MOJAVE AIR AND SPACE PORT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: June 6, 2017 Time: 2:00 p.m. Location: Board Room 1434 Flightline, Mojave, California

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Business Items.

- A. Minutes of the Regular Board Meeting on May 16, 2017
- B. Check Register Dated May 25, 2017

4. Action Items

- A. Static Display Mock-Ups
- B. Resolution Setting 2017-2018 Budget and Establishing Appropriations Limit

5. Reports

- A. Financial Reports
- B. CEO/GM Report
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

A. Existing Litigation (Govt Code 54956.9(a): Soest v MASP, Roth v. MASP, MASP v. Continuous Ouality Electric

B. Real Property Negotiations (Govt Code 54956.8):

Property: Bldg. 68

Parties: MASP, Flight Test Aerospace Negotiator: CEO, General Counsel Terms: lease term / proposals

C. Real Property Negotiations (Govt Code 54956.8):

Property: Hangars 948, 954, 955 Parties: MASP, Jeff Pontious Negotiator: CEO, General Counsel Terms: lease term/proposals

8. Closed Session Report

Adjournment

This Agenda was posted on June 2, 2017 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaeairport.com.

<u>Copy of Records:</u> Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

<u>Public Comments:</u> Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON MAY 16, 2017

1. CALL TO ORDER

The meeting was called to order on Tuesday, May 16, 2017, at 2:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port located at 1434 Flightline, Mojave, California.

A. Pledge of Allegiance: Director Allred led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present: Allred, Balentine, Deaver, and Evans

Directors absent: Parker

Others present: CEO Drees, Director of Planning Wojtkiewicz, Director of

Administration Rawlings, District Counsel Navé

C. Approval of Agenda: CEO Drees requested that an item be added to "Action Items" authorizing Director Balentine to be compensated for attending meetings with governmental delegations visiting the airport, a matter that arose after the agenda was posted and will occur before the next regular Board meeting. Upon motion by Director Deaver, seconded by Director Allred, the agenda were unanimously approved with the addition of the item requested by CEO Drees.

2. COMMUNITY ANNOUNCEMENTS

John Joyce announced that Rep. Kevin McCarthy was present for the Rosamond High School awards ceremony. Director Deaver discussed Plane Crazy Saturday.

3. CONSENT AGENDA

Upon motion by Director Balentine, seconded by Director Deaver, the following Consent Agenda was unanimously approved.

- A. Minutes of the Regular Board Meeting on May 2, 2017
- B. Minutes of the Special Board Meeting on May 9, 2017

4. ACTION ITEMS

A. Kern County Sublease to National Express Transit Corp, Building 1 CEO Drees presented the sublease. After discussion, upon motion by Director Deaver, seconded by Director Allred, the Board voted unanimously to approve the sublease.

B. Aircraft Static Display Mock-Ups

CEO Drees presented the mock-up options for the display aircraft. After discussion, upon motion by Director Balentine, seconded by Director Deaver, it was unanimously approved to go with the large black stripe and smaller orange stripes, a large chevron on the tail, and the District logo and url.

C. A Resolution of the Board of Directors of Mojave Air and Space Port Declaring Certain Property Surplus to the Needs of the District and Authorizing Disposition of the Property.

CEO Drees presented the resolution and information on the vehicle declared surplus. Upon motion by Director Balentine, seconded by Director Allred, the Board voted unanimously to adopt the resolution as presented.

D. A Resolution in Support of Legislation to Increase Borrowing Limits of Airport Districts.

CEO Drees presented the resolution memorializing the Board's desire for Assemblyman Lackey to present an amendment to the Airport District Act authorizing the District to incur negotiable promissory note indebtedness up to \$10,000,000 or 2% of taxable assessed value of the District. Upon motion by Director Balentine, seconded by Director, Deaver, the Board voted unanimously to adopt the resolution.

E. Director Balentine Meeting Attendance

CEO Drees reported that governmental delegations will be visiting the Airport in the next week, and requested that the Board authorize Director Balentine to attend those meetings as the Board's representative and receive compensation. Upon motion by Director Deaver, seconded by Director Allred, the Board voted unanimously to authorize Director Balentine to meet with the delegations on behalf of the Board.

5. REPORTS

A. CEO/GM Report

CEO Drees presented the CEO report and introduced the Brooke Owens fellows, Hailey Lewis and Jasmine Smith; discussed the Intermediate Space Challenge on May 19th; reported on the 2017-2018 budget; and introduced the city manager for California City, Tom Weil, to discuss the City's annual airport grant request.

B. Board Committees

There were no reports.

C. Board of Directors

Director Deaver commented on maintenance of Belshaw Road at the Airport entrance.

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no public comments.

7. CLOSED SESSION

A. Existing Litigation: Soest v. MASP and Roth v. MASP; MASP v. Continuous Quality Electric.

B. Real Property Negotiations: Flight Test Aerospace, Building 68

8. <u>CLOSED SESSION REPORT</u>

The Board discussed the *Soest* and *Roth* matters, and negotiation with FTA regarding building 68. No other items were discussed.

ADJOURNMENT

There being no at 3:35 p.m.	further business	to come	before	the	Board,	the	chair	adjourned	the me	eeting
				_						_
ATTEST				D	avid Ev	/ans	, Presi	dent		

Jimmy R. Balentine, Secretary

Mojave Air & Space Port

Friday, May 26, 2017 07:06PM LCALICA

Date:

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STAFF MEMORANDUM

TO:

Board of Directors

FROM:

Karina Drees, GM

SUBJECT:

Static Display Aircraft

MEETING DATE: June 6, 2017

Background:

As part of the airport's beautification effort, we intend to wash and paint the static aircraft at our entrance. In the previous meeting the Board voted to approve Option A, attached. I received notice that the NASA Armstrong Center Director David McBride has an interest in keeping the original NASA colors as depicted in Option B, attached.

We expect this will change the price of the work, but not significantly. We hope to have some pricing information back prior to the meeting, but would like to get the Board's direction on the color scheme.

The F4 is owned by the Air Force and we intend to keep the same paint scheme: gray and orange.

Impacts:

Fiscal: Unknown. We will collect bids once we have a paint scheme approved.

Environmental: None

Legal: None

Recommended Action:

Approve a paint scheme for the static aircraft.

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STAFF MEMORANDUM

TO:

Board of Directors

FROM:

Karina Drees, GM

SUBJECT:

FY 17-18 Budget

MEETING DATE: June 6, 2017

Background:

Attached is the FY 17-18 budget for approval. The following items are proposed changes to the upcoming year.

Revenue:

We expect fuel sales to remain up, but are unable to predict how much revenue we will receive from the military over the next fiscal year. We anticipate modest gains in rents & leases.

Expenses:

This budget reflects three new hires during the year: two during the first half of the year and one during the second half of the year, based on our needs with the current team. These new hires will assist our response time with our customers and help shape growth for the future. Other than five merit increases all staff will receive a Cost Of Living Increase (COLA) of 2%.

The following positions will receive merit increases rather than the 2% COLA:

- 2.8% for Director of Operations from \$111,870 annually to \$115,000 annually
- 4.5% for Director of Administration from \$76,584 to \$80,000 annually.
- 4.9% for Director of Technology from \$76,275 to \$80,000 annually.
- 7.2% for Security Chief from \$26.90 per hour to \$\$28.84 per hour.
- 10% for Receptionist from \$13.65 per hour to \$15.00 per hour.



We will close the year with about \$9M in cash reserves, and would like to reinvest some of the reserves back into the property. Non-operating expenditures are proposed at \$4,597,500 to include FAA (assuming we receive an FAA approved project), infrastructure projects, property investments and equipment. Below are a few items that may be brought to the board for approval at a later date, which are included in the non-operating expenditures.

- \$3M for perimeter road improvements
 - As mentioned in prior meetings, for years the roads have been a constant source of pain for our customers. We are working up some scenarios that will create a win-win for the airport and tenants.
- \$400K for Radar upgrade
 - o The DOD is upgrade their Radar system from Rehost to STARS. We have known about this pending upgrade, but thought it was to take place during the 18-19 fiscal year. We have recently learned area airports are expected to pay for the upgrade in March 2018. There is additional data to gather, but want to be sure we are capturing the expense appropriately.
- \$500K for property acquisition
 - We will continue the effort of building and land acquisition during the year to accommodate growth.
- \$150K for parking lot improvements at the event center
 - Our recently approved conditional use permit requires 79 spaces to be paved.

MOJAVE AIR & SPACE PORT Proposed Budget 2017 - 2018

The state of the s	Total Reserve Designations	Equipment	riopeity investments		Infrastructure Projects	Reserve Designations FAA Projects	Total Excess of Revenue over Expense	lotal Cost and Expense	Table City Grant	California City Coast	Miscellaneous	Utilities	Rent Expense	Marketing	insurance	process of constraints	Dues & Subscriptions	Bad Debts	Travel	Outside Services	Repairs & Maintenance	Permits & Fees	Training	Communications	Supplies	Salaries & Benefits	Cost and Expense Cost of Fuel and Lubricants Sold		Total Revenue	interest income	Grants in Aid-Federal/State	Property Taxes	Other Operating Bevery	Rents & Leases	Revenue	Description		
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¢4 507 500	507,500	200,000	500,000	3 260 000	\$330,000		\$542,168	7,983,763	20 000	69.987	40,000	300,000	70,000	76 750	306 506	50,000	20,000	50,000	1,250,159	615,000	30,000	30,000	65,000	242,500	3,464,34:	1,375,000		8,525,93:		300,00		64,81	2,565,03	\$4,907,53	1	over Total	TOTAL VEAGUAGE	Total Revenue

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF MOJAVE AIR AND SPACE PORT AFFIRMING ITS INVESTMENT POLICY, APPROVING A BUDGET, AND ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR COMMENCING JULY 1, 2017

BE IT RESOLVED by the Board of Directors of the Mojave Air and Space Port as follows:

1.	Investment Policy. The investment policy adopted of January 1, 1999, as amended, is affirmed.								
2.	Budget. The budget incorporated by this reference as Exhibit A, is approved for the fiscal year encing July 1, 2017.								
3. fiscal	3. Appropriations Limit. The appropriations limit of the District under California Constitution Article XIII B for the fiscal year commencing July 1, 2017, is \$1,769,939.								
PASS	ED, APPROVED AND ADOPTED on June 6, 2017								
	Aye: No: Abstain: Absent:								
	David Evans, President								
ATTE	ST								

Jim R. Balentine, Secretary

Mojave Air & Space Port Computation of Preliminary Appropriations Limit 2017 - 18

	Percent	Ratio	_	Amount
2015-16 final appropriations limt			\$	1,606,999
2016-17 county change in population	0.31%	1.0031		
2016-17 State per capita personal income change over prior year	5.370%	1.0537		
2016-17 combined adjustment factor		-		1.0570
Adjusted 2016-17 preliminary appropriations limit				1,698,598
2017-18 county change in population	0.49%	1.0049		
2017-18 State per capita personal income change over prior year	3.690%	1.0369		
2017-18 combined adjustment factor				1.0420
2017-18 preliminary appropriations limit		=	\$	1,769,939

Mojave Air & Space Port Treasurer's Report For the month ended April 30, 2017

County	C	O	u	n	t٧	ĺ
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	General	Treasury	LAIF	Total
Beginning Balance	\$ 1,914,467.50	\$ 2,000,568.80	\$ 4,880,817.85	\$ 8,705,478.26
Receipts:				
Operating Revenues	714,583.24	-	-	714,583.24
Interest Income	82.22	5,597.04	9,337.69	15,016.95
Tax Proceeds	-	215,773.95		215,773.95
Total Receipts	714,665.46	221,370.99	9,337.69	945,374.14
Expenditures:				
Operating Expenses	(507,325.96)	<u>-</u>	-	(507,325.96)
Project Expenses				
Total Expenditures	(507,325.96)			(507,325.96)
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF				
Total Transfers				
Ending Balance	\$ 2,121,807.00	\$ 2,221,939.79	\$ 4,890,155.54	\$ 9,143,526.44

Mojave Air & Space Port Statement of Revenues and Expenses

	2016 - 2017	April	Actual to Date
Operating revenue			
Fuel sales & services			
Fuel Sales		\$104,812.	\$2,638,662.
Fuel Services		\$2,350	\$50,219
Fuel sales & services total		\$107,162	\$2,688,881
Rents & leases			
Rents & Leases-Bldgs		\$164,694	\$1,588,479
Rents & Leases-Ground		\$278,539	\$2,123,745
Rents & Leases-Hangars		\$32,979	\$303,521
Rents & Leases-Terminal Bldg		\$2,462	\$21,692
Rents & leases total		\$478,674	\$4,037,437
Airport services			
Rental Security		\$19,576	\$188,370
Location Access Fees		\$12,225	\$69,232
Equipment Rental		\$4,194	\$10,190
Event Center Rental Fees		\$2,250	\$14,117
Fire Dept Reimbursement		\$2,207	\$16,933
Security Reimbursement		\$3,080	\$19,111
Tower Reimbursement		\$10,148	\$28,636
Aircraft Storage Fees		\$1,073	\$10,881
Other Airport Services		\$8,230	\$12,974
Airport services total		\$62,983	\$370,444
Other revenue			
Interest Income		\$5,257	\$41,431
Finance Charge-Past Due Accts		\$633	\$6,649
Gift Shop Sales		\$478	\$3,822
Other Revenue		\$791	\$48,440
Other revenue total		\$7,159	\$100,342
Total operating revenue		\$655,978	\$7,197,104
Cost of goods sold			
Cost of Fuel		\$71,902	\$1,433,945
Cost of Merchandise		\$71,302	\$4,384
Total cost of goods sold		\$71,980	\$1,438,329
Operating profit		\$583,998	\$5,758,775
- 1			73,730,773

Mojave Air & Space Port Statement of Revenues and Expenses

2016 - 2017	April	Actual to Date
Operating expense		
Operations		
Operations personnel		
Salaries	\$25,419	\$260,961
Statutory Benefits	\$927	\$23,185
Employee Benefits	\$10,192	\$141,778
Operations personnel total	\$36,538	\$425,924
Other operations expenses		
Prof. Services-Security	\$16,425	\$224,815
Prof. Services-Tower Operators	\$22,566	\$204,274
Prof. Services-Engineer	\$4,330	\$94,648
Prof. Services-Construction Mgmt	\$9,011	\$54,567
Other Outside Services	\$824	\$36,906
Other Expense	\$268	\$2,203
Other operations expenses total	\$53,424	\$617,413
Operations total	\$89,962	\$1,043,337
Maintenance		***
Maintenance personnel		
Salaries	\$31,814	\$333,083
Statutory Benefits	\$460	\$25,782
Employee Benefits	\$16,621	\$243,893
Maintenance personnel total	\$48,895	\$602,758
Repairs & maintenance	<u>-</u>	
Repairs & Maintenance-Auto	\$4,033	\$13,164
Repairs & Maintenance-Bldg & Grounds	\$117,340	\$507,443
Repairs & Maintenance	\$1,293	\$11,379
Repairs & Maintenance-Equipment	\$7,456	\$84,314
Tools	-	\$1,443
Repairs & maintenance total	\$130,122	\$617,743
Other maintenance expenses		
Auto/Equipment Fuel	\$2,304	\$25,167
Permits & Fees	\$1,676	\$17,861
Rents & Leases	\$2,476	\$40,133
Other maintenance expenses total	\$6,456	\$83,161
Maintenance total	\$185,473	\$1,303,662

This report includes transactions posted through: 6/1/2017 : 4:19 PM

Mojave Air & Space Port Statement of Revenues and Expenses 2016 - 2017

2016 -	2017 April	Actual to Date
General & administrative		
G&A personnel		
Salaries	\$50,241	\$556,254
Statutory Benefits	\$752	\$27,173
Employee Benefits	\$42,902	\$564,272
G&A personnel total	\$93,895	\$1,147,699
Telephone & utilities		
Telephone - Communications	\$5,030	\$49,987
Utilities-Electric	\$10,498	\$98,081
Utilities-Gas	\$655	\$8,858
Utilities-Refuse	\$1,039	\$17,534
Utilities-Water	\$8,180	\$97,146
Telephone & utilities total	\$25,402	\$271,606
Other G&A expense		
Dues & Subscriptions	-	\$42,619
Office	\$8,850	\$109,231
Small Equipment/Software	\$1,250	\$73,194
Employee Training	-	\$14,384
Events	-	\$5,761
Hangar 79 Lease Agreement	\$6,654	\$128,888
Insurance	-	\$267,708
Outside Services-Consulting	\$13,591	\$125,801
Prof. Services-Auditors	-	\$25,000
Prof. Services-Legal	\$7,649	\$68,144
Travel, Meals & Lodging	(\$657)	\$32,147
Tuition Assistance Program	-	\$4,833
Uniforms	\$337	\$4,888
Other G&A expense total	\$37,674	\$902,598
General & administrative total	\$156,971	\$2,321,903
Marketing		
Promotional Items	-	\$256
Sponsorships	\$90	\$8,640
Advertising	-	\$4,976
Marketing-Other		\$17,300

This report includes transactions posted through: 6/1/2017 : 4:19 PM

Mojave Air & Space Port Statement of Revenues and Expenses

2016 - 2017

2016 - 2017	April	Actual to Date
Marketing total	\$90	\$31,172
Operating expense total	\$432,496	\$4,700,074
Excess (deficit) of operating revenue over operating expense	\$151,502	\$1,058,701
Non-operating revenue and expense		
Non-operating revenue		
KC Taxes	\$216,196	\$600,886
Federal/State Grants		\$142,848
Non-operating revenue Total	\$216,196	\$743,734
Non-operating expense		
California City Grant		\$50,000
Non-operating Expense Total		\$50,000
Excess (deficit) of non-operating revenue over non-operating expense	\$216,196	\$693,734
Excess (deficit) of total revenue over total expense	\$367,698	\$1,752,435
Accrual basis to cash basis difference	(\$30,815)	\$164,433
Cash balance - beginning	\$8,679,586	\$7,841,238
Cash balance after excess (deficit) of total revenue over total expense	\$9,016,469	\$9,758,106
Capital expenditure plan		
FAA Projects	-	\$145,589
Equipment	\$10,841	\$157,776
Infrastructure Projects	-	\$114,587
Tenant Retention Projects	-	\$10,898
Property Investments		\$323,628
Capital expenditure plan total	\$10,841	\$752,478
Cash balance - ending	\$9,005,628.	\$9,005,628.

Mojave Air & Space Port Fuel Inventory Report

April 2017

	JET A		
	Beginning Inventory		78,873
	Gallons Delivered		
	Gallons Purchased		27,266
	Defuels		
	Total Gallons Delivered		27,266
	Gallons Pumped		
	Gallons Sold		25,370
	Refuels		-
	Tank farm/Line truck sumps		60
	Delivery Samples		20
ĺ	Total Gallons Pumped		25,450
	Ending Inventory		80,689
	Physical Check		81,505
	Inventory Value at	2.12	\$172,790.60

AVGAS		
Beginning Inventory		14,152
Gallons Delivered		
Gallons Purchased		4,446
Gallons Pumped		
Gallons Sold		3,549
Tank farm/Line truck sumps		5
Delivery Samples	_	-
Total Gallons Pumped		3,554
Ending Inventory		15,044
Physical Check		15,133
Inventory Value at	4.16	\$62,953.28

	LUBRICANTS	
ŀ	Beginning Inventory	206
	Quarts Purchased	132
	Quarts Sold	12
	Ending Inventory	326
	Physical Check	326
	Aeroshell 100; 100W; 15/50 Multi 88 @ \$5.95; 121 @ \$6.02; 117 @ \$6.68	\$1,272.42

PRIST	-
Beginning Inventory	117
Cans Purchased	0
Cans Sold	0
Ending Inventory	117
Physical Check - Cans	117
Physical Check - Bulk	7.7
117 CANS @ \$7.40; 7.7 (5) Gallons @ 120.15	\$1,790.96

UNLEADED	FUEL	
Beginning Inventory		853.0
Gallons Purchased		429.0
Gallons Used	_	410.0
Ending Inventory		872.0
Physical Check		873.0
Inventory Value at	\$2.87	\$2,508.96
mirontory value at	Ψ2.07	Ψ2,300.90

DI	ESEL FUEL	
Beginning Inventory		915.0
Gallons Purchased		203.0
Gallons Used		182.0
Ending Inventory		936.0
Physical Check		946.0
Inventory Value at	\$2.38	\$2,254.98

April	2017	Fuel	Inventory
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\$243,	571	.20
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April	Gallons	Sold
Year	to Date	

Mojave Air & Space Port

Customers Over 90 Days Past Due

Customer Name Continuous Quality Industrial	1-30 Days 167.60	31-60 Days 166.49	61-90	90+ Days 932.48	TOTAL 1,430.54
TOTALS	167.60	166.49	163.97	932.48	•

385,531.59

932.48

44,448.23 33,557.19

306,593.69

Aged AR as of 5/25/2017

Payment Arrangements included in 1-30 days

Payment Arrangements

REM 21,

21,319.42 **21,319.42**

Comments

Sent Statements - No Response -

Mojave Air and Space Port Fitness Center - Invoice Summary

	April	May	June	Total FY 16-17
Total Income	\$ 8,925.24	\$ -	\$ -	\$ 8,925.24
Total Expenses	\$ 15,348.15	\$ -	\$ -	\$ 15,348.15
			========	
Net Income	\$ (6,422.91)	\$ -	\$ -	\$ (6,422.91)
Memberships: April 1	485	0	0	485
New Members	60	0	0	60
Cancelled Members	-22	0	0	-22
Net Change	38	0	0	38
Memberships: April 30	523			



CEO REPORT

TO:

MASP Board of Directors

FROM:

Karina Drees

MEETING DATE:

June 6, 2017

Airport Improvements

Our pressure reducing station is on track to be completed by the end of June. The assembly
of the station took place during the week of May 29. After some additional work, including
the conduit placement, the concrete slab will be poured in the coming weeks.

Discussion Items

- The contract for our Air Traffic Control (ATC) tower is up June 30, 2017. The contract will
 revert to month-to-month until we renew it or cancel it. We have received two bids to
 operate the tower annually. A summary of the bids is attached for discussion.
- Our Allied Universal contract expired and is under a month-to-month agreement. We have received two additional bids to continue our contracted security services. A summary of the bids is attached for discussion.
- Our current insurance policy required \$1M of general liability insurance for any individual or entity under contract with the District. I propose the Board consider adopting a tiered structure for required insurance. A draft of a tiered structure is attached for discussion. This draft is meant to provide a framework and I intend to gather input from current customers as well as our insurance broker and counsel.

Updates

- Stratolaunch rolled out of the hangar last week for fuel testing. Additional testing will resume in the coming months.
- We have more food options coming to the airport. Panera Bread will continue coming Wednesdays, Lemon Leaf is planning to come Thursdays and we are talking with two food trucks about coming Mondays and Tuesdays. These vendors will provide more fast options for the airport employees that do not have time to get lunch in Mojave during the day.

Mojave Air & Space Port * 1434 Flightline, Mojave, CA 93501* 661-824-2433



CEO REPORT

• I have a few trips coming up in June. I will be in Boston June 8-10. The FAA Airports conference is June 13-15 and Kevin and I will be attending most of the sessions. I will be in Sacramento June 21 for the Senate Governance and Finance Committee hearing to testify on our Assembly bill AB 171.

Authorized Payments

- Total payments: \$303,419.06. See check registers dated:
 - O 5/17/17 -\$179,106.11 . no EFT's
 - o 5/25/17 -\$85,563.94 , EFT \$217,855.12



June 02, 2017

To: Karina Drees/CEO

From: John Himes/DO

Subj: ATC Contract Evaluation

Background: Dynamic Science Inc (DSI), is our Air Traffic Control (ATC) Service provider and has provided ATC support for Mojave Air and Space Port since 2007. The current contract base cost is \$234,440.52 and expires July 01, 2017.

Discussion: Multiple factors such as increased aviation traffic, expanding rocket site test hours and current ATC contract expiration have led to a review of our current ATC contract. The contract proposals examine increased ATC Tower (ATCT) hours, increased ATCT Staffing and continuing the current hour and staffing policy. MASP received Request for Proposals from DSI and ClancyJG, International (CJG).

Additional: Companies not solicited are CERCO and Dyncorp. Based on past contract or service negotiation experience with both companies, I do not recommend CERCO or Dyncorp as an ATC service provider to MASP.

Comparison:

- 1. Hours:
 - a. Operating hours- 0700-1700 local.
 - i. CJG 4,000hrs base cost + 120hr PM; 231,451.20 + 17,396.40 = \$248,847.60 (\$60.40hr)
 - ii. DSI 3,680hrs base cost = \$241,516.51 (\$65.63hr)
 - iii. Option years 1-3
 - 1. CJG (+PM): \$231,451.20 (\$248,847.6); \$238,394.74 (\$256,313.03); \$245,546.58 (\$264,002.42)
 - 2. DSI: \$247,312.89; \$253,248.4; \$259,326.38
 - b. Increased operating hours
 - i. CJG-0700-2400 local: Unknown
 - ii. DSI- 0700-2200 local: 5,520hrs base cost = \$352,575.67 (63.87hr)
 - iii. Option years 1-3
 - 1. CJG (+PM): Unknown
 - 2. DSI: \$361,037.50; \$369,702.37; \$378,575.24
- 2. Staffing:
 - a. 0700-1700- Both companies offer the same staffing policy; one ATC per shift with shift overlapping from 0900-1500 equating to two ATC during peak hours
 - b. 0700-2200- DSI provides one ATC from 1400-2200 with all three ATC (overlapping) from 1400-1500 and two ATC overlapping from 1500-1600.
- 3. Other Factors:
 - a. CJG is local
 - b. CJG PM includes ATC and Security management
 - c. Benefits seem equitable
- 4. Recommendation: ClancyJG.

Mojave Air & Space Port * 1434 Flightline, Mojave, CA 93501* 661-824-2433



Optional Term not less than one hundred twenty (120) days prior to the expiration of the Initial Term.

COMPENSATION FOR SERVICES

In consideration for providing the support defined as the SSSC by ClancyJG International pursuant to this Agreement, the MASP agrees to pay the ClancyJG International the following annual compensation, for the specified term commencing as indicated above.

Program Management Pricing

PROGRAM MANAGEMENT	Hours	Burdened Rate	Total Cost
Program Manager/SME	120	144.97	\$17,396.40
Totals			\$17,396.40
Monthly Labor Cost	\$1,449.70		

Program Management of the SSSC will be provided by Mr. Ron Guyadeen. Additionally, Mr. Guyadeen is available to support special studies and analysis as requested at the fully burdened rate of \$144.97 per hour of contracted support escalated at 3% annually. The support must be requested in writing and contain, at a minimum, a statement of work, schedule, and deliverable requirements and must be mutually agreed to between the MASP and ClancyJG.

Air Traffic Control Services Pricing

AIR TRAFFIC CONTROL (ATC) SERVICES	Hours	Burdened Rate	Total Cost
Air Traffic Controller Supervisor	1920	\$59.45	\$114,144.00
Air Traffic Controller	1920	\$56.91	\$109,267.20
Air Traffic Controller (Part-Time)	160	\$50.25	\$8,040.00
Totals	4000		\$231,451.20
Monthly Labor Cost	\$19,287.60		
1-8 Hours Rate	\$57.86		
9-12 Hours Rate	\$86.79		
12+ Hours Rate	\$115.73		

Air Traffic Controllers will support a full-time equivalent man year of 1920 hours, 2080 hours less 80 holiday and 80 vacation hours. The 160 part-time hours are required to support when full time staff are on vacation, as to not disrupt services. Our proposed ATC Supervisor will be the incumbent Air Traffic Manager, Mr. Carl Ingram who has been supporting the MASP since

www.clancyjg.com



Regular Schedule

Base Cost

	Base Year Base Year							
Description	FTE	Rate	Hours	Labor	Overhead	G&A + Fee	Total Base Yr	
Air Traffic Controller	0.3	28.82	460.0	13,257.20	9,615.59	6,363,21	29,236.00	
Air Traffic Controller	0.3	28.82	460.0	13,257.20	9,615,59	6,363.21	29,236.00	
Air Traffic Controller	0.3	28.82	460.0	13,257.20	9,615.59	6,363.21	29,236.00	
Air Traffic Controller	0.3	28.82	460.0	13,257.20	9,615.59	6,363.21	29,236.00	
Air Traffic Control Manager	1.0	30.70	1,840.0	56,488.00	40,971.33	27,113.18	124,572.51	
Total	2.0		3,680.0	109,516.80	79,433.69	52,566.02	241,516.51	

Overhead	Amount	Description
Health and Welfare	18,169.28	H&W Fringe is \$4.27 per hour plus cost for minimum coverage health plan.
Holiday	4,761.60	Holiday is 10 days per year per employee.
Vacation	5,741.75	
Sick	4,761.60	Sick time accrued at .0385 per hour per employee.
Other Pay	5,000.00	Based on historical information - bonus pd in June
FICA	9,928.31	FICA and Medicare at 6.2% on first \$118,500 of all wages paid, plus 1.45% on all wages.
FUTA	84.00	Rate of .6% of first \$7,000 of wages. \$42.00 per year for employees earning over \$7,000.
SUTA	224.00	CA State Unemployment Tax at the rate of 1.60% on first \$7,000 or \$112 per employee.
Disability/Training	1,168.04	CA State Disability at the rate of .8% of wages and Training at the rate of .1% of wages.
Workers Compensation	17,993.53	Rates quoted are \$14.42 per \$100 of earnings.
Supplies	1,200.00	Supplies estimated at \$100 per month.
401K	2,500.40	DSI contribution at 2% per employee
Physicals	650.00	DSI estimates physicals to cost \$130 per employee per year based on historical information.
Miscellaneous	1,200.00	\$100 per month has been estimated for unanticipated expenses based on historical data.
Aviation Insurance	4,956.00	Quote for aviation insurance.
General Liability	1,095.17	Rates quoted are 1% of labor dollars for the Base Year.
Total	79,433.68	
Percent	72.5310%	



Extended Schedule

Base Cost

Base Year								
Description	FTE	Rate	Hours	Labor	Overhead	G&A + Fee	Total Base Yr	
Air Traffic Controller	0.5	28.82	920.0	26 514 40	17 750 00	42.44		
Air Traffic Controller	0.5	28.82	920.0	26,514.40 26,514.40	17,758.00 17,758.00	12,316.58 12,316.58	56,588.98 56,588.98	
Air Traffic Controller	0.5	28.82	920.0	26,514.40	17,758.00	12,316.58	56,588.98	
Air Traffic Controller Night	0.5	31.70	920.0	29,165.84	19,533.80	13,548.24	62,247.88	
Air Traffic Control Manager	1.0	30.70	1,840.0	56,488.00	37,832.80	26,240.05	120,560.85	
Total	3.0		5,520.0	165,197.04	110,640.60	76,738.03	352,575.67	

Overhead	Amount	Description
Health and Welfare	26,026.08	H&W Fringe is \$4.27 per hour plus cost for minimum coverage health plan.
Holiday	7,182.48	Holiday is 10 days per year per employee.
Vacation	7,929.19	Vacation accrued at .0385 per hour per employee.
Sick	7,182.48	Sick time accrued at .0385 per hour per employee.
Other Pay	5,000.00	Based on historical information - bonus pd in June
FICA	14,725.58	FICA and Medicare at 6.2% on first \$118,500 of all wages paid, plus 1.45% on all wages.
FUTA	126.00	Rate of .6% of first \$7,000 of wages. \$42.00 per year for employees earning over \$7,000.
SUTA	336.00	CA State Unemployment Tax at the rate of 1.60% on first \$7,000 or \$112 per employee.
Disability/Training	1,732.42	CA State Disability at the rate of .8% of wages and Training at the rate of .1% of wages.
Workers Compensation	27,036.23	Rates quoted are \$14.42 per \$100 of earnings.
Supplies	1,200.00	Supplies estimated at \$100 per month.
401K	3,706.17	DSI contribution at 2% per employee
Physicals	650.00	DSI estimates physicals to cost \$130 per employee per year based on historical information.
Miscellaneous	1,200.00	\$100 per month has been estimated for unanticipated expenses based on historical data.
Aviation Insurance	4,956.00	Quote for aviation insurance.
General Liability	1,651.97	Rates quoted are 1% of labor dollars for the Base Year.
Total	110,640.60	- · - · · - ·
Percent	66.9749%	



June 02, 2017

To: Karina Drees/CEO

From: John Himes/DO

Subj: Security Contract Evaluation

Background: Allied Universal (AU) is our Security Service provider and has provided Security support for Mojave Air and Space Port since 2012. The current contract expires April 01, 2017. Contract remains in-force until MASP provides notice.

Discussion: Multiple factors such as increased aviation traffic, expanding rocket site test hours and current Security contract expiration have led to a review of our current Security contract. The contract proposals examine increased staffing and continuing the current staffing policy. MASP received Request for Proposals from Allied-Universal (AU-indicated no change to current pricing structure), ClancyJG, International (CJG), and Securitas.

Comparison:

- 1. Hours: 24/7
 - a. AU- 16,224hrs base cost = \$303,425.20 (\$18.70hr)
 - b. CJG- 17,472hrs base cost = \$434,597.76 (\$24.87hr)
 - c. Securitas- 19,552hrs base cost = \$366,878.00 (\$18.76hr)

А

- 2. Staffing: Three eight hour shifts for 24 hour coverage, seven days a week
 - a. AU: 2/1/2b. CJG: 2/2/2c. Securitas: 2/2/2
- 3. Other Factors:
 - a. CJG: Local sourced, a Program Manager (PM) covering ATC and Security management at 120hrs base cost = \$17,396.00 (\$144.97hr). Cost is factored in the ATC program; should be viewed as an additional benefit.
 - b. Benefits seem equitable amongst Securitas and ClancyJG
 - c. Securitas appears to provide technological services others did not express
- 4. Recommendation: Need more information from CJG otherwise, Securitas is the best cost benefit.

John Himes
Director of Operations

ALLIED UNIVERSAL

E AGREEMENT

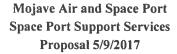
	Estin	nated Billing		A TENEQUE A	
Position	HPW	Pay Rate			
Security Officer Tier 1	40	\$10.50	Billing Rate	OT / Holiday	
Security Officer Tier 2	72		\$15.50	\$23,25	
Security Officer Tier 3		\$11.00	\$16.24	\$24.38	
	80	\$12.50	\$18.46	\$27.68	
Security Officer Tier 4	40	\$12.75	\$18.83		
Security Officer Tier 5	40	\$13.00		\$28.24	
Site Supervisor			\$19.19	\$28.79	
	40	\$17.75	\$26.21	\$39.31	

Pay	ment Terms	
Weekly Billing, Net 3	0 days payment terms	
Regular 1.4765	OT/Holiday 1.50	

	-
Weekly Estimate:	312 Hours
Annual Estimate:	16,224 Hours

Annual Estimates	
Sub Total. Annual Estimate.	
Sub Total Direct Bill Back Items (As Incurred)	\$303,425.20
Sales Tax (If Applicable)	\$0 00
Annual Total (With Bill Backs and Sales Tax)	\$0.00
[8] [4] [8] [8] [8] [8] [8] [8] [8] [8] [8] [8	\$303,425 20
Estimated Weekly Total (With Bill Backs and Sales Tax)	\$303,425 20 \$5,835 10

Healthcare will be billed back to client as incurred.





January 2008. Mr. Ingram was initially hired as an Air Traffic Controller by Dynamic Science, Inc. and became the Air Traffic Manager/Site Manager in September 2009. Assisting Mr. Ingram are two part-time staff, Mr. Bill Kuhar and Mr. Dave Bytheway. These individuals each work approximately 20 hours per week. Staff are augmented when required by additional part-time on-call staff, one of whom is Mr. Johnny Davis. As Mr. Ingram is planning on retiring in 2018 we needed a succession plan. With Mr. Davis planning to retire from the FAA, where he is currently assigned to High Desert Tracon, in the same time frame our initial plan is for Mr. Davis to assume the role of ATC Supervisor at the time Mr. Ingram retires. We will continue with the two part-time staff until at such time is makes sense to migrating the two part-time positions to a single full-time position at the appropriate time.

Security Services Pricing

SECURITY SERVICES	Hours	Burdened Rate	Total Cost
Security Guard Supervisor	1920	\$28.47	\$54,662.40
Security Guard	15552	\$24.43	\$379,935.36
Totals	17472		\$434,597.76
Monthly Labor Cost	\$36,216.48		
1-8 Hours Rate	\$24.87		
9-12 Hours Rate	\$37.31		
12+ Hours Rate	\$49.75		9

Security services will be supported using a shift schedule that provides coverage 24 hours/day, seven days/week. This shift schedule will be a four-week cycle staffed by four equal crews of two staff each. Each crew is assigned to start their schedule in a different week in the cycle with one crew working a 48-hour week and will receive overtime pay for that one day. At the end of each week, all crews move to the next week in the cycle and after four weeks return to their starting week schedule. Every day is covered by three crews, each working a different shift with the fourth crew being off. This allows all operations to be covered continuously with crews of two. To ensure continuity of service, we will be staffing with a core team of 8 staff augmented by part-time staff to cover vacation periods. Staff will receive compensation equal to or greater than salary survey data at the 25th percentile published on Salary.com for a Security Guard Sr and Security Guard respectively for Lancaster, CA. Lancaster represents the most likely area for recruiting of candidates required to fill vacancies. Additionally, we will be providing benefits for the core full-time team based on our current Service Contract Act benefits structure. Providing benefits will increase our ability to provide a core team that will be committed to supporting the MASP and its customers.



INVESTMENT PROPOSAL

Our program will consist of 2 unarmed officers 24/7. Post will be equipped with 1 Securitas Vision handset to track incidents and patrols. Officers will be capable of monitoring CCTV and using radios. Additional officers will be trained as backups to fill in for vacation, sick days, call offs, or as extra coverage at request of the client.

Valid through 12/31/17

Position	HPW	Officer Wage	Bill Rate
Security Officer	296	\$11.00	\$17.04
Security Supervisor	40	\$19.00	\$28.79
(Optional) Flex Officer	40	\$14.00	\$21.42

All CA mandated PTO will be billed as it is incurred. All OJT training to be provided by MASP with support from Securitas branch manager.

(Optional) Securitas Security Vehicle: \$875/Month - 2016 Toyota Tacoma 4x4

- Includes lease, insurance, and maintenance
- Fuel to be provided by MASP or direct billed as used

Benefits carry over- We will honor the amount of vacation hours that each officer has earned in their time at MASP but will not be included in our bill rates. Any PTO will be billed back at the corresponding rate for the officer taking time off. This will allow officers to carry over their allowance but will not cost you if the officers do not take their vacation.

-	2 Officers	w/Vehicle	2 Officers + Flex	w/ Vehicle
Weekly	\$6,196.00	\$6,393.00	\$7,055.00	\$7,251.00
Monthly	\$26,851.00	\$27,701.00	\$30,573.00	\$31,423.00
Annual	\$322,216.00	\$332,416.00	\$366,878.00	\$377,078.00

Proposed Insurance Tier

Activity

Min insurance requirement

Aggregate

Other requirements

Access license - business park \$	Storage only - industrial area \$	Short-term lease, business park \$	Access license \$	GA use \$	Access license - use of runway or taxiway (non aviation) \$	Access license - use of runway or taxiway (aviation) \$	Rocket testing \$	Aircraft demolition \$	Industrial company \$	Aerospace flight test \$	Experimental or licensed space launches \$	
•								(=		1(5(
1	500,000	500,000	1,000,000	1,000,000	1,000,000	2,000,000	5,000,000	5,000,000	5,000,000	10,000,000	50,000,000	
s	\$	\$	\$	\$	s	\$	\$	\$	\$	Ş	\$	
31	500,000	500,000	1,000,000	1,000,000	2,000,000	2,000,000	10,000,000	10,000,000	10,000,000	20,000,000	50,000,000	
Require customer to sign waiver and terms and conditions	500,000 Require customer to sign terms and conditions	Require customer to sign terms and conditions			Need to verify general liability will cover damage to infrastructure							

1Date: Wednesday, May 17, 2017
Space Port
Time: 05:46PM
LCALICA

User

Company: EKAD

Mojave Air & Page: 1 or 7
Report: 03630.rpt

Periods: 10-17 Inrough 11-17 As of: 5/17/2017	Desirate 40 47 Therese 44 47 April 5 (47) 2047	Clieck register - Stalldard	COOK CONSTRUCTION

055521	055520	055519	055519	055519	055519	055519	055519	055519	055518	055517	055516	055516	055516	055516	055516	Company: Acct / Sub: 055516	Check Nbr
C _K	S S	Q	CK	CK	Ç	Ç	Ç	Ç	C _K	S	CK CK	ç	Ç	Ç	Ç	EKAD 101000 CK	Check Type
5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	Check Date
0396 CDW Government	0284 Michael L. Brouse	0215 Allied Universal Security Services	0215 Allied Universal Security Services	0215 Allied Universal Security Services	0213 Belden, T. Scott, PC Law Office of	0187 AFLAC	0109 AT&T	0109 AT&T	0109 AT&T	0109 AT&T	0109 AT&T	1200 0109 AT&T	Vendor ID Vendor Name				
11-17	11-17	11-17 ces	11-17 2es	11-17	11-17	11-17	11-17	11-17	11-17 ice of	11-17	11-17	11-17	11-17	11-17	11-17	11-17	Period To Post Closed
038129	038080	038093	038092	038091	038038	038037	038036	038035	038077	038034	038095	038094	038042	038041	038040	038039	Ref
8	8	8	8	8	8	6	8	6	ó	ó	8	6	6	8	8	8	Doc Type
HPH5926	APRIL 4-21,17	6975657	6986559	6984107	6942153	6942152	6955225	6928688	6023	127909	34122793/MAY	23831139/APR	25977755/0417	38219146/0417	233665431/0417	33413389/0417	Invoice Number
4/20/2017	Check Total 4/30/2017	5/4/2017	5/6/2017	5/6/2017	4/20/2017	4/20/2017	4/13/2017	4/13/2017	5/10/2017	Check Total 4/26/2017	5/7/2017	5/7/2017	4/20/2017	4/20/2017	4/20/2017	4/20/2017	Invoice E Date
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Discount Taken
597.77	21,835.08 2,950.00	5,132.53	735.00	4,707.76	420.00	5,208.33	5,128.33	503.13	399.00	1,141.97 882.98	126.72	126.72	111.56	114.77	219.70	442.50	Amount Paid

2Date: Wednesday, May 17, 2017 **Space Port**Time: 05:46PM
LCALICA

Check Check Check Register - Standard
Periods: 10-17 Through 11-17 As of: 5/17/2017 Ref Doc Invoice Invoice Mojave Air & Page: 2 or 7 Report: 03630.rpt Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
055521	웃	5/17/2017	0396 CDW Government	11-17	038130	ó	HQS7317	4/27/2017	0.00	1,412.10
055522	Ç	5/17/2017	0410 Dynamic Science, Inc.	11-17	038083	Vo	118	Check Total 5/5/2017	0.00	2,009.87 22,566.03
055523	ç	5/17/2017	0422 Direct TV	11-17	038046	8	31245824228	4/25/2017	0.00	43.23
055524	웃	5/17/2017	0615 Federal Express	11-17	038086	ó	579314312	5/5/2017	0.00	63.82
055525	웃	5/17/2017	0751 The Gibbons Family LLc	11-17	038047	8	APR.INVSTR PMT	4/30/2017	0.00	1,996.35
055526	웃	5/17/2017	0803 Hansen Enterprises	11-17	038081	8	15046	5/8/2017	0.00	100.00
055527	웃	5/17/2017	0807 Cornelius Huahes	11-17	038087	8	WALMART	4/30/2017	0.00	5.09
055527	S	5/17/2017	0807 Cornelius Hughes	11-17	038088	8	654670	4/26/2017	0.00	265.59
055528	웃	5/17/2017	0819 Reliable Air Conditioning	11-17	038084	8	17502	Check Total 4/28/2017	0.00	270.68 90.00
055529	웃	5/17/2017	0842 J. Hitchcock Riverwest Fam Ptr	11-17	038048	8	APR/INVSTR PMT	4/30/2017	0.00	1,330.90
055530	S	5/17/2017	0866 Home Depot	11-17	038143	8	07610417/APR	4/28/2017	0.00	1,491.68
055531	S	5/17/2017	0924 Incotec	11-17	038096	8	OS-001	5/5/2017	0.00	10,000.00
055532	Š	5/17/2017	1043 Jim's CB & Radios	11-17	038049	8	10131247	4/27/2017	0.00	32.15
055533	웃	5/17/2017	1106 Elmer F. Karpe, Inc.	11-17	038075	8	APR/INVSTR PMT	4/30/2017	0.00	3,327.24

User:

3Date: Wednesday, May 17, 2017
Space Port
Time: 05:46PM
LCALICA Check Register - Standard
Periods: 10-17 Through 11-17 As of: 5/17/2017 Mojave Air & Page: 3 or 7 Report: 03630.rpt Company: EKAD

055540	055540	055540	055540	055540	055539	055538	055538	055537	055537	055537	055537	055537	055536	055535	055534	055534	Check Nbr
CK 5/1:	CK 5/1:	CK 5/1:	CK 5/1:	CK 5/1	CK 5/1	CK 5/1	CK 5/1:	CK 5/1	CK 5/1	CK 5/1	CK 5/1	CK 5/1	CK 5/1	CK 5/1	CK 5/1	CK 5/1	Check Check Type Date
5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	~
1372	1372 Moiave Public Utility District	1372 Mojave Public Utility District	1372 Moiave Public Utility District	1372 Moiave Public Utility District	1347 Miller Equipment Company	1306 Martha's Cleaning Service	1306 Martha's Cleaning Service	1200 L & L Construction	1200 L & L Construction	1200 L & L Construction	1200 1.8 Construction	1200 1 & I Construction	1180 Krazan & Associates	1154 Kieffe & Sons Ford	1122 Kelley~Randall	1122 Kellev~Randall	Vendor ID Vendor Name
11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	Period To Post Closed
038057	038056	038055	038054	038053	038120	038119	038118	038136	038082	038074	038065	038052	038115	038050	038135	038051	Ref Nbr
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006072000/0417	006072002/0417	006072003/0717	006072001/0417	04/17 WASTE WTR	26128	1479/MAY	1480	W/E 5/7/17	W/E 4/30/17	W/E 4/23/17	W/E 4/16/17 PR	W/E 4/23/17	0127393-22389	QK464/6772	12170	12111	Invoice Number
4/30/2017	4/30/2017	4/30/2017	4/30/2017	4/12/2017	Check Total 5/1/2017	5/1/2017	Check Total 5/1/2017	5/7/2017	4/30/2017	4/23/2017	4/16/2017	4/23/2017	11/30/2016	Check Total 4/30/2017	5/16/2017	4/25/2017	Invoice Date
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0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Discount Taken
78.74	59.88	414.70	4,786.06	2,840.54	5,840.00 1,900.00	3,075.00	5,925.00 2,765.00	825.00	900.00	1,200.00	1,200.00	1,800.00	5,070.00	337.27 10,841.30	86.71	250.56	Amount Paid

4Date: Wednesday, May 17, 2017
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Time: 05:46PM
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Check Register - Standard
Periods: 10-17 Through 11-17 As of: 5/17/2017

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5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017		Check Date
1662 Prime Signs	1652 Premier Rail Services	1652 Premier Rail Services	1652 Premier Rail Services	1641 Productivity Plus	1641 Productivity Plus	1501 Office Depot Business Credit	1436 Porter Concrete Construction	1436 Porter Concrete Construction	1436 Porter Concrete Construction	1407 Nave & Cortell, LLP	1406 Napa Auto Parts	1392 Morris~Bill	1392 Morris∼Bill	1375 Mojave Sanitation		Vendor ID Vendor Name Moiave Public Utility District
11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17		Period To Post Closed
038098	038063	038062	038061	038132	038131	038140	038097	038064	038059	038078	038122	038121	038058	038085		Ref Nbr
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Q-3597/50%	10155	10152	10154	PC16374	APRIL STATEMENT	10076136/apr	4278	4262	4272	20454	866731	372192	424	2950892/04-17		Invoice Number
5/11/2017	4/18/2017	4/17/2017	4/21/2017	4/21/2017	4/21/2017	4/16/2017	5/9/2017	4/18/2017	4/24/2017	5/2/2017	5/9/2017	5/1/2017	4/25/2017	4/30/2017	0	Invoice Date
Check Total			Check Total			Check Total					Check Total				Check Total	
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16,721.00 311.03	7,177.00	3,457.00	6,359.20 6,087.00	6,353.75	5.45	1 0,220.00 634.68	8,245.00	1,075.00	900.00	4,750.00	1,970.00 104.52	800.00	1,170.00	1,038.82	8,179.92	Amount Paid

5Date: Wednesday, May 17, 2017
Space Port
Time: 05:46PM
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Check Register - Standard
Periods: 10-17 Through 11-17 As of: 5/17/2017

Mojave Air & Page: 5 or 7 Report: 03630.rpt

Company: EKAD

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5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	5/17/2017	Check Date
1954 The Gas Company	1952 So. Calif. Edison	1952 So Calif Edison	1952 So. Calif. Edison	19258 SBS Group	19258 SBS Group	1925 Sparkletts	1880 David Russell	1803 Race Telecommunications, Inc.	1803 Race Telecommunications, Inc	1800 RSI Petroleum	1800 RSI Petroleum	1800 RSI Petroleum	1670 Praxair	11-17 Planning and Natural Resources Dept	Vendor ID Vendor Name
11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17 es Dept.	Period To Post Closed
038101	038127	038106	038102	038069	038068	038071	038076	038125	038124	038134	038100	038067	038060	038079	Ref
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07111545997	2395597974	3046265687/APR	2396030520/MAY	524531	524532	13703338042017	0317/GEN CONSUL	RC127470	RC127600	0305152	0305093	0304888	77080691/0417	0018785-IN	Invoice Number
5/9/2017	4/20/2017	4/20/2017	5/9/2017	4/18/2017	4/18/2017	4/20/2017	3/31/2017	5/1/2017	5/1/2017	4/28/2017	5/5/2017	4/24/2017	4/21/2017	5/8/2017	Invoice Date
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552.21 261.45	327.54	224.43	1,170.00 0.24	195.00	975.00	527.10	2,782.99 12,954.00	2,601.37	2,455.75 181.62	516.42	812.55	1,126.78	239.64	732.97	Amount Paid

6Date: Wednesday, May 17, 2017

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Check Register - Standard
Periods: 10.17 Through 11.17 As of: 5/17/2017

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Company: EKAD

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3875 Stuart O. Witt	3080 Edmonds~Mike	3080 Edmonds∼Mike	3030 Valenzuela, Sonia	3030 Valenzuela Sonia	3003 Johansen, Lennora	2450 Xerox Corporation	2230 Verizon Wireless	2012 Standard Signs, Inc.	2006 Sierra Rail Services, LLC	2006 Sierra Rail Services, LLC	2006 Sierra Rail Services III C	1962 Sprint	Vendor ID Vendor Name	
11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	Period To Post Closed	Periods:
038073	038103	038072	038128	038105	038104	038126	038138	038137	038114	038070	038066	038139	Ref Nbr	Periods: 10-17 Through 11-17 As of: 5/17/2017
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4441/42617	050117/ME	042617/ME	01005651/012717	01005651/032717	11000/011617/BJ	089039832	9783803968	46540	171205/05-17	171204/0417	171204-1	55042171240034	Invoice Number	of: 5/17/2017
Check Total 4/26/2017	5/1/2017	Check Total 4/26/2017	1/27/2017	3/27/2017	3/26/2017	5/1/2017	4/12/2017	Check Total 5/4/2017	5/16/2017	4/11/2017	4/18/2017	4/24/2017	Invoice Date	
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265.00 98.00	175.00	206.00 90.00	103.00	103.00	64.00	236.90	780.94	1,404.40 3,603.71	492.20	492.20	420.00	37.33	Amount Paid	

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Check Check Type Date Vendor ID Vendor Name Mask Total: Zero Stub Void Regular Hand Electronic Payment Check Type Period Ref To Post Closed Nbr Company Disc Total Count 0000 Doc Invoice Type Number **Amount Paid** 179,106.11 179,106.11 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Invoice Date Company Total Discount Taken 179,106.11 Amount Paid

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055574 055574 055571 055570 055569 055568 Acct / Sub: 055568 Check Nbr 055574 055573 055572 055571 055568 055568 055568 055568 055568 055568 Company Thursday, May 25, 2017 06:55PM 101000 CK Check Check Type Date **EKAD** 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 1200 0158 Ameripride Uniform Services 0213 Belden, 0158 0158 0350 0234 Banyan 0158 0158 0158 Clark's Pest Control 0284 Michael L. Brouse 0185 AVCOM COMPANY 0158 0158 Clark's Pest Control 0350 Clark's Pest Control Allied Universal Security Services 0215
Allied Universal Security Services Ameripride Uniform Services Vendor Name Vendor ID 11-17 T. Scott, PC Law Office of 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 To Post Closed Period Check Register - Standard
Periods: 10-17 Through 11-17 As of: 5/25/2017 N_{br} Ref 038111 038110 038206 038215 038043 038169 038167 038164 038108 038044 038216 038188 038168 038166 038165 038142 038141 Doc Type 8 8 8 8 8 8 8 8 8 8 δ 8 8 8 8 8 8 6023-1 0200972309/MAY 2100604321 2100599226 0200922714/MAY MAY 4-16 7011060 04011317 2100604320 2100602308 2100602306 2100600750 2100600748 2100599224 Number 0200910258/MAY 7011059 Invoice 1607465 5/16/2017 5/5/2017 5/5/2017 5/16/2017 5/16/2017 5/18/2017 Invoice 5/18/2017 5/10/2017 5/19/2017 5/19/2017 5/12/2017 5/12/2017 Date 5/20/2017 4/24/2017 4/27/2017 4/28/2017 4/28/2017 Check Total Check Total Page: Discount Report: Company: Taken 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 EKAD 03630.rpt 1 of 6 **1,023.11** 782.00 3,000.00 6,278.37 1,615.56 4,662.81 2,499.85 Amount Paid 213.35 202.01 77.82 170.95 166.79 42.00 65.69 43.00 42.00 65.69 65.69 72.94

Mojave Air & Space Port

Page: Report:

2 of 6 03630.rpt

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Thursday, May 25, 2017 06:55PM LCALICA

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5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	5/25/2017	Check Date	
1103 Kern Co. Waste Management	ζο <u>ς</u>	Jim's CB & Radios	1005 Pacific Telemanagement Svcs.	0839 Highway Glass	0657 Flight Light	0615 Federal Express	0518 Elevation Corp. Health, LLC	0430 Desert Truck Service, Inc.	0430 Desert Truck Service, Inc.	0396 CDW Government	0396 CDW Government	0396 CDW Government	0396 CDW Government	0350 Clark's Pest Control	Vendor ID Vendor Name	
11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	11-17	Period To Post Closed	<u>Cl</u> Periods:
038176	038173	038172	038107	038205	038208	038179	038189	038207	038045	038228	038227	038171	038170	038112	Ref Nbr	Check Register - Standard Periods: 10-17 Through 11-17 As of: 5/25/2017
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200631	10131583	10131318	916290/06-17	109233	0070302	580755316	5348	1317464	1317112	HQQ8210/HFG5113	HQR0104/HCT0425	HSX0813	HRV4560	0201058810/MAY	Invoice Number	<u>dard</u> of: 5/25/2017
5/16/2017	5/24/2017	5/3/2017	5/4/2017	5/24/2017	5/22/2017	5/19/2017	4/30/2017	5/23/2017	4/27/2017	4/26/2017	4/26/2017	5/8/2017	5/2/2017	5/16/2017	Invoice Date	
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42.87 230.83	38.59	4.28	53.00	255.51	1,156.63	18.99	261.51 6,422.91	14.86	6,866.09 246.65	-869.66	-68.22	5,925.75	188.00 1,878.22	61.00	Amount Paid	EKAD

055594 055594 055595 055593 055592 055591 055590 055589 055589 055588 055587 055587 055586 055585 055584 Check Nbr User: Time: Date Thursday, May 25, 2017 06:55PM LCALICA Check Type 웃 웃 웃 S 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 웃 Check Date 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 5/25/2017 1626 Petro Lock, Inc. 1662 1626 Petro Lock, Inc. 1392 Morris~Bill 1122 Kelley~Randall 1403 1347 Miller Equipment Company 1501 Office Depot Business Credit Nelms Surveying 1347 1364 Karl's Hardware Mojave Miller Equipment Company 1254 Lincoln Nat'l Life Ins. Co. 1200 L & L Construction 1200 L & L Construction Kingsley Glass 1179 1154 Kieffe & Sons Ford Vendor Name Vendor ID 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 11-17 Period
To Post Closed Periods: 10-17 Through 11-17 As of: 5/25/2017 Mojave Air & Space Port Check Register - Standard 038209 038193 038192 038235 038211 038221 038156 038220 038219 Ref Nbr 038190 038218 038177 038133 038113 038233 Type 8 ΑD 8 8 8 8 8 8 8 8 8 8 8 8 δ Q-3598 482260 372195 0482259 **APRI 2017** 26130 26129 53123 10076136/04-17 W/E 5/14/17 1525124 3460202133/0617 W/E 5/21/17 0006801 12182 Number Invoice 5/22/2017 4/24/201 4/24/2017 4/16/2017 5/17/2017 5/19/2017 4/30/2017 5/19/2017 Invoice Date 5/19/2017 5/10/2017 5/21/2017 5/14/2017 5/11/2017 4/30/2017 5/22/2017 Check Total Check Total Check Total Discount Taken Report: Page: Company: 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 EKAD 03630.rpt 3 of 6 14,453.23 7,475.56 **2,325.00** 655.76 1,098.90 2,653.95 1,600.00 3,800.00 1,627.76 1,900.00 1,900.00 1,125.00 1,009.15 -269.52 1,200.00 829.38 207.03 Amount Paid 875.00

Mojave Air & Space Port

Check Register - Standard Periods: 10-17 Through 11-17 As of: 5/25/2017

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4 of 6 03630.rpt EKAD

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Thursday, May 25, 2017 06:55PM LCALICA

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Mojave Air & Space Port

Page: Report:

5 of 6 03630.rpt

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Thursday, May 25, 2017 06:55PM LCALICA

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Company Total	Invoice Date		
	Discount Taken	Company:	Page: Report:
85,563.94	Amount Paid	EKAD	6 of 6 03630.rpt

303,419.06		Total CEO Approved
217,855.12		Total EFT
329.00	5/24/17	State BOE
2,224.90	5/22/17	Security Benefits
1,112.45	5/17/17	Security Benefits
10,085.71	5/23/17	Calpers/Retirement
10,085.71	5/22/17	Calpers/Retirement
10,031.95	5/17/17	Calpers/Retirement
49,030.02	5/8/17	CAlpers/Health
16,172.75	6/8/17	AV Fuel
15,751.87	6/7/17	AV Fuel
1,501.50	6/6/17	AV Fuel
697.13		AV Fuel
37.54	6/2/17	AV Fuel
16,339.97	5/20/17	AV Fuel
16,314.68	5/18/17	AV Fuel
15,684.47	5/29/17	AV Fuel
16,018.31	5/30/17	AV Fuel
16,951.92	5/14/17	AV Fuel
697.13	5/6/17	AV Fuel
1,501.50	5/6/17	AV Fuel
17,249.07	5/5/17	AV Fuel
37.54	5/3/17	AV Fuel
		Eft'S