

MOJAVE AIR AND SPACE PORT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: April 16, 2019

Time: 2:00 p.m.

**Location: Board Room
1434 Flightline, Mojave, CA**

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting on April 2, 2019

4. Action Items

5. Reports

- A. CEO/GM Reports
- B. Board Committees
- C. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

- A. Existing Litigation (Govt Code 54956.9) Iboa v. MASP
- B. Potential Litigation (Govt Code 54956.9): MASP v. Compton Family Trust; MASP v. Professional Equities, Inc.; MASP v. Hobbs; MASP v. Kim; MASP v. Shinnick,

8. Closed Session Report

Adjournment

This Agenda was posted on April 12, 2019 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaveairport.com.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON April 2, 2019

1. CALL TO ORDER

The meeting was called to order on Tuesday, April 2, 2019, at 2:00 p.m. by President Parker in the Board Room at Mojave Air and Space Port, Mojave, California.

A. Pledge of Allegiance: Director Allred led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present: Allred, Balentine, Deaver, Evans and Parker

Directors absent: None

Others present: CEO Drees, DOO Himes, and DOA Rawlings. District Counsel Navé present via phone.

C. Approval of Agenda: Upon motion by Director Evans, seconded by Director Deaver, The Board unanimously approved the agenda.

2. COMMUNITY ANNOUNCEMENTS

Cathy Hansen commented on The Experimental Fly In and Plane Crazy.

3. CONSENT AGENDA

Upon motion by Director Evans, seconded by Director Deaver, the following Consent Agenda was unanimously approved.

A. Minutes of the Regular Board Meeting on March 19, 2019

4. ACTION ITEMS

A. Experimental Aircraft Fly-in Fuel Prices

CEO Drees announced the Annual Mojave Experimental Fly-In will be held on April 12th and 13th. She stated last year the Board approved a reduction of .50 per gallon on avgas and requested the Board approve the same price reduction this year. Upon motion by Director Deaver, seconded by Director Deaver, the Board unanimously approved the .50 price reduction on the avgas fuel.

B. Burt Rutan Naming

President Parker opened the action item to the public. Mr. Rutan addressed the Board regarding the Burt Rutan naming. Mr. Rutan said it would be a win/win to acknowledge Burt Rutan. Mr. Rutan suggested renaming Airport Blvd after Burt Rutan or changing the name of Legacy Park. Mr. Rutan said he'd leave it up to the Board to use their best judgment. Cathy Hansen commented on how she'd like future generations to know that the Rutan name put the eyes of the world on Mojave with civilian commercial space flight. Director Deaver suggested renaming Airport Blvd. to Burt Rutan Way. President Parker commented he didn't want to change the name of the park as this is where MASP honors those who have lost their lives. Director Evans proposed the Directors take time to discuss it and decide on something meaningful. President Parker tabled the item and requested it be put on the agenda for the May Budget Review meeting for discussion.

5. REPORTS

A. Financial Reports

DOA Rawlings presented the financial reports.

B. CEO/GM Report

CEO Drees presented the report updating the Board on the completion of the Taxiway Bravo expansion, stating the FAA is pleased the project will close within the same fiscal year. CEO Drees briefed the Board on future FAA work to be performed on Taxiway Charlie, a multi-year project. CEO Drees also stated she completed the work on Space Port Categorization ARC, a year-long project involving multiple organizations.

C. Board Committees

There were no committee reports.

D. Board of Directors

There were no Board comments

8. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

No Public Comments

9. CLOSED SESSION

A. Existing Litigation: Martin Iboa

B. Potential Litigation: MASP v. Compton Family Trust; MASP v. Professional Equities, Inc.; MASP v. Hobbs; MASP v. Kim; MASP vs. Shinnick

10. CLOSED SESSION REPORT

In closed session, counsel and the Board discussed the existing litigation and potential litigation. No other items were discussed.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 2:34 pm.

Andrew Parker, President

ATTEST

Jimmy R. Balentine, Secretary

MOJAVE

AIR AND SPACE PORT

CEO REPORT

TO: MASP Board of Directors
FROM: Karina Drees
MEETING DATE: April 16, 2019

Updates

- Pre-engineering of our south perimeter road is complete. The project has been advertised and we anticipate coming back to the Board May 7 to select a contractor to complete the work over the summer.
- Our radar system upgrade is on schedule for mid-late 2019. We anticipate receiving the final equipment price from the FAA in the coming weeks. The service connection fees have not yet been finalized, but we expect to receive a final price soon.

Authorized Payments

BOARD MEETING 4/16/2019	DATE	AMOUNT	EFT'S	TOTAL
CEO CHECK REGISTER	4/4/19	48,522.07		48,522.07
	4/10/19	124,972.99		124,972.99
	4/9/19		216,982.83	216,982.83
		173,495.06	216,982.83	390,477.89

Leases Executed

- Hangar 61: 3-year lease
- Hangar 978: Month-to-month

Date: Thursday, April 04, 2019
 Time: 08:14AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 10-19 As of: 4/4/2019

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 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
058058	CK	4/4/2019	0000 David Johnson	10-19	042860	VO	0101033	3/26/2019	0.00	676.15
058059	CK	4/4/2019	0109 AT&T	10-19	042865	VO	25977755/0319	2/20/2019	0.00	187.42
058059	CK	4/4/2019	0109 AT&T	10-19	042866	VO	53653385/03019	3/20/2019	0.00	187.42
058059	CK	4/4/2019	0109 AT&T	10-19	042867	VO	9327788001/0319	3/21/2019	0.00	40.45
058060	CK	4/4/2019	0158 Ameripride Uniform Services	10-19	042872	VO	2100751647/0319	3/29/2019	Check Total 0.00	415.29 72.66
058061	CK	4/4/2019	0396 CDW Government	10-19	042862	VO	RJP5921	3/6/2019	0.00	23.19
058061	CK	4/4/2019	0396 CDW Government	10-19	042863	VO	RJP5244	3/6/2019	0.00	100.56
058062	CK	4/4/2019	0518 Elevation Corp. Health, LLC	10-19	042882	VO	6840	3/31/2019	Check Total 0.00	123.75 4,246.08
058063	CK	4/4/2019	0711 Fence Master	10-19	042873	VO	032619	3/26/2019	0.00	480.00
058063	CK	4/4/2019	0711 Fence Master	10-19	042874	VO	0319	3/26/2019	0.00	120.00
058064	CK	4/4/2019	0898 IML Security Supply	10-19	042864	VO	2216080	3/27/2019	Check Total 0.00	600.00 893.66
058065	CK	4/4/2019	1114 Kern Co. Fire Dept.	10-19	042854	VO	19-000278	2/20/2019	0.00	389.55
058065	CK	4/4/2019	1114 Kern Co. Fire Dept.	10-19	042861	VO	19-000286	3/19/2019	0.00	1,428.37
058066	CK	4/4/2019	1122 Randall Kelley	10-19	042881	VO	13727	4/2/2019	Check Total 0.00	1,817.92 109.29
058067	CK	4/4/2019	1161 Kern Auto Parts Inc	10-19	042870	VO	902412	4/1/2019	0.00	6.96

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				To Post	Closed						
058067	CK	4/4/2019	1161 Kern Auto Parts Inc	10-19		042897	VO	902538	4/3/2019	0.00	514.63
										Check Total	521.59
058068	CK	4/4/2019	1200 L & L Construction	10-19		042886	VO	WE 3-31-19	3/31/2019	0.00	1,950.00
058069	CK	4/4/2019	1258 Loomacres, Inc.	10-19		042896	VO	14217	4/1/2019	0.00	5,937.19
058070	CK	4/4/2019	1364 Karl's Hardware Mojave	10-19		042875	VO	032719	3/27/2019	0.00	3,262.08
058071	CK	4/4/2019	1372 Mojave Public Utility District	10-19		042887	VO	6072001/0319	3/31/2019	0.00	5,960.98
058071	CK	4/4/2019	1372 Mojave Public Utility District	10-19		042888	VO	6072000/0319	3/31/2019	0.00	85.27
058071	CK	4/4/2019	1372 Mojave Public Utility District	10-19		042889	VO	6072003/0319	3/31/2019	0.00	25.05
058071	CK	4/4/2019	1372 Mojave Public Utility District	10-19		042890	VO	6072002/0319	3/31/2019	0.00	180.96
										Check Total	6,252.26
058072	CK	4/4/2019	1501 Office Depot	10-19		042858	VO	10076136/0319	3/17/2019	0.00	642.25
058073	CK	4/4/2019	1803 Race Telecommunications, Inc.	10-19		042868	VO	RC241337/0419	4/1/2019	0.00	727.45
058073	CK	4/4/2019	1803 Race Telecommunications, Inc.	10-19		042869	VO	RC236771/0419	4/1/2019	0.00	2,595.93
										Check Total	3,323.38
058074	CK	4/4/2019	2036 T&G Construction Services, Inc.	10-19		042857	VO	32119	3/27/2019	0.00	8,996.45
058075	CK	4/4/2019	2041 South Street Digital, Inc.	10-19		042891	VO	12329	3/21/2019	0.00	519.87
058076	CK	4/4/2019	2114 2Brothers Mobile Detailing	10-19		042892	VO	888	3/27/2019	0.00	180.00
058077	CK	4/4/2019	2136 UNUM Life Ins. Co.	10-19		042871	VO	5580360012/0419	4/1/2019	0.00	2,255.44

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post	Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
058078	CK	4/4/2019	2214 Antelope Valley Press, Inc.	10-19		042884	VO	1042/0319	3/31/2019	0.00	92.88
058079	CK	4/4/2019	2253 Waste Management - Kern	10-19		042893	VO	3065148086/0319	3/31/2019	0.00	710.65
058080	CK	4/4/2019	2337 S.O. Witt & Associates	10-19		042894	VO	15/0319	3/31/2019	0.00	1,800.00
058081	CK	4/4/2019	2450 Xerox Corporation	10-19		042895	VO	96537281	3/21/2019	0.00	264.93
058082	CK	4/4/2019	3003 Johansen, Lennora	10-19		042856	VO	021919/LYNN	2/19/2019	0.00	188.80
058083	CK	4/4/2019	3875 Stuart O. Witt	10-19		042883	VO	020719	2/7/2019	0.00	1,238.50
058084	CK	4/4/2019	4013 Clegg, DDS,MS-Matthew S.	10-19		042885	VO	0327/RICCOMINI	3/27/2019	0.00	1,431.00

Check Count: 27

Acct Sub Total: 48,522.07

Check Type	Count	Amount Paid
Regular	27	48,522.07
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	27	48,522.07

Company Disc Total 0.00 Company Total 48,522.07

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Company:		EKAD									
Acct / Sub:	101000		1200								
058085	CK	4/10/2019	0000 Mark Griffiths	10-19	042908	VO	0100753	4/4/2019	0.00	975.76	
058086	CK	4/10/2019	0158 Ameripride Uniform Services	10-19	042900	VO	2100753127/0419	4/5/2019	0.00	72.66	
058086	CK	4/10/2019	0158 Ameripride Uniform Services	10-19	042904	VO	2100753120/0419	4/5/2019	0.00	174.24	
									Check Total	246.90	
058087	CK	4/10/2019	0266 Antelope Valley Ford Lincoln	10-19	042938	VO	916084	4/10/2019	0.00	23,438.51	
058088	CK	4/10/2019	0333 Capture Technologies, Inc	10-19	042910	VO	28326-BD	4/4/2019	0.00	11,191.21	
058089	CK	4/10/2019	0349 Cla-Val	10-19	042922	VO	767681	3/22/2019	0.00	4,496.56	
058090	CK	4/10/2019	0430 Desert Truck Service Inc.	10-19	042925	VO	1325260	3/21/2019	0.00	27.82	
058091	CK	4/10/2019	0554 Engel & Company, Inc.	10-19	042937	VO	22278	3/25/2019	0.00	750.00	
058092	CK	4/10/2019	0717 Geographic Data and	10-19	042918	VO	GD10734	4/3/2019	0.00	3,300.00	
058093	CK	4/10/2019	0775 Granite Construction	10-19	042919	VO	1536300	1/25/2019	0.00	33,616.70	
058094	CK	4/10/2019	1039 Jim Stuebner Lowbed Service,	10-19	042932	VO	8834	3/4/2019	0.00	600.00	
058094	CK	4/10/2019	1039 Jim Stuebner Lowbed Service,	10-19	042933	VO	8835	4/5/2019	0.00	600.00	
									Check Total	1,200.00	
058095	CK	4/10/2019	1122 Randall Kelley	10-19	042903	VO	13739	4/5/2019	0.00	181.88	
058095	CK	4/10/2019	1122 Randall Kelley	10-19	042924	VO	13716	3/26/2019	0.00	210.09	
									Check Total	391.97	

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058096	CK	4/10/2019	1161 Kern Auto Parts Inc	10-19	042926	VO	902222	3/28/2019	0.00	32.99
058096	CK	4/10/2019	1161 Kern Auto Parts Inc	10-19	042927	VO	902221	3/28/2019	0.00	80.44
058096	CK	4/10/2019	1161 Kern Auto Parts Inc	10-19	042928	VO	902164	3/27/2019	0.00	363.96
058096	CK	4/10/2019	1161 Kern Auto Parts Inc	10-19	042929	VO	902199	3/28/2019	0.00	15.40
058096	CK	4/10/2019	1161 Kern Auto Parts Inc	10-19	042930	VO	901669	3/19/2019	0.00	161.87
058096	CK	4/10/2019	1161 Kern Auto Parts Inc	10-19	042931	VO	901719	3/20/2019	0.00	109.66
Check Total										764.32
058097	CK	4/10/2019	1200 L & L Construction	10-19	042916	VO	WE 4-7-19	4/7/2019	0.00	2,450.00
058098	CK	4/10/2019	1306 Martha's Cleaning Service	10-19	042905	VO	1759/0419	4/1/2019	0.00	2,000.00
058098	CK	4/10/2019	1306 Martha's Cleaning Service	10-19	042906	VO	1758/0419	4/1/2019	0.00	2,790.00
Check Total										4,790.00
058099	CK	4/10/2019	1315 McMaster-Carr	10-19	042914	VO	91161727	4/4/2019	0.00	69.58
058100	CK	4/10/2019	1407 Nave & Cortell, LLP	10-19	042909	VO	20731	4/4/2019	0.00	6,106.00
058101	CK	4/10/2019	1865 RLH Fire Protection	10-19	042920	VO	0945780	3/20/2019	0.00	11,750.00
058101	CK	4/10/2019	1865 RLH Fire Protection	10-19	042921	VO	0945781	3/20/2019	0.00	5,500.00
Check Total										17,250.00
058102	CK	4/10/2019	2044 Securitas Security Services USA,	10-19	042915	VO	W6420552	4/4/2019	0.00	321.83
058102	CK	4/10/2019	2044 Securitas Security Services USA,	10-19	042917	VO	W6413630	4/4/2019	0.00	11,518.68
Check Total										11,840.51
058103	CK	4/10/2019	2114 2Brothers Mobile Detailing	10-19	042907	VO	897	4/3/2019	0.00	280.00
058104	CK	4/10/2019	2313 Waxie Sanitary Supply	10-19	042911	VO	78165922	3/28/2019	0.00	675.09

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
058105	CK	4/10/2019	3023 Darius Angelos	10-19	042923	VO	4/17/19-TRAININ	4/17/2019	0.00	323.06
058106	CK	4/10/2019	4008 Michael B.Jones DDS	10-19	042912	VO	32719/DROTH	3/27/2019	0.00	157.00
058106	CK	4/10/2019	4008 Michael B.Jones DDS	10-19	042913	VO	32719/H SMITH	3/27/2019	0.00	97.00
058106	CK	4/10/2019	4008 Michael B.Jones DDS	10-19	042934	VO	32919/ L SMITH	3/29/2019	0.00	283.00
058106	CK	4/10/2019	4008 Michael B.Jones DDS	10-19	042935	VO	32919/J FLYNN	3/29/2019	0.00	126.00
058106	CK	4/10/2019	4008 Michael B.Jones DDS	10-19	042936	VO	32919/ A FLYNN	3/29/2019	0.00	126.00

Check Total 789.00

Check Count: 22

Acct Sub Total: 124,972.99

Check Type	Count	Amount Paid
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Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	22	124,972.99

Company Disc Total 0.00 Company Total 124,972.99

Date	Electronic Fund Transfers March 23 through April 8, 2019				Amount
3/26/2019	1900	CALPERS 1946207465	03/26/19 TRACE #-122000492045686	Mojave Air and	200.00
3/26/2019	3100	CALPERS 1946207465	03/26/19 TRACE #-122000492046126	Mojave Air and	4,812.38
3/26/2019	3100	CALPERS 1946207465	03/26/19 TRACE #-122000492046128	Mojave Air and	1,694.85
3/26/2019	3100	CALPERS 1946207465	03/26/19 TRACE #-122000492046130	Mojave Air and	5,379.18
3/26/2019	3100	CALPERS 1946207465	03/26/19 TRACE #-122000492046160	Mojave Air and	4,832.30
3/26/2019	3100	CALPERS 1946207465	03/26/19 TRACE #-122000492046162	Mojave Air and	1,694.85
3/26/2019	3100	CALPERS 1946207465	03/26/19 TRACE #-122000492046164	Mojave Air and	5,467.29
3/26/2019	EFTTransfe AVFUEL3252 9382073252		03/26/19 TRACE #-072000096519077	Mojave Air and	20,070.51
3/26/2019	INVESTMENT BFDS 943111333		03/26/19 TRACE #-011000022608256	MOJAVE AIR & SP	245.15
3/26/2019	INVESTMENT BFDS 943111333		03/26/19 TRACE #-011000022608257	MOJAVE AIR & SP	199.00
3/26/2019	INVESTMENT BFDS 943111333		03/26/19 TRACE #-011000022608258	EAST KERN AIRPO	992.47
3/26/2019	INVESTMENT BFDS 943111333		03/26/19 TRACE #-011000022608259	EAST KERN AIRPO	792.30
3/28/2019	WIRE TRANSFER FEE				15.00
3/29/2019	CASH MGMT MONTHLY FEE				35.00
3/29/2019	EFTTransfe AVFUEL3252 9382073252		03/29/19 TRACE #-072000093614351	Mojave Air and	20,521.40
3/29/2019	MONTHLY REMOTE DEP CAPTURE FEE FEE				75.00
3/29/2019	POSITIVE PAY MONTHLY FEE				15.00
4/3/2019	EFTTransfe AVFUEL3252 9382073252		04/03/19 TRACE #-072000090273825	Mojave Air and	23,438.21
4/4/2019	GARNISH	PAYCHEX CGS 1161124166	04/04/19 TRACE #-043000096520192	MOJAVE AIR & SP	92.30
4/4/2019	PAYROLL	PAYCHEX-RCX 1161124166	04/04/19 TRACE #-021000025809407	MOJAVE AIR & SP	58,189.41
4/5/2019	1800	CALPERS 1946207465	04/05/19 TRACE #-122000494145060	Mojave Air and	45,488.54
4/5/2019	1800	CALPERS 1946207465	04/05/19 TRACE #-122000494145062	Mojave Air and	9,174.00
4/5/2019	INVOICE	PAYCHEX EIB 1161124166	04/05/19 TRACE #-021000022119621	MOJAVE AIR & SP	225.50
4/5/2019	TAXES	PAYCHEX TPS 1161124166	04/05/19 TRACE #-091000010010818	MOJAVE AIR & SP	13,318.19
4/5/2019	WIRE TRANSFER FEE				15.00
<i>Total</i>					216,982.83