

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
THE EAST KERN AIRPORT DISTRICT  
December 20, 2007**

The Board of Directors of the East Kern Airport District duly met for a Special Meeting at the District Offices in the Administration Building at Mojave Airport, Mojave, California, at the hour of 2:00 o'clock p.m. on Thursday, December 20, 2007.

President Balentine called the meeting to order and led those assembled in the Pledge of Allegiance.

The Clerk called the roll and the following Directors were present: Balentine, Hansen, Painter, Rutan and Walker. Also present were the District's General Manager, Stuart Witt and Deputy Counsel, Scott Nave.

President Balentine presented the Agenda. Upon motion by Director Painter, seconded by Director Hansen and unanimously carried, it was:

**RESOLVED:** That the agenda be approved as submitted.

**CONSENT CALENDAR**

President Balentine presented the Consent Calendar. Upon motion by Director Painter, seconded by Director Walker and unanimously carried, Consent Calendar was approved as submitted.

**3A) Minutes of December 4, 2007:**

**RESOLVED:** That the Minutes of the Regular Meeting of December 4, 2007 be approved as submitted and further reading thereof be waived.

**NEW BUSINESS:**

**DIRECTOR OF BUSINESS OPERATIONS REPORT**

**4A) General Fund Check Registers 12/06/07 – 12/07/07:** Upon motion by Director Walker, seconded by Director Painter and unanimously carried, it was:

**RESOLVED:** That Board approve checks on register date December 6, 2007 in the amount of \$43,437.21 and checks on register date December 7, 2007 in the amount of \$61,417.19.

**4B) FAA/AIP Check Register 12/12/07:** Upon motion by Director Walker, seconded by Director Painter and unanimously carried, it was:

**RESOLVED:** That Board approve checks on register date December 12, 2007 in the amount of \$52,567.54.

**4C) Financial/Treasurer's Report:** General Manager reported on behalf of Director of Business Operations Financial/Treasurer's Report for the month of November. The ending balance for November totaled \$3,079,274.60 with an outstanding A/R of \$152,729.29 (Caltrans Matching Funds) in which staff noted that \$48,000.00 has been received since the end of November. Staff indicated that considerable preliminary expenditures have been made utilizing EDA Grant funds which has lowered the remaining EDA balance and that some of these expenditures are recoverable under the grant. General Manager noted that the south end of Building #58 was completed in a timely manner and staff is completing final transactions and payments in preparation of new tenant. General Manager informed Board that District has purchased a new hybrid vehicle and mentioned that Bob Rice will be going to Bakersfield today to drop off a request for the acquisition of another hybrid vehicle in 08 while collecting a check for \$13,000.00 for the one District already purchased. Staff noted those were the big changes in the month of November which kept revenues a little lower than anticipated bringing the adjusted ending balance for November to \$3,232,003.89. Upon motion by Director Rutan, seconded by Director Walker and unanimously carried, it was:

**RESOLVED:** That the Financial/Treasurer's Report for November, 2007 be approved as submitted.

#### **GENERAL MANAGER'S REPORT**

**4A) KEDC Economic Summit Sponsorship:** General Manager discussed with Board sponsorship request for the eighth annual Kern County Economic Summit presented by the Kern Economic Development Corporation, California State University, Bakersfield and the Greater Bakersfield Chamber of Commerce. The economic summit has become the premier event among the business community with a program rich in content and particularly relevant to the economic issues faced by businesses on a local and national level. Staff noted that District has supported in the past at the contributor level of \$500

which is no longer offered. The benefit sponsorships for 2008 are Gold \$5,000, Silver \$2,500 and Bronze \$1,000. General Manager noted that he is taking a more stringent view of any expenditures for the upcoming quarter based on District's aging report in which he stated balance is approaching one half million dollars, declining fuel sales and tenants asking for improvement offsets. It was General Manager's recommendation to the Board to take a more critical look at gifts and expenditure funds and sponsorships. It was consensus of Board to have District represented at the event. Upon motion by Director Hansen, seconded by Director Rutan and unanimously carried, it was:

**RESOLVED:** That Board approve District purchase individual tickets to support the eight annual 2008 Kern County Economic Summit to be held March 26, 2008 at the DoubleTree Hotel in Bakersfield at an expenditure not to exceed \$500.00.

**4B) Antelope Valley Board of Trade Sponsorship:** Item tabled.

#### **CLOSED SESSION**

Board adjourned to Closed Session to discuss Potential Litigation. Upon motion by Director Hansen, seconded by Director Painter and unanimously carried, it was:

**RESOLVED:** That the Board adjourn to Closed Session.

Board reconvened to Open Session.

#### **CLOSED SESSION REPORT**

The Board discussed two potential lawsuits in Closed Session. Upon motion by Director Walker, seconded by Director Painter, the Board voted unanimously to authorize legal counsel to file an unlawful detainer complaint in one of the actions. No other items were discussed.

#### **ADJOURNMENT**

There being no further business to come before the Board, the Chair adjourned the meeting at 3:17 p.m.

**RESOLVED:** That the special meeting of December 20, 2007 be and the same is hereby adjourned.

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President

**ATTEST:**

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Secretary  
(SEAL)

