

RESOLUTION NO. 21-09-819

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF MOJAVE AIR AND SPACE PORT
AMENDING THE ADMINISTRATIVE CODE AS IT RELATES
TO AUTHORIZED POSITIONS AND COMPENSATION**

Whereas, Board Policy 300, section 3-1.01, specifies the authorized positions for District employees;

Whereas, Board Policy 300, section 3-1.02, specifies the compensation for the District's authorized positions; and

Whereas, the District desires to amend the sections regarding authorized positions and compensation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mojave Air and Space Port as follows:

1. Section 3-1.01 and 3-1.02 of the Board Policy 300 are amended to read as follows:

“Section 3-1.01 General

(a) **General.** This Article describes terms and conditions of employment. The District's Employee Handbook contains a more complete description of the terms, conditions and benefits of employment with the District.

Section Positions Authorized

- (a) The following full-time positions are authorized:

CEO/General Manager	Maintenance Supervisor
Director of Planning	Maintenance II
Director of Operations	Maintenance I
Director of Administration	Security Chief
Director of Fuels	Assistant Security Chief
Director of Technology	Security Officer
Director of Facilities	Contracts Manager
Air Traffic Control Supervisor	Administrative Assistant II
Air Traffic Control Specialist	Administrative Assistant I
Facilities Manager	

- (a) The following part-time/temporary positions are authorized:

Maintenance - Fueler	Air Traffic Control Specialist
Maintenance - Temporary	Security Officer
Administration/Intern - Temporary	

Section 3-1.02 Compensation

- (a) Employees shall be paid biweekly on Fridays.
- (b) Monthly minimum and maximum salaries for full-time authorized positions are:

FULL TIME	COMPENSATION	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
CEO/General Manager	12,500	25,000
Director of Planning	6,667	14,000
Director of Operations	6,667	12,500
Director of Administration	6,667	12,500
Director of Fuels	6,667	12,500
Director of Technology	6,667	12,500
Director of Facilities	6,667	12,500
Air Traffic Control Supervisor	5,200	8,000
Air Traffic Control Specialist	5,000	7,000
Facilities Manager	4,144	7,000
Maintenance Supervisor	4,144	6,250
Maintenance II	3,471	6,000
Maintenance I	2,600	5,000
Security Chief	4,144	7,000
Assistant Security Chief	2,600	6,250
Security Officer	2,600	5,000
Contracts Manager	4,144	7,000
Administrative Assistant II	4,144	6,000
Administrative Assistant I	2,600	5,000

- (c) Salaries for part-time employees are as follows:

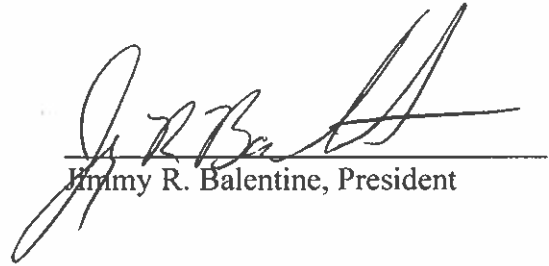
<u>POSITION (Part-Time)</u>	<u>HOURLY RATE</u>
Air Traffic Control Specialist	28.00 – 43.00
Security Officer	15.00 – 20.00

Maintenance – Fueler	15.00 – 20.00
Maintenance – Temporary	15.00 – 20.00
Administrative – Temporary/Intern	15.00 – 20.00

(d) Wages shall be paid according to State and Federal Law.


PASSED, APPROVED, AND ADOPTED on September 21, 2021.

Ayes: 5
Noes: 0
Abstain: 0
Absent: 0



Jimmy R. Balentine, President

ATTEST



Diane Barney, Secretary