.00 655.76
055903	СК	9/8/2017	1306 Martha's Cleaning Service	03-18	038900	VO	1517/08-17	8/2/2017		0.00	2,765.00
055904	CK	9/8/2017	1364 Karl's Hardware Mojave	03-18	038808	VO	JULY 2017	8/31/2017		0.00	4,224.71
055905	СК	9/8/2017	1403 Nelms Surveying	03-18	038901	vo	172648-1	8/23/2017		0.00	2,976.50
055906	СК	9/8/2017	1406 Napa Auto Parts	03-18	038822	vo	871760	8/9/2017		0.00	31.08
055906	CK	9/8/2017	1406 Napa Auto Parts	03-18	038823	VO	871814	8/10/2017		0.00	22.51
055906	CK	9/8/2017	•	03-18	038824	VO	872683	8/25/2017		0.00	149.05
055906	СК	9/8/2017	•	03-18	038860	VO	870566	7/19/2017		0.00	278.30
055906	СК	9/8/2017		03-18	038871	VO	871815	8/10/2017		0.00	12.31
055907	СК	9/8/2017	1641 Productivity Plus	03-18	038858	VO	18006836/0717	7/21/2017	Check Total	0.00	493.25 98.54
055908	СК	9/8/2017	1645 Purchase Power	03-18	038862	VO	10580813/07-17	7/25/2017		0.00	245.81

Friday, September 08, 2017 05:13PM LCALICA

Time: User:

Mojave Air & Space Port

Check Register - Standard Periods: 02-18 Through 03-18 As of: 9/8/2017

Page: Report: Company:

4 of 6 03630.rpt EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055909	СК	9/8/2017	1652 Premier Rail Services	03-18	038825	vo	10221	8/21/2017	0.00	3,360.00
055909	CK	9/8/2017	1652 Premier Rail Services	03-18	038826	VO	10220	8/9/2017	0.00	2,240.00
055910	СК	9/8/2017	1653 Power Machinery Center	03-18	038902	VO	X63670	8/23/2017	k Total 0.00	5,600.00 465.32
055911	СК	9/8/2017	1670 Praxair	03-18	038828	vo	78629032	8/22/2017	0.00	239.64
055912	СК	9/8/2017	1803 Race Telecommunications, Inc.	03-18	038876	VO	RC135788/0817	8/1/2017	0.00	2,609.70
055913	СК	9/8/2017	1925 Sparkletts	03-18	038877	VO	13703338081017	8/1/2017	0.00	1,054.92
055914	СК	9/8/2017	1944 Scaled Composites	03-18	038866	VO	21448	8/10/2017	0.00	1,652.17
055915	СК	9/8/2017	1952 So. Calif. Edison	03-18	038830	vo	2395597974/0818	8/18/2017	0.00	86.87
055915	CK	9/8/2017	1952 So. Calif. Edison	03-18	038836	VO	2395077167/0818	8/18/2017	0.00	515.17
055915	CK	9/8/2017	1952 So. Calif. Edison	03-18	038837	VO	2340063106/0818	9/5/2017	0.00	3,178.17
055915	CK	9/8/2017	1952 So. Calif. Edison	03-18	038838	VO	2025279670/0808	9/5/2017	0.00	14,709.45
055916	СК	9/8/2017	1954 The Gas Company	03-18	038881	VO	16561545001/AUG	8/15/2017	k Total 0.00	18,489.66 14.41
055916	CK	9/8/2017	1954 The Gas Company	03-18	038882	VO	07111545997/AUG	8/15/2017	0.00	0.02
055916	СК	9/8/2017	1954 The Gas Company	03-18	038883	VO	10289363938/AUG	8/15/2017	0.00	24.76
055917	CK	9/8/2017	2003 Streamline Audio Visual, Inc.	03-18	038829	VO	2538	8/22/2017	k Total 0.00	39.19 770.00

Friday, September 08, 2017 05:13PM LCALICA

Time: User:

Mojave Air & Space Port

Check Register - Standard Periods: 02-18 Through 03-18 As of: 9/8/2017

Page: Report: Company:

5 of 6 03630.rpt

EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Per To Post	riod Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055918	CK	9/8/2017	2006 Sierra Rail Services, LLC	03-18		038880	VO	171208/08-17	8/15/2017	0.00	492.20
55919	СК	9/8/2017	2012 Standard Signs, Inc.	03-18		038861	VO	46874	7/7/2017	0.00	250.79
55920	СК	9/8/2017	2014 Sharper Landscaping Services,	03-18		038827	VO	4237	8/17/2017	0.00	3,220.00
55921	СК	9/8/2017	2018 Mar-Co Equipment Company	03-18		038884	VO	145313	8/15/2017	0.00	148.15
55922	СК	9/8/2017	2114 2Brothers Mobile Detailing	03-18		038885	VO	637	8/4/2017	0.00	240.00
55922	СК	9/8/2017	2114 2Brothers Mobile Detailing	03-18		038887	VO	640	9/1/2017	0.00	260.00
55923	СК	9/8/2017	2136 UNUM LIFE INSURANCE	03-18	-	038888	VO	0558036001/0917	Check 8/10/2017	7.00 O.00	500.00 1,913.00
55924	СК	9/8/2017	2230 Verizon Wireless	03-18		038867	VO	9790884347	8/12/2017	0.00	649.74
5925	СК	9/8/2017	3003 Johansen, Lennora	03-18		038903	VO	980840	8/31/2017	0.00	176.00
55926	СК	9/8/2017	3030 Valenzuela, Sonia	03-18		038904	VO	5128936	8/24/2017	0.00	229.00
5927	СК	9/8/2017	3080 Edmonds~Mike	03-18		038842	vo	ME062617	6/26/2017	0.00	385.00
5927	CK	9/8/2017	3080 Edmonds~Mike	03-18		038905	VO	047781	8/7/2017	0.00	500.00
5928	СК	9/8/2017	4003 Jacobsen, DDS~Gary B.	03-18	-	038864	VO	81517LB	Check 1 8/15/2017	otal	885.00 1,166.00
5929	СК	9/8/2017	4008 Jones, DDS~Michael B.	03-18		038873	VO	70518/080217	8/2/2017	0.00	285.00
5929	CK	9/8/2017	4008 Jones, DDS~Michael B.	03-18		038874	VO	70514/080217	8/2/2017	0.00	120.00

Friday, September 08, 2017

Time: User: 05:13PM LCALICA

Mojave Air & Space Port

Check Register - Standard

Periods: 02-18 Through 03-18 As of: 9/8/2017

Page: Report: 6 of 6 03630.rpt

Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref d Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
			•			-		Check Tot	al	405.00
Check Count:		48						Acct Sub Total:		112,169.26
				Check Type	c	ount	Amount Paid			
				Regular		48	112,169.26			
				Hand		0	0.00			
				Electronic Payment		0	0.00			
				Void		0	0.00			
				Stub		0	0.00			
				Zero		0	0.00			
				Mask		0	0.00			
				Total:		48	112,169.26			
					Company Disc	Total	0.00	Company Total		112,169.26

EFT'S

SEPT 1-11, 2017

Posted Date Serial Nur	mber	Description	Amount
9/1/2017	0 EFTTransfe AVFUEL3252 93820	09/01/17 TRACE #-072000096604291	9,706.33
9/5/2017	0 WIRE TRANSFER TO ROBERT	STACK	278,000.00
9/5/2017	0 WIRE TRANSFER FEE		35
9/6/2017	0 EFTTransfe AVFUEL3252 93820	073252 09/06/17 TRACE #-072000099356215	3,201.42
9/8/2017	0 RETURN ITEM FEE		8
9/8/2017	0 RETURN ITEM		5,135.58
9/11/2017	0 1900 CALPERS 1946207465	09/11/17 TRACE #-122000498661645	1,050.00
9/11/2017	0 1800 CALPERS 1946207465	09/11/17 TRACE #-122000498661797	7,796.25
9/11/2017	0 1800 CALPERS 1946207465	09/11/17 TRACE #-122000498661795	42,807.49
	EFT TOTAL		347,740.07

Thursday, September 14, 2017

Jim's CB & Radios

02:55PM LCALICA Time: User:

Mojave Air & Space Port

<u>Check Register - Standard</u> Periods: 02-18 Through 03-18 As of: 9/14/2017

Page: Report: Company:

1 of 3 03630.rpt EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post C	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: Acct / Sub: 055930	EKAI 101000 CK	9/14/2017	1200 0112 AAAE	03-18	038850	VO	1028298/KW	8/1/2017	0.00	275.00
055931	СК	9/14/2017	0213 Belden, T. Scott, PC Law Offic	03-18	 038932	VO	6339/june	7/13/2017	0.00	4,045.12
055932	CK	9/14/2017	0215 Allied Universal Security Service	03-18	038910	VO	7251476	8/24/2017	0.00	818.31
055933	СК	9/14/2017	0216 Arrow Engineering Services, In	03-18	038911	VO	176620073117	8/14/2017	0.00	14,740.00
055934	СК	9/14/2017	0249 Benz Construction Services	03-18	038912	VO	3016607/08-17	8/29/2017	0.00	156.45
055935	CK	9/14/2017	0422 Direct TV	03-18	038913	VO	32207863038/AUG	8/25/2017	0.00	41.23
055936	CK	9/14/2017	0615 Federal Express	03-18	038934	VO	591610033	9/1/2017	0.00	53.07
055937	CK	9/14/2017	0751 The Gibbons Family LLc	03-18	038914	VO	08-17/INVST PMT	8/31/2017	0.00	4,516.35
055938	СК	9/14/2017	0839 Highway Glass	03-18	 038938	VO	109338	9/13/2017	0.00	128.70
055939	СК	9/14/2017	0842 J. Hitchcock Riverwest Fam Pt	03-18	038915	VO	08-17/INVST PMT	8/31/2017	0.00	3,010.90
055940	СК	9/14/2017	0855 High Desert Endodontics, Inc.	03-18	 038931	VO	5822/082917	8/29/2017	0.00	1,174.00
055941	СК	9/14/2017	0866 Home Depot	03-18	038941	VO	07610417	7/30/2017	0.00	961.43
055942	СК	9/14/2017	1043	03-18	038937	VO	1132870	9/1/2017	0.00	48.24

Thursday, September 14, 2017 02:55PM LCALICA

Time: User

Mojave Air & Space Port

Check Register - Standard
Periods: 02-18 Through 03-18 As of: 9/14/2017

Page: Report: Company:

2 of 3 03630.rpt EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Peri To Post	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discou Take	
055942	CK	9/14/2017	1043 Jim's CB & Radios	03-18	038939	VO	10133140	9/14/2017	0.0	
055943	СК	9/14/2017	1106 Elmer F. Karpe, Inc.	03-18	038916	VO	08-17/INVST PMT	8/31/2017	Check Total 0.0	52.52 90 7,527.24
055944	СК	9/14/2017	1200 L & L Construction	03-18	038917	VO	W/E 8/27/17	8/27/2017	0.0	1,425.00
055945	СК	9/14/2017	1365 Mojave Chamber of Commerc	03-18 :e	038918	VO	RETITALIZE MOJA	8/9/2017	0.0	500.00
055946	СК	9/14/2017	1369 Mojave Desert News	03-18	038919	VO	49713	8/18/2017	0.0	40.00
055947	СК	9/14/2017	1372 Mojave Public Utility District	03-18	038921	VO	08-17/WASTEWTR	8/22/2017	0.0	3,458.21
055947	СК	9/14/2017	1372 Mojave Public Utility District	03-18	038922	VO	006072000/08-17	8/31/2017	0.0	78.74
055947	СК	9/14/2017	1372 Mojave Public Utility District	03-18	038923	VO	006072001/08-17	8/31/2017	0.0	6,364.78
055947	СК	9/14/2017	1372 Mojave Public Utility District	03-18	038924	VO	006072002/08-17	8/31/2017	0.0	59.98
055947	СК	9/14/2017	1372 Mojave Public Utility District	03-18	038925	VO	006072003/08-17	8/31/2017	0.0	00 313.17
055948	СК	9/14/2017	1373 Mojave Public Utility District / \	03-18 Λ	 038920	VO	08-17 WATR TEST	8/22/2017	Check Total 0.0	10,274.88 157.50
055949	СК	9/14/2017	1406 Napa Auto Parts	03-18	 038926	VO	871691	8/8/2017	0.0	149.53
055950	СК	9/14/2017	1501 Office Depot Business Credit	03-18	038942	VO	10076136/08-17	8/17/2017	0.0	523.32
055951	СК	9/14/2017	1645 Purchase Power	03-18	038927	VO	10580813/08-17	8/25/2017	0.0	396.86
055952	СК	9/14/2017	1800 RSI Petroleum	03-18	038928	VO	0309494	8/28/2017	0.0	0 1,554.47

Time: User:

Thursday, September 14, 2017 02:55PM LCALICA

Mojave Air & Space Port

Check Register - Standard
Periods: 02-18 Through 03-18 As of: 9/14/2017

Page: Report:

3 of 3 03630.rpt EKAD

Company:

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055953	CK	9/14/2017	1803 Race Telecommunications,	03-18 Inc	038933	VO	RC139064/09-17	9/1/2017	0.00	178.59
055954	CK	9/14/2017	1984 SSD Systems	03-18	038930	VO	447497-S	8/30/2017	0.00	139.10
055955	СК	9/14/2017	2450 Xerox Corporation	03-18	038935	VO	090471125	9/1/2017	0.00	266.69
Check Count:		26						Acct Sub Total:		53,106.26
				Check Type		Count	Amount Paid			
				Regular		26	53,106.26			
				Hand		0	0.00			
				Electronic Payment		0	0.00			
				Void		0	0.00			
				Stub		0	0.00			
				Zero		0	0.00			
				Mask		0	0.00			
				Total:		26	53,106.26			
					Company D	Disc Total	0.00	Company Total		53,106.26